State Water Commission Meeting
#238 Lewis and Clark Room, Bank of North Dakota
1200 Memorial Hwy., Bismarck, ND
Wednesday, April 8, 2026 – 1:00 p.m. CT

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AGENDA

1:00 – 1:02 A. Roll Call
1. Pledge of Allegiance
2. Conflict of Interest

1:02 – 1:03 B**. Consideration of Agenda**

1:03 – 1:04 C. Consideration of Minutes
1. **Draft Minutes for the February 12, 2026, SWC Meeting**
2. **Draft Minutes for the March 19, 2026, Pre-Commission Meeting**

1:04 – 1:10 D. SWC Secretary Update (Reice Haase)(no attachment)

1:10 – 1:15 E. Financials (Chris Kadrmas)

1:15 – 1:30 F. Southwest Pipeline Project (SWPP) (Justin Froseth)
1. **Contract 1-1B – Equipment Procurement for Existing Intake Imp. Funding Auth.**
2. **Contract 3-2H – Southwest WTP Expansion – Change Order Authorization**
3. Metallic Pipeline Project near Dodge – Replacement and Upgrade

1:30 – 1:40 G. Northwest Area Water Supply (NAWS) (Brandon Hicks)
1. **REM Projects Approval**
2. **Contract 7-2A/4-1A – Biota Water Treatment Plant – Change Order Authorization**

1:40 – 1:50 H. Four-Year Progress Report Updates (Abigail Franklund)
Bottineau County WRD – Stone Creek Lateral B Project
Maple River WRD – Davenport Flood Risk Reduction Project
City of Portland – Water System Improvements
City of Garrison – Water Supply Treatment and Transmission Line

1:50 – 2:00 I. General Water (Abigail Franklund)

1.	**Pembina County WRD**	**Olga Dam Feasibility Study**	**$142,200**	**PC**
2.	**Maple River WRD**	**Buffalo-Lynchburg Channel Imp. Ph.3**	**$1,617,173**	**C**

2:00 – 2:05 J. Water Supply (Rural) (Julie Prescott)

1.	**Northeast Regional WD**	**User and Reservoir Expansion**	**$1,048,260** ~~**$1,974,352**~~	**C**

2:05 – 2:35 K. Water Supply (Municipal) (Julie Prescott)

Projects Considered Based on Cost-Share Prioritization Framework and Available Funding

1.	**City of Minot**	**11th Ave NW Watermain Replacement**	**$2,080,211**	**C**
2.	**City of Minot**	**Dacotah Homes & 2nd Ave SW Watermain Repl.**	**$1,928,527**	**C**
3.	**City of Jamestown**	**Lime Sludge Filter Press and Recycle/Reuse**	**$2,600,400**	**C**
4.	**City of Cando**	**Lead Service Line Replacement**	**$922,592**	**C**
5.	**City of Dickinson**	**2026 Utility and Street Improvements**	**$2,031,151**	**C**
6.	**City of Wahpeton**	**Well Field and Transmission Line**	**$9,129,761**	**C**

2:35 – 2:40 L. Water Supply (Municipal) (Julie Prescott)

Projects Deferred Pending Available Funding

1.	**City of Casselton**	**Downtown Improvements Project**	**$525,218**	**C**
2.	**City of Bismarck**	**WU152 2026 Watermain Replacement**	**$2,440,567**	**C**
3.	**City of Steele**	**Water Main Replacement Phase I**	**$124,200**	**PC**
4.	**City of Grafton**	**Water System Replacement Phase I**	**$2,556,064**	**C**
5.	**City of Regent**	**Main Avenue Reconstruction**	**$644,705**	**C**
6.	**City of Watford City**	**2026 Water Main Replacement**	**$2,130,923**	**C**
7.	**City of West Fargo**	**1st Avenue E Reconstruction**	**$1,001,351**	**C**
8.	**City of West Fargo**	**Meadow Ridge Reconstruction Phase I**	**$1,120,118**	**C**
9.	**City of Williston**	**2026 Williston Square Improvements**	**$1,026,030**	**C**
10.	**City of Williston**	**West Broadway Improvements**	**$395,962**	**C**

2:40 – 2:45 M. Western Area Water Supply (WAWS) Update – Chris Barke

2:45 – 2:50 N. Legal Updates (Matt Sagsveen)

2:50 – 3:25 (5 min each) O. Project Updates (Presentations if time allows)

1. Devils Lake (Yaping Chi)
2. Red River Basin (Yaping Chi)
3. Mouse River (Laura Ackerman)
4. Missouri River (Clay Carufel)
5. NAWS **(**Brandon Hicks**)**
    a. Lake Water Delivery to Minot Update (Houston Engineering)
6. SWPP (Justin Froseth)

P. Adjourn

BOLD ITEMS REQUIRE SWC ACTION

PC	Pre-Construction
C	Construction
L	Legislative
CI	Cost Increase
O	Other

MINUTES

North Dakota State Water Commission
Bismarck, North Dakota
February 12, 2026

The ND State Water Commission (Commission or SWC) held a meeting at the Bank of North Dakota, 1200 Memorial Highway, Bismarck, ND, and via phone conference on February 12, 2026. Lt. Governor Strinden called the meeting to order at 1:00 PM. A quorum was present. The board opened the meeting by reciting the Pledge of Allegiance.

State Water Commission Members Present:
Lt. Governor Strinden, Acting Chairman
Doug Goehring, Commissioner, ND Agriculture Commissioner (Exit at 2:33 PM)
Michael Anderson, Lower Red River Basin
Jeff Frith, Devils Lake Basin (online)
Steve Hansen, James River Basin
James Odermann, Little Missouri, Upper Heart, and Upper Cannonball River Basins
Gene Veeder, Upper Missouri River Basin
Jay Volk, Lower Missouri River Basin
April Walker, Upper Red River Basin

State Water Commission Members Absent:
Jason Zimmerman, Mouse River Basin

Others Present:
Reice Haase, Director, ND Dept. of Water Resources (DWR or Department) and Commission Secretary
John Paczkowski, DWR State Engineer
Patrick Fridgen, DWR Deputy Director
DWR Staff
Approximately 107 people present online and in person.

Consideration of Agenda

Commissioner Anderson moved to approve the February 12, 2026, meeting agenda as presented. The motion was seconded by Commissioner Volk and passed by unanimous vote.

Disclosure of Potential Conflicts of Interest

There were no potential conflicts of interest disclosed.

Consideration of Meeting Minutes

Commissioner Goehring moved to approve the December 16, 2025, State Water Commission meeting minutes as written. The motion was seconded by Commissioner Anderson and passed by unanimous vote.

Commissioner Volk moved to approve the January 22, 2026, Pre-Commission meeting minutes as written. The motion was seconded by Commissioner Hansen and passed by unanimous vote.

Legal Update

Jen Verleger, DWR General Counsel, provided an update on current legal matters involving the SWC and DWR.

Navigability Study

Verleger updated the Commission on the navigability study mandated by N.D.C.C. § 61-33-05.1(1)(b), outlining the public need and purpose for the six (6) following water bodies to remain designated Navigable Waters as defined in N.D.C.C. § 61-33-01(3): Red River of the North, Missouri River, Yellowstone River, Boise de Sioux, Mouse River, and Upper Des Lacs Lake. DWR will soon issue a public notice of the preliminary findings of navigability, open a 60-day public comment period, and schedule a public hearing. After the public comment period closes, DWR will return to the SWC with a final report of navigability determination. There were no questions.

Commission Secretary Update

Reice Haase, DWR Director, Commission Secretary, provided the Commission with a comprehensive budget outlook, highlighting a projected $1.3 billion shortfall over seven (7) biennia, the impact of oil production and pricing on revenues, and recommendations for managing carryover and project funding. Director Haase provided updates on upcoming interim committee meetings, including the Water Topics Overview Committee and the Agriculture and Water Management Committee, and the topics to be discussed. Director Haase also discussed the department's efforts to comply with ADA digital requirements, including changes to meeting packets and application materials. Director Haase introduced new staff members, including Caitlin Nelson, Jonny McGrath, and Brandon Hicks, who briefly introduced themselves and their roles.

Operation Safe Flow

Patrick Fridgen, DWR Deputy Director, presented the recommendation to authorize an agreement with Houston Engineering for the first phase of Operation Safe Flow, focusing on mitigation alternatives for six (6) low head dams.

There was no discussion, and the following motion was made:

> **Moved by Commissioner Anderson and seconded by Commissioner Odermann the Commission authorize the Secretary to enter into an agreement with Houston Engineering, Inc., to serve as the vendor for services related to Operation Safe Flow in an amount not to exceed $219,000, subject to the availability of funds.**
>
> **Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.**

Financial Report

The Glossary of Terms, allocated program expenditures, and financial reports were presented by Chris Kadrmas, DWR Administration Division Director.

The oil extraction tax deposits total $93,208,499 estimated through January 2026 for the 2025-27 biennium, which is $1,047,895 below the projected biennium revenue of $94,256,394 through January 2026.

The 69th Legislative Assembly estimated oil extraction tax deposits for the 2025-2027 biennium to total $354,510,000 through June 2027. It also provided for the transfer of oil extraction tax deposits in excess of the legislative forecast for the 2025-2027 biennium to be transferred quarterly to the Water Projects Stabilization Fund.

Kadrmas also provided an update on expenditures by basin.

2027 Water Development Plan

Cory Drevecky, DWR Water Resource Planner, provided an update on the 2027 Water Development Plan, including outreach to project sponsors, upcoming basin meetings, and the timeline for project submissions and reviews. There were no questions.

Missouri River Potential Intake Sites Investigation Ph. 2

Clay Carufel, DWR Missouri River Engineer, presented the recommendation to authorize a contract with HDR, Inc. for the Missouri River potential intake location investigation, phase two (2) study.

After a brief discussion, and the following motion was made:

> **Moved by Commissioner Goehring and seconded by Commissioner Walker the Commission authorize the Secretary to negotiate a contract with HDR, Inc. to complete the Missouri River Potential Intake Locations Investigation – Phase 2 study and approve up to $860,255 to complete the study.**
>
> **Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.**

Southwest Pipeline Project (SWPP)

Justin Froseth, SWPP Project Manager, presented the following SWPP items to the Commission:

Contract 1-1B—Equipment Procurement for Existing Intake Improvements
An invitation for bid (IFB) was prepared and posted through the OMB's state procurement system. The IFB includes three (3) distinct bid schedules to address project equipment needs, to include vertical turbine pumps, electrical gear, and valve equipment. A funding authorization request is anticipated at the April meeting.

There were no questions, and the following motion was made:

Moved by Commissioner Goehring and seconded by Commissioner Veeder the Commission authorize the Secretary to award Contract 1-1B Bid Schedules 1, 2, and 3 that are most advantageous to the project, considering both price and delivery time.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Contract 6A—Work Order 4 Funding Authorization
SWPP was awarded to Micro-Comm, Inc. at the August 13, 2020, SWC meeting. Work Order 4 is for the furnishing of SCADA equipment and integration services required for the Southwest Water Treatment Plant expansion. The funding necessary was not included in the funding authorization approved in December 2024.

There were no questions, and the following motion was made:

Moved by Commissioner Goehring and seconded by Commissioner Veeder the Commission allocate $1,262,000 to the Southwest Pipeline Project from funds appropriated in the 2025-2027 biennium.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Consent Agenda

The Consent Agenda included the following cost-share projects with requested funding amounts for approval:

General Water		
Horsehead Irrigation District	Preliminary Study Phase I	$150,000
Steele County WRD	Drain 1 Outlet Repair	$110,861
Water Supply (Municipal/Rural)		
City of Mandan	2026 Reconstruct Project Area 2B	$228,357
South Central	Burleigh Co Main Transmission Line	$140,400
City of Bismarck	2025 WU149 Watermain Extension	$457,400
City of Dickinson	5th Street SE	$198,780
Stutsman Rural Water District	Booster Station No. 14	$557,925
City of Elgin	East Side Watermain Improvements	$78,137

There were no questions, and the following motion was made:

Moved by Commissioner Odermann and seconded by Commissioner Walker the Commission approve the Consent Agenda items as presented.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

State Cost-Share Requests

Flood Control

Abigail Franklund, DWR Cost-Share Program Manager, presented the following flood control projects.

Souris River Joint Board: Mouse River Flood Protection 2025-27 (SWC Project No. 1974/1993-05) $81,100,000

The Souris River Joint Board (SRJB) requested authorization from the State Water Commission to utilize the $81.1 million appropriated by the 2025 Legislature through House Bill 1020, Section 15, for the 2025-2027 biennium for the Mouse River Enhanced Flood Protection Project (MREFPP). The purpose of the project is to implement flood control measures across the Mouse River Basin designed to increase the basin's resilience to flooding. The project includes a combination of levees, floodwalls, pump stations, diversion channels, bridge improvements, road raises, infrastructure modifications, property acquisitions, and relocations. Additionally, SRJB is revising the MREFPP Preliminary Engineering report, prepared for the SWC in 2012, to identify cost-saving measures that would reduce capital costs while continuing to reduce flood risk to residents throughout the Mouse River Valley. The revisions are expected to be finalized in early 2026.

This project meets requirements of the Water Commission's cost-share policy. There were no questions, and the following motion was made:

Moved by Commissioner Goehring and seconded by Commissioner Anderson the Commission approve the request from the Souris River Joint Board for state cost participation in the 2025-2027 biennium Mouse River Enhanced Flood Protection Project at 75 percent of eligible costs for acquisitions, and 65 percent of eligible costs for preconstruction and construction, not to exceed $81,100,000. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Mouse River Enhanced Flood Protection Project Update

David Ashley provided an update on the Mouse River Enhanced Flood Protection project, including cost-saving measures, ongoing construction activities, and funding needs.

General Water
Franklund presented the following general water projects.

Rush River WRD: Drain 12 Reconstruction $150,000
(SWC Project No. 2257)
The Rush River Water Resource District requested preconstruction cost-share funding for the Cass County Drain 12 Reconstruction project. A segment of Drain 12 is experiencing significant erosion along the side slopes and channel bottom, resulting in reduced hydraulic capacity and damage to adjacent properties. In addition, two (2) township bridges require replacement and hydraulic improvements to meet current design standards. The purpose of the project is to reconstruct the drainage channel to improve hydraulic capacity and reduce the risk of bank failure, in addition to replace two (2) township bridges at 158th Avenue SE and 29th Street SE. The sponsor will complete a hydraulic evaluation to ensure the channel design meets local and state criteria and will coordinate with the Cass County Highway Department, which will be responsible for the bridge designs. This preconstruction funding request includes final design for the channel reconstruction and the 158th Avenue SE bridge. Conversely, final design for the 29th Street SE bridge is already underway and is not included in this request. Final design deliverables for the phase will include construction-ready plans and specifications, permit submittals, an opinion of cost, and a bid package.

This project meets requirements of the Water Commission's cost-share policy. After discussion, following motion was made:

> **Moved by Commissioner Goehring and seconded by Commissioner Walker the Commission approve the request from the Rush River Water Resource District for state cost-share participation in the Cass County Drain 12 Reconstruction project at 60 percent of eligible costs, not to exceed $150,000. This approval is contingent on available funding.**
>
> **Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.**

Maple River WRD: Cass County Drain 37 $561,112
(SWC Project No. 1088)
Maple River Water Resource District requested construction cost-share funding for the Cass County Drain 37 Improvements project. The purpose of the project is to improve the upstream 2.6 miles of the existing legal drain that has erosion and slope stability issues, in addition to four (4) crossings that are in poor condition or undersized. The project will include flattening and widening the channel and replacing the four (4) crossings. No assessment vote for this project was taken. Local costs are being covered by the maintenance funds.

This project meets requirements of the Water Commission's cost-share policy. After discussion, following motion was made:

> **Moved by Commissioner Goehring and seconded by Commissioner Walker the Commission approve the request from the Maple River Water Resource District for state cost-share participation in the Cass County Drain 37 Improvements project, at 60 percent of eligible costs,**

not to exceed $561,112. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Maple River WRD: Cass County Drain 39 $513,621
(SWC Project No. 1089)
Maple River Water Resource District requested construction cost-share funding for the Cass County Drain 39 Improvements project. The downstream portion of Cass County Drain 39 has steep side slopes that have resulted in erosion, sedimentation, and related drainage issues. The purpose of the project is to improve approximately two (2) miles of the existing legal drain. Proposed improvements include flattening the channel side slopes to 4:1 and widening the channel to a 12-foot bottom to bring the channel back to its original design and profile. No assessment vote was conducted for the project. Local costs will be covered through existing maintenance funds.

This project meets requirements of the Water Commission's cost-share policy. After discussion, following motion was made:

Moved by Commissioner Goehring and seconded by Commissioner Odermann the Commission approve the request from the Maple River Water Resource District for state cost-share participation in the Cass County Drain 39 Improvements at 60 percent of eligible costs, not to exceed $513,621. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Water Supply (Municipal/Rural)
Julie Prescott, DWR Engineer Manager, presented the following municipal/rural water supply projects.

Lisbon: Infrastructure Improvements $1,532,343
(SWC Project No. 2050LIS)
The City of Lisbon requested construction cost-share for their Infrastructure Improvements project. The project is replacement of 16 blocks of aging cast iron and asbestos cement water main east of Main Street, and is part of combined street replacement, sanitary sewer, storm sewer, and water supply infrastructure improvements in Lisbon.

This project meets requirements of the Water Commission's cost-share policy. After discussion, the following motion was made:

Moved by Commissioner Anderson and seconded by Commissioner Goehring the Commission approve the request from the City of Lisbon

for state cost-share participation in the Infrastructure Improvements project in the amount of $1,532,343, or 60 percent of eligible costs, with total cost-share not to exceed $1,632,343. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, Goehring, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

New Town: Sand Hill Water Tower Replacements $3,682,171
(SWC Project No. 2050NEW)

The City of New Town requested construction cost-share for their Sand Hill Water Tower Replacement project. The project is replacement of the city's aging 530,000-gallon ground storage reservoir with a new 500,000-gallon elevated storage tank. The purpose of the project is to increase water pressures in the south pressure zone. In conjunction with the city's existing 250,000-gallon elevated storage tank, the new total storage volume would be 750,000 gallons. Peak daily demand is 1,245,146 gallons.

This project meets requirements of the Water Commission's cost-share policy. After discussion, the following motion was made:

Moved by Commissioner Walker and seconded by Commissioner Veeder the Commission approve the request from the City of New Town for state cost-share participation in the Sand Hill Water Tower Replacement project in the amount of $3,682,171, or 60 percent of eligible costs, not to exceed $3,835,171. This approval is contingent on available funding.

Commissioners Anderson, Frith, Odermann, Veeder, Walker, Goehring, and Lt. Governor Strinden voted aye. Commissioners Hansen and Volk voted nay. The motion carried.

Oakes: Water Treatment Plant Rehabilitation $558,531
(SWC Project No. 2050NEW)

Th City of Oakes requested construction cost-share for their Water Treatment Plant Rehabilitation project. The project is replacement and upgrade of water treatment plant process equipment and controls, electrical controls and systems, chemical feed pumps and chemical storage tanks, abandonment of three (3) unused wells, and pump, motor, and pipe upgrades at three (3) existing production wells.

This project meets requirements of the Water Commission's cost-share policy. After discussion, the following motion was made:

Moved by Commissioner Odermann and seconded by Commissioner Veeder the Commission approve the request from the City of Oakes for state cost-share participation in the Water Treatment Plant Rehabilitation project in the amount of $558,531, or 60 percent of eligible costs, with total cost-share not to exceed $632,352. This approval is contingent on available funding.

Commissioners Anderson, Frith, Odermann, Veeder, Volk, Walker, and Lt. Governor Strinden voted aye. Commissioner Hansen voted nay. The motion carried.

Stanley: Capital Improvement Plan – Phase III $339,804
(SWC Project No. 2050STA)

The City of Stanley requested construction cost-share for their Capital Improvement Plan (CIP) Phase III project. The project is replacement of approximately 1,400-feet of asbestos cement water main in the Schedule B project area along 5th Avenue SE, 6th Street SE, and 6th Avenue SE, and is part of combined street replacement, sanitary sewer, and water supply infrastructure improvements in Stanley.

This project meets requirements of the Water Commission's cost-share policy. There was no discussion, and the following motion was made:

Moved by Commissioner Walker and seconded by Commissioner Anderson the Commission approve the request from the City of Stanley for state cost-share participation in the CIP Phase III project at 60 percent of eligible costs, not to exceed $339,804. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Mandan: Memorial Highway Water Main $5,728,681
(SWC Project No. 2050MAN)

The City of Mandan requested construction cost-share for their Memorial Highway Water Main project. The project is replacement of aging asbestos cement water mains along Memorial Highway between Main Street and 32nd Avenue SE (west half) and 32nd Avenue SE and 46th Avenue SE (east half) in Mandan. The project is being constructed in conjunction with the North Dakota Department of Transportation's (NDDOT) Memorial Highway reconstruction project and is part of combined sanitary sewer, storm sewer, lift station, paving and lighting infrastructure improvements. The current request is for construction costs associated with the west half of the project and a cost-share increase associated with the east half of the project. The city indicates the increase is due to cost adjustments by the NDDOT and construction delays.

This project meets requirements of the Water Commission's cost-share policy. After discussion, the following motion was made:

Moved by Commissioner Anderson and seconded by Commissioner Walker the Commission approve the request from the City of Mandan for additional state cost-share participation in the Memorial Highway Water Main project in the amount of $5,728,681, or 60 percent of eligible costs, with total cost-share not to exceed $9,612,214. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

WAWSA: R&TWD Battleview-McGregor Rural Ph. I $5,454,817
(SWC Project No. 1973)

The Western Area Water Supply Authority (WAWSA) requested construction cost-share increase for their R&T Battleview and McGregor Rural Distribution Phase I project. The project is installation of 47 miles of rural distribution pipeline and a new booster pump station at the WAWSA Wildrose Reservoir. The current request (Alternate 1) is installation of an additional 67 miles of distribution pipeline to add 53 more rural users near Wildrose, Hamlet, McGregor, and Battleview.

This project meets requirements of the Water Commission's cost-share policy. After discussion, the following motion was made:

Moved by Commissioner Odermann and seconded by Commissioner Veeder the Commission approve the request from the Western Area Water Supply Authority for state cost-share participation in the R&T Battleview and McGregor Rural Distribution Phase I project in the amount of $5,454,817, or 75 percent of eligible costs, with total cost-share not to exceed $13,511,145. This approval is contingent on available funding.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Greater Ramsey Water District: North System Capacity Improvements $0
(SWC Project No. 2050RAM)

Greater Ramsey Water District requested a change of scope for their North System Capacity Improvements project. The project is water treatment plant improvements, a new well and wellfield improvements, a pump station, a 500,000-gallon underground storage reservoir, and approximately 12 miles of new transmission pipeline. The project is nearing completion with $981,491 in approved cost-share remaining. The district requests a change in the project scope to replace the existing 150 kW generator with a new 450 kW generator to support increased system demands. No additional funds are being requested under this change of scope application.

This project meets requirements of the Water Commission's cost-share policy. There was no discussion and the following motion was made:

Moved by Commissioner Hansen and seconded by Commissioner Odermann the Commission approve the request from the Greater Ramsey Water District for a change of scope in the North System Capacity Improvements project to utilize the remaining approved cost-share balance for purchase and installation of 450 kW generator. No additional funds are included in this approval.

Commissioners Anderson, Frith, Hansen, Odermann, Veeder, Volk, Walker, and Lt. Governor Strinden voted aye. There were no nay votes. The motion carried.

Red River Valley Water Supply Project Update

Duane DeKrey presented the Red River Valley Water Supply project's progress, financials, projects that have been bid and completed, and easements yet to be completed.

Project Updates

DWR staff provided updates on the following projects:

- Devils Lake: Yaping Chi, Water Resources Engineer
- Red River Basin: Yaping Chi, Water Resources Engineer
- Mouse River: Laura Ackerman, Water Resource Engineer
- Missouri River: Clay Carufel, Water Resource Engineer
- NAWS: S.Pillai-Grinolds, DWR Water Development Division Director
    - Kevin Martin, Houston Engineering – Lake Water Delivery to Minot Update
- SWPP: Justin Froseth, SWPP Manager

There being no further business to come before the Commission, Lt. Governor Strinden adjourned the February 12, 2026, meeting at 4:25 PM. The next State Water Commission meeting will be held on April 8, 2026, at 1:00 PM CT at the Bank of North Dakota, Lewis & Clark Room #238, 1200 Memorial Highway, Bismarck, North Dakota.

_____
Michelle Strinden, Lieutenant Governor
Acting Chairman, State Water Commission

_____
Reice Haase, Director, DWR
Secretary to the State Water Commission

C 2

MINUTES

North Dakota State Water Commission
Pre-Commission Meeting
March 19, 2026

The North Dakota State Water Commission (Commission or SWC) held a Pre-Commission meeting via Teams and in-person on March 19, 2026. The meeting was called to order at 1:00 PM and the Pledge of Allegiance was recited.

COMMITTEE MEMBERS PRESENT:
Michael Anderson, Lower Red River Basin
Jeff Frith, Devils Lake Basin (online)
Steve Hansen, James River Basin
James Odermann, Little Missouri, Upper Heart, and Upper Cannonball River Basins
Gene Veeder, Upper Missouri River Basin (online)
April Walker, Upper Red River Basin (online)
Jason Zimmerman, Mouse River Basin (online)

COMMITTEE MEMBERS ABSENT:
Jay Volk, Lower Missouri River Basin

OTHERS PRESENT:
Reice Haase, Director ND Department of Water Resources (DWR), Commission Secretary
Patrick Fridgen, Deputy Director (DWR)
DWR staff

DRAFT

Commission Secretary Update
Reice Haase, DWR Director, Commission Secretary, explained that recent geopolitical events have caused significant volatility in oil prices, but guidance from the Governor's office and Legislative Council is to treat the situation as temporary. Haase discussed the importance of stripper well exemptions, noting while 16% of oil production comes from stripper wells, 54% of wells qualify for this status. This discrepancy highlights the reliance on initial production years for state revenue and the expectation of steady production but increasing stripper well qualifications which must be factored into future budgets. Haase reported the percentage of allocated dollars for each water bucket and the dollars left in the carryover bucket. Haase briefed the Commission on the Cost-Share study and the Governance and Finance study to be presented to Water Topics Overview Committee on March 26 and added the next Ag and Water Management Committee meets on March 31. Lastly, he noted the Commissioner basin-hosted meetings have been scheduled for June and July 2026.

Southwest Pipeline Project (SWPP)
Justin Froseth, SWPP Project Manager, stated at the February SWC meeting, the Commission authorized the Secretary to award Contract 1-1B Bid Schedules 1, 2, and 3 for equipment procurement for modifications to existing intake project. Based on the bid results, funding authorization is needed in the amount of $1.4 million, which is calculated by including five percent (5%) contingency to the lowest responsible bids for the different Bid Schedules. A recommendation to allocate $1.4 million to the SWPP from funds appropriated in the 2025-27 biennium will be presented at the April SWC meeting.

Froseth briefed the Commission on the existing change order authorization limit for the Secretary and discussed the status of Contract 3-2H. Froseth stated the original contract price for Contract 3-2H for the Southwest Water Treatment Plant Expansion project is $86,382,500

with a three-year construction period. A change order, currently under development, would add approximately $540,000 and 43 days to the contract. The contract's funding authorization approved at the December 2024 SWC meeting included a five percent (5%) contingency, totaling approximately $4.3 million, primarily intended for contract adjustments/change orders. At the April SWC meeting, the recommendation to authorize Secretary to approve change orders up to the approved contingency amount of $4.3 million will be presented.

Froseth discussed SWPP's replacement and upgrade of approximately 2,400 feet of metallic pipeline project near the City of Dodge. The plan is to replace approximately 2,000 feet of 30-inch corroded ductile iron metallic pipeline with a larger 42-inch ductile iron pipe, based on hydraulic needs and long-term capacity projections. Commission was briefed on cost allocation determination between the State and the SWPP's Replacement and Extraordinary Maintenance fund, and other design considerations and discussions took place such as disposition of the existing pipe and intermediate pipe segments between the planned microbiologically induced corrosion (MIC) replacements on the existing 30-inch raw water pipeline.

Northwest Area Water Supply (NAWS)
Brandon Hicks, NAWS Project Manager, discussed with the Commissioners two (2) Replacement and Extraordinary Maintenance (REM) projects. The pump replacement quote received for the High Service Pump #1 is $154,857 with a 10-15 week lead time. Installation and other incidental costs are estimated at $35,000, with the total at approximately $200,000. Booster Pump Station (BPS) #4 Pump #2, Variable Frequency Drive (VFD) experienced a failure. A quote was received for an updated VFD due to obsolescence of the failed VFD, which included a new cabinet due to size requirements. The VFD replacement quote received was $26,307 with a 30-day lead time. Since both these replacement projects will be managed by DWR staff, request for reimbursement from REM funds will be presented to the Commission after the repairs are complete and actual expenses are known. The NAWS REM fund balance as of February 28, 2026, is $4,365,000. At the April SWC meeting, the recommendation to approve these two projects as eligible REM projects will be presented.

DRAFT

Hicks also discussed Contract 7-2A/4-1A – Biota Water Treatment Plant change order authorization. At the April SWC meeting, the recommendation to authorize the Secretary to approve change orders up to $1.6 million on Contract 7-2A/4-1A General Contract will be presented. The executed and estimated future change orders account to approximately 6% of the contract amount. Contract 7-2A/4-1A is funded using federal Municipal, Rural and Industrial (MR&I) funding and prior allocation of the MR&I funding for the Biota Water Treatment Plant contract has sufficient funding to accommodate this approval.

Four-Year Progress Reports
Abigail Franklund, DWR Cost-Share Program Manager, discussed the following Four-Year Progress updates to be submitted to the SWC as required by the NDCC. The following have opted to give progress reports and request extensions:

- **Bottineau County WRD: Stone Creek Lateral B Project**
  Total Cost-Share $157,537 Unused Balance: $43,093.45

- **Maple River WRD: Davenport Flood Risk Reduction Project**
  Total Cost-Share $2,083,600 Unused Balance: $1,392,345.15

- **City of Garrison: Water Supply Treatment and Transmission Line**
  Total Cost-Share $924,000 Unused Balance: $384,275.05

- **City of Portland: Water System Improvements**
  Total Cost-Share $97,350 Unused Balance: $25,333.05

General Water
Franklund presented the following general water projects to be presented at the April Commission meeting.

- **Pembina County WRD: Olga Dam Feasibility Study - $142,200**
  The project sponsor requested a cost-share at 60 percent reimbursement for preconstruction costs. The request will be on the consent agenda.

- **Maple River WRD: Buffalo-Lynchburg Channel Improvements Ph.3 - $1,617,173**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

Chris Kadrmas, DWR Administration Division Director, presented a summary of available funds, noting $17.8 million in municipal water supply funding against $30.7 million in project requests, resulting in a shortfall of nearly $13 million and requiring implementation of the Commission's Standard Operating Procedure (SOP) to prioritize water supply projects.

Dr. Duane Pool, DWR Planning and Education Division Director, explained the SOP, which first includes priority for those projects included in the Water Development Plan (WDP), next is the Commission's Project Prioritization Guidance priority ranking, and then DEQ's Intended Use Plan scoring as a final means of ranking the projects. When there is not a shortage of funding, those projects not included in the WDP can be considered only after the first six (6) months of the biennium.

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Water Supply
Julie Prescott, DWR Engineer Manager, presented the following municipal and rural water supply projects to be presented at the April Commission meeting.

- **City of Steele: Water Main Replacement Ph. 1 - $124,200**
  The project sponsor requested a cost-share at 60 percent reimbursement for preconstruction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Bismarck: WU152 2026 Watermain Replacement - $2,440,567**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Cando: Lead Service Line Replacement - $922,592**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

- **City of Casselton: Downtown Improvements Project - $618,388**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Dickinson: 2026 Utility and Street Improvements - $2,031,151**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

- **City of Grafton: Water System Replacement Ph. 1 - $2,556,064**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Jamestown: Lime Sludge Filter Press & Recycle/Reuse - $2,600,400**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

- **City of Minot: Dacotah Homes 2nd & Ave SW Watermain Replacement - $1,928,527**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

- **City of Minot: 11th Ave NW Watermain Replacement - $2,080,211**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

- **City of Regent: Main Ave Reconstruction - $644,705**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Wahpeton: Well Field and Transmission Line - $9,129,761**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda.

DRAFT

- **City of Watford City: 2026 Watermain Replacement - $2,130,923**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of West Fargo: 1st Ave E Reconstruction - $1,001,351**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of West Fargo: Meadow Ridge Reconstruction Ph. 1 - $1,120,118**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Williston: 2026 Williston Square Improvements - $1,026,030**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **City of Williston: West Broadway Improvements - $395,962**
  The project sponsor requested a cost-share at 60 percent reimbursement for construction costs. The request will be on the regular agenda and will not be recommended for funding.

- **Northeast Regional WD: User and Reservoir Expansion - $1,974,352**
  The project sponsor requested a cost-share at 75 percent reimbursement for construction costs. The request will be on the regular agenda.

There being no further items of discussion, the meeting adjourned at 3:23 PM.

Respectfully submitted,

_____
Shana L. Brost, Executive Assistant

DRAFT

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TO: Lt. Governor Michelle Strinden & North Dakota Water Commission Members
FROM: Reice Haase, Director-Secretary
SUBJECT: Financial Updates
DATE: April 8, 2026

Glossary

The updated glossary of terms is attached on pages 2-3.

2025–2027 Resources Trust Fund

Oil extraction tax deposits total $120,834,320 estimated through February 2026 for the 2025-27 biennium. This is $5,355,934 **below** the projected biennium revenue of $126,190,254 through February 2026. Pages 4-5 of your packet have line charts showing the deposits into the Resources Trust Fund month by month and cumulative to date and how they track with the projection. Page 6 of your packet has a breakdown of our monthly deposits with the net revenue projection of $354,510,000 for the biennium.

Page 7 is a flowchart that shows 20.5% of the Oil Extraction Tax that goes into the Resources Trust. The 0.5% allocation, which will sunset once $128,740,000 has been accumulated, has gathered $33.7 million through February 2026.

2025-2027 Purpose Funding Summary

Page 8 provides the bucket report, illustrating appropriations versus approvals for each purpose funding line. The navy-blue bars indicate the total appropriated amounts, and the light-blue bars show the corresponding amounts that have been approved. Pages 9-10 outline the specific funding buckets that would support the current cost-share requests.

Project Summary Reports

The March 2026 project summary report is attached on pages 11-12. Pages 11-12 shows carryover in yellow, new appropriations in green, and the total appropriation in dark blue. Approvals are shown in light blue. The unobligated appropriation is shown in teal for all funding sources.

Page 13 shows the 2025-2027 expenditures and unpaid approvals as of March 17, 2026. The blue shows the total approved which ties to the blue on page 12, the gray shows the unpaid approvals, and the red shows the expenditures.

1200 Memorial Highway | Bismarck, ND 58504 | 701.328.2750 | DWR.nd.gov

Glossary of Terms

Allocated-To apportion for a specific purpose. To set apart or earmark.

Anticipated Construction Request-Potential construction requests for prior approved and current projects.

Appropriation-Specifies the amount of funds to be used for a particular purpose during a period of time, normally one biennium.

Original-Legislative authorization to expend.
Current-Requesting authorization to allocate funds.
Unobligated- Funding available to be obligated to a project.

Appropriation Authority-Legislative authority in an Appropriation Act for an agency to expend funds.

Appropriation Bill-A bill which appropriations are given legal effect.

Approved-Funds approved and allocated by the State Water Commission.

Beginning Balance-Resource Trust Fund cash balance that carries over from the previous biennium. This information is provided by Legislative Council and includes carryover and funds not approved or allocate by the State Water Commission.

Carryover Funds-Approved funds unpaid during the current biennium which are transferred to the appropriation for the following biennium.

Carryover Projects-Projects approved but not finished by the end of the current biennium. The time is limited to 2 years after the end of the current biennium, 6/30/21, unless approved by the State Water Commission to continue past that date.

Cash-Resource Trust Fund money received and not allocated to a specific appropriation purpose.

Cost Increase-Funding needed above original cost estimate.

De-Obligation-Funds released from project allocation made from the current biennium appropriation.

Expenditure-Payment or funds spent.

Obligation-Funds allocated from current biennium appropriation to pay based on a contract.

Unexpended-Not yet spent or paid.

Turnback-Carryover funds released from prior biennium from a project allocation.

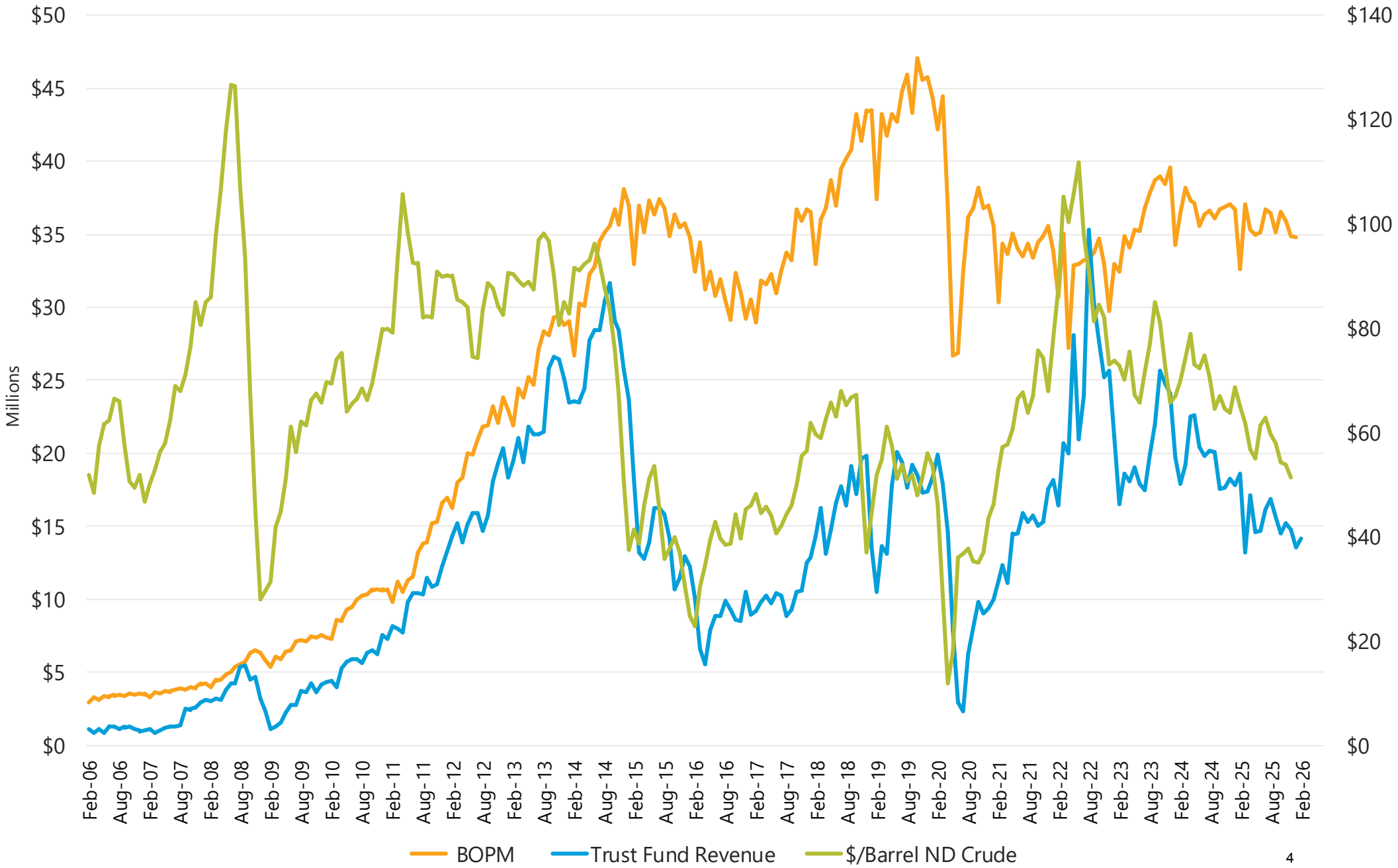
Unobligated Carryover-Previous biennium funding, not associated with a project released to the Resource Trust Fund.

Unpaid Approval-A commitment to an expense at a future date.

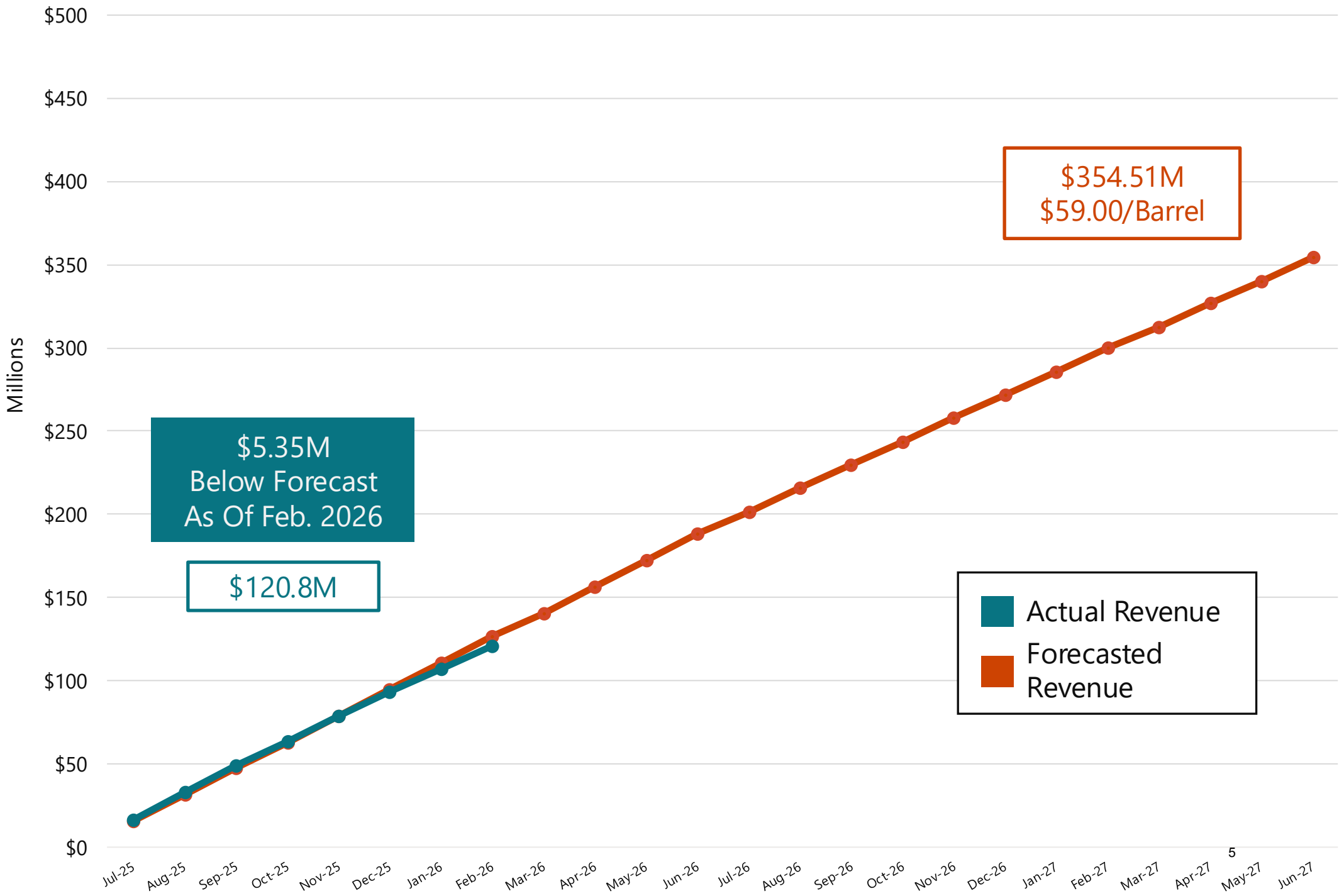
Water Infrastructure Revolving Loan Fund (WIRLF) Eligibility-Approval by the State Water Commission of the eligibility of projects to apply for a Water Infrastructure Revolving Loan in compliance with cost share and statutory authority. Final loan approval is by the Bank of North Dakota.

RESOURCES TRUST FUND REVENUE

FEBRUARY 2006 - FEBRUARY 2026



RESOURCES TRUST FUND REVENUE

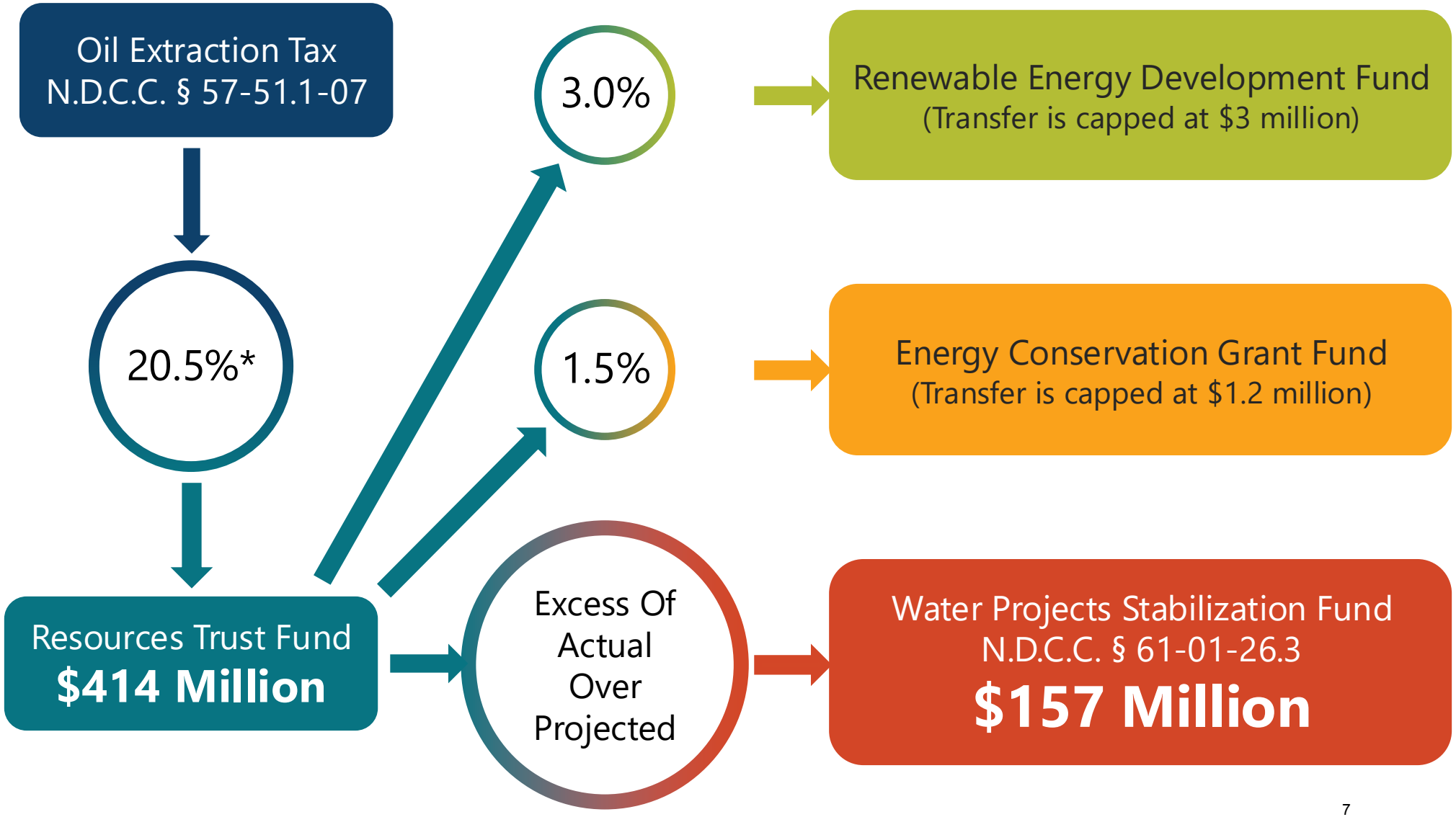


OIL EXTRACTION REVENUE
FOR THE 2025 - 2027 BIENNIUM

	PROJECTED				ACTUAL			
MONTH / YEAR	REVENUE	ENERGY CONS.[1] ALLOCATION	RENEWABLE[1] ALLOCATION	RESOURCES TRUST FUND ALLOCATION	**REVENUE**	**TRANSFERS TO[1] ENERGY CONS.**	**TRANSFERS TO[1] RENEWABLE**	**RESOURCES TRUST FUND NET DEPOSIT**
AUGUST, 2025	$15,451,868	$77,259	$463,556	$14,911,053	**$16,148,028**	**$80,740**	**$484,441**	**$15,582,847**
SEPTEMBER, 2025	15,966,930	79,835	479,008	15,408,087	**16,860,051**	**84,300**	**505,802**	**16,269,949**
OCTOBER, 2025	15,966,930	79,835	479,008	15,408,087	**15,666,756**	**78,334**	**470,003**	**15,118,420**
NOVEMBER, 2025	15,451,868	77,259	463,556	14,911,053	**14,515,295**	**72,576**	**435,459**	**14,007,259**
DECEMBER, 2025	15,966,930	79,835	479,008	15,408,087	**15,240,146**	**76,201**	**457,204**	**14,706,741**
JANUARY, 2026	15,451,868	77,259	463,556	14,911,053	**14,778,224**	**73,891**	**443,347**	**14,260,986**
FEBRUARY, 2026	15,966,930	79,835	172,308	15,714,787	**13,514,805**	**67,574**	**203,745**	**13,243,486**
MARCH, 2026	15,966,930	79,835		15,887,095	**14,111,016**	**70,555**		**14,040,461**
APRIL, 2026	14,421,746	72,109		14,349,637				
MAY, 2026	15,966,930	79,835		15,887,095				
JUNE, 2026	15,451,868	77,259		15,374,609				
JULY, 2026	15,966,930	79,835		15,887,095				
AUGUST, 2026	13,685,940	68,430		13,617,510				
SEPTEMBER, 2026	14,142,138	70,711		14,071,427				
OCTOBER, 2026	14,142,138	70,711		14,071,427				
NOVEMBER, 2026	13,685,940	50,158		13,635,782				
DECEMBER, 2026	14,142,138			14,142,138				
JANUARY, 2027	13,685,940			13,685,940				
FEBRUARY, 2027	14,142,138			14,142,138				
MARCH, 2027	14,142,138			14,142,138				
APRIL, 2027	12,773,546			12,773,546				
MAY, 2027	14,142,138			14,142,138				
JUNE, 2027	13,685,940			13,685,940				
JULY 2027-JUNE REVENUE	14,142,138			14,142,138				
TOTALS	$354,510,000	$1,200,000	$3,000,000	$350,310,000	**$120,834,320**	**$604,171.60**	**$3,000,000**	**$117,230,149**

[1] Transfers to the renewable energy development fund and the energy conservation grant fund are established in North Dakota Century Code Section 57-51.1-07.

RESOURCES TRUST FUND:
REVENUE AS OF FEBRUARY 2026

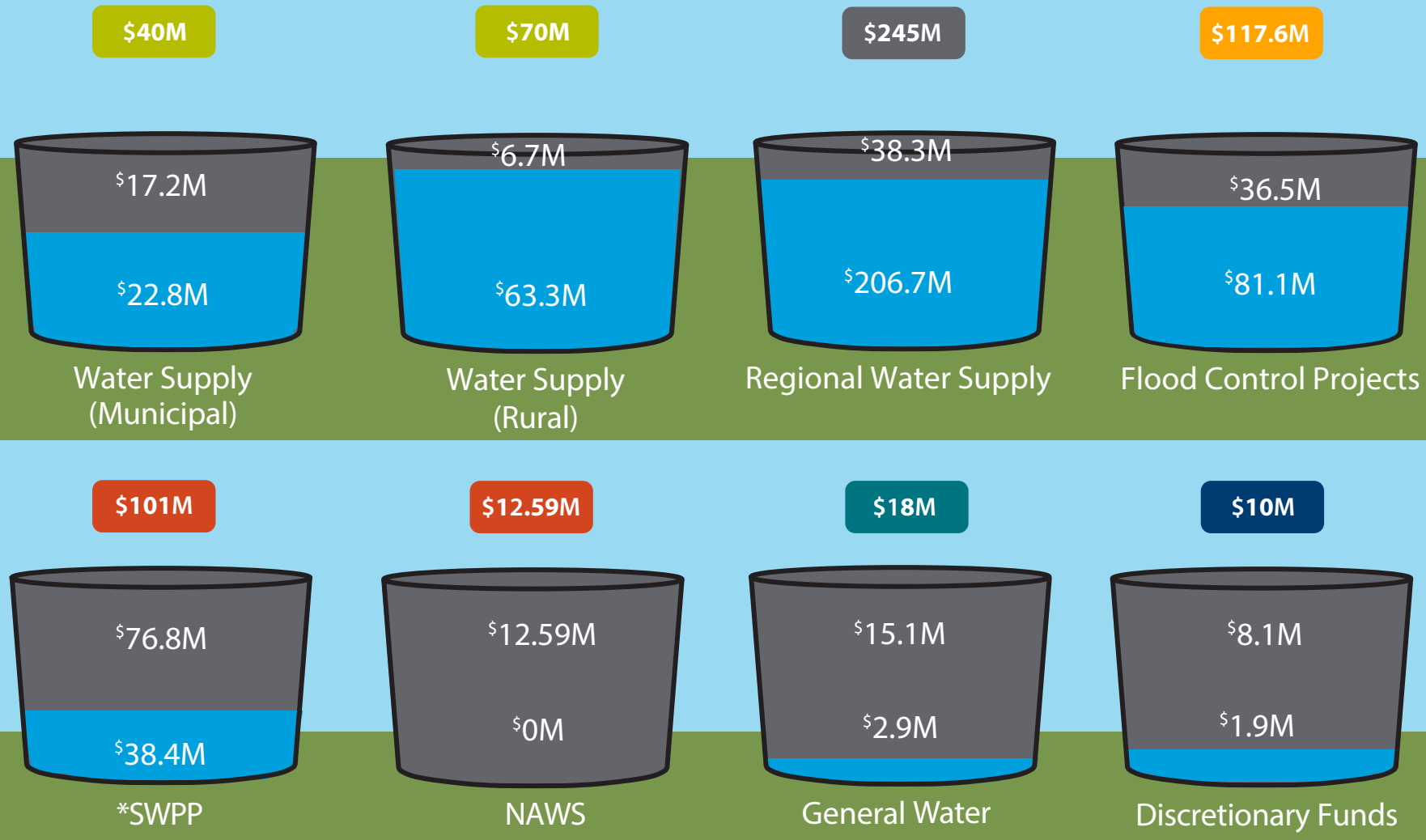


*Through February 2026, $33.7 million has accumulated because of the additional 0.5% of oil extraction tax.

2025-27 PURPOSE FUNDING

JULY 2025-MARCH 2026

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*SWPP bucket includes $50M line of credit

Note: A $210M line of credit was provided for all other water projects.

PURPOSE FUNDING SUMMARY
State Water Commission Cost-Share
for April 8, 2026

			2025-2027 Unobligated Appropriation 03-17-26	Carryover Turnback 06-30-25
		Flood Control		
		Unobligated Appropriation	$ 36,500,000	$ 30,166,188
			Cost-Share	
	1			
	2			
		Current Requests	$ -	$ -
		Estimated Unobligated Appropriation =	$ 36,500,000	$ 30,166,188
		General Water		
		Unobligated Appropriation	$ 1,864,877	$ 184,828
			Cost-Share	
PC	1	F-1: Pembina County WRD: Olga Dam Feaasibility Study		$ 142,200
C	2	F-3: City of Minot: Little Roosevelt Low Head Dam	$ 1,788,265	
		Current Requests	$ 1,788,265	$ 142,200
		Estimated Unobligated Appropriation =	$ 76,612	$ 42,628
		General Water - Conveyance		
		0	$ 13,240,342	$ -
			Cost-Share	
C	1	F-2: Maple River WRD: Buffalo-Lynchburg Channel Improvements Ph. 3	$ 1,617,173	
	2			
		Current Requests	$ 1,617,173	$ -
		Estimated Unobligated Appropriation =	$ 11,623,169	$ -
		Water Supply - Municipal		
		Unobligated Appropriation	$ 17,125,152	$ 696,278
			Cost-Share	
PC	1	G-1: City of Steele: Water Main Replacement Phase I	$ 124,200	
C	2	G-2: City of Bismarck: WU152 2026 Watermain Replacement	$ 2,440,567	
C	3	G-3: City of Cando: Lead Service Line Replacement	$ 922,592	
C	4	G-4: City of Casselton: Downtown Improvements Project	$ 525,218	
C	5	G-5: City of Dickinson: 2026 Utility and Street Improvements	$ 2,031,151	
C	6	G-6: City of Grafton: Water System Replacement Phase I	$ 2,556,064	
C	7	G-7: City of Jamestown: Lime Sludge Filter Press and Recycle/Reuse	$ 2,600,400	
C	8	G-8: City of Minot: Dacotah Homes & 2nd Ave SW Watermain Replacement	$ 1,928,527	
C	9	G-9: City of Minot: 11th Ave NW Watermain Replacement	$ 2,080,211	$ 696,278
C	10	G-10: City of Regent: Main Avenue Reconstruction	$ 644,705	
C	11	G-11: City of Wahpeton: Well Field and Transmission Line	$ 9,129,761	
C	12	G-12: City of Watford City: 2026 Water Main Replacement	$ 2,130,923	
C	13	G-13: City of West Fargo: 1st Avenue E Reconstruction	$ 1,001,351	
C	14	G-14: City of West Fargo: Meadow Ridge Reconstruction Phase I	$ 1,120,118	
C	15	G-15: City of Williston: 2026 Williston Square Improvements	$ 395,962	
C	16	G-16: City of Williston: West Broadway Improvements	$ 1,026,030	
		Current Requests	$ 30,657,780	$ 696,278
		Estimated Unobligated Appropriation =	$ (13,532,628)	$ 0
		Water Supply - Rural		
		Unobligated Appropriation	$ 6,724,897	$ 188,376
			Cost-Share	
C	1	G-17: Northeast Regional WD: User and Reservoir Expansion	$ 1,974,352	
	2			
		Current Requests	$ 1,974,352	$ -
		Estimated Unobligated Appropriation =	$ 4,750,545	$ 188,376
		Regional Water Supply		
		Unobligated Appropriation	$ 22,843,111	$ 282,459
			Cost-Share	
	1			
	2			
		Current Requests	$ -	$ -
		Estimated Unobligated Appropriation =	$ 22,843,111	$ 282,459

PURPOSE FUNDING SUMMARY
State Water Commission Cost-Share
for April 8, 2026

		2025-2027 Unobligated Appropriation 03-17-26	Carryover Turnback 06-30-25
Discretionary	Unobligated Appropriation	$ 8,141,452	$ 1,574,139
		Cost-Share	
1			
2			
	Current Requests	$ -	$ -
	Estimated Unobligated Appropriation =	$ 8,141,452	$ 1,574,139

State Owned Projects				
SWPP			**Cost-Share**	
	Unobligated Appropriation		$ 77,556,797	$ -
o 1	C-1: Contract 1-1B: Equipment Procurement for Existing Intake Improvements Funding Authorization		$ 1,400,000	
2				
	Current Requests		$ 1,400,000	$ -
	Estimated Unobligated Appropriation =		$ 76,156,797	$ -
NAWS				
	Unobligated Appropriation		$ 12,598,990	$ 2,481,148
1				
2				
	Current Requests		$ -	$ -
	Estimated Unobligated Appropriation =		$ 12,598,990	$ 2,481,148
Devils Lake Outlets				
	Unobligated Appropriation		$ 1,000,000	$ 1,800,000
1				
2				
	Current Requests		$ -	$ -
	Estimated Unobligated Appropriation =		$ 1,000,000	$ 1,800,000

Unobligated Appropriation for Purpose and State Owned Projects	$ 197,595,618	$ 37,373,418
Current Requests	$ 37,437,570	$ 838,478
Estimated Unobligated Appropriation =	$ 160,158,048	$ 36,534,940
	Total Current Requests	$ 38,276,048

DEPARTMENT OF WATER RESOURCES
PROJECT SUMMARY
2025-2027 BIENNIUM

March 17, 2026

		2023-2025 CARRYOVER	2025-2027 APPROPRIATION	TOTAL	SWC/Secretary APPROVED	UNOBLIGATED APPROPRIATION
MUNICIPAL WATER SUPPLY:						
MUNICIPAL WATER SUPPLY		100,345,265	22,874,848	123,220,113	123,220,113	0
UNOBLIGATED MUNICIPAL/REG WATER SUPPLY		696,278	17,125,152	17,821,430		17,821,430
	Total	101,041,544	40,000,000	141,041,544	123,220,113	17,821,430
% OBLIGATED			57%	87%		
RURAL WATER SUPPLY:						
RURAL WATER SUPPLY		41,838,191	63,275,103	105,113,294	105,113,294	0
UNOBLIGATED RURAL WATER SUPPLY		188,376	6,724,897	6,913,273		6,913,273
	Total	42,026,567	70,000,000	112,026,567	105,113,294	6,913,273
% OBLIGATED			90%	94%		
REGIONAL WATER SUPPLY:						
RED RIVER VALLEY		111,932,148	205,000,000	316,932,148	316,932,148	0
WESTERN AREA WATER SUPPLY		26,377,219	17,156,889	43,534,108	43,534,108	0
UNOBLIGATED REGIONAL WATER SUPPLY		282,459.40	22,843,111	23,125,570		23,125,570
	Total	138,591,827	245,000,000	383,591,827	360,466,257	23,125,570
			91%	94%		
FLOOD CONTROL:						
MOUSE RIVER		80,242,435	81,100,000	161,342,435	161,342,435	0
MOUSE RIVER HB1431 BOND PROCEEDS		16,089,452	0	16,089,452	16,089,452	0
VALLEY CITY		19,285,671	0	19,285,671	19,285,671	0
LISBON		124,974	0	124,974	124,974	0
OTHER FLOOD CONTROL		7,526,731	0	7,526,731	7,526,731	(0)
PROPERTY ACQUISITIONS		0	0	0	0	0
UNOBLIGATED FLOOD CONTROL		30,166,188	36,500,000	66,666,188		66,666,188
	Total	153,435,451	117,600,000	271,035,451	204,369,262	66,666,188
% OBLIGATED			69%	75%		
SUBTOTAL		447,482,682	490,988,000	938,470,682	808,266,173	130,204,509
BASINWIDE PLAN IMPLEMENTATION:						
BASINWIDE PLAN IMPLEMENTATION		410,367	0	410,367	410,367	0
UNOBLIGATED BASINWIDE PLAN IMPLEMENTATION		0	0	0		0
	Total	410,367	0	410,367	410,367	0
% OBLIGATED			0%	100%		
GENERAL WATER:						
GENERAL WATER - OTHER		10,195,698	1,135,123	11,330,821	11,330,821	0
GENERAL WATER - CONVEYANCE		2,006,767	1,759,658	3,766,426	3,766,426	
UNOBLIGATED GENERAL WATER		184,828	15,493,219	15,678,047		15,678,047
	Total	12,387,294	18,388,000	30,775,294	15,097,247	15,678,047
% OBLIGATED			6%	37%		
DISCRETIONARY FUNDING:						
DISCRETIONARY FUNDING PROJECTS		11,650,532	1,858,548	13,509,080	13,509,080	0
UNOBLIGATED DISCRETIONARY		1,574,139	8,141,452	9,715,591		9,715,591
	Total	13,224,671	10,000,000	23,224,671	13,509,080	9,715,591
% OBLIGATED			19%	58%		

DEPARTMENT OF WATER RESOURCES
PROJECT SUMMARY
2025-2027 BIENNIUM

March 17, 2026

		2023-2025 CARRYOVER	2025-2027 APPROPRIATION	TOTAL	SWC/Secretary APPROVED	UNOBLIGATED APPROPRIATION
STATE OWNED PROJECTS:						
SWPP		74,005,596	38,417,703	112,423,299	112,423,299	0
UNOBLIGATED SWPP		0	75,569,797	75,569,797		75,569,797
	Total	74,005,596	113,987,500	187,993,096	112,423,299	75,569,797
NAWS		28,739,687	0	28,739,687	28,739,687	0
UNOBLIGATED NAWS		4,439,492	12,598,990	17,038,482		17,038,482
	Total	33,179,179	12,598,990	45,778,169	28,739,687	17,038,482
DEVILS LAKE OUTLET		8,717	0	8,717.30	8,717	
UNOBLIGATED DEVILS LAKE OUTLET		1,800,000	1,000,000	2,800,000		2,800,000
	Total	1,808,717	1,000,000	2,808,717	8,717	2,800,000
STATE OWNED SUBTOTAL		108,993,492	127,586,490	236,579,982	141,171,703	95,408,279
% OBLIGATED			30%	60%		
TOTAL		570,111,213	628,574,490	1,198,685,703	963,357,324	235,328,380

DEPARTMENT OF WATER RESOURCES
PROJECT SUMMARY
2025-2027 BIENNIUM

March 17, 2026

		SWC/Secretary APPROVED	EXPENDITURES	UNPAID APPROVALS
WATER SUPPLY:				
MUNICIPAL WATER SUPPLY		123,220,113	32,873,669	90,346,444
RURAL WATER SUPPLY		105,113,294	29,109,896	76,003,398
	TOTAL	228,333,407	61,983,565	166,349,842
REGIONAL WATER SUPPLY:				
RED RIVER VALLEY		316,932,148	55,984,820	260,947,329
WESTERN AREA WATER SUPPLY		43,534,108	15,597,839	27,936,269
	TOTAL	360,466,257	71,582,659	288,883,598
FLOOD CONTROL:				
MOUSE RIVER		146,492,435	30,907,565	115,584,869
MOUSE RIVER HB1431		16,089,452	13,860,693	2,228,759
VALLEY CITY		19,285,671	607,244	18,678,427
LISBON		124,974	97,998	26,976
OTHER FLOOD CONTROL		7,526,731	918,415	6,608,316
	TOTAL	204,369,262	46,391,915	157,977,348
GENERAL WATER:				
WATER CONVEYANCE		3,766,426	604,400	3,162,026
GENERAL WATER		11,330,821	3,419,776	7,911,046
	TOTAL	15,097,247	4,024,176	11,073,071
SUBTOTAL		549,146,785	140,905,152	408,241,633
STATE OWNED PROJECTS:				
SWPP CAPITAL ASSETS		112,423,299	23,033,030	89,390,269
NAWS CAPITAL ASSETS		28,739,687	4,953,263	23,786,424
DEVILS LAKE OUTLET		8,717	0	8,717
	TOTAL	141,171,703	27,986,293	113,185,410
DISCRETIONARY FUNDING:				
DISCRETIONARY FUNDING PROJECTS		13,509,080	4,654,146	8,854,934
BASINWIDE PLAN IMPLEMENTATION:				
BASINWIDE PLAN IMPLEMENTATION		410,367	38,724	371,643
TOTALS		963,357,324	216,661,478	746,695,845

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TO: Lt. Governor Michelle Strinden
Members of the State Water Commission

FROM: Reice Haase, Secretary

SUBJECT: SWPP – Contract 1-1B – Equipment Procurement for Modifications to Existing Intake Project - Funding Authorization

DATE: March 25, 2026

Plans and specifications for the Modifications to Existing Intake Contract (Contract 1-1C) are under development. To support this effort, an Invitation for Bid (IFB) for equipment necessary for the modifications was posted through the Office of Management and Budget's State Procurement Online system from January 23, 2026, to February 20, 2026.

The purpose of the IFB was to procure equipment with long-lead delivery times in advance of advertising Contract 1-1C for bids, which is the installation contract. This proactive procurement ensures timely availability of critical equipment and supports the overall project schedule.

The IFB included three distinct bid schedules to address the project's equipment needs:

1) **Bid Schedule 1 - Vertical Turbine Pump Procurement Package**, consisting of:

   Vertical Turbine Pumps and Motors

2) **Bid Schedule 2 - Electrical Gear Procurement Package**, consisting of:

   Pad-Mounted Transformers
   Low-Voltage Switchboards
   Variable Frequency Drives
   Automatic Transfer Switches
   Surge Protective Devices

3) **Bid Schedule 3 - Valve Procurement Package**, consisting of:

   Process Butterfly Valves (300-psi valves only)

Bids for the equipment were opened February 20, 2026. The bid tab for Contract 1-1B is included. At the February State Water Commission meeting, the Commission authorized the Secretary to award Contract 1-1B Bid Schedules 1, 2, and 3.

Based on the bid results, funding authorization needed for the award of Contract 1-1B Bid Schedules 1, 2, and 3 is $1.4 million which is calculated by including 5% contingency to the lowest responsible bids.

I recommend the State Water Commission allocate $1,400,000 to the Southwest Pipeline Project from funds appropriated in the 2025-2027 biennium for the SWPP Contract 1-1B – Equipment Procurement for Modifications to Existing Intake project.

RH:JF/1736-99

ENR CCI = 14131.61 Proj. No. 3033.A41

PROJECT: SWPP CONTRACT 1-1B, SWPP EXISTING INTAKE EQUIPMENT PROCUREMENT

BID TABULATION

DATE: February 20, 2026 at 11:00 A.M. CT
LOCATION: NORTH DAKOTA DEPARTMENT OF WATER RESOURCES

DESCRIPTION	ENGINEERS ESTIMATE	Trillium Flow Technologies	Denny's Electric	Edling Electric	Enek, LLC	Fergusson Waterworks
	BID AMOUNT	BID AMOUNT		BID AMOUNT	BID AMOUNT	BID AMOUNT
BID SCHEDULE 1						
Base Bid						
Furnish one 200 hp vertical turbine pump (PA-1) as specified in Section 432150.		$ 351,314.00				
Furnish one 600 hp vertical turbine pump (PB-1) as specified in Section 432150.		$ 249,132.00				
SUBTOTAL		**$ 600,446.00**				
BID INFORMATION						
Indicate Anticipated Lead Time of Vertical Turbine Pumps from Acceptance of Shop Drawings to delivery to the site.		SUBMITTALS- 10 WEEKS DELIVERY- 32 WEEKS				
BID SCHEDULE 2						
Base Bid						
Furnish one Pad Mounted Transformer as specified in Section 261219				$ 172,400.00	$ 108,231.59	
Furnish Low Voltage Switchboard as specified in Section 262913				$ 65,000.00	$ 143,936.37	
Furnish Two Varible Frequency Drives as specified in Section 262923				$ 296,800.00	$ 268,531.00	
SUBTOTAL			**NON-RESPONSIVE**	**$ 533,200.00**	**$ 520,698.96**	
BID INFORMATION						
Indicate Anticipated Lead Time of Electrical Equipment from Acceptance of Shop Drawings to delivery to the site.				40 WEEKS	30-40 WEEKS	
BID SCHEDULE 3						
Base Bid						
Furnish Four (1) 24" Class 300 Full Body Butterfly Valves as specified in Section 400520 (Type 230).						$ 33,500.00
Furnish four (4) 16" Class 300 Full Body Butterfly Valves as specified in Section 400520 (Type 230).						$ 46,000.00
Furnish two (2) 8" Class 300 Full Body Butterfly Valves as specified in Section 400520.						$ 13,000.00
Furnish one (1) 8" Class 300 Silent Check Valves as specified in Section 400520 (Type 790).						$ 5,000.00
Furnish one (1) 16" Class 300 Silent Check Valves as specified in Section 400520 (Type 790).						$ 19,000.00
SUBTOTAL						**$ 116,500.00**
BID INFORMATION						
Indicate Anticipated Lead Time of Electrical Equipment from Acceptance of Shop Drawings to delivery to the site.						32-34 WEEKS

F 2

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TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: SWPP – Contract 3-2H – Southwest Water Treatment Plant (SWTP) Expansion - Change Order Authorization
DATE: March 25, 2026

The State Water Commission authorized the Secretary to execute change orders up to $1,000,000, not to exceed 20 percent of the total contract amount, on Southwest Pipeline Project (SWPP) contracts at the October 2016 State Water Commission meeting. This action item has been interpreted as cumulative change orders on a contract up to $1,000,000.

To date, Contract 3-2H, SWTP Expansion Project, has two approved change orders incorporating 17 work change directives (WCDs), with an additional nine WCDs pending formal change order development. The approved change orders to date represent a total increase of $141,223 and an extension of 22 working days. The nine pending WCDs amount to $179,045 and an additional 18 days of project extension.

A change order, currently under development, would add approximately $540,000 and 43 calendar days to the contract. This adjustment addresses a differing site condition claim from the contractor due to concrete encountered during excavation and foundation construction. The concrete encountered has required additional effort and time from the contractor to accommodate construction around it. The approved change orders, pending WCDs, and pending change order would result in a cumulative change order cost of $860,000 and 83 days of schedule extension.

While this represents a notable adjustment, changes of this nature are generally expected when considering the project's scope and magnitude. The original contract price for Contract 3-2H is $86,382,500 with a three-year construction period. The contract's funding authorization approved at the December 2024 State Water Commission meeting included a 5% contingency, totaling approximately $4.3 million, primarily intended for contract adjustments such as the change orders described.

Based on the magnitude of the SWPP Contract 3-2H, authorization for the Secretary to

approve change orders up to the approved contingency amount of $4.3 million is requested. Summary of change orders approved on the contract will continue to be included in the project update memo for Commission's information.

I recommend the State Water Commission authorize the Secretary to approve cumulative change orders up to $4.3 million on SWPP Contract 3-2H, Southwest Water Treatment Plant Expansion.

RH:JF/1736-99

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TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: SWPP – Metallic Pipeline Project Near Dodge – Replacement and Upgrade
DATE: March 25, 2026

Department of Water Resource staff, in coordination with Southwest Pipeline Project's (SWPP) consulting engineer, Bartlett & West/AECOM (BW/AECOM) and Southwest Water Authority (SWA), continue development of plans and specifications for the metallic pipeline replacement project to address Microbiologically Induced Corrosion (MIC) on the existing 30-inch raw water pipeline near the City of Dodge. The replacement project near Dodge was identified based on assessment and evaluation of the pipeline including exploratory excavation. The replacement project comprises of two segments measuring approximately 2,000 ft and 400 ft with approximately 2,300 ft distance between the two segments. This effort is being conducted alongside the ongoing updates to the 2014 Raw Water Implementation Study. BW/AECOM has recommended evaluating the replacement project not only to address immediate MIC concerns but also to proactively meet long-term system capacity needs.

Based on the 2014 Raw Water Implementation Study, and the ongoing updates to the study, installation of approximately 18 – 20 miles of parallel pipeline between Dodge and Richardton is necessary to meet the planned 18 Million Gallons per Day water delivery to the water treatment plants at Dickinson. The current pipeline replacement project due to MIC is within the Dodge and Richardton segment. The identified 2000 ft replacement segment traverses low-lying areas with abundant groundwater, which amplifies constructability concerns.

Given the constructability concerns and the need for installation of parallel pipeline in the future to meet the increased raw water transmission capacity needs, the project team proposes replacing the 2000 ft of the 30-inch pipeline with a 42 -inch pipeline. One 42-inch pipeline provides hydraulic capacity comparable to two 30-inch pipelines with cost for 42-inch pipeline installation expected to be 40-60% higher than 30-inch pipeline installation. So installation of 42-inch pipeline will eliminate the need for installation of parallel pipeline in this challenging area in the future to meet the increased transmission capacity needs, at a more efficient cost for the increased hydraulic capacity.

DWR staff, SWA, and BW/AECOM have met to review the potential upsizing of the pipeline and other design considerations. BW/AECOM provided the attached memo following the discussion. Aside from the pipeline upsizing described above, there are other design considerations and discussions included in the memo which are described below.

Cost allocation for upsized pipe

The August 2022 State Water Commission (SWC) action that approved guidance for SWPP's Replacement and Extraordinary Maintenance (REM) fund, noted the REM fund will provide a portion of the replacement costs for Capital Projects, which includes metallic pipeline replacement projects. It is understood that the portion to be funded by the REM fund is the local cost-share expected for similar projects under the SWC's cost-share policy, which currently for regional water systems like SWPP is 25%.

At the February 2025 SWC meeting, SWC approved a policy whereby the DWR would be the lead agency for managing replacement of Capital Projects with SWA reimbursing DWR, the REM fund's share for the replacement project. With the proposed upsizing of the pipeline, costs attributable to upsized pipeline, necessary for long-term hydraulic capacity improvements, would be 100% funded by SWC . The project team will develop an estimate of the incremental cost difference for the upsized pipeline installation without designing and bidding both pipe sizes which could be used for determining cost responsibility between REM fund and funding from the SWC.

Disposition of the existing pipe

The project will involve installation of the new pipeline parallel to the existing pipeline due to the need to keep the existing pipeline in service for the 2000 ft segment. Consideration was given to keeping the existing pipeline in service after the new pipeline installation is complete. However, doing so would require installation of expensive valves, and the current pipe condition indicates imminent failure. The consensus is to abandon the existing pipeline.

Intermediate pipe segment between MIC replacements

Approximately 2,300 feet of pipeline lies between the two identified MIC replacement sections. While paralleling this segment could provide additional long-term hydraulic benefits, project costs would nearly double to do this. DWR staff recommends not pursuing construction of the pipeline segment between the two identified replacement segments at this time.

RH:JF/1736-99
Attachment

February 25, 2025

Justin Froseth, SWPP Project Manager
ND Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

Justin:

A preliminary set of Plans for the Raw Water Main Transmission Pipeline Replacement, Dodge to Richardton, SWPP Contract 2-2I were emailed on February 9, 2026. A meeting was held on February 13, 2026 to discuss the project items that require decisions so BW/AECOM can continue to proceed with the design efforts on this project. During that meeting, this letter was requested to summarize the decision items that require DWR or SWA input.

New Items for Review and Further Discussion

This project is intended to replace 2,000 feet of existing 30" Ductile Iron Pipe that was installed originally bid under SWPP Contract 2-2C in 1986 and was substantially completed in December 1988.

Southwest Water Authority conducted exploration excavations of this area in the fall of 2023 and 2024 and found Microbiologically Induced Corrosion (MIC) in two areas, one of them being a 2,000-foot segment between stations 492+25 and 509+02. The extents of the MIC for this segment are believed to have been found with no pitting observed at 511+40 and 491+85. The proposed tie-ins are planned at stations 491+85 and 511+40. This segment of pipeline was delayed by the 2-2C Contractor due to environmental challenges. The 2-2C contractor did perform dewatering efforts and waited for frozen ground conditions, which is an indication that this project will require both considerations again. The second area of MIC was observed between stations 464+80 and 468+21. The extents of MIC in this area were not found however the tie-ins are proposed at stations 464+40 and 469+80 which is 160 feet beyond the westernmost observed MIC. It is anticipated that the eastern tie-in may need to be located 20-40 feet further east of the observed MIC at 464+80 so there is some merit to ordering additional pipe in the event that MIC continues past the known extents from the excavations.

The following were discussed in the February 13, 2026, meeting.

1. For the area between stations 492+25 and 509+02, this area is a maintenance concern given the environmental conditions in the area, specifically the high groundwater observed. This area will likely require dewatering and frozen ground conditions for equipment access and that warrants that this replacement section be a parallel section to provide the contractor with ample time to install the replacement pipe given the challenging site conditions. As such, discussions between DWR, SWA, and BW/AECOM have revolved around the best long-term approach for this area given the challenging conditions. The options discussed include installing a 30" parallel segment and then replacing the existing ductile iron pipe once the parallel section is installed. The other option is to upsize this replacement section of piping. The Raw Water Implementation Plan Update that is currently in development does not specifically require this segment to be paralleled but significant lengths of pipe upstream and downstream of the Dodge Pump Station are required to be paralleled to increase capacity. Considering that the costs to parallel this section later would include another dewatering system, the most economical approach would be to replace and parallel or upsize this section of piping at the same time. Under the second option, upsizing the parallel section from 30" to 36" is would not

be hydraulically equivalent to two (2) 30" pipeline segments and as a result, a 42" segment has been discussed if a single pipeline is installed to replace and upgrade this segment. With the upsizing of the pipe, the pipeline profile and depth of bury will change to account for differences in the allowable joint deflections which are 5 degrees for 30" pipe, 4 degrees for 36" pipe, and 3 degrees for 42" pipe.

2. If this project is considered a replacement project as well as an improvement project, there is some concern how the costs will be separated between the SWWP's REM fund (replacement) and state funding as a capital improvement. Doing bid alternates for each option, in a material procurement, would require two full designs due to differences in required restrained lengths, pipeline profiles due to different allowable joint deflections, and tie-in details for each option. This effort would only provide material cost differences and installation costs would remain unknown and would need to be projected. The deflection angles of different sized pipes will result in different pipeline profiles and excavation depths. Considering this, it seems logical to bid the upsized option and calculate the replacement cost to be a percentage of the total installation cost. This percentage could be determined by obtaining quotes for material cost differences from suppliers and quotes from the awarded installation contractor.
3. The conceptual cost estimate for the replacement project is estimated at around $3,000,000 if the project replaces 2400 feet of 30". It is estimated that the cost difference to install 42" is 40-60% higher than the cost of the 30" ductile iron. These costs are conceptual in nature and do not consider the additional environmental costs such as dewatering efforts and cold weather construction nor do they account for valves, fittings, blowoffs, air releases, and pipe weight appurtenances. This estimate does however indicate some potential capital savings when considering one 42" pipeline vs two 30" pipelines.
4. One existing CAV will require replacement with this project. The CAV details were discussed at the February 13, 2026 meeting, and the BW/AECOM intent is to use the CAV detail from SWPP 2-3I/2-5C/2-7D. SWA to review and provide guidance if this is acceptable.
5. Three existing blowoffs will need to be replaced with this project. The details were discussed in the February 13, 2026 meeting which considered using either the detail from Contract 2-1B or SWA PP-2022-1 (2-3A Replacement). SWA followed up after that meeting indicating a preference to use the 2-1B detail. SWA also requested that a second valve be added to this detail to allow for throttling of the flow.
6. The current plan set does not include any isolation valves. This is in part due to the unknown preference of continuing to utilize the existing 30" pipeline in this stretch or if the existing pipeline would be abandoned. This was discussed in the meeting and if the existing pipeline were to continue to be utilized, the project should include isolation valves to allow the existing pipeline to be isolated. It was also noted in discussion that the valves are not considered a long term solution and when the existing pipeline were to be isolated and put out of service, an abandonment project would be needed to cut and cap the pipeline at each valve since the valves are unlikely to hold in the closed position long term without some development of leaks. SWA preference from this discussion was to limit the installed valves and if a 42" pipeline is installed, the existing pipeline would be decommissioned. This would also require the existing pipeline surface features to be abandoned and reclaimed as well.
7. The discussion also included another option to consider paralleling an additional 2300 feet between the two replacement sections. Conceptually, this would nearly double the cost of the project but would install approximately 4800 feet of 30" or 42" piping. This would increase the hydraulic benefit of the project and would essentially reduce the amount of parallel pipe needed between Dodge and

Richardton as part of the Raw Water Implementation Plan. While the implementation plan does not require this specific area to be paralleled, there is some merit to the thought of paralleling the ductile iron pipe considering the MIC corrosion in the area.

We look forward to continued discussion of the above items.

Sincerely,
Bartlett & West/AECOM

Tyson Decker, P.E.
Project Manager

cc: SWA - Jen Murray, Andy Erickson (electronic)
File: Existing Intake Modifications 1.0

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TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NAWS – Replacement and Extraordinary Maintenance Projects
DATE: March 20, 2026

The State Water Commission (SWC or Commission) collects and maintains a reserve fund for Replacement and Extraordinary Maintenance (REM) from water sales revenues from the Northwest Area Water Supply (NAWS) system. Funds are collected on all NAWS contracts including all users served through the City of Minot's contract, all communities and rural water systems served through the NAWS infrastructure, and the City of Rugby. The Commission adopted a policy for using the REM funds for the NAWS project at its June 2012 meeting. The memorandum for this policy notes items over $15,000 are eligible for reimbursement from REM funds and Commission will concur on eligible items.

All infrastructure projects require regular maintenance and replacement of equipment. Much of the costs are incurred annually and are included in the annual operating budget. Larger cost items occur less frequently, incur higher costs, and are meant to be funded by the REM funds.

In November 2025, Booster Pump Station (BPS) #4 Pump #2, Variable Frequency Drive (VFD) experienced a failure. A quote was received for an updated VFD due to obsolescence of the failed VFD, which included a new cabinet due to size requirements. The VFD replacement quote received was $26,307 with a 30-day lead time.

In December 2025, High Service Pump Station (HSPS) NAWS HSP #1 experienced a failure. The pump and the motor were removed from the HSPS. The motor was delivered to a shop in Mandan and was rebuilt. The pump was sent to the pump manufacturer's authorized shop located at Mitchell, South Dakota.

The quote received for rebuilding this pump is approximately $100,000 with excessive lead time expected on parts. The pump replacement quote received is $154,857 with a 10 to 15 week lead time. Based on the pump hours of operation and inspection after failure, replacement instead of repair is justified. However, quotes are currently being requested from other pump manufacturers and repair vendors, including shops capable of performing rebuilds, to evaluate whether a shorter repair timeframe can be achieved.

Installation and other incidental costs are estimated at approximately $35,000. Based on the quotes received, replacement and rebuild costs for the NAWS HSP #1 are estimated at approximately $200,000.

Since both these replacement projects will be managed by DWR staff, request for reimbursement from REM funds will be presented to the Commission after the repairs are complete and actual expenses are known.

The NAWS REM fund balance as of February 28, 2026, is $4,365,000.

I recommend the State Water Commission approve that replacement of HSPS NAWS HSP #1 and BPS #4 Pump #2 VFD are eligible Replacement and Extraordinary Maintenance projects.

RH:BH/237-4

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TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NAWS – Contract 7-2A/4-1A – Biota Water Treatment Plant - Change Order Authorization
DATE: March 20, 2026

The State Water Commission (Commission) authorized the Secretary to execute cumulative change orders up to $1,000,000 not to exceed 20 percent of the total contract amount on Northwest Area Water Supply (NAWS) contracts at the December 2022 Commission meeting.

To date, the Contract 7-2A/4-1A, Biota Water Treatment Plant, General Contract has seven approved change orders totaling $1,233,300.92. Two of the seven change orders totalling $585,922 were approved prior to December of 2022. The change order limit was interpreted to take effect after the December 2022 Commisison action resulting in change orders approved for an amount of $647,378.92 towards the $1,000,000 Secretary authority.

Several Work Change Directives (WCD) are under negotiation on the Contract with the cumulative limit expected to exceed the Secretary authority of $1,000,000 since December 2022. The outstanding WCDs under negotiation and potential expected WCD total $925,000. Out of the $925,000, a significant amount (around $730,000) mainly includes the 2024 decision to bring sundre aquifer water to South Prairie Storage Reservoir for a possible early startup of the Biota Water Treatment Plant prior to the Snake Creek Pumping Plant intake modifications being complete.

Based on the current status of the NAWS Contract 7-2A/4-1A, increasing the authorization for the Secretary to approve change orders up to $1.6 million is requested. Contract 7-2A/4-1A is funded using federal Municipal, Rural and Industrial (MR&I) funding and prior allocation of the MR&I funding for the Biota Water Treatment Plant contract has sufficient funding to accommodate this approval.

Summary of change orders approved on the contract will continue to be included in the project update memo for the Commission's information.

At this time, we do not expect the Contract 7-2A/4-1A Mechanical and Electrical Contract

to need any additional change order authorization limit.

I recommend the State Water Commission authorize the Secretary to approve cumulative change orders up to $1.6 million on NAWS Contract 7-2A/4-1A Biota Water Treatment Plant General Contract.

RH:BH/237-4

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MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: Cost-Share Agreement Extension Requests – Flood Control, General Water, and Water Supply
DATE: March 19, 2026

Under North Dakota Century Code (N.D.C.C.) § 61-02-14.3, an agreement for funding approved by the Commission to fund a water project under this chapter must require a progress report to the Commission at least every four years if the term of the project exceeds four years.

Accordingly, sponsors with projects nearing the end of a four-year term, or approaching an extension deadline, were provided one of the following three options:

1. Deobligate the remaining cost-share project funding.
2. Submit final project expenses for reimbursement and close out the project.
3. Provide a progress report to the Commission and request a cost-share agreement extension.

Attached for the Commission's review are the projects that have requested an agreement extension, along with the projects' associated progress reports.

Stone Creek Lateral B Project - Bottineau County Water Resource District (WRD)
This project is for the construction of 3.6 miles of new drain named Stone Creek Lateral B and Stone Creek West Lateral. Most of the construction is complete, however, 1.25 miles of seeding remains.

Cost-share for the project was approved February 9, 2022, in the amount of $157,537. The remaining cost-share balance is $43,093.45. The WRD is asking for the cost-share agreement to be extended to August 31, 2026.

Davenport Flood Risk Reduction Project - Maple River WRD
This project includes the preconstruction and construction of an earthen ring levee to protect the City of Davenport.

Cost-share for the project was approved on April 9, 2020, in the amount of $2,083,600. The remaining cost-share balance is $1,354,295.85.

The project received its first two-year extension on April 11, 2024, as requested. The WRD is asking for the cost-share agreement to be extended for two years to April 9, 2028. The WRD anticipates requesting an additional $2,000,000 in cost-share funding at the June Water Commission meeting for increased construction costs. Because of the increase in project costs, the WRD is in the process of updating the SWC's economic analysis worksheet. Additionally, the WRD submitted all necessary construction permit application documents to DWR staff on February 23, 2026. Staff are currently reviewing those documents.

City of Portland – Water System Improvements
This project is for the pre-construction of a new 150,000-gallon elevated water tower to replace an early 1950s 50,000-gallon water tower and to complete water distribution improvements for fire flow. USDA Rural Development (RD) is in the process of evaluating the funding application and underwriting of the project. The City of Portland anticipates underwriting by the USDA RD to be completed within the next three

to five months. After the project is underwritten by USDA RD, the City will be able to proceed with preliminary and final design. Construction is expected to be completed in 2027.

Cost-share for the project was approved February 23, 2022, in the amount of $97,350. The remaining cost-share balance is $25,333.05. The City is asking for the cost-share agreement to be extended for 24 months to February 23, 2028.

City of Garrison – Water Supply Treatment and Transmission Line
This project is for the construction costs for the rehabilitation of the 1992 water treatment plant and looping of a transmission line to increase capacity of the system. The project is substantially complete with the majority of construction activities finished. The contractor is currently addressing remaining items and identified defective work. The requested one-year extension is needed to allow sufficient time to complete the remaining corrective work, finalize project closeout documentation, and submit final reimbursement requests associated with the remaining eligible costs.

Cost-share for the project was approved February 23, 2022, in the amount of $924,000. The remaining cost-share balance is $384,275.05. The City is asking for the cost-share agreement to be extended for one year to February 23, 2027.

These projects, as presented, meet the guidelines of the Water Commission's cost-share policy. Therefore, the following requests are eligible for consideration:

- **Stone Creek Lateral B Project extension of the cost-share agreement to August 31, 2026;**
- **Davenport Flood Risk Reduction Project extension of the cost-share agreement to April 9, 2028;**
- **Portland Water System Improvements Project extension of the cost-share agreement to February 23, 2028; and**
- **Garrison Water Supply Treatment and Transmission Line Project extension of the cost-share agreement to February 23, 2027.**

RH:bn:af/1753, 2111,1061, 2050/POR, and 2050/GRR

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Summary of Sponsors Requesting Cost-share Agreement Extensions

For April 8, 2026, State Water Commission Meeting

General Water:

Stone Creek Lateral B Project						
Sponsor	**Type**	**Cost-Share Approval Date**	**Date of Last Extension Approved**	**Extension Period Approved**	**Approved Cost-Share**	**Remaining Balance**
Bottineau County WRD	Construction	2/9/2022	-	-	$157,537	$43,093.45

Flood Control:

Davenport Flood Risk Reduction Project						
Sponsor	**Type**	**Cost-Share Approval Date**	**Date of Last Extension Approved**	**Extension Period Approved**	**Approved Cost-Share**	**Remaining Balance**
Maple River WRD (Cass Co.)	Preconstruction & Construction	4/9/2020	4/3/2024	2 years	$2,083,600	$1,354,295.85

Water Supply:

Water System Improvements						
Sponsor	**Type**	**Cost-Share Approval Date**	**Date of Last Extension Approved**	**Extension Period Approved**	**Approved Cost-Share**	**Remaining Balance**
City of Portland	Preconstruction	2/23/2022	-	-	$97,350	$25,333.05

Water Supply Treatment and Transmission Line						
Sponsor	**Type**	**Cost-Share Approval Date**	**Date of Last Extension Approved**	**Extension Period Approved**	**Approved Cost-Share**	**Remaining Balance**
City of Garrison	Construction	2/23/2022	-	-	$924,000	$384,275.05

DWR Date Received : 1/22/26

BOTTINEAU COUNTY WATER RESOURCE DISTRICT

January 22, 2026

Cost Share Program Administrator
ND Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505

To whom it may concern:

Bottineau County Water Resource District requests an agreement extension to complete Stone Creek Lateral B, DWR Project 1061. The project is almost complete, with the remaining item to complete being approximately 1.25 miles of seeding. The contractor has stated they will seed in the spring or early summer once conditions allow. It is assumed that the approximately 1.25 miles of seeding will be under the remaining cost-share balance of $43,372.00, and that the remaining funds will be deobligated once complete. The Bottineau County Water Resource District requests an extension to August 31, 2026, to complete the seeding.

Please don't hesitate to contact Jennifer Malloy at 701-323-3950 or Clifford Issendorf at (701) 228-4070 if you have any questions.

Clifford Issendorf
BCWRD Chairman

NORTH Dakota | Water Resources

Be Legendary.

Commission Date : 2/23/22
Commission Action : Approved (cfitzgerald)

Approved cost-share at 45 percent of eligible costs not to exceed $157,537.

MEMORANDUM

TO: Governor Doug Burgum
Members of the State Water Commission
FROM: Andrea Travnicek, Ph.D., Secretary
SUBJECT: NDSWC Cost-Share Request – Bottineau County Water Resource District
Stone Creek Lateral B - Construction
DATE: February 9, 2022

Background & Description

The Bottineau County Water Resource District (Sponsor) is requesting cost-share for construction of Stone Creek Lateral B (Project). The Project will include 3.6 miles of new drain construction within the existing assessment district of Stone Creek Drain in Bottineau County. The purpose of the Project is to reduce flooding to agricultural land and roadways. The Project will be located approximately 2.5 miles north of Kramer, North Dakota.

Supplemental Information

Water Development Plan (Priority / Page)	Moderate / 36
Assessment Vote Results	96%
Drain Permit	#5577
Sediment Analysis	NR
Benefit-Cost Ratio	1.01

(NR) Not Required

Schedule

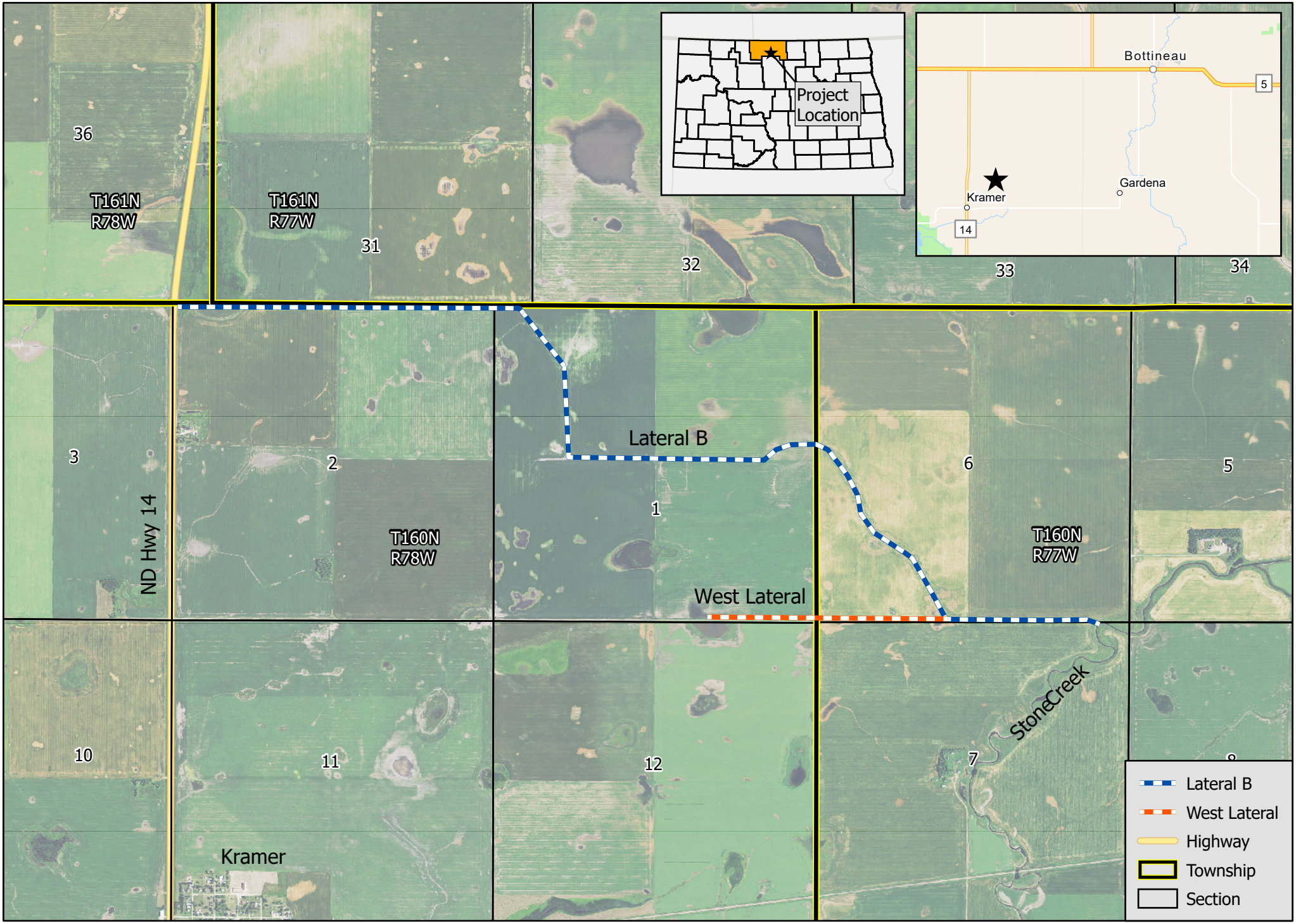
Task	Dates
Study	N/A
Design	Nov. 2021
Bid	Apr. 2022
Construction	Jul. 2022
Completion	Nov. 2022

Cost-Share Funding Summary

	Preconstruction	Construction	Total	Approved	**Recommend**
Noneligible Cost	$0	$66,000	$66,000		
Eligible Cost	$45,000	$350,083	$395,083	$20,250	
Total	$45,000	$416,083	$461,083		
Cost-Share 45% (Requested)	$20,250	$157,537	**$177,787**	$20,250	**$157,537**

This project meets requirements of the Water Commission's cost-share policy. Therefore, I recommend approval of this request by the Bottineau County Water Resource District for state cost participation in the Stone Creek Lateral B Construction project at 45 percent of eligible costs, not to exceed $157,537. This approval is contingent on available funding.

AT:jsp/1061



Apex Engineering Group

Stone Creek Lateral B
Location Map

DWR Date Received : 1/23/26

CASS COUNTY GOVERNMENT

Maple River Water Resource District

Gerald Melvin
Chairman
Buffalo, North Dakota

Chad Miller
Manager
Buffalo, North Dakota

Dallas Hoffmann
Manager
Wheatland, North Dakota

Melissa Hinkemeyer
Director, Secretary

Amy Hepper
Treasurer

1201 Main Avenue West
West Fargo, ND 58078-1301

701-298-2381
FAX 701-298-2397
wrd@casscountynd.gov
www.casscountynd.gov

SENT VIA EMAIL

January 23, 2026

Reice Haase
Director
Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504

RE: Davenport Flood Risk Reduction Project Status Update
Cass County, North Dakota

Greetings Director Haase:

The Maple River Water Resource District (the "District") currently has a cost-share agreement with the State Water Commission (SWC) for the Davenport Flood Risk Reduction Project dated June 5, 2020. A substantial amount of work has been completed since the signing of the cost-share agreement, and we are nearing the start of construction. The cost-share agreement includes the following items (with current status):

- Geotechnical work
  - Drilling and design report complete.
- Permitting
  - Section 404 – Approved.
    - Submitted February 16, 2023, and finalized on June 22, 2023.
  - Conditional Letter of Map Revision (CLOMR) – Approved.
    - Submitted May 16, 2023, and approved September 27, 2024
  - Railroad – Red River Valley and Western and Burlington Northern Santa Fe (BNSF) agreements nearly complete.
  - Department of Water Resources (DWR) Construction Permit – Application was submitted in July 2023. We are awaiting a response from the DWR, who are waiting for the Railroad agreement to be finalized.
- Design and modeling/mapping
  - Complete.
- Right-of-way acquisition
  - Completed in 2025.
- Final plans
  - Complete.
- Construction
  - Will begin upon approval of DWR Construction Permit.

As presented at past State Water Commission meetings, the project timeline has been dependent on the progress of the Western Cass Flood Insurance Study (FIS). The City of Davenport had not been previously mapped into a FEMA

floodplain. The FIS released preliminary maps in 2016 and 2018 that placed a majority of the city within Zone AE and spurred this project. The maps just recently became effective on September 5, 2025, meaning no additional changes to the hydraulic models will be made by FEMA and we can finalize the design with certainty. This flood risk reduction project will ultimately remove the federal requirement for residents with federally-backed mortgages to obtain flood insurance, while also reducing the effort to fight overland flooding as Davenport experienced in 2009 and 2011.

Project costs have increased from the amount approved by the SWC in 2020. This is due to a combination of factors, including:

- Modeling updates
    - FIS unsteady-state HEC-RAS model updates in coordination with FEMA and the Fargo-Moorhead Metro Diversion model, which resulted in changing design water surface elevations. These modifications also resulted in re-designs of new exterior culvert installation to mitigate water surface increases the project will cause.
- Railroad negotiations
    - These have gone well, but the process of getting six temporary rail closures as well as culverts for exterior drainage has been a very iterative process.
- Inflation
    - Construction costs.
    - Land values.

Our latest cost estimate indicates the project will need an increase in the cost-share agreement of approximately $1.6 million. A formal cost-share request will be submitted to your office within the next several months, but we wanted to provide this information to keep you informed. In the meantime, **the District requests a two-year extension to the existing cost-share agreement**. We are confident that construction will be completed within that timeframe.

We are very thankful for the support shown by your office and the State Water Commission and look forward to continued cooperation as we work to construct this vital infrastructure.

If you have any questions, please feel free to contact me or our project engineer, Alexa Ducioame, Moore Engineering, Inc., at 701-282-4692.

Sincerely,

MAPLE RIVER WATER RESOURCE DISTRICT

Melissa Hinkemeyer
Director, Secretary

cc: Beth Nangare, Cost Share Program Administrator

K

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Governor Doug Burgum
Members of the State Water Commission
FROM: Andrea Travnicek, Ph.D., Secretary
SUBJECT: Cost-Share Four-Year Progress Reports
DATE: April 3, 2024

Under North Dakota Century Code (N.D.C.C.) § 61-02-14.3, "an agreement for funding which is approved by the commission to fund a water project under this chapter must require a progress report to the commission at least every four years if the term of the project exceeds four years."

Therefore, sponsors with projects nearing the end of a four-year term, or nearing an extension deadline, were contacted and provided one of the following three options:

1. Deobligate cost-share project funding.
2. Submit final project expenses for reimbursement and close out project.
3. Provide a progress report to the Commission and request a cost-share agreement extension.

Attached for the Commission's review is a summary of the sponsors requesting an agreement extension and associated progress reports.

Fordville Dam Rehabilitation Plan (Walsh County Water Resource District)
This project is for the development of a watershed rehabilitation plan in conjunction with the U.S. Natural Resources Conservation Service (NRCS) and includes public outreach, data collection, development, and analysis of alternatives to rehabilitate the dam, and plan preparation.

Cost-share for the project was approved June 19, 2019, in the amount of $122,595. A first extension was approved by the Commission April 13, 2023. The remaining balance is $8,381.21. The District requests a one-year extension of their cost-share agreement and retention of the balance to finalize documentation and coordinate with NRCS to meet federal requirements for federal funding.

Larimore Dam Rehabilitation Plan (Grand Forks County Water Resource District)
This project is for the development of a watershed rehabilitation plan in conjunction with the NRCS and includes public outreach, data collection, development, and analysis of alternatives to rehabilitate the dam, and plan preparation.

Cost-share for the project was approved June 19, 2019, in the amount of $91,800. A first extension was approved by the Commission April 13, 2023. The remaining balance is $5,545.63. The District requests a one-year extension of their cost-share agreement and retention of the balance to finalize evaluation of alternatives as part of the rehabilitation process. The District has recently amended the agreement with the NRCS which is set to end on September 20, 2024. The project is expected to be completed by this date with no additional funding expected.

Senator Young Dam Rehabilitation Plan (Pembina County Water Resource District)
This project is for the development of a watershed rehabilitation plan in conjunction with the NRCS and includes public outreach, data collection, development, and analysis of alternatives to rehabilitate the dam, and plan preparation.

Cost-share for the project was approved June 19, 2019, in the amount of $129,210. A first extension was approved by the Commission April 13, 2023. The remaining balance is $6,577.70. The District requests a one-year extension of their cost-share agreement and retention of the balance to finalize documentation and coordinate with NRCS to meet federal requirements for federal funding.

Davenport Flood Risk Reduction Project (Maple River Water Resource District)
This project is a flood control project and includes the preconstruction and construction of an earthen ring levee to protect the City of Davenport.

Cost-share for the project was approved April 9, 2020, in the amount of $2,083,600. The remaining balance is $1,723,936.64. The District requests a two-year extension of their cost-share agreement and retention of the balance. Remaining work items include permitting, ongoing acquisition negotiations, and construction of the levee. Construction can begin after the right-of-way acquisitions are obtained, the Conditional Letter of Map Revision (CLOMR) from FEMA is received, and a construction permit from the Department of Water Resources is approved.

I recommend extending cost-share agreements for these projects based on the project sponsors making progress toward completion of their projects in 2024-2025. I also recommend the projects that received previous extensions be closed out after one year from the date of this extension approval with no additional extensions granted and any remaining balances deobligated. I further recommend the Davenport Flood Risk Reduction Project be granted a two year extension from the date of this approval.

AT:/bn/af/1753

NORTH Dakota | Water Commission

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Commission Date : 4/9/20
Commission Action : Approved (cfitzgerald)

Approved at 60% of eligible costs in the amount of $2,083,600.

TO: Governor Doug Burgum
Members of the State Water Commission

FROM: Garland Erbele, P.E., Chief Engineer/Secretary

Garland Erbele

SUBJECT: NDSWC Cost-Share Request – Maple River Water Resource District
Davenport Flood Risk Reduction

DATE: March 24, 2020

The Maple River Water Resource District (District) requested cost-share for the Davenport Flood Risk Reduction project in July 2018. The project was deferred due to limited funding in the 2017-2019 biennium. FEMA's preliminary maps show much of the city in the future may be within Zone AE, which means flood insurance would be required on structures that have federally-backed mortgages. The City of Davenport would like to prevent changes that may map structures into the regulatory floodplain, which would require some of the community's residents to acquire flood insurance.

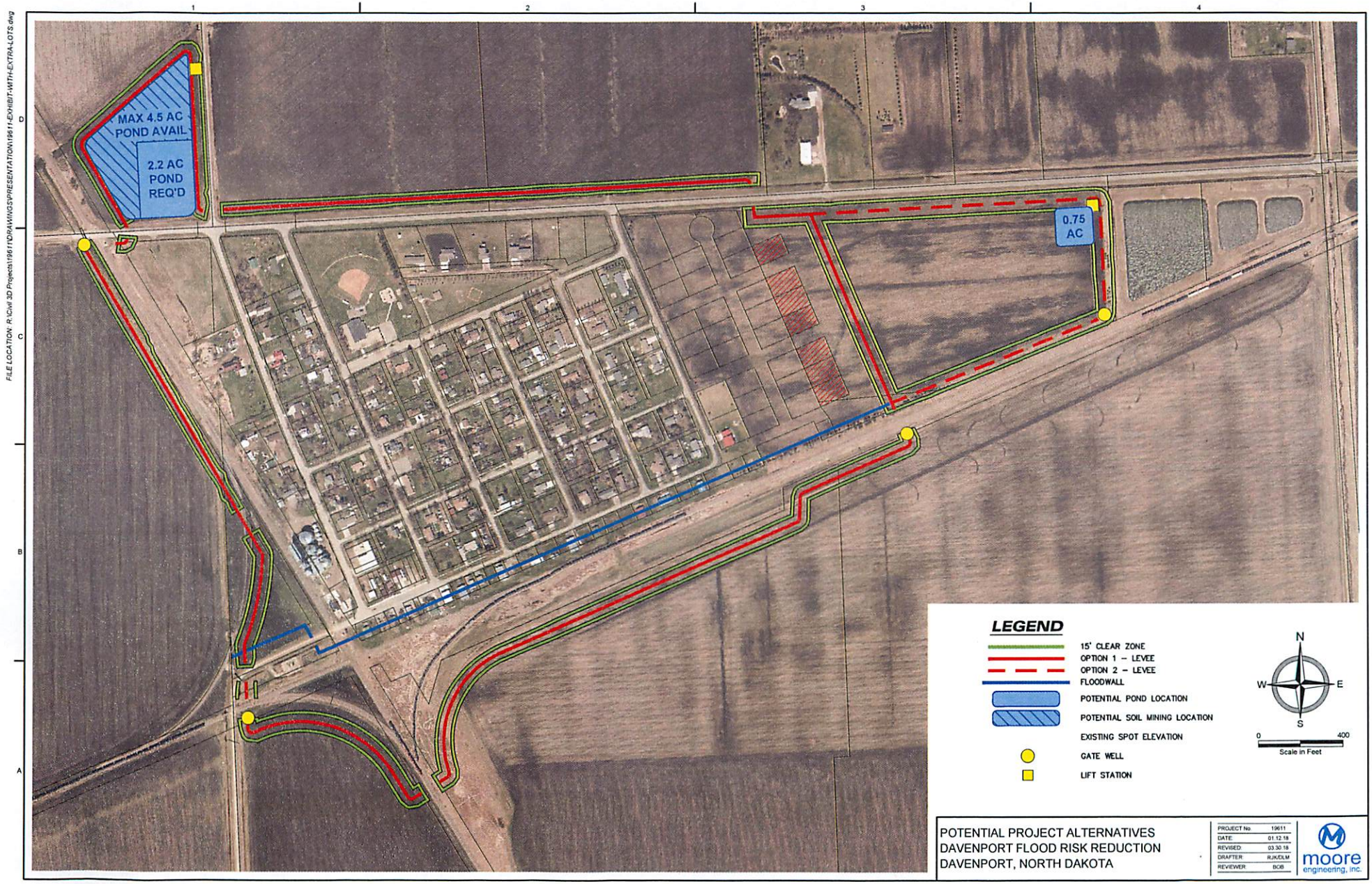
A cost-share request for a feasibility study to examine flood control options was approved in July 2017, and it was completed in June 2018. The study determined that an earthen ring levee around the city is the most cost-effective solution. The District will be the project sponsor and will enter into a joint-powers agreement with the City of Davenport if funding is approved. Geotechnical work, permitting, design work, right-of-way acquisition, and FEMA coordination would be conducted after funding agreements are completed.

The results of the economic analysis (EA) for this project yielded a benefit to cost ratio of 0.05 (see attached). In addition, Water Commission staff members and Commissioner Pedersen have met with Davenport city officials as well as their engineers to gain a better understanding of the city's potential flood-related challenges and the proposed project.

The total project cost estimate is $3,751,000. The District is requesting 60 percent cost-share as a flood control project. The total eligible cost is $3,472,666, which equates to $2,083,600 in potential cost-share from the Commission. Since the EA result is a benefit to cost ratio of 0.05, the recommendation is a reduced cost-share of 3 percent of eligible costs (60% multiplied by 0.05) or $104,180 in state funding.

This project meets the requirements of the Water Commission's cost-share policy for flood control projects. Therefore, I recommend approving this request by the Maple River Water Resource District for cost-share participation of $104,180 for the Davenport Flood Risk Reduction project at 3 percent of eligible costs. This approval is contingent on available funding.

GE:bn/2111



POTENTIAL PROJECT ALTERNATIVES
DAVENPORT FLOOD RISK REDUCTION
DAVENPORT, NORTH DAKOTA

PROJECT No.	19611
DATE	01.12.18
REVISED	03.30.18
DRAFTER	RJK/DLM
REVIEWER	BOB

moore engineering, inc.

FILE LOCATION: R:\Civil 3D Projects\19611\DRAWINGS\PRESENTATION\19611-EXHIBIT-WITH-EXTRA-LOTS.dwg

DWR Date Received : 1/30/26

CITY OF PORTLAND

PO Box 189 • Portland, ND, 58274 • (701) 788-2463

January 30, 2026

Reice Haase, Director
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

Re: Request for Time Extension
Pre-Construction Cost-Share Agreement
Water System Improvements
City of Portland, North Dakota
Moore Project No. 21083
SWC Project No. 2050-POR

Dear Mr. Haase,

The City of Portland is thankful for the financial assistance that has been provided from the North Dakota Department of Water Resources (ND DWR) to the City of Portland for the Water System Improvements project. This project upon completion will provide critical upgrades to the City's water system, including replacement of the aging water tower.

The City is respectfully requesting a 24 month extension of time with the Pre-Construction Cost Share Agreement, SWC Project No. 2050-POR, which was approved at the February 23, 2022 State Water Commission meeting.

Since the SWC Cost Share Agreement was approved, significant progress has been made in securing permanent funding for this project.

- 03/15/2025 DWSRF Loan Approved $1.93 Million
- 09/18/2025 USDA Rural Development Application Submitted

USDA Rural Development (RD) is in the process of evaluating the funding application and underwriting of the project. The City anticipates underwriting by USDA RD to be completed within the next 3 to 5 months. After the project has been underwritten by USDA RD, the City will be able to proceed with preliminary and final design. Construction is expected to be completed in 2027.

We appreciate your consideration of our time extension request. Funding from ND DWR has been critical for making the project affordable for the residents of Portland. Should you have any questions or require additional information, you may contact me or the Project Engineer, Justin Hall, at 701.499.5896 or by email at justin.hall@mooreengineeringinc.com.

Sincerely,

JoAnna Nielsen, Mayor
City of Portland

Cc: Justin Hall - Moore Engineering, Inc. (email)

NORTH Dakota | Water Resources

Be Legendary.

Commission Date : 2/23/22
Commission Action : Approved (cfitzgerald)

Approved at 60 percent of eligible costs not to exceed $97,350

MEMORANDUM

TO: Governor Doug Burgum
Members of the State Water Commission
FROM: Andrea Travnicek, Ph.D., Secretary
SUBJECT: State Water Supply – City of Portland Water System Improvements
DATE: February 14, 2022

Background & Description

The City of Portland (City) is requesting cost-share towards the preconstruction costs of a new 150,000-gallon elevated water tower to replace an early 1950s 50,000-gallon water tower and to complete water distribution improvements for fire flow. The City also has a 133,000-gallon underground storage reservoir. The City currently meets their daily water needs with a bulk water supply from East Central Regional Water District (ECRWD). At the Commission's request, the City evaluated the cost of ECRWD pipeline alternatives to provide 1,500-gallons per minute capacity for fire flow so they are also requesting cost-share reimbursement on $15,000 in additional engineering costs.

The City's preferred alternative is a new water tower because it guarantees fire flow over water coming from pumps that are subject to power outages and backup generators failing. Also, Portland qualifies for Rural Development grant funding of up to 45%, which current cost-share policy requires those funds to be subtracted and cost-share be based on the remaining non-federal share.

Attached is a Life Cycle Cost summary of two options: 1) 150,000-Gallon Elevated Tank and In-Town Water Distribution with 60 percent cost-share, and 2) ECRWD 12-inch Pipeline Connection and In-Town Water Distribution with 60 percent cost-share.

This project meets requirements of the Water Commission's cost-share policy for municipal water supply projects. The City has re-evaluated the cost of the project alternatives as requested by the Commission and still prefers Option 1 – Elevated Tank and In-Town Water Distribution. Based on the Life Cycle Cost Analysis, Option 2 – ECRWD 12-Inch Pipeline Connection and In-Town Water Distribution is the least cost alternative. I recommend funding approval for the City of Portland for state cost-share participation of $97,350, or 60% of eligible pre-construction costs, which accounts for exclusion of Rural Development funding. I further recommend the Commission consider least cost alternatives for future construction cost-share requests from Portland based on the results of the Life Cycle Cost Analysis. This approval is contingent on available funding.

AT:JM:/2050POR

Supplemental Information

Water Development Plan (Priority/Page)	Low / 48
New or Total Service Users	281
Present Value Cost / User Preferred Alternative-150,000 Tower ECRWD 12-inch Pipeline	 $14,996 $ 7,128
Rate / 5,000-Gallons	$45.00
Comparable Rate / 5,000-Gallons	$50.00

Schedule

Task	Dates
Study	June 2021
Design	Oct 2022
Bid	Dec 2022
Construction	Apr 2023
Completion	Oct 2023

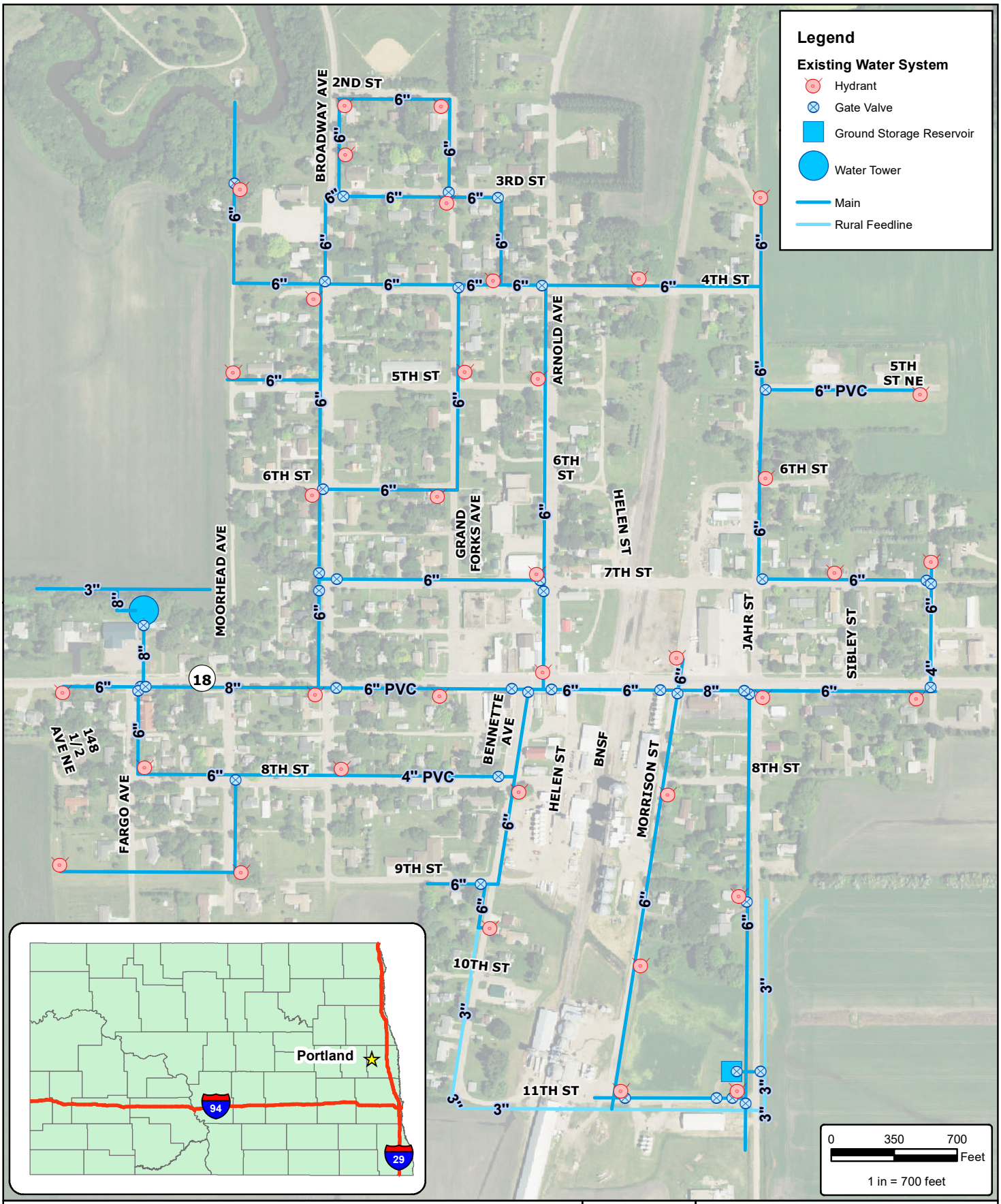
Cost-Share Funding Summary - 150,000-Gallon Elevated Tank and In-Town Water Distribution

	Feasibility	**Pre-construction**	Construction	Total	Approved	**Recommend**
Non-eligible		$132,750	$1,603,575	$1,736,325		
Eligible Cost	$75,500	$162,250	$1,959,925	$2,197,675		
Total	$75,500	**$295,000**	$3,563,500	$3,934,000		
Cost-Share 60%	$45,300	**$97,350**	$1,175,955	$1,318,605	$45,300 11/03/20	**$97,350**
Requested		$177,000	$2,138,100	$2,315,100		

Cost-Share Funding Summary – ECRWD 12-inch Pipeline* and In-Town Water Distribution

	Feasibility	**Pre-construction**	Construction	Total	Approved	**Recommend**
Non-eligible		$132,750	$743,670	$876,420		
Eligible Cost	$75,500	$162,250	$908,930	$1,146,680		
Total	$75,500	**$295,000**	$1,652,600	$2,023,100		
Cost-Share 60%	$45,300	**$97,350**	$545,358	$688,008	$45,300 11/03/20	**$97,350**

*12-inch construction costs include only the City's connection cost to a future ECRWD pipeline.



Water System Improvements
City of Portland
Traill County, North Dakota

Created By: TJS Date Created: 04/27/20 Date Saved: 04/27/20 Date Plotted: NEVER Date Exported: 04/27/20
Plotted By: Tanner.Schmidt Parcel Date: N/A Aerial Image: 2019 County NAIP SIDS Elevation Data: N/A
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T:\Projects\21000\21083\21083_Water_Exhibit.mxd

N W E S

moore engineering, inc.

DWR Date Received : 2/4/26

City of Garrison

P.O. Box 459, Garrison, ND 58540
Phone (701) 463-2600 Fax (701) 463-7400
www.cityofgarrisonnd.com

February 2, 2026

Julie Prescott, PE
Cost-Share Program Manager
ND Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504

Re: Request for Time Extension
Water Improvement District No. 2020-1
Water Treatment Plant & Supply Line Expansion
City of Garrison, ND
Moore Project No. 21164
SWC Project No. 2050-GRR

Julie,

On behalf of the City of Garrison, this letter serves as a formal request for a one-year extension of the existing cost-share agreement, along with the required project progress update.

Project Status:
The project is substantially complete. Major construction activities have been finished, and the system is operational. The contractor is currently addressing remaining punchlist items and identified defective work. Progress on these items has been ongoing, though slower than anticipated.

The primary remaining work item is the recoating of the south clarifier. Based on the contractor's current plan, the City expects all remaining items to be completed by mid-May 2026.

Reason for Extension Request:
The requested one-year extension is needed to allow sufficient time to complete the remaining corrective work, finalize project closeout documentation, and submit final reimbursement requests associated with the remaining eligible costs.

The City remains committed to completing the project in full compliance with the cost-share agreement and applicable requirements. We appreciate the Commission's continued consideration and support of this project.

Please let us know if any additional information is required. A representative from the City will be available to address questions at the March 19, 2026 Precommission meeting and the April 9, 2026 Commission meeting as requested.

Sincerely,

Stu Merry
Mayor, City of Garrison

NORTH Dakota | Water Resources

Be Legendary.

Commission Date : 2/23/22
Commission Action : Approved (cfitzgerald)

Approved at 60 percent of eligible costs for additional cost-share of $924,000 not to exceed $4,320,000.

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MEMORANDUM

TO: Governor Doug Burgum
Members of the State Water Commission
FROM: Andrea Travnicek, Ph.D., Secretary
SUBJECT: State Water Supply – Garrison Water Supply Treatment and Transmission Line
DATE: February 9, 2022

Background & Description

The City of Garrison (City) is requesting additional cost-share for the rehabilitation of their 1992 water treatment plant and looping of a transmission line to increase the capacity of the system. Equipment replacements to the lime softening plant, clarifiers, sand filtration system, contact basin, and clearwell pumps will be upsized to allow for expected future water demands, and to provide additional bulk service to Garrison Rural Water District. The transmission line creates a loop from the water plant north to the City's storage reservoir. Estimated project costs have increased by 25% after receiving high bids, which were rejected. The project was rebid February 4, 2022. The City is requesting cost-share at 75% as a joint project with Garrison Rural Water District, with local costs being shared.

Supplemental Information

Water Development Plan (Priority/Page)	Moderate / 2019-45
New or Total Service Users	2,238
Present Value Cost / User (Preferred Alternative)	$9,707
Rate / 5,000-Gallons	$54.00
Comparable Rate / 5,000-Gallons	$47.00

Schedule

Task	Dates
Study	May 2017
Design	July 2020
Bid	Feb 4, 2022
Construction	June 2022
Completion	Nov 2023

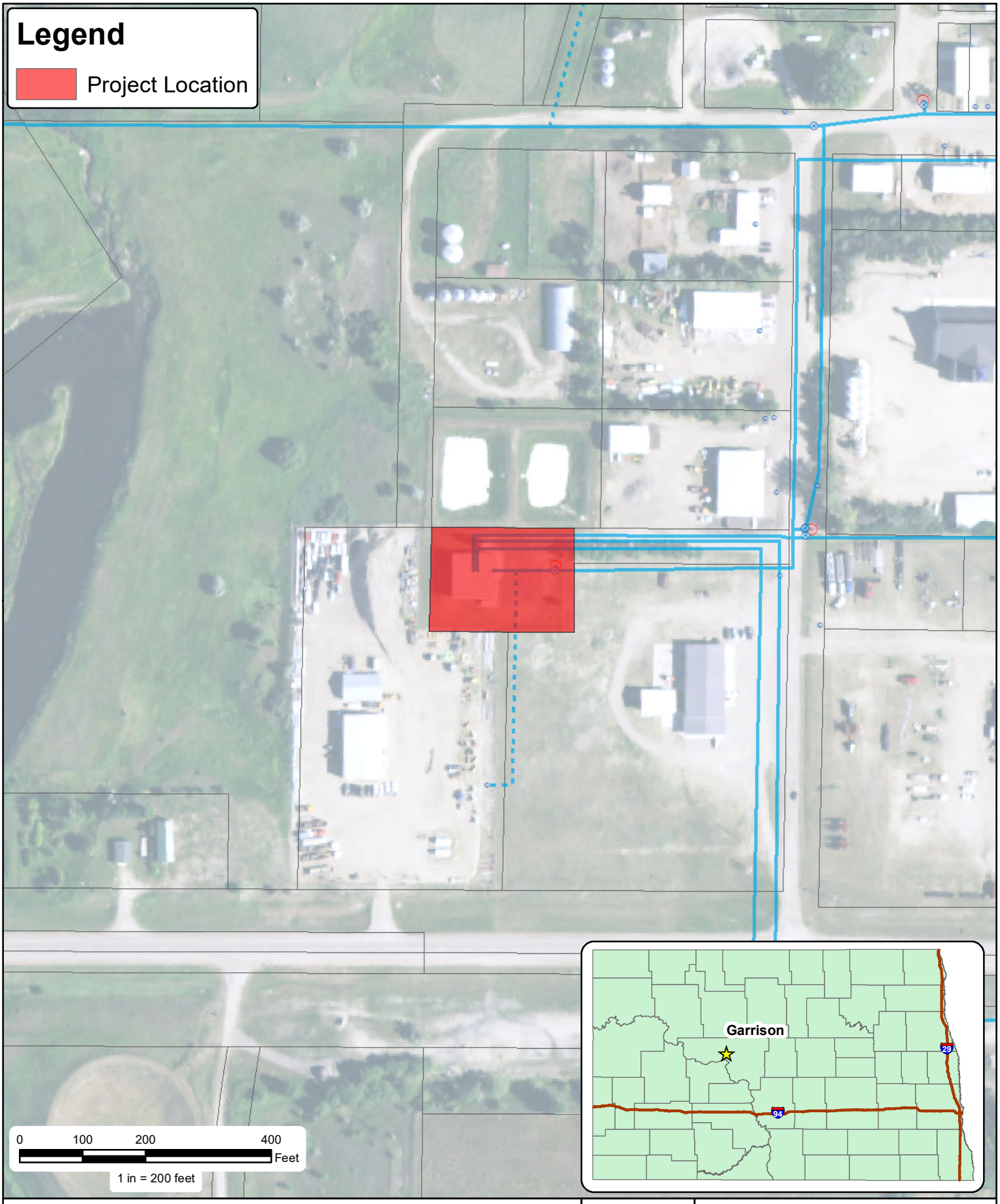
Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$10,000	$10,000		
Eligible Cost	$580,000	$6,620,000	$7,200,000		
Total	$580,000	**$6,630,000**	$7,210,000		
Cost-Share 60% (75% Requested)	$348,000 $435,000	**$3,972,000** $4,965,000	$4,320,000 $5,400,000	$3,396,000 02/13/20	**$924,000** $2,004,000

This project meets requirements of the Water Commission's cost-share policy for municipal water supply projects. Therefore, I recommend approval of this request from the City of Garrison for state cost-share participation at 60 percent of eligible costs for the Water Supply Treatment and Transmission Line project for additional cost-share of $924,000, with the total amount not to exceed $4,320,000. This approval is contingent on available funding.

AT:JM:/2050GAR

DWR Date Received : 1/10/22



PROPOSED WATER TREATMENT PLANT IMPROVEMENTS
GARRISON, NORTH DAKOTA

Created By: TJS Date Created: 12/08/21 Date Saved: 12/08/21 Date Plotted: 08/09/12 Date Exported: 12/08/21
Plotted By: tanner.schmidt Parcel Date: N/A Aerial Image: 2020 County NAIP SIDS Elevation Data: Lidar
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
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N W E S

moore engineering, inc.

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NDSWC Cost-Share Request – Pembina County Water Resource District
Olga Dam Feasibility Study
DATE: March 19, 2026

Background & Description

The Pembina County Water Resource District (Sponsor) is requesting preconstruction cost-share funding for the Olga Dam Feasibility Study (Project). An inspection conducted by the Department of Water Resources (DWR) on November 10, 2025, identified a deficiency in the principal spillway conduit. During the inspection, staff used a remote-controlled pipe inspection camera to examine the interior of the conduit and observed that the slip liner has collapsed and was restricting water flow, approximately 70 feet upstream of the conduit transitions from a 24-inch corrugated metal pipe (CMP) to an 18-inch concrete pipe fitted with a polyethylene slip liner. Therefore, the purpose of the Project is to investigate and evaluate alternatives for repairing the slip liner or replacing the principal spillway, and to develop conceptual plans and cost estimates. Olga Dam's drainage area is 1.85 square miles, and its purpose is recreation, fish and wildlife, and flood control (Water Permit No. 1455). It is a low-hazard dam on an unnamed tributary of the Tongue River located in Cavalier County, North Dakota.

Supplemental Information

Water Development Plan (Priority)	2025 (Moderate)
Benefit-Cost Ratio	Not Required

Schedule

Task	Dates
Study	January 2027
Design	-
Construction	-
Completion	-

Cost-Share Funding Summary

	Preconstruction	Construction	Approved	**Recommend**
Noneligible Cost	-	-		
Eligible Cost	$237,000	-		
Total	$237,000	-		
Cost-Share 60% (Requested)	**$142,200**			**$142,200**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by Pembina County Water Resource District for state cost participation in the Olga Dam Feasibility Study project at 60% of eligible costs, not to exceed $142,200, is eligible for consideration, contingent on available funding.

RH:bn:af/2262

DWR Date Received : 2/25/26

1087243 - Tongue River Dam Safety Feasibility Study (Olga Dam)

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Submitted
Stage:	Final Application
Initial Submit Date:	Feb 3, 2026 4:40 PM
Initially Submitted By:	LuAnn Kemp
Last Submit Date:	Feb 25, 2026 9:34 AM
Last Submitted By:	LuAnn Kemp

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation Zachary (First Name) Otto (Middle Name) Herrmann (Last Name)
Title:	Senior Civil Engineer
Email*:	zherrmann@houstoneng.com
Address*:	1401 21st Ave N
	Fargo (City) North Dakota (State/Province) 58102 (Postal Code/Zip)
Phone*:	(701) 237-5065 Ext. Phone ###-###-####
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	Pembina County Water Resource District
Organization Type*:	Political Subdivision
Tax Id:	45-6006376
Organization Website:	
Address*:	308 Courthouse Drive #5

Cavalier North Dakota 58220-____
City State/Province Postal Code/Zip

Phone*: (701) 265-4511 Ext.
###-###-####

Fax: (701) 265-4561
###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Tongue River Dam Feasibility Study (Olga Dam)

Sponsor(s)*: Pembina County Water Resource District

County*: Pembina

City*: Cavalier

Description of Request*: New

Project Type: DAM Safety/EAP

If Project is a Study, What Type?: Feasibility

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:

Jurisdictions/Stakeholders Involved*:

Pembina County WRD
NDDWR Dam Safety Program
NRCS
Pembina County Commission

Describe the Problem/Need and the Circumstances that Led to This Application*:

Recent inspections identified complications with the slip liner at Olga Dam, which was installed during repairs conducted in 1984. Issues involve a partial failure of the slip liner situated within the outlet conduit. The 1984 repair at Olga Dam formed part of a broader initiative that installed liners in the outlet conduits of seven dams. Notably, a similar slip liner failure contributed directly to the dam safety incident experienced at Bourbanis Dam in 2022. The PCWRD is pursuing funding through the NRCS dam rehabilitation program a at three of the seven facilities: Herzog Dam, Bourbanis Dam, and Olson Dam. The remaining four dams (Olga Dam, Morrison Dam, Weiler Dam, and Goeschke Dam) are unlikely to qualify for federal assistance. Considering each structure's age, previous performance issues with slip liners, more stringent dam safety standards, and recent incidents in the area, there is a clear need for a comprehensive evaluation and prioritize to ensure funds are spent wisely.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

As stated in the North Dakota Dam Safety Standards, modifications to existing dams requiring a construction permit from the NDDWR must comply with the Standards. Given the age and condition of Olga Dam, we are proposing to investigate replacement of the principal spillway in addition to repair the slip liner failure. Either option is likely to trigger a construction permit requirement, and the proposed scope will evaluate the dam for compliance with the current standards. Our proposed approach will facilitate risk-informed prioritization of future rehabilitation actions for Olga dam.

Describe the Objectives or Goals Specific to This Application*:

This process will yield concept-level designs providing our Board with the necessary information to determine subsequent steps. The PCWRD

intends to use this to make risk-informed decisions on implementation of recommendations from a public safety perspective.

Describle the Scope of Work or Project Activities Specific to This Application*:

1. Site Reconnaissance & Topographic Survey
2. Hydrology Study & Hazard Review
3. Principal Spillway Replacement Alternative
4. Repair of In-Place Slip-Liner Alternative
5. Slope Stability Measures
6. Geotechnical Evaluation
7. Auxiliary Spillway Mitigation Measures
8. Develop Recommendations.

A more detailed task list is included in the additional information.

For this project,

Choose City, County, Water District or Other*:	County
What is the Current Estimated Population?*:	6486

For this project,

What is the Benefited Population?*:	6486
Have Assessment Districts Been Formed?*:	Ongoing
Have Land or Easements Been Acquired?*:	Yes
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	Yes
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) *:	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	January 2027
Design Completion*:	TBD
Bid*:	TBD
Construction Start*:	TBD
Construction Completion*:	TBD

Explain Additional Timeline Issues*:

Completion of the study is planned for January 2027. Construction is unknown at this time, and will depend on outcomes from this study. It's

anticipated that a phased approach may be used for construction.

Consulting Engineer*:	Zach Herrmann
Engineer Direct Phone Number*:	701-499-2054
Engineer Email*:	zherrmann@houstoneng.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	LuAnn (First Name) Kemp (Last Name) 02/03/2026 (Date)
Title/Position/Authority*:	Secretary/Treasurer
Address*:	308 Courthouse Drive #5 Address Line 1 Address Line 2 Cavalier (City) North Dakota (State) 58220-0000 (Zip Code)
Direct Phone Number*:	701-265-4511
Sponsor Email*:	llkemp@nd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Donald (First Name) Kemp (Last Name)
Authorized Signor Title/Position:	Chairman
Authorized Signor Email:	donkemp@polarcomm.com
Authorized Signor Direct Phone Number:	701-521-0277
Provide the Name for One Additional Board Member, if Applicable:	Ted (First Name) Juhl (Last Name)
Additional Board Member Title/Position:	Vice Chairman
Additional Board Member Email:	atmjuhl@polarcomm.com
Additional Board Member Direct Phone Number:	701-520-1614

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community *:	NDDWR_TongueRiverDams.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	February 24 2026 - PCWRD Minutes.pdf
Cover Letter:	2026-02-24 RE Tongue River Dam Feasibility Cost Share Olga Only - NDDWR.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

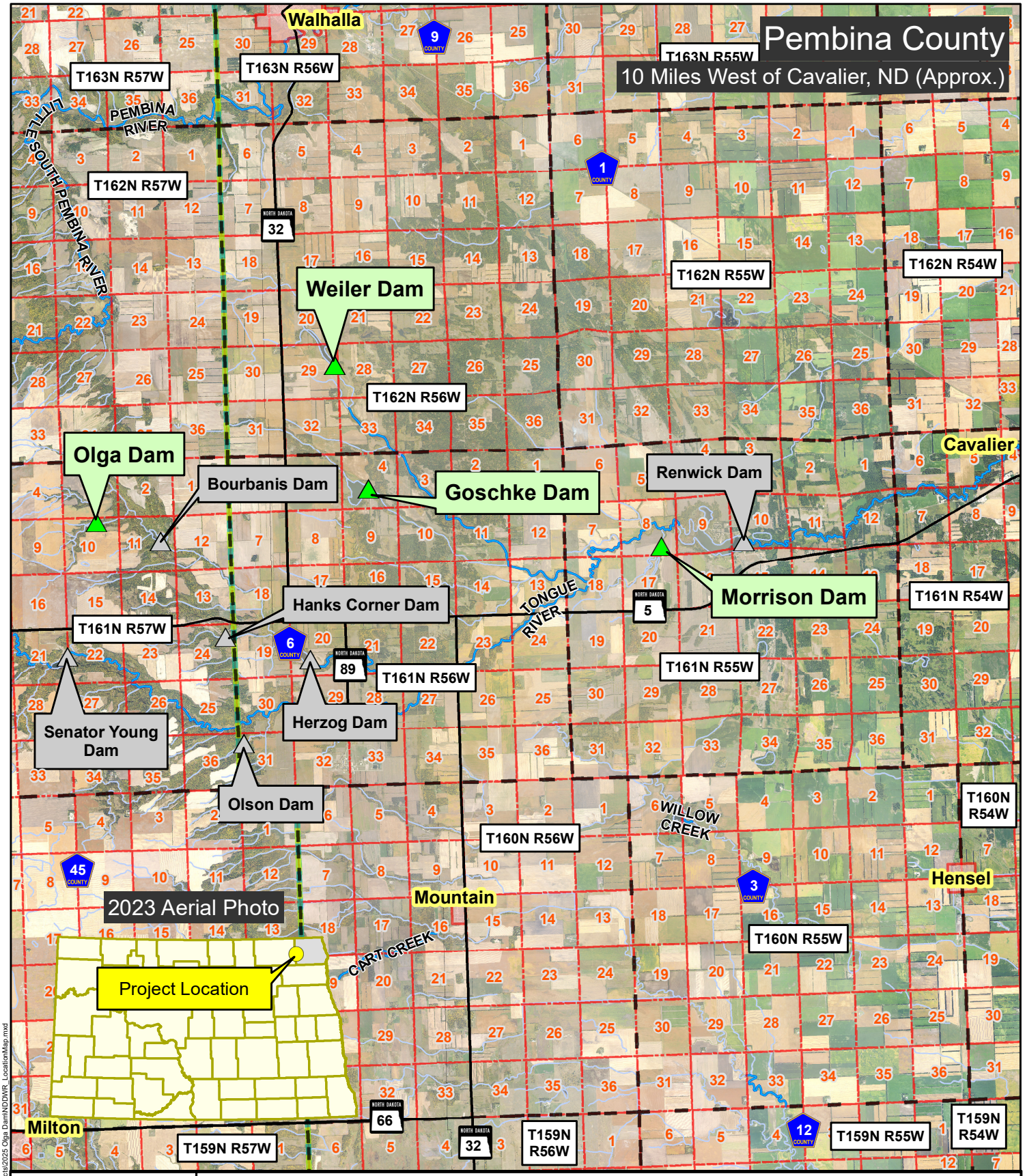
CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	Olga Dam Feasibility sfn_61801_delineation_of_cost.xlsx
Type of Request:	Study
Is This a Water Supply Project?:	No
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	Yes
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	2026-02-24 DRAFT Olga Dam PSW Feasiblity Review Cost Estimate.pdf
Other Applicable Document:	
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Pre-Construction		Current Request	$142,200.00	$0.00	$0.00	$142,200.00	Grant	0.00	0.00
Other	Pembina County WRD	Current Request	$33,180.00	$0.00	$0.00	$33,180.00		0.00	0.00
Other	Red River Joint Board	Current Request	$61,620.00	$0.00	$0.00	$61,620.00	Grant	0.00	0.00
			$237,000.00	**$0.00**	**$0.00**	**$237,000.00**			



\\houston\hel\JBN\7300\7382\PCWRD Future Projects\2025 Olga DamNDDWR_LocationMap.mxd

Tongue River Dams

Pembina County Water Resource District

Date: 1/6/2026
Prepared by: TSW

Multiple Townships
Pembina and Cavalier Counties

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 25, 2026

Date :	2/24/2026
Project :	Tongue River Dam Feasiblity Study (Olga Dam)
Sponsor :	Pembina County Water Resource District
Contact :	Luann Kemp, Administrator
Phone :	701-265-4511
Engineer :	Zach Herrmann, Houston Engineering, Inc.
Phone :	701-237-5065

Total Cost :	$ 237,000.00	**Total Cost-Share* :**	$ 142,200.00
Ineligible Cost :	$ -	**Other Eligible:**	$ -
Eligible Cost :	$ 237,000.00	**Preconstruction :**	$ 142,200.00
Local Cost :	$ 94,800.00	**Construction :**	$ -

Project Type:	**Cost-share %**
Dam - Deficiencies and Repairs	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	100.0%	Feasibility Study	1	LS	237,000.00	$ 237,000.00	60%	$ 142,200.00
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	100.0%	**Preconstruction Total**				$ 237,000.00	60%	$ 142,200.00
		Construction Engineering Costs						
11	0.0%		0		-	$ -	60%	$ -
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	0.0%	**Construction Engineering Total**				$ -	60%	$ -
		Construction Costs						
15	0.0%	Mobilization	0	LS	-	$ -	60%	$ -
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.0%		0		-	$ -	60%	$ -
19	0.0%		0		-	$ -	60%	$ -
20	0.0%		0		-	$ -	60%	$ -
21	0.0%		0		-	$ -	60%	$ -
22	0.0%		0		-	$ -	60%	$ -
23	0.0%		0		-	$ -	60%	$ -
24	0.0%		0		-	$ -	60%	$ -
25	0.0%		0		-	$ -	60%	$ -
26	0.0%		0		-	$ -	60%	$ -
27	0.0%		0		-	$ -	60%	$ -
28	0.0%		0		-	$ -	60%	$ -
29	0.0%		0		-	$ -	60%	$ -
30	0.0%		0		-	$ -	60%	$ -
31	0.0%		0		-	$ -	60%	$ -
32	0.0%		0		-	$ -	60%	$ -
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ -	60%	$ -
	0.0%	**Allowable Contingency (10%)**				$ -	60%	$ -
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	0.0%	**Construction Total**				$ -	60%	$ -
		Eligible Preconstruction				$ 237,000.00	60%	$ 142,200.00
		Eligible Construction				$ -	60%	$ -
		Eligible Total				$ 237,000.00	60%	$ 142,200.00
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	0.0%		0		-	$ -	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	0.0%	**Construction Ineligible Total**				$ -	0%	$ -
		Ineligible Total				$ -	0%	$ -
	100.0%	**Project Total**				$ 237,000.00		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 237,000.00	60%	$ 142,200.00

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

HOUSTON engineering, inc.
1401 21st Avenue North
Fargo, ND 58102
701.237.5065

Prepared for the Pembina Water Resource District
Prepared February 24, 2026

Tongue River Dams - Dam Safety Compliance Feasibility Study (Olga Dam Only)		**$ 237,000**
Task 1 – Project Management	**$ 11,400**	
a. Board Updates		
b. Coordination with the NDDWR and NRCS		
c. Project Administration		
Task 2 – Site Reconnaissance	**$ 8,100**	
a. Site Inspection by Design Engineer		
b. Field Survey		
Task 3 – Hydrology Study & Hazard Classification Review	**$ 53,700**	
a. Hazard Classification		
b. Incremental Damages Assessment		
c. Develop Inflow Design Flood		
d. Develop Minimum Principal Spillway Flood		
e. Existing Structure Capacity Assessment		
f. Hydrology Report & Hazard Classification Report		
Task 4 - Principal Spillway Replacement Alternative	**$ 52,300**	
a. Spillway & Stilling Basin Geometrics		
b. Low-Level Outlet		
c. Structural Assessment		
d. Installation Methods		
e. Conceptual Drawings		
f. Conceptual Cost Estimate		
Task 5 - Repair Slip-Liner Alternative	**$ 12,800**	
a. Correspondence with Specialty Contractors		
b. Structural Assessment		
c. Hydraulic Assessment		
d. Construction Methods		
e. Summary Document		
Task 6 - Slope Stability Measures	**$ 24,000**	
a. Steady-State Seepage Analysis		
b. Drain and Filter Material Sizing		
c. Downstream Slope Recommendations		
d. Conceptual Plans & Details		
e. Conceptual Cost Estimate		
f. Documentation		
Task 7 - Geotechnical Investigation	**$ 39,600**	
a. Site Investigation and Testing		
b. Piezometer (2) Install / Monitoring		
c. Documentation		
Task 8 - Auxiliary Spillway Mitigation Measures	**$ 31,300**	
a. Spillway Assessment (Stability, Attack, Hydr.)		
b. Spillway Repair Alternatives (Conceptual)		
c. Risk Assessment and Prioritization		
d. ASW Design of Mitigation Measures		
e. Conceptual Plans & Details		
f. Conceptual Cost Estimate		
g. Documentation		
Task 9 - Recommendations	**$ 3,800**	
a. Review Findings with NDDWR		
b. Present Findings to the PCWRD		
ND Department of Water Resources		**$ 142,200**
Remaining		**$ 94,800**

PEMBINA COUNTY
WATER RESOURCE DISTRICT

308 Courthouse Drive #5
Cavalier, North Dakota 58220
Phone: 701-265-4511
Fax: 701-265-4165

February 24, 2026

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: **Tongue River Dams *(Olga Dam only)***
Dam Safety Compliance Feasibility Study

To Whom It May Concern,

The Pembina County Water Resource District (PCWRD) previously submitted to North Dakota Department of Water Resources (NDDWR) cost-share program a proposal to evaluate solutions to dam safety concerns across four dams located within the Tongue River Watershed. Discussions with NDDWR staff have resulted in the full application not being eligible for cost share. We understand that only the portion of work that pertains to Olga Dam is considered eligible because of the known slip liner issue from the 2025 inspection. While we have concerns with the determination and what it means for the future of dam safety in our county, we also have a need to move forward with Olga Dam. As such, we are amending our cost share application to only include Olga Dam.

As stated in the North Dakota Dam Safety Standards, modifications to existing dams requiring a construction permit from the NDDWR must comply with the Standards. Given the age and condition of the existing dam, we are proposing to investigate replacement of the principal spillway in addition to repair the slip liner failure. Either option is likely to trigger a construction permit requirement, and the proposed scope will evaluate the dam for compliance with the current standards.

Our proposed approach will facilitate risk-informed prioritization of future rehabilitation actions for Olga dam. The initial feasibility study outlined in this request encompasses the following components:

- Review of and assignment of the appropriate hazard classification. Olga Dam is currently classified as a low hazard dam. However, Bourbanis Dam (significant hazard) and Herzog Dam (high hazard) are downstream of Olga Dam. In addition, two major highway crossings are between Olga Dam and Herzog Dam. The consequences to these facilities because of a failure at Olga Dam are largely unknown, and given the recent partial decommission of Bourbanis Dam, an alternative hazard classification may be warranted.

Board Members

Randall Emanuelson, Bill Gunderson, Ted Juhl, Richard Kendall & Don Kemp

- Determination of Inflow Design Flood (IDF) and minimum principal spillway hydrographs for Olga Dam, utilizing current ND Dam Safety Standards, including incremental depth analysis to identify the appropriate IDF assuming that the hazard classification increases. Experience in the watershed suggests low storage volumes relative to IDF, potentially lowering required IDFs and resulting in cost savings.
- Preliminary geotechnical assessment to evaluate seepage, slope stability, and auxiliary spillway erodibility.
- Analysis of alternatives for replacing the principal spillway to meet applicable safety standards, including hydraulic capacity evaluation, preliminary geometric and structural assessment, conceptual drawings, and probable cost estimates.
- Cost estimation for slip liner repairs at all four locations, coordinated with specialty contractors and suppliers. Should an economically viable solution emerge, preliminary design work ensure alignment with dam safety guidelines.
- Review and recommendations for upgrading existing seepage collection systems as part of potential modifications to the principal spillway.
- Evaluation of downstream embankment slope stability and corresponding recommendations to satisfy current standards.
- Assessment of earthen auxiliary spillway erosion potential and mitigation strategies.

This process will yield concept-level designs providing our Board with the necessary information to determine subsequent steps. The estimated cost for these activities is $237,000. Per the current NDDWR cost-share policy (May 2025), projects addressing dam safety issues are eligible for a 60% cost share. Accordingly, we request $142,200 in NDDWR cost-share support. Please see the attached SFN 61801 form and a detailed cost breakdown for reference.

Olga Dam is unique in that it is owned and operated by the PCWRD; however, its physical location is in Cavalier County. In prior Tongue River dam safety projects, the commission has inquired about communication with Cavalier County, as the watershed encompasses portions of both Counties. We continue to have an open dialogue with Cavalier County about best management of the dams in the Tongue River Watershed for both counties and will be meeting jointly on this specific issue on March 12, 2026.

We plan to continue to work with the NDDWR, our state and regional associations, and our DWR commission representatives on a path forward for the remaining three dams, as we feel they are equally as critical for our County.

For questions or comments, please contact llkemp@nd.gov or call (701) 265-4511.

Sincerely,

Pembina County Water Resource District

Board Members

Randall Emanuelson, Bill Gunderson, Ted Juhl, Richard Kendall & Don Kemp

These are DRAFT minutes, subject to amendment before final approval by the Pembina County Water Resource District

February 24, 2026
MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson (telephone), Randall Emanuelson, Donald Kemp, Ted Juhl (telephone), and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion as made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the minutes of February 17, 2026.

The public comment period was held at 9:00 am. No public comments were received.

Zach Hermann – Houston Engineering joined the meeting electronically. The board reviewed the correspondence from the ND DWR Cost-Share Manager Abigail Franklund regarding the eligibility of the Tongue River dam investigation for Olga, Morrison, Weiler, and Goeschke Dams. This was in response to the slip liner failure at Olga Dam as the other dams listed have the same slip-lining repair in the mid-1980s. The board wishes to be proactive and identify issues prior to them becoming an emergency during a flood event. Discussion followed on Franklund's determination that only Olga will be eligible for ND DWR cost-share as it has already experienced a slip-liner failure and is need of dam safety repairs. The board discussed options for appealing the decision as well as the possibility of moving only Olga forward at this time. Manager Kemp plans to visit with Red River Joint as well as ND Water Managers Association regarding options for having proactive work being funded rather than waiting for emergency repairs and possible decommissioning. The board strongly desires working to maintain current retention if possible.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to amend the ND DWR cost-share to include only the work at Olga Dam with a statement of disagreement regarding the ineligibility of the other dams in question. It is the intention of the board to move the other dams forward pending the ND DWR Dam Safety inspections.

The Dam Safety inspections for Olson, Senator Young, Renwick, and Goeschke Dams were reviewed. A list of priorities will be prepared for summer 2026.

Manager Kemp reviewed the correspondence from Keith Weston regarding funding for dam repairs and investigations.

Attest: _____ _____
LuAnn Kemp, Secretary Donald Kemp, Chairman

NORTH Dakota | Water Resources
Be Legendary.

Memorandum

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NDSWC Cost-Share Request – Maple River Water Resource District (WRD)
Buffalo – Lynchburg Channel Improvements Phase 3
DATE: March 20, 2026

Background & Description

Maple River WRD (Sponsor) is requesting construction cost-share for their Buffalo-Lynchburg Channel Improvements Phase 3 (Project). The legal assessment drain has experienced significant channel bottom erosion, as well as, sliding and sloughing on the side slopes. The purpose of the Project is to reduce the channel side slopes, increase channel capacity, and stabilize the channel. The channel will be constructed to meet current design standards which will allow the system to convey the flow of a rainfall 10-year event. Additionally, multiple low water crossings will be reconstructed to improve the safety of each crossing and erosion protection of the channel bottom. No assessment vote was pursued. The WRD will utilize the annual maintenance assessment levy for the local share. The Project is in Everest and Maple River Townships, approximately 3.7 miles south of the City of Casselton in Cass County, North Dakota.

Supplemental Information

Water Development Plan (Priority)	2025 (Low)
Assessment Vote Results	No Vote Taken
Surface Drain Permit	No. 6648
Sediment Analysis	Completed
Benefit-Cost Ratio	Not Required
All Easements Obtained	Ongoing

Schedule

Task	Dates
Design	Complete
Bid	**Not Bid. May 2026**
Construction	July 2026
Completion	July 2027

Cost-Share Funding Summary

	Pre-construction	Construction	Total	Approved	**Recommend**
Noneligible Cost	$660,588	$50,403	$710,991		
Eligible Cost	$222,222	**$2,695,288**	$2,917,510		
Total	$882,810	$2,745,691	$3,628,501		
Cost-Share 60% (Requested)	$100,000 (at 45%)	**$1,617,173**	$1,717,173	$31,500 (4/24/23) $68,500 (4/19/24)	**$1,617,173**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by Maple River Water Resource District for state cost participation in the Buffalo – Lynchburg Channel Improvements project at 60% of eligible costs, not to exceed $1,617,173, is eligible for consideration, contingent on available funding.

RH:bn/af/1951

Water Development Plan: 2025
Priority: Low

1087440 - Buffalo-Lynchburg Channel Improvements - Phase III

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 4:06 PM

Initially Submitted By: Melissa Hinkemeyer

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Melissa First Name
Middle Name Rotzien Last Name

Title:

Email*:
melissa.rotzien@mooreengineeringinc.com

Organization Information

Status*: Approved

Name*:
Maple River Water Resource District

Organization Type*: Political Subdivision

Tax Id: 45-0357490

Organization Website:

Address*: 1201 Main Avenue W

Address*:

4503 Coleman Street, Suite 105

Bismarck North Dakota
City State/Province

58503
Postal Code/Zip

Phone*: 701-751-8374 Ext.
Phone
###-###-####

Fax: ###-###-####

Comments:

West Fargo North Dakota
City State/Province

58078-____
Postal Code/Zip

Phone*: (701) 298-2381 Ext.
###-###-####

Fax: ###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	Buffalo-Lynchburg Channel Improvements - Phase III
Sponsor(s)*:	Maple River Water Resource District
County*:	Cass
City*:	Casselton
Description of Request*:	New
Project Type:	Rural Flood Control
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	

Jurisdictions/Stakeholders Involved*:

Maple River WRD and landowners.

Describe the Problem/Need and the Circumstances that Led to This Application*:

The Buffalo Lynchburg channel is part of a federal project with SCS plans dated 1959. This legal assessment drain has experienced significant channel bottom erosion as well as sliding and sloughing on the side slopes.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed channel design will reduce the channel side slopes, increase channel capacity, and stabilize the channel. The channel will be constructed to meet current design standards which will allow the system to convey the flow of a rainfall 10-year event. Additionally, multiple low water crossings will be reconstructed to improve the safety of each crossing and erosion protection of the channel bottom.

Describe the Objectives or Goals Specific to This Application*:

The objective of this application is to obtain DWR approval of eligible construction project costs.

Describle the Scope of Work or Project Activities Specific to This Application*:

The project will begin at the confluence of the two channels and continue upstream to Highway 18 on both channels. More specifically, the Buffalo Creek Channel improvements will begin in the NE ¼ of Section 36 of Everest Township, then continue west and north (upstream) through Section 35 and end at State Highway 18 in the SW ¼ of Section 26, while the Lynchburg Channel improvements will begin in the NE ¼ of Section 36 of Everest Township, then continue south and west (upstream) through Maple River Township Section 1, and end at State Highway 18 in the NW ¼ of Section 2 of Maple River Township. The Lynchburg Channel downstream of the confluence with Buffalo Creek outlets into the Maple River.

For this project,

Choose City, County, Water District or Other*:	Water District
What is the Current Estimated Population?*:	100

For this project,

What is the Benefited Population?*:	100
Have Assessment Districts Been Formed?*:	Yes
Date Formed:	06/25/2014
Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	Yes

If Yes or Ongoing, Please Explain (include type/number):

Nationwide Permit was approved by USACE December 2024.

Have You Been approved for any Federal Permits?:	Yes

If Yes or Ongoing, Please Explain (include type/number):

Nationwide Permit was approved by USACE December 2024.

Have You Applied for any State Permits?*:	Yes

If Yes or Ongoing, Please Explain (include type/number):

Surface Drain Permit 6648 was approved in May of 2025.

Have You Been Approved for any State Permits?:	Yes

If Yes or Ongoing, Please Explain (include type/number):

Surface Drain Permit 6648 was approved in May of 2025.

Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	7/1/2023
Design Completion*:	3/1/2026
Bid*:	5/1/2026
Construction Start*:	7/1/2026
Construction Completion*:	7/1/2027

Explain Additional Timeline Issues*:

N/A

Consulting Engineer*:	Andrew Smith, PE, Moore Engineering, Inc.
Engineer Direct Phone Number*:	701-551-1062
Engineer Email*:	andrew.smith@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Melissa (First Name) Hinkemeyer (Last Name) 02/23/2026 (Date)
Title/Position/Authority*:	Director, Secretary
Address*:	1201 Main Ave W Address Line 1 Address Line 2 West Fargo (City) North Dakota (State) 58078-0000 (Zip Code)
Direct Phone Number*:	701-298-2384
Sponsor Email*:	hinkemeyerm@casscountynd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Gerald (First Name) Melvin (Last Name)

Authorized Signor Title/Position:	Chairman
Authorized Signor Email:	gemelvin10@gmail.com
Authorized Signor Direct Phone Number:	701-793-1695
Provide the Name for One Additional Board Member, if Applicable:	Chad Miller First Name Last Name
Additional Board Member Title/Position:	Vice-Chairman
Additional Board Member Email:	millerad55@hotmail.com
Additional Board Member Direct Phone Number:	701-371-8075

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	Yes
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	18832C_CostShare_Exhibit.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	18832C_Meeting Minutes.pdf
Cover Letter:	18832C_Cover Letter for Construction Cost-Share Request.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	18832C_SWC_sfn_61801_delineation_of_cost_v2.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	18832C_Plans_20260217.pdf
Is This a Water Supply Project?:	No
Is This a Rural Flood Control Project?:	Yes
Approved Drainage Permit:	18832C_Drainage Permit.pdf
Results Of Positive Assessment Vote:	18832C_AssessmentVote_Note.pdf
Is This a Drain Reconstruction Project?:	Yes
Sediment Analysis:	18832C Sediment Analysis 20260218.pdf
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No

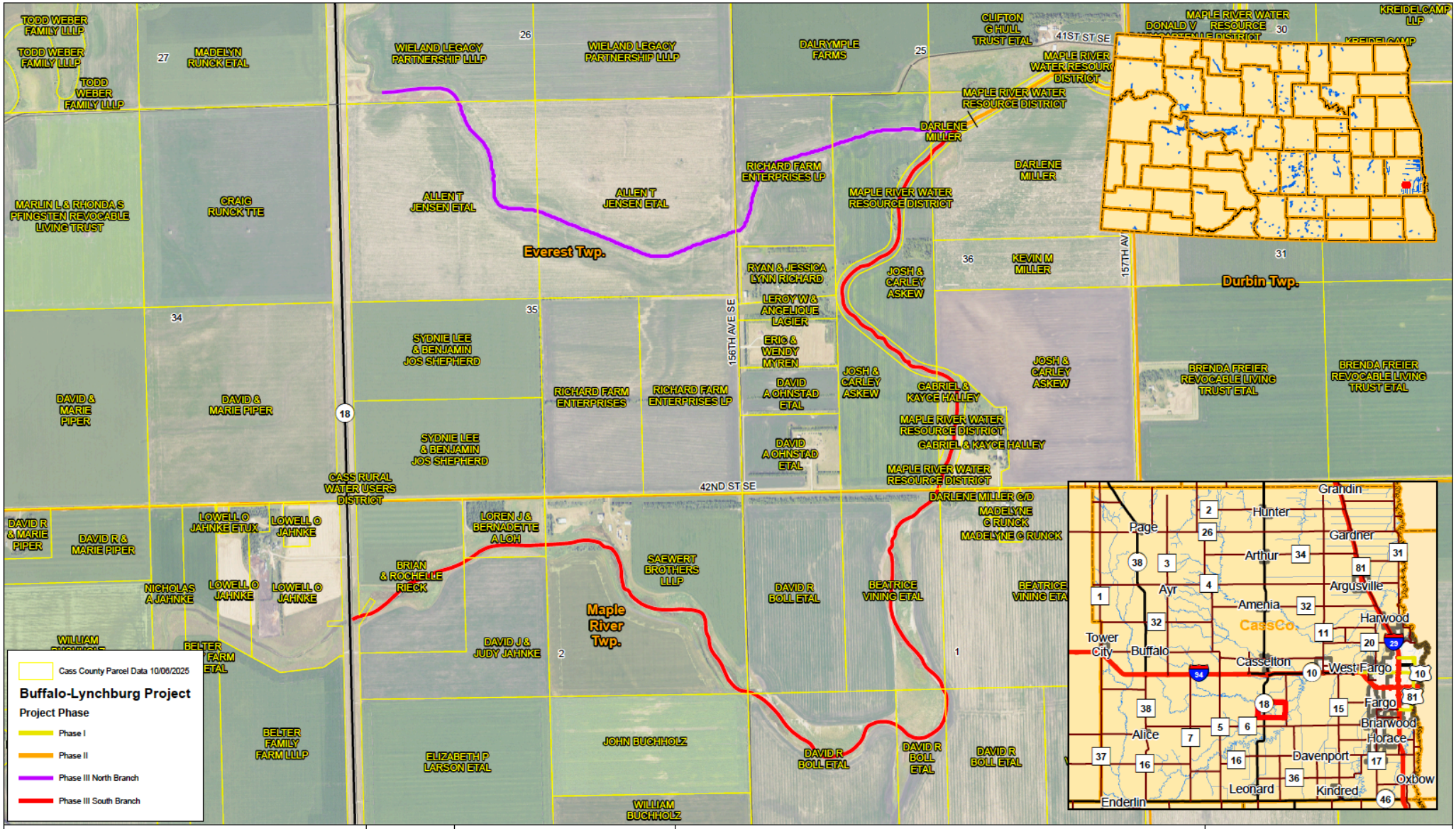
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	18832C_Specs_20260217.pdf
Other Applicable Document:	
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share		Current Request	$0.00	$1,617,172.56	$0.00	$1,617,172.56	Grant	0.00	0.00

Construction									
Other	Local Assessment District	Already Approved	$0.00	$1,872,828.59	$0.00	$1,872,828.59	Loan	0.00	0.00
			$0.00	**$3,490,001.15**	**$0.00**	**$3,490,001.15**			



Buffalo-Lynchburg Improvements - Phase III
Project Extents Exhibit
Maple River Water Resource District

0 250 500 1,000 1,500 2,000 Feet

moore engineering, inc.

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

Project has not been bid.

DWR Date Received : February 23, 2026

Date :	2/23/26
Project :	Buffalo-Lynchburg Channel Improvements - Phase III
Sponsor :	Maple River Water Resource District
Contact :	Melissa Hinkemeyer, Director/Secretary
Phone :	701-298-2384
Engineer :	Moore Engineering, Nathan Trosen
Phone :	701-361-6615

Total Cost :	$ 3,628,501.05	**Total Cost-Share* :**	$ 1,717,172.56
Ineligible Cost :	$ 710,991.45	**Other Eligible:**	$ -
Eligible Cost :	$ 2,917,509.60	**Preconstruction :**	$ 100,000.00
Local Cost :	$ 1,911,328.49	**Construction :**	$ 1,617,172.56

Project Type:	**Cost-share %**
Rural Flood Control - Assessment Drain(s)	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	4.2%	Final Design	1	LS	152,222.00	$ 152,222.00	45%	$ 68,500.00
7	1.9%	Preliminary Design	1	LS	70,000.00	$ 70,000	45%	$ 31,500.00
8	0.0%		0		-	$ -	45%	$ -
9	0.0%		0		-	$ -	45%	$ -
10	0.0%		0		-	$ -	45%	$ -
	6.1%	**Preconstruction Total**				$ 222,222.00	45%	$ 100,000.00
		Construction Engineering Costs						
11	5.5%	Construction Contract Mmgt.	1	LS	200,500.00	$ 200,500.00	60%	$ 120,300.00
12	2.8%	Utilities - Construction	1	LS	100,000.00	$ 100,000.00	60%	$ 60,000.00
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	8.3%	**Construction Engineering Total**				$ 300,500	60%	$ 180,300.00
		Construction Costs						
15	1.4%	Mobilization	1	LS	50,000.00	$ 50,000.00	60%	$ 30,000.00
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.6%	Clearing & Grubbing	1	LS	20,000.00	$ 20,000.00	60%	$ 12,000.00
19	13.5%	Common Excavation	162779	CY	3.00	$ 488,337.00	60%	$ 293,002.20
20	5.2%	Stripping Soil	5.4		35,000.00	$ 189,000.00	60%	$ 113,400.00
21	0.1%	Culvert Removals	161	LF	25.00	$ 4,025.00	60%	$ 2,415.00
22	0.0%	CSPA - All sizes	0	LF	-	$ -	60%	$ -
23	9.6%	CSP - All sizes	5404	LF	64.16	$ 346,720.64	60%	$ 208,032.38
24	1.3%	Flared End Section - All sizes	80	EA	581.25	$ 46,500.00	60%	$ 27,900.00
25	4.6%	Flap Gate	80	EA	2,100.00	$ 168,000.00	60%	$ 100,800.00
26	3.7%	Spoil Bank Leveling	5.4	MI	25,000.00	$ 135,000.00	60%	$ 81,000.00
27	0.0%	Gravel	0	CY	-	$ -	60%	$ -
28	0.4%	Geotextile Fabric	4800	SY	3.00	$ 14,400.00	60%	$ 8,640.00
29	6.6%	Rip-Rap	2400	CY	100.00	$ 240,000.00	60%	$ 144,000.00
30	10.5%	Low Water Crossing	6	EA	63,333.33	$ 380,000.00	60%	$ 228,000.00
31	2.9%	Seeding	70	AC	1,500.00	$ 105,000.00	60%	$ 63,000.00
32	0.2%	Rock Check	4	EA	2,000.00	$ 8,000.00	60%	$ 4,800.00
33	0.6%	Stormwater Management	1	LS	20,000.00	$ 20,000.00	60%	$ 12,000.00
34	0.2%	Traffic Control	1	LS	7,500.00	$ 7,500.00	60%	$ 4,500.00
35	0.1%	Material Testing	1	ALL	5,000.00	$ 5,000.00	60%	$ 3,000.00
36	0.0%	Dredging/Sediment Removal (for Drain Recon.)	-16801	CY	3.00	$ (50,403.00)	60%	$ (30,241.80)
		Construction Sub-Total				$ 2,177,079.64	60%	$ 1,306,247.78
	6.0%	**Allowable Contingency (10%)**				$ 217,707.96	60%	$ 130,624.78
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	67.4%	**Construction Total**				$ 2,394,787.60	60%	$ 1,436,872.56
		Eligible Preconstruction				$ 222,222.00	45%	$ 100,000.00
		Eligible Construction				$ 2,695,287.60	60%	$ 1,617,172.56
		Eligible Total				$ 2,917,509.60	45% to 60%	$ 1,717,172.56
		Ineligible Preconstruction Costs						
37	0.6%	Permitting and Environmental	1	EA	22,513.45	$ 22,513	0%	$ -
38	1.7%	Funding, Administrative, & Legal	1	EA	60,500.00	$ 60,500	0%	$ -
39	15.9%	Right-of-Way Admin. (for Drains)	1	EA	577,575.00	$ 577,575	0%	$ -
40	0.0%		0			$ -	0%	$ -
	18.2%	**Preconstruction Ineligible Total**				$ 660,588	0%	$ -
		Ineligible Construction Costs						
41	1.4%	Dredging/Sediment Removal (for Drain Recon.)	16801	CY	3.00	$ 50,403.00	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	1.4%	**Construction Ineligible Total**				$ 50,403.00	0%	$ -
		Ineligible Total				$ 710,991.45	0%	$ -
	101.4%	**Project Total**				$ 3,628,501.05		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 2,917,509.60	45% to 60%	$ 1,717,172.56

Previously approved

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

DWR Date Received : 2/23/26

CASS COUNTY GOVERNMENT

Maple River Water Resource District

Gerald Melvin
Chairman
Buffalo, North Dakota

Chad Miller
Manager
Buffalo, North Dakota

Dallas Hoffmann
Manager
Wheatland, North Dakota

Melissa Hinkemeyer
Director, Secretary

Amy Hepper
Treasurer

1201 Main Avenue West
West Fargo, ND 58078-1301

701-298-2381
FAX 701-298-2397
wrd@casscountynd.gov
www.casscountynd.gov

UPLOADED VIA ND WEBGRANTS

February 20, 2026

Beth Nangare
Cost Share Program Administrator
Department of Water Resources
1200 Memorial Highway
Bismarck ND 58504

Dear Beth:

RE: Buffalo-Lynchburg Channel Improvements
Everest and Maple River Townships, Cass County, North Dakota

The Maple River Water Resource District (the "District") has completed a planning study to analyze current conditions and a proposed future project on the Buffalo and Lynchburg Channels south of the City of Casselton. The Buffalo and Lynchburg Channels are part of a federal project with SCS plans dated 1959. The legal assessment drain has experienced significant channel bottom erosion as well as sliding and sloughing on the side slopes. The Lynchburg Channel downstream of the study area was reconstructed in 2019-2021. The District is now moving forward to construction of improvements to the remaining segments of the system.

The project will begin at the confluence of the two channels and continue upstream to the end of the original Federal project extents on both channels. More specifically, the Buffalo Creek Channel improvements will begin in the NE ¼ of Section 36 of Everest Township, then continue west and north (upstream) through Section 35 and end in the SW ¼ of Section 26, while the Lynchburg Channel improvements will begin in the NE ¼ of Section 36 of Everest Township, then continue south and west (upstream) through Maple River Township Section 1, and end at State Highway 18 in the NW ¼ of Section 2 of Maple River Township. The Lynchburg Channel downstream of the confluence with Buffalo Creek outlets into the Maple River.

The proposed channel design will reduce the channel side slopes, increase channel capacity, and stabilize the channel. The channel will be constructed to meet current design standards which will allow the system to convey the flow of a 10-year rainfall event. Additionally, multiple low water crossings will be reconstructed to improve the safety of each crossing and erosion protection of the channel bottom.

Pursuant to current Department of Water Resources (DWR) cost-share policy, the District respectfully requests 60% DWR cost-share for construction of the project.

If you have any questions, please feel free to contact us or our project engineer, Andrew Smith, Moore Engineering, Inc., at 701-551-1062.

Sincerely,

MAPLE RIVER WATER RESOURCE DISTRICT

Melissa Hinkemeyer
Director, Secretary

Excerpt of MRWRD 2/13/2026 meeting minutes.

Companies in the amount of $634,864.25. The bid is below the Engineer's cost estimate for the project.

Mr. Woodard updated the Board on the status of right of way negotiations for the Project. All property owners have agreed to terms and signed the associated Purchase Agreements.

A motion was made by Manager Hoffmann and seconded by Manager Miller to approve and authorize the Chairman to sign Purchase Agreements with the following property owners regarding the Drain #39 Channel Improvement Project No. 2023-01.

- John E. and Sharon K Saewert
- Michael J. and Amy Saewert
- William F. Pfingsten II and Kari R. Pfingsten
- Eugene E. Piper as Trustee of the Eugene E. Piper Revocable Living Trust dated September 21, 2021

Upon roll call vote, the motion carried unanimously.

Mr. Fredricks recommended sending a notification letter to Maple River and Addison Townships regarding upcoming project construction.

A motion was made by Manager Miller and seconded by Manager Hoffman to authorize the Secretary to send a letter to Maple River and Addison Townships regarding upcoming construction of the Drain #39 Channel Improvement Project No. 2023-01. Upon roll call vote, the motion carried unanimously.

A motion was made by Manager Miller and seconded by Manager Hoffmann to approve and authorize the Chairman to sign the *Maple River Water Resource District Amended Resolution Authorizing Cass County Drain No. 39 Improvement Project No. 2023-01*. Upon roll call vote, the motion carried unanimously.

Drain #62 – North Dakota Soybean Processors, LLC compliance review meeting

The Secretary reported that the City of Casselton notified the Water Resource District of a compliance review meeting for the North Dakota Soybean Processors, LLC (NDSP). The Board indicated they already have a current Agreement with NDSP regarding adjacent Drain #62 and have no outstanding items regarding compliance.

Lynchburg-Buffalo Project No. 2023-01

Mr. Trosen updated the Board on the status of Lynchburg-Buffalo Project No. 2023-01. Right of way acquisition is ongoing for the Project. Discussion was held on applying for construction cost-share funding from the State Water Commission.

A motion was made by Manager Miller and seconded by Manager Hoffmann to authorize Moore Engineering, Inc. to work with the Secretary to submit a cost-share application to the State Water Commission for construction of the Lynchburg-Buffalo Project No. 2023-01, not to exceed $1.8 million from the State Water Commission. Upon roll call vote, the motion carried unanimously.

NORTH Dakota | Water Resources
Be Legendary.

J

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – Northeast Regional Water District
User and Reservoir Expansion
DATE: March 26, 2026

Background & Description

Northeast Regional Water District is requesting construction cost-share for their User and Reservoir Expansion (Project). The current request is for the user expansion portion of the Project only, which includes installation of approximately 33 miles of water main to add 48 new users. A future construction cost-share request for the reservoir portion of the Project will include pump station upgrades at Reservoirs 11 through 14, Mountain Reservoir, and at the Walhalla Meter. The Project is located in Pembina, Walsh, Cavalier, Ramsey, and Towner Counties.

Supplemental Information

Water Development Plan/Priority	2025 / Moderate
New/Future/Current Service Users	48 / 0 / 2,695
Present Value Cost / User (Preferred Alternative)	$1,765
Rate / 5,000-Gallons	$101
Comparable Rate / 5,000-Gallons	$84
Water Source – Icelandic Aquifer	

Schedule – Current Request

Task	Dates
Study	Nov. 2025
Design	Mar. 2026
Bid	Mar. 24, 2026
Construction	Jul. 2026
Completion	Jul. 2027

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Costs	$0	$0	$0		
Eligible Costs - User Expansion (Current Request)	$631,985	**$2,632,469**	$3,264,454		
Eligible Costs - Reservoir (Future Request)	$0	$1,850,000	$1,850,000		
Total	$631,985	$4,482,469	$5,114,454		
Cost-Share 75% Current Request	$473,989	**$1,974,352**	$2,448,341	$473,989 (10/9/25)	**$1,974,352**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the Northeast Regional Water District for state cost-share participation in the User and Reservoir Expansion project at 75% of eligible costs, for an additional $1,974,352, with total cost-share not to exceed $2,448,341, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050NOE

Water Development Plan: Yes (2025)
Plan Priority: Moderate

1087290 - NRWD: User and Facility Expansion - Copy

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 20, 2026 1:39 PM

Initially Submitted By: Chris Clauson

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Mr. (Salutation) Geoff (First Name) Slick (Last Name)

Middle Name

Title: Rural Water Practice Leader

Email*: Geoffrey.slick@ae2s.com

Address*: 6250 Driftwood Dr

Organization Information

Status*: Approved

Name*:
Northeast Regional Water District

Organization Type*: Municipal Government

Tax Id: 45-0461209

Organization Website:

Address*: 13532 ND-5

	Grand Forks	North Dakota		Cavalier	North Dakota
	City	State/Province		City	State/Province
58201			58220-0000		
Postal Code/Zip			Postal Code/Zip		
Phone*:	701-213-7580	Ext.	**Phone*:**	(701) 265-8503	Ext.
	Phone			###-###-####	
	###-###-####		**Fax:**	###-###-####	
Fax:	###-###-####		**Vendor ID:**		
Comments:			**PeopleSoft Supplier ID:**		
			Comments:		
			Location Code:		

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	NRWD: User and Facility Expansion
Sponsor(s)*:	Northeast Regional Water District
County*:	Pembina
City*:	Cavalier
Description of Request*:	Updated (previously submitted)
Project Type:	Rural Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	

Jurisdictions/Stakeholders Involved*:

Northeast Regional Water District

Describe the Problem/Need and the Circumstances that Led to This Application*:

Over 48-users haul water or are on individual wells. Poor water quality and quantity have urged users to switch to a public water system. Also, many of the facilities that serve these existing and new users are beyond there useful life and lack proper capacity based on over new 400 users installed since original conception of the pump station/reservoirs.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

Addition of 48-users to the existing Northeast Regional Water District and upgrade/expand several facilities that provide water to the new and existing users. Upgrades will include larger piping, pumps, electrical needs and other miscellaneous appurtenances.

Describe the Objectives or Goals Specific to This Application*:

This application is for construction funds to help assist the installation of 48-new users to the NRWD system. The new users will have access to clean and safe drinking water at which they currently do not benefit from. A future application will be requesting the 2nd phase of the project which is expanding and updating pump stations to current/future capacities.

Describle the Scope of Work or Project Activities Specific to This Application*:

The scope of the application will be for installation of 48-new users, RPR services, crop damage reimbursement and contingencies for the project. A future application for construction funding for upgrades to reservoir/pump stations will be at a later date.

For this project,

Choose City, County, Water District or Other*:	Water District
What is the Current Estimated Population?*:	10000

For this project,

What is the Benefited Population?*:	5000

Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	Yes
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	November 2025
Design Completion*:	March 2026

Bid*:	March 2026 March 24, 2026
Construction Start*:	July 2026
Construction Completion*:	July 2027
Explain Additional Timeline Issues*:	

None anticipated at this time.

Consulting Engineer*:	Geoff Slick
Engineer Direct Phone Number*:	701-746-8087
Engineer Email*:	Geoffrey.slick@ae2s.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Jeremy Schuler 02/04/2026 First Name Last Name Date
Title/Position/Authority*:	Manager
Address*:	13532 ND-5 Address Line 1 Address Line 2

	Cavalier	North Dakota	58220-0000
	City	State	Zip Code

Direct Phone Number*:	701-265-8503
Sponsor Email*:	Jeremy@nrwd.us
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Richard Bigwood First Name Last Name
Authorized Signor Title/Position:	President
Authorized Signor Email:	mrbigs77@hotmail.com
Authorized Signor Direct Phone Number:	701-520-1449
Provide the Name for One Additional Board Member, if Applicable:	Michelle Schommer First Name Last Name
Additional Board Member Title/Position:	Vice-President
Additional Board Member Email:	happy.4me@live.com
Additional Board Member Direct Phone Number:	701-370-8343

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	NRWD New User and Reservoir Expansion.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes
Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:**	sfn_61801_delineation_of_cost - Updated.xlsx
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	DRAFT January 29J 2026 Minutes of NRWD.pdf
Cover Letter:	Cover Letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost - Updated.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	Combined Plans and Specs.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	Copy of updated_NRWD LCCA 021626_CDN.xlsx

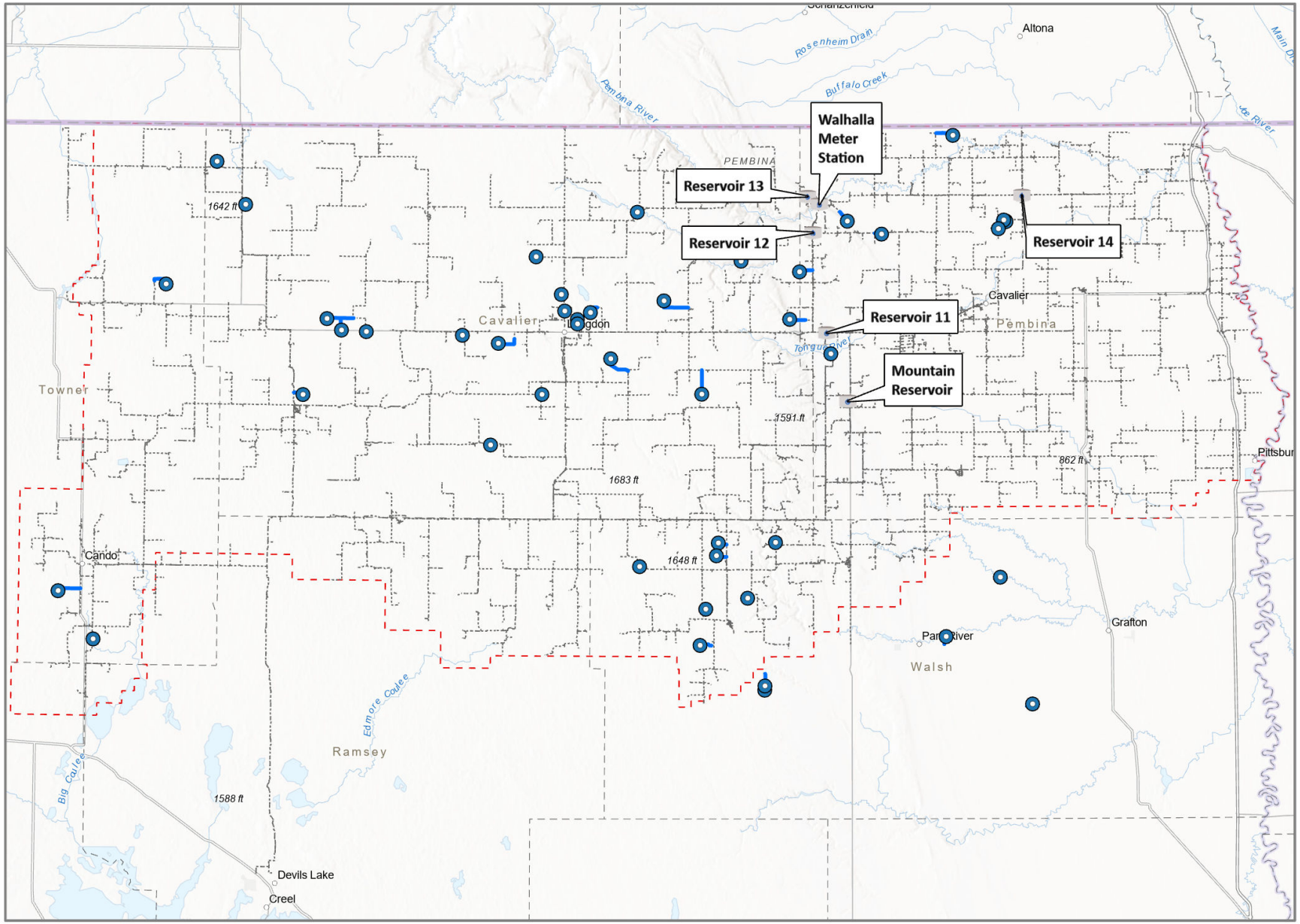
CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	NRWD_State Basic Asset Inventory Tool - Final.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interes Rate
Department of Water Resources Cost Share Pre-Construction		Already Approved	$473,989.00	$0.00	$0.00	$473,989.00	Grant	0.00	0.00
Other	Local	Already Approved	$157,996.00	$0.00	$0.00	$157,996.00		0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$1,974,352.00	$0.00	$0.00	$1,974,352.00	Grant	0.00	0.00
Other	Local/Dues	Current Request	$658,117.00	$0.00	$0.00	$658,117.00	Loan	30.00	2.00
Department of Water Resources Cost Share Construction		Future Request	$0.00	$1,387,500.00	$0.00	$1,387,500.00	Grant	0.00	0.00
Water Infrastructure Revolving Loan Fund		Future Request	$0.00	$462,500.00	$0.00	$462,500.00	Loan	30.00	2.00
			$3,264,454.00	**$1,850,000.00**	**$0.00**	**$5,114,454.00**			



N

0 5 10

Miles

1 inch equals 8 miles

Locator Map Not to Scale

NEW USER AND RESERVOIR EXPANSION

Current DWR Request

- New Users
- New Pipeline
- Existing Pipeline
- NRWD Boundary

Future DWR Request

- Reservoir/Pump Station Improvements

NORTHEAST REGIONAL WATER DISTRICT
CAVALIER, ND

Date: 2/6/2026

NRWD Northeast Regional Water District

AE2S

www.ae2s.com | Advanced Engineering and Environmental Services, LLC

Information depicted may include data unverified by AE2S. Any reliance upon such data is at the user's own risk. AE2S does not warrant this map or its features are either spatially or temporally accurate.

Coordinate System: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Intl | Edited by: cclauson | W:\N\Northeast RWD\Biennium Planning\GIS\Biennium Planning - Mapping and Analysis.aprx | New User and Reservoir Expansion

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 20, 2026

Date :	Date Submitted
Project :	NRWD: User and Pump Station Expansion
Sponsor :	Northeast Regional Water District
Contact :	Jeremy Schuler, Manager
Phone :	701-265-8503
Engineer :	Geoff Slick, AE2S
Phone :	701-746-8087

Total Cost :	$ 5,114,453.67	**Total Cost-Share* :**	$ 3,835,840.25
Ineligible Cost :	$ -	**Other Eligible:**	$ -
Eligible Cost :	$ 5,114,453.67	**Preconstruction :**	$ 473,988.75
Local Cost :	$ 1,278,613.42	**Construction :**	$ 3,361,851.50

Current request $1,974,352

Project Type:	**Cost-share %**
Water Supply - Rural	75%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	75%	$ -
2	0.0%		0		-	$ -	75%	$ -
3	0.0%		0		-	$ -	75%	$ -
4	0.0%		0		-	$ -	75%	$ -
5	0.0%		0		-	$ -	75%	$ -
	0.0%	**Other Eligible Total**				$ -	75%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	1.0%	Easement Acquisition (for Water Supply)	1		50,000.00	$ 50,000.00	75%	$ 37,500.00
7	9.5%	Final Design	1		487,000.00	$ 487,000	75%	$ 365,250.00
8	0.9%	Bidding/Negotiations	1		45,000.00	$ 45,000	75%	$ 33,750.00
9	1.0%	Archeological Study	1		49,985.00	$ 49,985	75%	$ 37,488.75
10	0.0%		0		-	$ -	75%	$ -
	12.4%	**Preconstruction Total**				$ 631,985.00	75%	$ 473,988.75
		Construction Engineering Costs						
11	5.1%	Construction Observation - Part 1	1		260,000.00	$ 260,000.00	75%	$ 195,000.00
12	3.9%	Construction Observation - Part 2 Future Request	1		200,000.00	$ 200,000.00	75%	$ 150,000.00
13	1.9%	Crop Damages - Part 1	1		96,416.00	$ 96,416.00	75%	$ 72,312.00
14	0.0%		0			$ -	75%	$ -
	10.9%	**Construction Engineering Total**				$ 556,416	75%	$ 417,312.00

Engineering $267,312

		Construction Costs						
15	2.5%	Mobilization	1	LS	126,292.79	$ 126,292.79	75%	$ 94,719.59
16	0.0%	Bonding	0		-	$ -	75%	$ -
17	0.0%	Insurance	0		-	$ -	75%	$ -
18	21.0%	Water Main 2 in	179084		6.00	$ 1,074,504.00	75%	$ 805,878.00
19	6.2%	Boring - Poly	14400		22.00	$ 316,800.00	75%	$ 237,600.00
20	3.5%	Detailed Tie-In	45		4,000.00	$ 180,000.00	75%	$ 135,000.00
21	0.3%	Fittings	7		2,000.00	$ 14,000.00	75%	$ 10,500.00
22	2.8%	Curb Stop	48		3,000.00	$ 144,000.00	75%	$ 108,000.00
23	1.5%	Meter	38		2,000.00	$ 76,000.00	75%	$ 57,000.00
24	0.9%	Meter - Frost Free	10		4,500.00	$ 45,000.00	75%	$ 33,750.00
25	0.1%	Seeding	5		600.00	$ 3,000.00	75%	$ 2,250.00
26	1.8%	Restoration	179084		0.50	$ 89,542.00	75%	$ 67,156.50
27	29.3%	Pump Stations - Part 2 - Future Request	6		250,000.00	$ 1,500,000.00	75%	$ 1,125,000.00
28	0.0%		0		-	$ -	75%	$ -
29	0.0%		0		-	$ -	75%	$ -
30	0.0%		0		-	$ -	75%	$ -
31	0.0%		0		-	$ -	75%	$ -
32	0.0%		0		-	$ -	75%	$ -
33	0.0%		0		-	$ -	75%	$ -
34	0.0%		0		-	$ -	75%	$ -
35	0.0%		0		-	$ -	75%	$ -
36	0.0%		0		-	$ -	75%	$ -
		Construction Sub-Total				$ 3,569,138.79	75%	$ 2,676,854.09
	7.0%	**Allowable Contingency (10%)**				$ 356,913.88	75%	$ 267,685.41
	0.0%	**Elective Contingency Reduction**	0		-	$ -	75%	$ -
	76.8%	**Construction Total**				$ 3,926,052.67	75%	$ 2,944,539.50

Construction $1,551,854
Contingency $155,186

	Eligible Preconstruction	$ 631,985.00	75%	$ 473,988.75
	Eligible Construction	$ 4,482,468.67	75%	$ 3,361,851.50
	Eligible Total	$ 5,114,453.67	75%	$ 3,835,840.25

Total current request $1,974,352

		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	0.0%		0		-	$ -	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	0.0%	**Construction Ineligible Total**				$ -	0%	$ -
		Ineligible Total				$ -	0%	$ -
	100.0%	**Project Total**				$ 5,114,453.67		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 5,114,453.67	75%	$ 3,835,840.25

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: Northeast Regional Water District
Project Title: NRWD: User and Reservoir Expansion **Date:** February 27, 2026

Explanation of Alternatives:

•"Do-nothing" Alternative: users continue to haul water or use individual wells; no O&M costs are incurred under this option.

•Addition of 48 Users - **Preferred Alternative**: Add 48 users to the existing NRWD system in advance of a phase 2 facility expansion which will add pump station infrastructure.

•Phase 2 Inclusion: This alternative presents the full scope of the project including preconstruction costs, phase 1 (add 48 users) and phase 2 (add pump stations/expand facilities) costs. Timing does not allow for phases to be completed at the same time.

Inputs:

New Connections Served	48
Future Connections Served	0
Current Connections Served	2695
Net Connections (New + Current)	2743

Current CIF Balance	$2,258,154
Annual CIF Contribution	$700,000
Cash Funding Target (Percentage %) New Assets	25%
Cash Funding Target (Percentage %) Existing Assets	25%
Annual CIF Contribution suggested for the Project	$25,379

	Do Nothing	Addition of 48 Users - Preferred	Phase 2 Inclusion	
Construction Cost	$0	$3,414,450	$5,114,500	
Annual O & M	$0	$40,000	$40,000	

Details:

This project is Phase 1 of the NRWD user and reservoir expansion. Construction timing prevents the full expansion from occurring this year. Phase 1 connects 48 new users to the existing NRWD system, Phase 2 will expand facilities, adding pump stations, to accommodate increased demand. Preconstruction costs were awarded in September 2025; this LCCA reviews preconstruction costs and phase 1 costs as the preferred alternative. Phase 2 Inclusion alternative provides reference for the full project construction costs including phase 2 work but does not review annual OM costs.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Do Nothing	Addition of 48 Users - Preferred	Phase 2 Inclusion	
Capital Costs	$0	$3,414,000	$5,115,000	
O&M	$0	$971,000		
Repair, Rehab, Replacement	$0	$481,000		
Salvage Value	$0	$25,000		
Total PVC	$0	**$4,841,000**	$5,115,000	
PV Cost Per User	$0	**$1,765**		
Construction Cost/User		**$1,245**		

Current Water Rate (Cost Per 5000g)		**$101**			
Comparable Water Rate		**$84**			
Net Connections (New + Current)		2,743	2,743	2,743	
Cost-Share Percent		75%	75%	75%	
	Local Share	$0	$853,500	$1,278,750	
	Other Funding	$0	$0	$0	
	Total Local	$0	$853,500	$1,278,750	
Payment Per User With Cost-Share		**$0.00**	**$1.57**	**$2.36**	
	Local Share	$0	$3,414,000	$5,115,000	
	Other Funding	$0	$0	$0	
	Total Local	$0	$3,414,000	$5,115,000	
Payment Per User Without Cost-Share		**$0.00**	**$6.30**	**$9.43**	

Explanation of Results:

The sponsor preferred project adds 48 users to the existing NRWD system. Total present value cost is $4,841,000 and total capital cost is $3,414,000. Present value cost per user is $1,765 and construction cost per user is $1,245. The monthly cost with 75% DWR cost-share participation is $1.57 per user and $6.30 per user without DWR participation.

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/20/26

NRWD
Northeast Regional Water District

February 6, 2026

Reice Haase
Director, State Water Commission
1200 Memorial Highway
Bismarck, ND 58504

Re: NRWD User and Reservoir Expansion

Dear Director Haase:

The North Regional Water District (NRWD) is submitting a North Dakota State Water Commission (ND SWC) Cost Share Application to request construction funding for Part 1 of the NRWD: User and Pump Station Expansion Project.

Part 1 of the project will consist of adding 45 users to the public water system. Many of these users currently haul water or rely on wells with poor water quality and/or limited quantity. Due to the importance of connecting these users to a reliable public water supply, this portion of the project was designed and bid first.

Part 2 of the NRWD: User and Pump Station Expansion Project will be designed and bid at a later date. Most, if not all, of the pump station work can be conducted during the winter months, which is the preferred timeframe for completion.

Thank you for your continued cooperation and support regarding this project. If you have any questions, please feel free to contact me at (701) 370-0608.

Sincerely,

Jeremy Schuler

Jeremy Schuler

13532 Hwy 5 West • Cavalier, ND 58220 • Phone (701) 265-8503 • FAX (701) 265-4280
www.northeastregionalwater.com

DWR Date Received : 2/20/26

MINUTES OF THE
NORHTEAST REGIONAL WATER DISTRICT
Monthly Meeting
January 29,2026

The NRWD meeting was called to order by President Rick Bigwood at 7:59 AM at the Langdon office.

Directors present: Bruce Henschel, Brian Kram, Winston Johnson, Arnie Peterson and Rick Bigwood-phone.

Others present were Jeremy Schuler, manager and Geoff Slick, AE2S.

President Bigwood asked if there were any corrections or omissions for the December 8, 2025 minutes. Winnie made a motion the minutes stand as presented, second by Arnie, MC.

Managers report: Water sales for December were 35.51 million gallons with a 86.5% accountability. We now have 2,705 accounts and there were 3 leaks on the NV branch and 1 on the Langdon branch. Jeremy attended many meetings in December and January, either in person or virtual. The annual audit was done on January 12th -13th by Brady Martz. On January 22nd, the staff had training for the upgrades to the WTP. For upcoming meetings, the Rural Water Expo will be in Fargo February 10th-12th. NRWD's annual meeting will be on March 26, 2026, at the Cavalier County Courthouse, starting at 1:30 pm.

Rick Bigwood gave an update on the LAWA meetings he attended. Bruce Henschel gave an update on the NDRWSA and their upcoming Expo.

Jeremy reviewed the Beachridge Project with the board. The managers of the districts involved have been meeting and are working on ways to proceed if all districts do not participate in the project.

Jeremy then went over the water sales volume, overall revenue from the sale of water, the number of leaks found and repaired, the total membership we have and the number of bulk users for year 2025.

Geoff Slick gave an update on the WTP/Wellfield project. The raw water reservoir pump is not online yet as they are waiting for the replacement of the media in Train A to be done first. Swanberg Construction has completed replacing the Train B media and they are also finishing up some inside painting. Sun Electric is working on some electric panels for Train B and other electrical components for this project. They are working towards a May 1, 2026 completion date for this project.

Geoff presented change Order #5 for Sun Electric, to add additional cameras and their installation, along with the cost to bury the feeder wire for wells #7 and #8. Winnie made a motion to approve Change Order # 5 and to approve the payment in the amount of $41,398.31. There was a second by Brian, all voting favor, MC.

Geoff presented an invoice for the supplies, construction, electrical and engineering for this project. Arnie made a motion to approve the payment of the invoice presented in the amount of $453,317.11. There was a second by Bruce, all voting in favor, MC.

Geoff then reviewed the User and Facility Expansion project with the board. We currently have 40 new users signed up from NRWD and 5 from Walsh. If we want to get in on this years funding, we need to send an application by February 21st and the project needs to be bid before April 7th. The board reviewed the total cost of the project for adding new users and what the local cost share would be.

Winnie made a motion that due to the number of new users signed up, the board agrees to go forward with the New Users project and to submit it to ND SWC for the April meeting for construction funding. There was a second by Bruce, all voting in favor, MC.

Brian made a motion to approve moving forward with engineering design, bidding, and easement acquisition task order for the New Users project. Second by Winnie, all voting in favor, MC.

Geoff then presented the NRWD BAIA Financial Analysis Summary that has been prepared. It went over how much money we have on hand and how much we currently put away each year.

The board then reviewed the paid bills. Winnie made a motion to approve the payment of the bills for December. There was a second by Brian, MC.

Being no other business, Winnie made a motion to adjourn the meeting, second by Bruce, meeting adjourned.

Respectfully submitted,

Bruce Henschel
Secretary/Treasurer

K 1

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Minot
11th Avenue NW Watermain Replacement
DATE: March 26, 2026

Background & Description

The City of Minot is requesting construction cost-share for their 11th Avenue NW Watermain Replacement (Project). The Project is replacement of approximately 4,800 feet of aging cast iron water main along 11th Avenue NW and four adjacent blocks in Minot. The Project is located in Ward County.

Supplemental Information

Water Development Plan / Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 61
Present Value Cost / User (Preferred Alternative)	$68,738
Rate / 5,000-Gallons	$39
Comparable Rate / 5,000-Gallons	$61
Water Source – Sundre Aquifer	

Project Schedule

Task	Dates
Study	N/A
Design	Jan. 2026
Bid	Jan. 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$67,659	$67,659		
Eligible Cost	$200,000	$3,467,019	$3,667,019		
Total	$200,000	$3,534,679	$3,734,678		
Cost-Share 60%	$120,000	**$2,080,211**	$2,200,211		**$2,080,211**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Minot for state cost-share participation in the 11th Avenue NW Watermain Replacement project at 60 percent of eligible costs, for an additional $2,080,211, with total cost-share not to exceed $2,200,211, is eligible for consideration contingent on available funding.

RH:jsp:ln/2050MIN

Water Development Plan: Yes (2023, 2025)
Plan Priority: Low

1087274 - 11th Avenue NW Watermain Replacement

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 13, 2026 2:57 PM

Initially Submitted By: Veronica Meyer

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Veronica First Name
Middle Name Meyer Last Name

Title: Senior Project Engineer

Email*: veronica.meyer@minotnd.gov

Address*: po Box 5006

Organization Information

Status*: Approved

Name*: City of Minot

Organization Type*: Municipal Government

Tax Id:

Organization Website:

Address*: 1025 31st St. SE
PO Box 5006

	Minot North Dakota City State/Province
	58702-5006 Postal Code/Zip
Phone*:	701-857-4140 Ext. Phone ###-###-####
Fax:	###-###-####
Comments:	

	Minot North Dakota City State/Province
	58701-____ Postal Code/Zip
Phone*:	(701) 857-4140 Ext. ###-###-####
Fax:	###-###-####
Vendor ID:	
PeopleSoft Supplier ID:	
Comments:	
Location Code:	

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	11th Avenue NW Watermain Replacement
Sponsor(s)*:	City of Minot
County*:	Ward
City*:	Minot
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	

Jurisdictions/Stakeholders Involved*:

City of Minot

Describe the Problem/Need and the Circumstances that Led to This Application*:

The watermain in and around 11th Ave. NW is primarily cast iron pipe. This area is prone to watermain breaks and water quality issues. The proposed project will replace approximately 4,700 LF of existing cast iron pipe thus reducing breaks and water quality issues.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed project will replace approximately 4,700 LF of existing cast iron pipe thus reducing breaks and water quality issues.

Describe the Objectives or Goals Specific to This Application*:

The City of Minot would like to secure a cost-share grant for 60% of the eligible project costs to reduce the required maintenance and improve water quality. A DWSRF loan is anticipated to cover the remaining 40%.

Describle the Scope of Work or Project Activities Specific to This Application*:

If approved, this application would replace approximately 4,700 LF of watermain infrastructure that is well beyond its useful life. If any lead service lines are encountered, they will be replaced as well. The cost for the consulting engineering to provide construction engineering services is also included.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	51000

For this project,

What is the Benefited Population?*:	500
Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	N/A
Design Completion*:	1/7/2026
Bid*:	1/29/2026
Construction Start*:	5/2026
Construction Completion*:	10/2026

Explain Additional Timeline Issues*:

No additional timeline issues are anticipated.

Consulting Engineer*:	Joseph Reiter
Engineer Direct Phone Number*:	701-852-7931
Engineer Email*:	jreiter@houstoneng.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Veronica (First Name) Meyer (Last Name) 02/13/2026 (Date)
Title/Position/Authority*:	Senior Project Manager
Address*:	PO Box 5006 Address Line 1 PO Box 5006 Address Line 2 Minot (City) North Dakota (State) 58702-5006 (Zip Code)
Direct Phone Number*:	701-857-4140

Sponsor Email*:	veronica.meyer@minotnd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Mark Jantzer First Name Last Name
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	mark.jantzer@minotnd.gov
Authorized Signor Direct Phone Number:	701-833-3404
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	SWC LOCATION MAP.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes
Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:**	11th Ave NW WMR Bid Tab.pdf
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	January 5 Minutes.pdf
Cover Letter:	Cover Letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	11th Ave NW WMR Bidding Documents_Quest.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	life_cycle_cost_analysis_worksheet.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

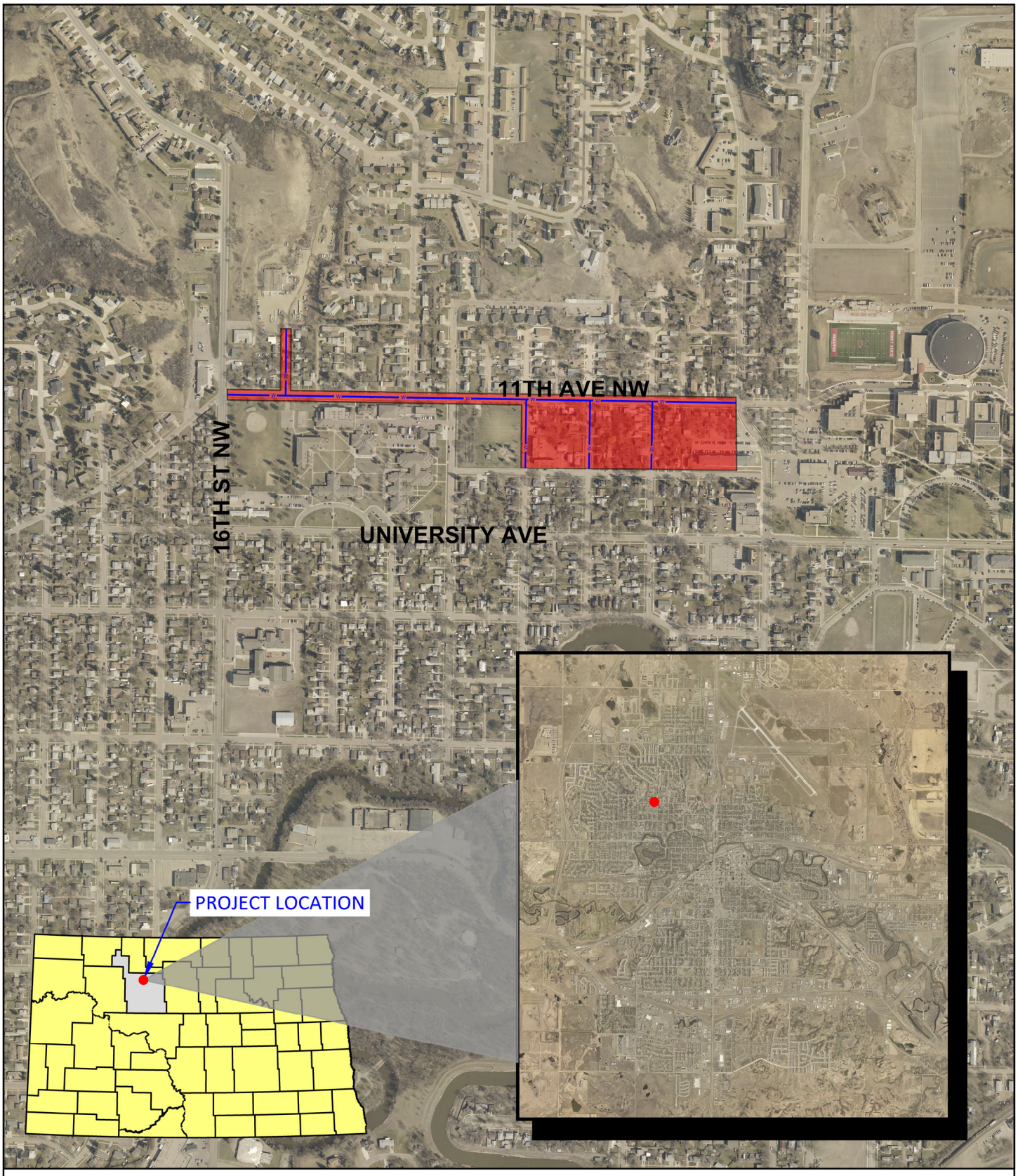
Asset Inventory Assessment:	sfn_62417_basic_asset_inventory_tool.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$2,080,211.28	$0.00	$0.00	$2,080,211.28		0.00	0.00
Drinking Water State Revolving Fund		Already Approved	$1,454,466.52	$0.00	$0.00	$1,454,466.52		0.00	0.00
			$3,534,677.80	**$0.00**	**$0.00**	**$3,534,677.80**			

DWR Date Received : 2/25/26



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COST-SHARE APPLICATION

11TH AVENUE NW MINOT RESIDENTIAL WATERMAIN REPLACEMENT

DATE DRAWN: 02/03/2026

City of Minot

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 03, 2026

Date :	Date Submitted
Project :	11th Avenue Watermain Replacement
Sponsor :	City of Minot
Contact :	Veronica Meyer, Senior Project Manager
Phone :	701-857-4140
Engineer :	Joseph Reiter, Houston Engineering
Phone :	701-852-7931

Total Cost :	$ 3,534,677.80	**Total Cost-Share* :**	$ 2,080,211.28
Ineligible Cost :	$ 67,659.00	**Other Eligible:**	$ -
Eligible Cost :	$ 3,467,018.80	**Preconstruction :**	$ -
Local Cost :	$ 1,454,466.52	**Construction :**	$ 2,080,211.28

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	10.0%	Construction Contract Mmgt.	1	LS	355,000.00	$ 355,000.00	60%	$ 213,000.00
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	10.0%	**Construction Engineering Total**				$ 355,000	60%	$ 213,000.00
		Construction Costs						
15	5.5%	Mobilization	1	LS	193,750.00	$ 193,750.00	60%	$ 116,250.00
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.7%	Traffic Control	1	LS	25,000.00	$ 25,000.00	60%	$ 15,000.00
19	0.2%	Erosion Control	1	LS	7,000.00	$ 7,000.00	60%	$ 4,200.00
20	0.1%	Gate - Remove	20	EA	125.00	$ 2,500.00	60%	$ 1,500.00
21	0.1%	Hydrant - Remove	8	EA	300.00	$ 2,400.00	60%	$ 1,440.00
22	0.6%	Water Main 6 in	134	LF	165.00	$ 22,110.00	60%	$ 13,266.00
23	14.8%	Water Main 8 in	1676	LF	311.10	$ 521,410.00	60%	$ 312,846.00
24	17.3%	Water Main 10 in	2995	LF	204.00	$ 610,980.00	60%	$ 366,588.00
25	3.5%	Gate Valve	24	EA	5,191.67	$ 124,600.00	60%	$ 74,760.00
26	1.6%	Water Service Line	620	LF	91.69	$ 56,850.00	60%	$ 34,110.00
27	3.4%	Hydrant	8	EA	15,000.00	$ 120,000.00	60%	$ 72,000.00
28	4.8%	Concrete	683	SY	249.84	$ 170,644.00	60%	$ 102,386.40
29	4.5%	Curb and Gutter	1258	LF	126.30	$ 158,890.00	60%	$ 95,334.00
30	8.2%	Curb Stop	61	EA	4,750.82	$ 289,800.00	60%	$ 173,880.00
31	14.6%	Paving	5501	SY	94.12	$ 517,774.00	60%	$ 310,664.40
32	0.2%	Seeding	900	SY	6.00	$ 5,400.00	60%	$ 3,240.00
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 2,829,108.00	60%	$ 1,697,464.80
	8.0%	**Allowable Contingency (10%)**				$ 282,910.80	60%	$ 169,746.48
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	88.0%	**Construction Total**				$ 3,112,018.80	60%	$ 1,867,211.28
		Eligible Preconstruction				$ -	60%	$ -
		Eligible Construction				$ 3,467,018.80	60%	$ 2,080,211.28
		Eligible Total				$ 3,467,018.80	60%	$ 2,080,211.28
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	1.7%	Other Constr. (Not Water Related)	1	LS	60,612.00	$ 60,612.00	0%	$ -
42	0.2%	Other Road Costs (Not Water Related)	1	LS	7,047.00	$ 7,047.00	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	1.9%	**Construction Ineligible Total**				$ 67,659.00	0%	$ -
		Ineligible Total				$ 67,659.00	0%	$ -
	100.0%	**Project Total**				$ 3,534,677.80		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 3,467,018.80	60%	$ 2,080,211.28

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Minot
Project Title: 11th Avenue NW Watermain Replacement **Date:** March 6, 2026

Explanation of Alternatives:

•Watermain Replacement - Preferred Alternative: Replace existing cast iron pipe with PVC pipe to reduce breaks and improve water quality.

•"Do-Nothing" Alternative: Leave the system as is and continue to do spot repairs as needed.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	61
Net Connections (New + Current)	61

Current CIF Balance	$24,937,447
Annual CIF Contribution	$10,996,634
Cash Funding Target (Percentage %) New Assets	8%
Cash Funding Target (Percentage %) Existing Asets	13%
Annual CIF Contribution suggested for the Project	$701

	Watermain Replacement	Do Nothing
Construction Cost	$3,734,700	$0
Annual O & M	$1,500	$25,000

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		Watermain Replacement	Do Nothing
Capital Costs		$3,735,000	$0
O&M		$34,000	$634,000
Repair, Rehab, Replacement		$566,000	$0
Salvage Value		$142,000	$0
Total PVC		**$4,193,000**	**$634,000**
PV Cost Per User		**$68,738**	**$10,393**
Construction Cost Per User		**$61,225**	
Current Water Rate (Cost Per 5000g)		**$39**	
Comparable Water Rate		**$61**	
Net Connections (New + Current)		61	61
Cost-Share Percent		60%	60%
	Local Share	$1,494,000	$0
	Other Funding	$0	$0
	Total Local	$1,494,000	$0
Payment Per User With Cost-Share		**$123.90**	**$0.00**
	Local Share	$3,735,000	$0
	Other Funding	$0	$0
	Total Local	$3,735,000	$0
Payment Per User Without Cost-Share		**$309.75**	**$0.00**

Explanation of Results:

The preferred project replaces the existing water main with PVC pipe. Total present value cost is $4,193,000 and total construction cost is $3,734,700. Present value cost per user is $68,738 and construction cost per user is $61,225. The monthly cost with 60% DWR cost-share participation is $123.90 per user and $309.75 per user without DWR participation.

	Year		Annual Population Growth	Average Annual Population
ND Dept. of Commerce	2010	2024	Rate	Increase/Decrease
Population & Trends	40,888	47,440	1.1%	468

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/25/26

City of Minot

February 24, 2026

State Water Commission
Attn: Reice Haase
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: Request for Cost-Share
Dacotah Homes Area & 2nd Avenue SW Watermain Replacement & 11th Avenue NE Watermain Replacement

Dear Mr. Haase,

The City of Minot currently has more than 70 miles of cast iron watermain pipe in service, most of which is 6-inch in size. The age of the cast iron has been causing water quality issues and frequent watermain breaks for the residents for many years.

The City of Minot's goal is to replace all cast iron distribution lines with 8-inch PVC within 20 years. For the past few years, the City has been fortunate to receive 60% grant funding through the Department of Water Resources which allowed the replacement of approximately three times the amount the City could have replaced without this funding and a DWSRF loan.

The City acknowledges that they are applying for two cost-shares to the DWR. The total project cost for the Dacotah Homes Area and 2nd Avenue SW Watermain Replacement Project is $3,414,211.30 with 60% cost-share being $2,048,526.78 The DWR share will be split between a pre-construction request ($120,000) and a construction request ($1,928,526.78).

The total project cost for the 11th Avenue NE Watermain Replacement Project is $3,734,677.80 with $67,659.00 of ineligible costs for storm sewer replacements. Of the eligible costs, 60% cost-share will be $2,200,211.28. The DWR share will be split between a pre-construction request ($120,000) and a construction request ($2,080,211.28).

We sincerely appreciate your consideration of our request.

Sincerely,

Mark Jantzer
City of Minot - Mayor

Thanks for your consideration!

City of Minot

Regular City Council Meeting
Monday, March 17, 2025, at 5:30 PM
City Council Chambers, City Hall (10 3rd Ave SW)
Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. REPORTS
   - 4.1. CITY MANAGER'S REPORT
5. PLANNING COMMISSION
   - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
   - 5.2. PUBLIC HEARING: CASE #2025- 03 - ST CROIX ADDITION - ZONING MAP AMENDMENT

     RECOMMENDED ACTION
     It is recommended City Council approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A.
   - 5.3. PUBLIC HEARING: CASE #2025-05 - DAWN TO DUSK ADDITION, LOT 2 - ZONING MAP AMENDMENT

     RECOMMENDED ACTION
     It is recommended City Council approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A.
   - 5.4. PUBLIC HEARING: CASE #2025-06 - LOT B OF OTLT 23 S32-155-82 - ZONING MAP AMENDMENT

     RECOMMENDED ACTION
     It is recommended City Council approve Zoning Map Amendment in alignment with the recommendations of the Planning Commission as

shown in Attachment A.

6. PUBLIC HEARING

6.1. PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-71 BY JAMES RYAN FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL (RESIDENTIAL RENTAL) PROPERTY LOCATED AT 8 4TH STREET NE

RECOMMENDED ACTION
It is recommended City Council conduct a public hearing, approve the request, and authorize staff to submit the case to the State of North Dakota for final approval.

6.2. PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-100 BY MICHAEL AND RACHELLE SIAN (SPECTRUM FITNESS) FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL PROPERTY LOCATED AT 1915 N. BROADWAY

RECOMMENDED ACTION
It is recommended City Council conduct a public hearing, approve the request, and authorize staff to submit the file to the State of North Dakota for final approval.

7. CONSENT ITEMS

7.1. CITY COUNCIL MINUTES

It is recommended City Council approve the minutes of the March 3, 2025, Regular City Council meeting.

7.2. ORDINANCES
It is recommended City Council approve the following ordinances on second reading:

1. **Ordinance No 6065 - 2024 BA - Year End Budget Adjustments**
2. **Ordinance No 6066 - 2025 BA - Transit Mobility Manager**

7.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION
It is recommended City Council ratify the following administratively approved requests:

1. **Minot High Football Boosters to conduct a calendar raffle May 2025 at Minot High School (1100 11th Ave SW).**

2. **First Lutheran Church Youth to conduct a raffle on April 20, 2025 at First Lutheran Church (120 5th Ave NW).**
3. **Independence Inc to conduct a raffle on March 6, 2025 at The Grand Hotel (1505 N Broadway).**
4. **Dakota Clay Busters to conduct a raffle on June 29, 2025 at Centerspace (3100 10th St SW).**
5. **Minot Family YMCA to conduct a raffle on June 7, 2025 at the YMCA (3515 16th ST SW).**
6. **Special Event Permit for Atypical Brewery (508 E Central Ave).**
7. **Special Event Permit for Mi Mexico (3816 S Broadway).**

7.4. MAYORAL APPOINTMENTS

RECOMMENDED ACTION
It is recommended City Council confirm the following Mayoral Appointment:

- **Luke Heilman, from Town & Country Credit Union, replacing Tyler Neether as a finance industry representative on the Renaissance Zone Review Board, with a term to expire December 31, 2027.**

7.5. GAMING SITE AUTHORIZATION - MINOT STATE UNIVERSITY BEAVER BOOSTERS

RECOMMENDED ACTION
It is recommended City Council approve the gaming site authorization for MSU Beaver Boosters to conduct raffles on April 2, 2025, at The Sleep Inn & Suites Conference Center located at 2400 10th St SW.

7.6. PUBLIC SAFETY ANALYST JOB DESCRIPTION

RECOMMENDED ACTION
It is recommended City Council approve the job description for a Public Safety Analyst.

7.7. FIRST CONTRACT AMENDMENT - FACADE IMPROVEMENT CASE NO. FI-12 (11 E. CENTRAL AVE.)

RECOMMENDED ACTION
It is recommended City Council approve and authorize the Mayor to execute the contract amendment.

7.8. APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS

RECOMMENDED ACTION

It is recommended City Council approve the additional December 2024 and February 2025 general accounts receivable write-offs.

7.9. DWR COST SHARE APPLICATION FOR WATERMAIN REPLACEMENT

RECOMMENDED ACTION

1. **It is recommended City Council support a cost share request for pre-construction expenses and, if granted, support a cost share request for construction-related expenses once the project has been designed and is ready to bid; and**
2. **Authorize the Mayor to sign a cover letter acknowledging the request for cost share of preconstruction and construction expenses.**

7.10. 2024 EDISON SAFE ROUTES TO SCHOOL - FINAL PAYMENT (4667)

RECOMMENDED ACTION
It is recommended City Council approve the final payment of $3,507.00 to be paid to the North Dakota Department of Transportation.

7.11. 2025 STREET IMPROVEMENT SOUTH AREAS - AWARD OF BID (4866.1)

RECOMMENDED ACTION

1. **It is recommended City Council award the bid for 2025 Street Improvement - South Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $1,935,175.08; and**
2. **Authorize the Mayor to sign the agreement.**

7.12. 2025 STREET IMPROVEMENT NORTH AREAS - AWARD OF BID (4866.2)

RECOMMENDED ACTION

1. **It is recommended City Council award the bid for 2025 Street Improvement - North Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $2,162,396.08; and**
2. **Authorize the Mayor to sign the agreement.**

7.13. 2025 STREET PATCHING - AWARD OF BID (4869)

RECOMMENDED ACTION

1. **It is recommended City Council award the bid for 2025 Street**

Patching to the low bidder, Bechtold Paving, Inc. in the amount of $649,525.00; and
2. **Authorize the Mayor to sign the agreement.**

7.14. 2025 SIDEWALK, CURB & GUTTER - AWARD OF BID (4870)

RECOMMENDED ACTION

1. **It is recommended City Council award the bid for 2025 Sidewalk, Curb & Gutter to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $585,184.00; and**
2. **Authorize the Mayor to sign the agreement.**

7.15. APPOINTMENT OF SPECIAL ASSISTANT CITY ATTORNEY WADE ENGET

RECOMMENDED ACTION

1. **It is recommended City Council consent and approve the appointment of Wade Enget, Mountrail County States Attorney, to act as Special Assistant City Attorney in Minot Police Department LERMS Case No. 25-03316; and**
2. **Authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.**

7.16. PRAIRIE ENGINEERING CONSULTANT TASK ORDER 3 (4782)

RECOMMENDED ACTION
It is recommended City Council approve the contract task order with Prairie Engineering and authorize the Mayor to sign the amendment.

7.17. 2025 PAVEMENT MARKINGS – AWARD OF BID (4890)

RECOMMENDED ACTION

1. **It is recommended City Council award the bid for the 2025 Pavement Markings Project to the low bidder, West River Striping Co., in the amount of $389,058.90; and**
2. **Authorize the Mayor to sign the agreement for the project.**

7.18. 2025 NORTH DAKOTA AERONAUTICS COMMISSION AND FAA GRANT REQUESTS

RECOMMENDED ACTION

1. **It is recommended City Council direct staff to submit grant requests to NDAC and the FAA; and**
2. **If grant(s) are awarded, authorize the Mayor, the Airport Director, and the City Attorney to sign the required documents and agreement(s).**

7.19. CASE #2025-10 - THE EHR HILLS ADDITION - FINAL PLAT

RECOMMENDED ACTION
It is recommended City Council approve the proposed final subdivision plat as provided in Attachment A.

7.20. CASE #2025-11 - 2708 30TH AVE SE (SIMPLOT) - ANNEXATION

RECOMMENDED ACTION
It is recommended City Council approve the proposed annexation as provided in Attachment A.

7.21. LEAD SERVICE IDENTIFICATION & REPLACEMENT PROJECT

RECOMMENDED ACTION
It is recommended City Council approve the attached resolution to apply for a DWSRF loan.

7.22. APPROVE REQUEST FOR RENEWAL OF AIRPORT HAY LAND/CROP AGREEMENT

RECOMMENDED ACTION

1. **It is recommended City Council approve the Request for Renewal of the Airport's Hay Land/Crop agreement; and**
2. **Authorize the Mayor to sign any necessary documents.**

7.23. MINOT JUNIOR GOLF ASSOCIATION DONATION TO THE MINOT AREA BOMB SQUAD

RECOMMENDED ACTION

1. **It is recommended City Council accept a donation in the amount of $10,561.32 from the Minot Junior Golf Association, Inc for the purchase of bomb squad helmets and face shields; and**
2. **Approve the ordinance to amend the 2025 annual budget to increase the Police Department furniture and equipment expenditures and contributions and donations revenue on first**

reading.

8. ACTION ITEMS

8.1. 16TH STREET SW RECONSTRUCTION AWARD OF BID (4780)

RECOMMENDED ACTION
It is recommended City Council award the bid to Park Construction Company in the amount of $11,245,531.74 contingent upon successful review of DBE requirements and authorize the Mayor to sign the contract.

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

10.1. IDLEWILD SUBDIVISION DEVELOPMENT AND ESTIMATED INFRASTRUCTURE COSTS

It is recommended City Council provide direction to staff on if and how to proceed.

11. LIAISON REPORTS

12. ADJOURNMENT

On March 17, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Ross called the meeting to order at 05:42 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross and Girl Scouts Troops 10216 & 10259 led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a Neighborhood meeting, a Military Affairs meeting, a couple legislative meetings, the PD Award Ceremony, a Task Force 21 meeting, a Workforce Development meeting, provided testimony at the legislature, dropped a puck at a Minotauros game, attended a MACEDC Board meeting, a dinner meeting with General Huser, and a Pie in the Face event for MSU Football.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council. David Lakefield made a brief presentation to the City Council about the City of Minot annual budget.

PLANNING COMMISSION

CONSIDER THE REPORT OF THE PLANNING COMMISSION

PUBLIC HEARING: CASE #2025- 03 - ST CROIX ADDITION - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-05 - DAWN TO DUSK ADDITION, LOT 2 - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-06 - LOT B OF OTLT 23 S32-155-82 - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING

PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-71 BY JAMES RYAN FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL (RESIDENTIAL RENTAL) PROPERTY LOCATED AT 8 4TH STREET NE

The motion to close the public hearing and approve the request and authorize staff to submit the case to the State of North Dakota for final approval was initiated by City Council Member Pitner, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-100 BY MICHAEL AND RACHELLE SIAN (SPECTRUM FITNESS) FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF COMMERCIAL PROPERTY LOCATED AT 1915 N. BROADWAY

The motion to close the public hearing and approve the request and authorize staff to submit the file to the State of North Dakota for final approval was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

CONSENT ITEMS

The motion to approve consent items 7.1-7.2 #1, 7.3-7.5 and 7.8-7.23 was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the March 3, 2025, Regular City Council meeting.

ORDINANCES - approve the following ordinance on second reading:

1. Ordinance No 6065 - 2024 BA - Year End Budget Adjustments

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Minot High Football Boosters to conduct a calendar raffle May 2025 at Minot High School (1100 11th Ave SW).
2. First Lutheran Church Youth to conduct a raffle on April 20, 2025, at First Lutheran Church (120 5th Ave NW).
3. Independence Inc to conduct a raffle on March 6, 2025, at The Grand Hotel (1505 N Broadway).
4. Dakota Clay Busters to conduct a raffle on June 29, 2025, at Centerspace (3100 10th St SW).
5. Minot Family YMCA to conduct a raffle on June 7, 2025, at the YMCA (3515 16th ST SW).
6. Special Event Permit for Atypical Brewery (508 E Central Ave).
7. Special Event Permit for Mi Mexico (3816 S Broadway).

MAYORAL APPOINTMENTS – Confirm the following Mayoral Appointment:

- Luke Heilman, from Town & Country Credit Union, replacing Tyler Neether as a finance industry representative on the Renaissance Zone Review Board, with a term to expire December 31, 2027.

GAMING SITE AUTHORIZATION - MINOT STATE UNIVERSITY BEAVER BOOSTERS – Approve the gaming site authorization for MSU Beaver Boosters to conduct raffles on April 2, 2025, at The Sleep Inn & Suites Conference Center located at 2400 10th St SW.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS – Approve the additional December 2024 and February 2025 general accounts receivable write-offs.

DWR COST SHARE APPLICATION FOR WATERMAIN REPLACEMENT - Support a cost share request for pre-construction expenses and, if granted, support a cost share request for construction-related expenses once the project has been designed and is ready to bid; and authorize the Mayor to sign a cover letter acknowledging the request for cost share of preconstruction and construction expenses.

2024 EDISON SAFE ROUTES TO SCHOOL - FINAL PAYMENT (4667) – Approve the final payment of $3,507.00 to be paid to the North Dakota Department of Transportation.

2025 STREET IMPROVEMENT SOUTH AREAS - AWARD OF BID (4866.1) - Award the bid for 2025 Street Improvement - South Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $1,935,175.08; and authorize the Mayor to sign the agreement.

2025 STREET IMPROVEMENT NORTH AREAS - AWARD OF BID (4866.2) – Award the bid for 2025 Street Improvement - North Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $2,162,396.08; and authorize the Mayor to sign the agreement.

2025 STREET PATCHING - AWARD OF BID (4869) - Award the bid for 2025 Street Patching to the low bidder, Bechtold Paving, Inc. in the amount of $649,525.00; and authorize the Mayor to sign the agreement.

2025 SIDEWALK, CURB & GUTTER - AWARD OF BID (4870) - Award the bid for 2025 Sidewalk, Curb & Gutter to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $585,184.00; and authorize the Mayor to sign the agreement.

APPOINTMENT OF SPECIAL ASSISTANT CITY ATTORNEY WADE ENGET - Consent and approve the appointment of Wade Enget, Mountrail County States Attorney, to act as Special Assistant City Attorney in Minot Police Department LERMS Case No. 25-03316; and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

PRAIRIE ENGINEERING CONSULTANT TASK ORDER 3 (4782) - Approve the contract task order with Prairie Engineering and authorize the Mayor to sign the amendment.

2025 PAVEMENT MARKINGS – AWARD OF BID (4890) - Award the bid for the 2025 Pavement Markings Project to the low bidder, West River Striping Co., in the amount of $389,058.90; and authorize the Mayor to sign the agreement for the project.

2025 NORTH DAKOTA AERONAUTICS COMMISSION AND FAA GRANT REQUESTS - Direct staff submit grant requests to NDAC and the FAA; and if grant(s) are awarded, authorize the Mayor, the Airport Director, and the City Attorney to sign the required documents and agreement(s).

CASE #2025-10 - THE EHR HILLS ADDITION - FINAL PLAT – Approve the proposed final subdivision plat as provided in Attachment A.

CASE #2025-11 - 2708 30TH AVE NE (SIMPLOT) – ANNEXATION – Approve the proposed annexation as provided in Attachment A.

LEAD SERVICE IDENTIFICATION & REPLACEMENT PROJECT - Approve the attached resolution to apply for a DWSRF loan.

APPROVE REQUEST FOR RENEWAL OF AIRPORT HAY LAND/CROP AGREEMENT - Approve the Request for Renewal of the Airport’s Hay Land/Crop agreement; and authorize the Mayor to sign any necessary documents.

MINOT JUNIOR GOLF ASSOCIATION DONATION TO THE MINOT AREA BOMB SQUAD - Accept a donation in the amount of $10,561.32 from the Minot Junior Golf Association, Inc for the purchase of bomb squad helmets and face shields; and approve the ordinance to amend the 2025 annual budget to increase the Police Department furniture and equipment expenditures and contributions and donations revenue on first reading.

ORDINANCES

The motion to approve Ordinance No 6066 - 2025 BA - Transit Mobility Manager on second reading was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

PUBLIC SAFETY ANALYST JOB DESCRIPTION

The motion to approve the job description for a Public Safety Analyst was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: Mike Blessum.

FIRST CONTRACT AMENDMENT - FACADE IMPROVEMENT CASE NO. FI-12 (11 E. CENTRAL AVE.)

The motion to approve and authorize the Mayor to execute the contract amendment was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

ACTION ITEMS

16TH STREET SW RECONSTRUCTION AWARD OF BID (4780)

The motion to award the bid to Park Construction Company in the amount of $11,245,531.74 contingent upon successful review of DBE requirements and authorize the Mayor to sign the contract was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PERSONAL APPEARANCES - There were no personal appearances.

MISCELLANEOUS AND DISCUSSION ITEMS

IDLEWILD SUBDIVISION DEVELOPMENT AND ESTIMATED INFRASTRUCTURE COSTS

At this point, the City Council has decided not to take any particular action on this matter.

LIAISON REPORTS

Council Member Fuller attended multiple Ward County Planning Commission meetings, a Library Board meeting, a Ward County Emergency Management meeting, and legislative forums. Council Member Jantzer attended a CDMPO meeting. Council Member Samuelson also attended multiple Ward County Planning Commission meetings. Council Member Olson attended a full Souris Basin Planning Council Board meeting. She also offered condolences to the friends and family of Leif Snyder. Council Member Blessum has upcoming meetings for the 911 Committee, the Minot Commission on Aging, and the Economic Development Plan Review Committee. Council Member Pitner attended a Renaissance Zone Board meeting and a bid opening for the street projects. He also has an upcoming meeting for Visit Minot and the Economic Development Plan Review Committee.

ADJOURNMENT

The motion to adjourn the meeting at 7:02 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ATTEST: _____ APPROVED: _____

Mikayla McWilliams, City Clerk Mark Jantzer, President & Acting Mayor

K 2

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Minot
Dacotah Homes and 2nd Ave SW Watermain Replacement
DATE: March 26, 2026

Background & Description

The City of Minot is requesting construction cost-share for their Dacotah Homes and 2nd Ave SW Watermain Replacement (Project). The Project is replacement of approximately 4,900 feet of aging cast iron water main along 2nd Avenue SW and in the Dacotah Homes Addition in Minot. The Project is located in Ward County.

Supplemental Information

Water Development Plan / Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 109
Present Value Cost / User (Preferred Alternative)	$35,000
Rate / 5,000-Gallons	$39
Comparable Rate / 5,000-Gallons	$61
Water Source – Sundre Aquifer	

Project Schedule

Task	Dates
Study	N/A
Design	Feb. 2026
Bid	Feb. 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$0	$0		
Eligible Cost	$200,000	$3,214,211	$3,414,211		
Total	$200,000	$3,214,211	$3,414,211		
Cost-Share 60%	$120,000	**$1,928,527**	$2,048,527		**$1,928,527**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request from the City of Minot for state cost-share participation in the Dacotah Homes and 2nd Ave SW Watermain Replacement project at 60 percent of eligible costs, for an additional $1,928,527, with total cost-share not exceed $2,048,527, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050MIN

1087302 - Dacotah Homes and 2nd Avenue SW Watermain Replacement

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Feb 13, 2026 3:01 PM
Initially Submitted By:	Veronica Meyer
Last Submit Date:	Feb 25, 2026 2:00 PM
Last Submitted By:	Veronica Meyer

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation Veronica (First Name) Middle Name Meyer (Last Name)
Title:	Senior Project Engineer
Email*:	veronica.meyer@minotnd.gov
Address*:	po Box 5006
	Minot (City) North Dakota (State/Province) 58702-5006 (Postal Code/Zip)
Phone*:	701-857-4140 Ext. (Phone ###-###-####)
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Minot
Organization Type*:	Municipal Government
Tax Id:	
Organization Website:	
Address*:	1025 31st St. SE

PO Box 5006

Minot North Dakota 58701-____
City State/Province Postal Code/Zip

Phone*: (701) 857-4140 Ext.
###-###-####

Fax: ###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Dacotah Homes and 2nd Avenue SW Watermain Replacement

Sponsor(s)*: City of Minot

County*: Ward

City*: Minot

Description of Request*: New

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:

Jurisdictions/Stakeholders Involved*:

City of Minot

Describe the Problem/Need and the Circumstances that Led to This Application*:

The watermain in the Dacotah Homes and 2nd Avenue SW area of Minot is primarily cast iron pipe. This area is prone to watermain breaks and water quality issues. The proposed project will replace approximately 4,800 LF of existing cast iron pipe with larger 8-inch PVC pipe thus reducing breaks and water quality issues.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed project will replace approximately 4,800 LF of existing cast iron pipe with larger 8-inch PVC pipe thus reducing breaks and water quality issues.

Describe the Objectives or Goals Specific to This Application*:

The City of Minot would like to secure a cost-share grant for 60% of the eligible project costs to reduce the required maintenance and improve water quality. A DWSRF loan is anticipated to cover the remaining 40%.

Describe the Scope of Work or Project Activities Specific to This Application*:

If approved, this application would replace approximately 4,800 LF of watermain infrastructure that is well beyond its useful life. If any lead service lines are encountered, they will be replaced as well. The cost for the consulting engineering to provide construction engineering services is also included.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	51000
For this project,	
What is the Benefited Population?*:	500
Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	N/A
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) *:	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	N/A
Design Completion*:	2/20/26
Bid*:	3/2026 2/24/26
Construction Start*:	5/2026
Construction Completion*:	10/2026

Explain Additional Timeline Issues*:

No additional timeline issues are anticipated.

Consulting Engineer*:	Joseph Reiter
Engineer Direct Phone Number*:	701-852-7931
Engineer Email*:	jreiter@houstoneng.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Veronica Meyer 02/13/2026 First Name Last Name Date
Title/Position/Authority*:	Senior Project Manager
Address*:	PO Box 5006 Address Line 1 PO Box 5006 Address Line 2 Minot North Dakota 58702-5006 City State Zip Code
Direct Phone Number*:	701-857-4140
Sponsor Email*:	veronica.meyer@minotnd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Mark Jantzer First Name Last Name
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	mark.jantzer@minotnd.gov
Authorized Signor Direct Phone Number:	701-833-3404
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	SWC LOCATION MAP.pdf

Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes
Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) :	BidWorksheet_9995565_Eval.pdf
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	January 20th Minutes.pdf
Cover Letter:	Cover Letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost_Dacotah.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	Dacotah Homes WMR_Combined Bidding Documents.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	life_cycle_cost_analysis_worksheet.xlsx

CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

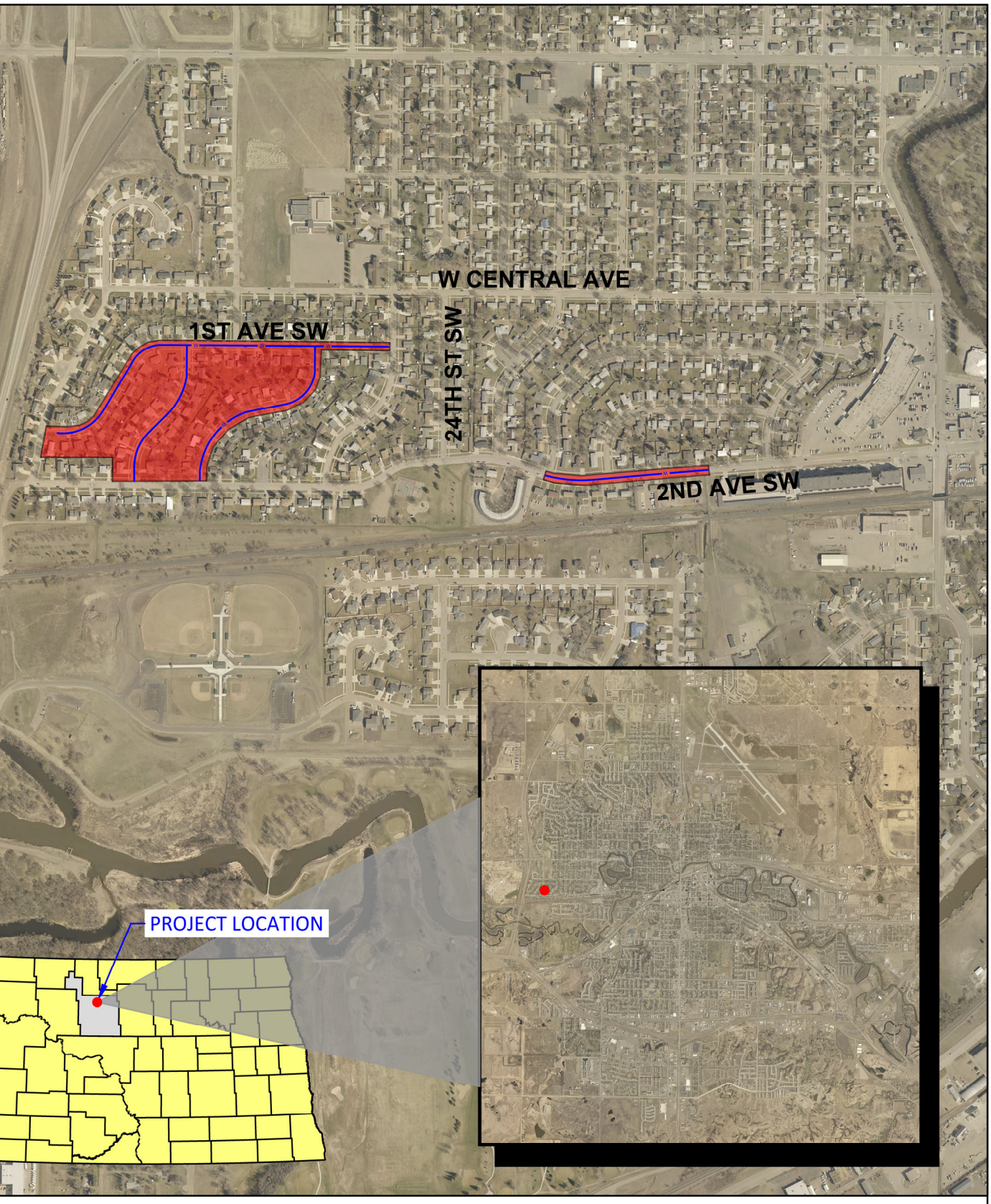
Asset Inventory Assessment:	sfn_62417_basic_asset_inventory_tool.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$1,928,526.78	$0.00	$0.00	$1,928,526.78		0.00	0.00
Drinking Water State Revolving Fund		Already Approved	$1,365,684.52	$0.00	$0.00	$1,365,684.52		0.00	0.00
Department of Water Resources Cost Share Pre-Construction		Already Approved	$120,000.00	$0.00	$0.00	$120,000.00		0.00	0.00
			$3,414,211.30	**$0.00**	**$0.00**	**$3,414,211.30**			

DWR Date Received : 2/25/26



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COST-SHARE APPLICATION

DACOTAH HOMES & 2ND AVENUE SW MINOT RESIDENTIAL WATERMAIN REPLACEMENT

DATE DRAWN: 02/09/2026

City of Minot

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : 2/25/26

Date :	2/11/26
Project :	Dacotah Homes and 2nd Avenue Watermain Replacement
Sponsor :	City of Minot
Contact :	Veronica Meyer, Senior Project Manager
Phone :	701-857-4140
Engineer :	Joseph Reiter, Houston Engineering, Inc.
Phone :	701-852-7931

Total Cost :	$ 3,414,211.30	**Total Cost-Share* :**	$ 2,048,526.78
Ineligible Cost :	$ -	**Other Eligible:**	$ -
Eligible Cost :	$ 3,414,211.30	**Preconstruction :**	$ 120,000.00
Local Cost :	$ 1,365,684.52	**Construction :**	$ 1,928,526.78

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	5.9%	Final Design	1	LS	200,000.00	$ 200,000.00	60%	$ 120,000.00
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	5.9%	**Preconstruction Total**				$ 200,000.00	60%	$ 120,000.00
		Construction Engineering Costs						
11	10.4%	Construction Contract Mmgt.	1	LS	355,000.00	$ 355,000.00	60%	$ 213,000.00
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	10.4%	**Construction Engineering Total**				$ 355,000	60%	$ 213,000.00
		Construction Costs						
15	8.8%	Mobilization	1	LS	300,000.00	$ 300,000.00	60%	$ 180,000.00
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	1.5%	Traffic Control	1	LS	51,000.00	$ 51,000.00	60%	$ 30,600.00
19	0.7%	Erosion Control	1	LS	22,700.00	$ 22,700.00	60%	$ 13,620.00
20	0.1%	Gate - Remove	9	EA	367.00	$ 3,303.00	60%	$ 1,981.80
21	0.0%	Hydrant - Remove	8	EA	137.63	$ 1,101.04	60%	$ 660.62
22	0.4%	Water Main 6 in	134	LF	110.00	$ 14,740.00	60%	$ 8,844.00
23	24.4%	Water Main 8 in	4770	LF	174.39	$ 831,836.64	60%	$ 499,101.98
24	2.2%	Gate Valve	11	EA	6,762.00	$ 74,382.00	60%	$ 44,629.20
25	2.2%	Water Service Line	780	LF	94.74	$ 73,900.32	60%	$ 44,340.19
26	5.2%	Hydrant	8	EA	22,000.00	$ 176,000.00	60%	$ 105,600.00
27	3.3%	Concrete	483	SY	232.92	$ 112,498.00	60%	$ 67,498.80
28	2.4%	Curb and Gutter	566	LF	142.55	$ 80,682.00	60%	$ 48,409.20
29	10.1%	Curb Stop	109	EA	3,148.53	$ 343,190.00	60%	$ 205,914.00
30	14.7%	Paving	5770	SY	87.00	$ 501,990.00	60%	$ 301,194.00
31	0.4%	Seeding	1196	SY	10.00	$ 11,960.00	60%	$ 7,176.00
32	0.0%		0		-	$ -	60%	$ -
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 2,599,283.00	60%	$ 1,559,569.80
	7.6%	**Allowable Contingency (10%)**				$ 259,928.30	60%	$ 155,956.98
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	83.7%	**Construction Total**				$ 2,859,211.30	60%	$ 1,715,526.78
		Eligible Preconstruction				$ 200,000.00	60%	$ 120,000.00
		Eligible Construction				$ 3,214,211.30	60%	$ 1,928,526.78
		Eligible Total				$ 3,414,211.30	60%	$ 2,048,526.78
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	0.0%		0		-	$ -	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	0.0%	**Construction Ineligible Total**				$ -	0%	$ -
		Ineligible Total				$ -	0%	$ -
	100.0%	**Project Total**				$ 3,414,211.30		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 3,414,211.30	60%	$ 2,048,526.78

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Minot
Project Title: Dacotah Homes and 2nd Avenue Watermain Replacement
Date: March 7, 2026

Explanation of Alternatives:

•Watermain Replacement - **Preferred Alternative**: Replace existing cast iron pipe with PVC pipe to reduce breaks and improve water quality.

•"Do-Nothing" Alternative: Leave the system as is and continue to do spot repairs as needed.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	109
Net Connections (New + Current)	109

Current CIF Balance	$24,937,447
Annual CIF Contribution	$10,996,634
Cash Funding Target (Percentage %) New Assets	8%
Cash Funding Target (Percentage %) Existing Asets	13%
Annual CIF Contribution suggested for the Project	$701

	Watermain Replacement	Do Nothing
Construction Cost	$3,414,100	$0
Annual O & M	$1,500	$25,000

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Watermain Replacement	Do Nothing
Capital Costs	$3,414,000	$0
O&M	$34,000	$634,000
Repair, Rehab, Replacement	$487,000	$0
Salvage Value	$120,000	$0
Total PVC	**$3,815,000**	**$634,000**
PV Cost Per User	**$35,000**	**$5,817**

Construction Cost Per User		**$31,322**	
Current Water Rate (Cost Per 5000g)		**$39**	
Comparable Water Rate		**$61**	
Net Connections (New + Current)		109	109
Cost-Share Percent		60%	60%
	Local Share	$1,365,600	$0
	Other Funding	$0	$0
	Total Local	$1,365,600	$0
Payment Per User With Cost-Share		**$63.38**	**$0.00**
	Local Share	$3,414,000	$0
	Other Funding	$0	$0
	Total Local	$3,414,000	$0
Payment Per User Without Cost-Share		**$158.45**	**$0.00**

Explanation of Results:

The preferred project replaces the existing watermain. Total present value cost is $3,815,000 and total cost of construction is $3,414,100. Present value cost per user is $35,000 and construction cost per user is $31,322. The monthly cost with 60% DWR cost-share participation is $63.38 per user and $158.45 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	40,888	47,440	1.1%	468

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/25/26

City of Minot

February 24, 2026

State Water Commission
Attn: Reice Haase
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: Request for Cost-Share
Dacotah Homes Area & 2nd Avenue SW Watermain Replacement & 11th Avenue NE Watermain Replacement

Dear Mr. Haase,

The City of Minot currently has more than 70 miles of cast iron watermain pipe in service, most of which is 6-inch in size. The age of the cast iron has been causing water quality issues and frequent watermain breaks for the residents for many years.

The City of Minot's goal is to replace all cast iron distribution lines with 8-inch PVC within 20 years. For the past few years, the City has been fortunate to receive 60% grant funding through the Department of Water Resources which allowed the replacement of approximately three times the amount the City could have replaced without this funding and a DWSRF loan.

The City acknowledges that they are applying for two cost-shares to the DWR. The total project cost for the Dacotah Homes Area and 2nd Avenue SW Watermain Replacement Project is $3,414,211.30 with 60% cost-share being $2,048,526.78 The DWR share will be split between a pre-construction request ($120,000) and a construction request ($1,928,526.78).

The total project cost for the 11th Avenue NE Watermain Replacement Project is $3,734,677.80 with $67,659.00 of ineligible costs for storm sewer replacements. Of the eligible costs, 60% cost-share will be $2,200,211.28. The DWR share will be split between a pre-construction request ($120,000) and a construction request ($2,080,211.28).

We sincerely appreciate your consideration of our request.

Sincerely,

Mark Jantzer
City of Minot - Mayor

Thanks for your consideration!

★The Magic City★

10 3rd Ave. SW • Minot, North Dakota 58701-3739 • (701) 857-4140 • Fax (701) 857-4130

On March 17, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Ross called the meeting to order at 05:42 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross and Girl Scouts Troops 10216 & 10259 led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a Neighborhood meeting, a Military Affairs meeting, a couple legislative meetings, the PD Award Ceremony, a Task Force 21 meeting, a Workforce Development meeting, provided testimony at the legislature, dropped a puck at a Minotauros game, attended a MACEDC Board meeting, a dinner meeting with General Huser, and a Pie in the Face event for MSU Football.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council. David Lakefield made a brief presentation to the City Council about the City of Minot annual budget.

PLANNING COMMISSION

CONSIDER THE REPORT OF THE PLANNING COMMISSION

PUBLIC HEARING: CASE #2025- 03 - ST CROIX ADDITION - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-05 - DAWN TO DUSK ADDITION, LOT 2 - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-06 - LOT B OF OTLT 23 S32-155-82 - ZONING MAP AMENDMENT

The motion to close the public hearing and approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING

PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-71 BY JAMES RYAN FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL (RESIDENTIAL RENTAL) PROPERTY LOCATED AT 8 4TH STREET NE

The motion to close the public hearing and approve the request and authorize staff to submit the case to the State of North Dakota for final approval was initiated by City Council Member Pitner, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

PUBLIC HEARING: FINAL APPROVAL OF RENAISSANCE ZONE CASE M-100 BY MICHAEL AND RACHELLE SIAN (SPECTRUM FITNESS) FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF COMMERCIAL PROPERTY LOCATED AT 1915 N. BROADWAY

The motion to close the public hearing and approve the request and authorize staff to submit the file to the State of North Dakota for final approval was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

CONSENT ITEMS

The motion to approve consent items 7.1-7.2 #1, 7.3-7.5 and 7.8-7.23 was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the March 3, 2025, Regular City Council meeting.

ORDINANCES - approve the following ordinance on second reading:

1. Ordinance No 6065 - 2024 BA - Year End Budget Adjustments

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Minot High Football Boosters to conduct a calendar raffle May 2025 at Minot High School (1100 11th Ave SW).
2. First Lutheran Church Youth to conduct a raffle on April 20, 2025, at First Lutheran Church (120 5th Ave NW).
3. Independence Inc to conduct a raffle on March 6, 2025, at The Grand Hotel (1505 N Broadway).
4. Dakota Clay Busters to conduct a raffle on June 29, 2025, at Centerspace (3100 10th St SW).
5. Minot Family YMCA to conduct a raffle on June 7, 2025, at the YMCA (3515 16th ST SW).
6. Special Event Permit for Atypical Brewery (508 E Central Ave).
7. Special Event Permit for Mi Mexico (3816 S Broadway).

MAYORAL APPOINTMENTS – Confirm the following Mayoral Appointment:

- Luke Heilman, from Town & Country Credit Union, replacing Tyler Neether as a finance industry representative on the Renaissance Zone Review Board, with a term to expire December 31, 2027.

GAMING SITE AUTHORIZATION - MINOT STATE UNIVERSITY BEAVER BOOSTERS – Approve the gaming site authorization for MSU Beaver Boosters to conduct raffles on April 2, 2025, at The Sleep Inn & Suites Conference Center located at 2400 10th St SW.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS – Approve the additional December 2024 and February 2025 general accounts receivable write-offs.

DWR COST SHARE APPLICATION FOR WATERMAIN REPLACEMENT - Support a cost share request for pre-construction expenses and, if granted, support a cost share request for construction-related expenses once the project has been designed and is ready to bid; and authorize the Mayor to sign a cover letter acknowledging the request for cost share of preconstruction and construction expenses.

2024 EDISON SAFE ROUTES TO SCHOOL - FINAL PAYMENT (4667) – Approve the final payment of $3,507.00 to be paid to the North Dakota Department of Transportation.

2025 STREET IMPROVEMENT SOUTH AREAS - AWARD OF BID (4866.1) - Award the bid for 2025 Street Improvement - South Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $1,935,175.08; and authorize the Mayor to sign the agreement.

2025 STREET IMPROVEMENT NORTH AREAS - AWARD OF BID (4866.2) – Award the bid for 2025 Street Improvement - North Areas to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $2,162,396.08; and authorize the Mayor to sign the agreement.

2025 STREET PATCHING - AWARD OF BID (4869) - Award the bid for 2025 Street Patching to the low bidder, Bechtold Paving, Inc. in the amount of $649,525.00; and authorize the Mayor to sign the agreement.

2025 SIDEWALK, CURB & GUTTER - AWARD OF BID (4870) - Award the bid for 2025 Sidewalk, Curb & Gutter to the low bidder, Keller Paving & Landscaping, Inc. in the amount of $585,184.00; and authorize the Mayor to sign the agreement.

APPOINTMENT OF SPECIAL ASSISTANT CITY ATTORNEY WADE ENGET - Consent and approve the appointment of Wade Enget, Mountrail County States Attorney, to act as Special Assistant City Attorney in Minot Police Department LERMS Case No. 25-03316; and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

PRAIRIE ENGINEERING CONSULTANT TASK ORDER 3 (4782) - Approve the contract task order with Prairie Engineering and authorize the Mayor to sign the amendment.

2025 PAVEMENT MARKINGS – AWARD OF BID (4890) - Award the bid for the 2025 Pavement Markings Project to the low bidder, West River Striping Co., in the amount of $389,058.90; and authorize the Mayor to sign the agreement for the project.

2025 NORTH DAKOTA AERONAUTICS COMMISSION AND FAA GRANT REQUESTS - Direct staff submit grant requests to NDAC and the FAA; and if grant(s) are awarded, authorize the Mayor, the Airport Director, and the City Attorney to sign the required documents and agreement(s).

CASE #2025-10 - THE EHR HILLS ADDITION - FINAL PLAT – Approve the proposed final subdivision plat as provided in Attachment A.

CASE #2025-11 - 2708 30TH AVE NE (SIMPLOT) – ANNEXATION – Approve the proposed annexation as provided in Attachment A.

LEAD SERVICE IDENTIFICATION & REPLACEMENT PROJECT - Approve the attached resolution to apply for a DWSRF loan.

APPROVE REQUEST FOR RENEWAL OF AIRPORT HAY LAND/CROP AGREEMENT - Approve the Request for Renewal of the Airport’s Hay Land/Crop agreement; and authorize the Mayor to sign any necessary documents.

MINOT JUNIOR GOLF ASSOCIATION DONATION TO THE MINOT AREA BOMB SQUAD - Accept a donation in the amount of $10,561.32 from the Minot Junior Golf Association, Inc for the purchase of bomb squad helmets and face shields; and approve the ordinance to amend the 2025 annual budget to increase the Police Department furniture and equipment expenditures and contributions and donations revenue on first reading.

ORDINANCES

The motion to approve Ordinance No 6066 - 2025 BA - Transit Mobility Manager on second reading was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

PUBLIC SAFETY ANALYST JOB DESCRIPTION

The motion to approve the job description for a Public Safety Analyst was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: Mike Blessum.

FIRST CONTRACT AMENDMENT - FACADE IMPROVEMENT CASE NO. FI-12 (11 E. CENTRAL AVE.)

The motion to approve and authorize the Mayor to execute the contract amendment was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

ACTION ITEMS

16TH STREET SW RECONSTRUCTION AWARD OF BID (4780)

The motion to award the bid to Park Construction Company in the amount of $11,245,531.74 contingent upon successful review of DBE requirements and authorize the Mayor to sign the contract was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PERSONAL APPEARANCES - There were no personal appearances.

MISCELLANEOUS AND DISCUSSION ITEMS

IDLEWILD SUBDIVISION DEVELOPMENT AND ESTIMATED INFRASTRUCTURE COSTS

At this point, the City Council has decided not to take any particular action on this matter.

LIAISON REPORTS

Council Member Fuller attended multiple Ward County Planning Commission meetings, a Library Board meeting, a Ward County Emergency Management meeting, and legislative forums. Council Member Jantzer attended a CDMPO meeting. Council Member Samuelson also attended multiple Ward County Planning Commission meetings. Council Member Olson attended a full Souris Basin Planning Council Board meeting. She also offered condolences to the friends and family of Leif Snyder. Council Member Blessum has upcoming meetings for the 911 Committee, the Minot Commission on Aging, and the Economic Development Plan Review Committee. Council Member Pitner attended a Renaissance Zone Board meeting and a bid opening for the street projects. He also has an upcoming meeting for Visit Minot and the Economic Development Plan Review Committee.

ADJOURNMENT

The motion to adjourn the meeting at 7:02 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ATTEST: _____ APPROVED: _____

Mikayla McWilliams, City Clerk Mark Jantzer, President & Acting Mayor

DWR Date Received : 2/13/26

On January 20, 2026, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Jantzer called the meeting to order at 5:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Jantzer attended the Market Place for Kids event, 1:1 with the City Manager, 1:1 with the City Attorney, conversations with the Mayor at North Plains Elementary, the MSP Strategic Planning Session, a Taskforce 21 meeting, the MACEDC Board meeting, the City Employee Recognition Ceremony, two All Season Arena Board of Director meetings, the DBPA Annual meeting, the MAFB Honorary Commanders event, and a flood protection/roundabout meeting with residents and staff.

REPORTS

CITY MANAGER'S REPORT

Tom Joyce submitted a written report to the City Council.

CONSENT ITEMS

The motion to approve consent items 5.1 - 5.2 (#1) and 5.2 (#3) - 5.17 with the staff recommended action was initiated by City Council Member Olson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES - Approve the minutes of the January 5, 2026, Regular City Council meeting and the January 6, 2026, Joint Meeting with Ward County Commissioners and City Council.

ORDINANCES – Approve the following ordinances on second reading:

Ordinance 6153 - Zoning Map Amendment - Lot 1 Lakeview 5th Addition

Ordinance 6155 - Zoning Map Amendment - Almy Second Addition

Ordinance 6156 - Law Enforcement Parking Ordinance - S Main St

Ordinance 6157 - No Parking Ordinance - 21st Ave NW between 8th St NW and N Broadway

ADMINISTRATIVE APPROVALS - Ratify the following administratively approved requests:

1. MCDC Booster Club to conduct a calendar raffle for March 2026, at the Magic City Dance Company (1300 4th Ave NW).
2. Minot High School FBLA to conduct a raffle during February 19, 2026, at Minot High School (1100 11th Ave SW).
3. Lewis and Clark Elementary PTA to conduct a raffle on January 30, 2026, at Lewis and Clark Elementary School (2215 8th St NW).
4. Minot Social Club for Exceptional Persons, 2nd Story to conduct a raffle on March 14, 2026, at the Moose Lodge (400 9th St SW).
5. Special Event Permit for Sports on Tap (220 S Broadway).
6. Two Special Event Permits for the Blue Rider (118 1st Ave SE).
7. Special Event Permit for Saul's (105 1st St SE Basement).
8. Special Event Permit for Arny's 2.0 (12 3rd St SE).

GAMING SITE AUTHORIZATION - MAGIC CITY LIONS – Approve the gaming site authorization for Magic City Lions to conduct games of chance from February 2, 2026, through June 30, 2026, at the Ebeneezer's Irish Eatery and Pub located at 300 E Central Ave.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS - Approve the December 2025 general accounts receivable write-offs.

APPROVE THE CDBG-DR GRANT CLOSEOUT CERTIFICATION AND AGREEMENT - Approve the CDBG-DR grant closeout certification and agreement and authorize the Mayor and Finance Director to sign any applicable documents.

2024-2025 NUISANCE ABATEMENT - FINAL PAYMENT (4831) – Approve the final payment of $27,177.35 be made to Hanson's Excavating, Inc.

2025-58 - LAKEVIEW 5TH ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

2026-03 - ROWANS 2ND ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

REJECT BIDS FOR LITTLE ROOSEVELT LOW HEAD DAM REMEDIATION AND AUTHORIZE STAFF TO REBID THE PROJECT (4618.1) - Reject all bids for the low head dam remediation project and authorize the project to be rebid with modified completion dates.

2026 CITY STANDARD SPECIFICATIONS AND DETAILS FOR CONSTRUCTION - Approve and adopt the 2026 Standard Specifications and Details for Construction.

EQUIPMENT DISPOSAL AND AUCTION APPROVAL - Approve the disposal of the identified excess equipment to allow staff to begin the online surplus auction actions.

3RD STREET BRIDGE REPLACEMENT PE AGREEMENT WITH NDDOT (4987) - Approve the PE agreement with the NDDOT and authorize the Mayor to sign.

DACOTAH HOMES & 2ND AVE SW WATERMAIN REPLACEMENT - APPROVE PLANS & SPECIFICATIONS (4933) - Approve plans and specifications for the Dacotah Homes and 2nd Ave SW Watermain Replacement Project and authorize the project to bid.

LANDFILL MOBILE POST HOISTS PIGGYBACK PROCUREMENT APPROVAL - Approve the (piggyback) procurement of the mobile post hoists and axle stands from D & J Equipment Sales Service, LLC utilizing the NASPO ValuePoint State bid service; and authorize the Mayor and City Staff to sign applicable documentation.

CASE #2025-55 - ALMY 2ND ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

APPOINTMENT OF SPECIAL ASSISTANT CITY ATTORNEY DILLON DYER MINOT MUNICIPAL CASE NO. MI-2025-TR-02837 - Consent and approve the appointment of Dillon Dyer, Ward County Assistant States Attorney, to act as Special Assistant City Attorney in Minot Municipal Case No. MI-2025-TR-02837 and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

ORDINANCES (Item 5.2 #2) ORDINANCE 6154 ZONING MAP AMENDMENT – 1920 VALLEY STREET

The motion to approve Ordinance 6154 - Zoning Map Amendment - 1920 Valley St on second reading was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None. Alderman Hayes abstained from the vote.

ACTION ITEMS

APPROVE CHANGES TO THE CITY CLERK AND ASSISTANT CITY MANAGER ROLES

The motion to accept the HR grade proposal of 68 for the City Clerk position was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Scott Samuelson; nays: Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner. The motion failed.

The motion to approve the recommendation of the Civil Service Commission for a grade 69 for the City Clerk position was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mike Blessum. The motion passed.

The motion to accept the recommendation to decrease the Assistant City Manager position to grade 91, but hold fulfilling the position until after March 1, 2026, was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: none.

The motion to approve the changes to the City Clerk and City Manager job descriptions was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: none.

APPROVE THE FINANCE MANAGER JOB DESCRIPTION

The motion to approve the Finance Manager job description and authorize staff to move forward with filling the two positions was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

APPROVE THE SUBRECIPIENT AGREEMENT WITH MINOT AREA CHAMBER EDC FOR THE OLDCC INSTALLATION READINESS GRANT

The motion to approve the subrecipient agreement with Minot Area Chamber EDC for the OLDCC installation readiness grant was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PROFESSIONAL AIRPORT ARCHITECTURAL AND ENGINEERING CONSULTANT SERVICES (2026-2031) CONTRACT

The motion to authorize staff to negotiate a Master Professional Services Agreement with Mead & Hunt to serve as MOT's professional consultant for architecture and engineering services over a 5-year term (2026-2031), and return the negotiated contract to Council was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PROFESSIONAL AIRPORT PLANNING AND ENVIRONMENTAL CONSULTANT SERVICES (2026-2031) CONTRACT

The motion to authorize staff to negotiate a Master Professional Services Agreement with Mead & Hunt to serve as MOT's professional consultant for planning and environmental services over a 5-year term (2026-2031), and return the negotiated contract to Council was initiated by City Council Member Blessum, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

AUTOMATIC LICENSE PLATE READERS (ALPR) POLICY AND IMPLEMENTATION OF ALPR WITHIN THE MINOT POLICE DEPARTMENT AXON SYSTEM

The motion to approve the Minot Police Department ALPR Policy and authorize the implementation of the Axon ALPR system as per the restrictions set by the ALPR policy was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Mike Blessum, Rob Fuller, Scott Samuelson.

The motion to direct staff to disable the collection and storage of data from the LPR technology was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Scott Samuelson; nays: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner. The motion failed.

The motion to limit data retention to 10 days in the policy was initiated by City Council Member Fuller, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer; nays: Lisa Olson, Paul Pitner, Scott Samuelson.

The motion to modify the policy to require a warrant for searches of the stored data was initiated by City Council Member Blessum, seconded by City Council Member Fuller. The motion was withdrawn.

The motion to modify the policy to require data searches only by PD Captains and above, along with the Investigations Lt. with preapproval by the Chief or Deputy Chief prior to the search, was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Lisa Olson, Scott Samuelson; nays: Mark Jantzer, Paul Pitner.

The motion to create an oversight board as follows to meet monthly to review search actions and provide policy recommendations to the city council: Chair (CC President), Vice Chair (CC Member), and 3 Members at Large, along with advisory staff (City Manager, City Attorney, Human Resource Director, and Chief of Police) was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Lisa Olson.

The motion to modify the policy to strictly prohibit data sharing beyond a single case with other law enforcement or government entities was initiated by City Council Member Blessum and seconded by City Council Member Fuller. The motion was withdrawn.

The motion to direct staff to prepare an item by the second meeting in February to discuss the Freedom of Information Act and data sharing with other law enforcement or government entities was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

APPROVE POUND SERVICES CONTRACT WITH SOURIS VALLEY HUMANE SOCIETY (SVAS)

The motion to authorize a temporary month-to- month agreement with Souris Valley Animal Shelter for pound services through June 30, 2026, using 2025 contract numbers was initiated by City Council Member Fuller and seconded by City Council Member Blessum. Souris Valley Animal Shelter stated they would not accept a month-to-month contract. The motion was withdrawn.

The motion to direct staff to pull back the current RFP and reissue the RFP with the new financial requirements included and correlate the contract date to July 1 through June 30 was initiated by City Council Member Fuller and seconded by City Council Member Blessum. This motion was withdrawn.

The motion to table this item until the city council workshop meeting on Friday, January 23, 2026, and direct city staff to continue to negotiate with SVAS was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ALCOHOL ORDINANCE COMPREHENSIVE REWRITE

The motion to amend to strike the requirement of the 150 seats for the supper club license but includes language requiring a server/waiter that takes food and drink orders at the table or counter where the patrons are seated, was initiated by City Council Member Pitner and seconded by City Council Member Olson.

The motion to amend the original motion to keep the language on 150 or more patrons at the same time or require a server/waiter that takes food and drink orders at the table or counter where the patrons are seated and show at least 60% in food sales was initiated by City Council Member Blessum seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: Paul Pitner.

The original motion was amended to keep the language on 150 or more patrons at the same time or require a server/waiter that takes food and drink orders at the table or counter where the patrons are seated and show at least 60% in food sales was initiated by City Council Member Pitner seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: Paul Pitner.

The motion to direct staff to bring back language on special event permits either limiting the number of off-site special event permits or other language to outline or define special event permits was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to direct staff to include information in the memo establishing an alcohol steering committee meeting which meets quarterly consisting of (1) CC Member, (1) Retail Liquor, Beer, and Wine, (1) Supper Club, Chief of Police, and (1) Member at Large was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Paul Pitner, Scott Samuelson; nays: Mark Jantzer, Lisa Olson.

The motion to table the item until the first meeting in March 2026 was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

MAYORAL APPOINTMENTS

The motion to confirm the following appointments to the City/County Library Committee: Council Member Olson, Council Member Fuller, Member at Large Phyllis Buechler, and Library Board Member Christine Cherry was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

Alderwoman Olson also mentioned the City of Minot should host the meetings in the Council Chambers at City Hall and asked the two Library Directors to schedule the first meeting of the committee.

PERSONAL APPEARANCES

Sean Slomka, Lisa Hermosillo, Josiah Roise, Melissa Faris, and Mike Nason spoke to the City Council about license plate readers.

The motion to add 30 seconds to Lisa Hermosillo's speaker time was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to add 30 seconds to Josiah Roise's speaker time was initiated by City Council Member Blessum seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to add 30 seconds to Melissa Faris' speaker time was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

Debra Hoffarth discussed alcohol ordinances.

MACEDC 2025 CITY OF MINOT CONTRACT REPORT PRESENTATION

Brekka Kramer, President/CEO of MACEDC, presented the 2025 MACEDC report to City Council.

MISCELLANEOUS AND DISCUSSION ITEMS

Alderman Pitner discussed concerns presented from residents on Sunset Blvd.

LIAISON REPORTS

Alderman Hayes attended an MPD Remodel RFP Panel meeting. Alderman Fuller attended a Library Board meeting, a Ward County Planning Commission meeting, and participated in providing donuts for Law Enforcement Day. Alderman Samuelson attended two Ward County Planning Commission meetings and a Childcare in Minot Committee meeting. Alderman Pitner attended a Visit Minot meeting. Alderman Blessum attended a Minot Commission on Aging meeting and a Transport Development Plan Public Input meeting. Alderwoman Olson attended a Souris Basin Planning Council Loan Review meeting, a Central Dakota MPO meeting, and a Childcare in Minot Committee meeting.

ADJOURNMENT

The motion to adjourn the meeting at 10:55 pm was initiated by City Council Member Pitner seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:

Mikayla McWilliams

Mikayla McWilliams, City Clerk

APPROVED:

Mark Jantzer, Mayor

K 3

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MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Jamestown
Lime Sludge Filter Press & Recycle/Reuse
DATE: March 26, 2026

Background & Description

The City of Jamestown is requesting construction cost-share for Phase 2 of their Lime Sludge Filter Press and Recycle/Reuse (Project). The Project is construction of a recycle and reuse water depot at the Jamestown Water Treatment Plant that includes settling tanks for reclaimed backwash and lime sludge effluent, a pump station with associated piping, electrical and control equipment, and an overflow pond. Cost-share for Phase 1 of the Project was approved in 2025 for installation of filter presses and automatic filter cloth wash equipment. The Project is located in Stutsman County.

Supplemental Information

Water Development Plan / Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 5,600
Present Value Cost / User (Preferred Alternative)	$1,557
Rate / 5,000-Gallons	$36
Comparable Rate / 5,000-Gallons	$61
Water Source – Jamestown Aquifer	

Schedule

Task	Dates
Study	2024
Design	Jan. 2026
Bid	Apr. 3, 2026
Construction	Summer 2026
Completion	2027

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Costs	$0	$0	$0		
Phase 1 Costs	$132,500	$1,941,500	$2,074,000		
Phase 2 Costs (Current Request)	$132,500	**$4,334,000**	$4,466,500		
Total	$265,000	$6,275,500	$6,540,500		
Total Cost-Share 60%	$159,000	$3,765,300	$3,924,300	$749,550 (4/11/24) $574,350 (4/10/25)	
Phase 2 Cost-Share 60%	$0	**$2,600,400**	$2,600,400		**$2,600,400**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Jamestown for state cost-share participation in the Lime Sludge Filter Press and Recycle/Reuse project at 60 percent of eligible costs, for an additional $2,600,400, with total cost-share not to exceed $3,924,300, is eligible for consideration, contingent on available funding

RH:jsp:ln/2050JAM

Water Development Plan: Yes (2025)
Plan Priority: Low

DWR Date Received: 2/23/26
Date Revised: 2/26/26

1087355 - Jamestown WTP Improvements - Phase 2

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Feb 23, 2026 4:15 PM
Initially Submitted By:	Sarah Hellekson
Last Submit Date:	Feb 26, 2026 3:12 PM
Last Submitted By:	Jason Bivens

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation: Jason (First Name) Middle Name: Bivens (Last Name)
Title:	
Email*:	jason.bivens@interstateeng.com
Address*:	1903 12th Ave SW
	Jamestown (City) North Dakota (State/Province) 58401 (Postal Code/Zip)
Phone*:	701-252-0234 Ext. (Phone ###-###-####)
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Jamestown, ND
Organization Type*:	Municipal Government
Tax Id:	456002099
Organization Website:	https://jamestownnd.gov/
Address*:	102 3rd Ave S.E.

	Jamestown	North Dakota	58401-4205
	City	State/Province	Postal Code/Zip

Phone*: 701-252-5900 Ext.
###-###-####

Fax: 701-252-5903
###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Jamestown Water Treatment Plant Reuse and Recycle Improvements

Sponsor(s)*: City of Jamestown

County*: Stutsman

City*: Jamestown

Description of Request*: Updated (previously submitted)

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?: Jamestown WTP

Jurisdictions/Stakeholders Involved*:

City of Jamestown
ND Department of Environmental Quality
ND Department of Water Resources

Describe the Problem/Need and the Circumstances that Led to This Application*:

The City's water treatment plant currently loses on average 12,011,926 gallons of wastewater each year. The backwash from the filters and the effluent from the presses is currently sent to outdoor holding ponds where the product is eventually pumped to the sanitary sewer resulting in loss of usable water from the system.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed project would add two covered tanks adjacent to the existing water treatment plant to allow for the settling of materials and recycling of water back to the head of the water treatment plant.

The water from the treated water holding basins will be pumped directly into either the primary or secondary mixing zone for the clarifier as the operator selects. The pumps will be set up with VFD's to allow the operator to adjust the flow rate from the reclaim system to supplement the ground water supply from the wells.

The reuse and recycle system will be controlled with SCADA in WTP control room. Items that will be monitored include tank levels, flow meters, pressure sensors, temperature sensors, and pump speeds.

Describe the Objectives or Goals Specific to This Application*:

The objective of the project is to minimize wastewater and to aid in the future conservation of the existing raw water wells and subsequent aquifer.

The proposed project is needed to provide water conservation and to ensure long-term water supply for area users.

Describle the Scope of Work or Project Activities Specific to This Application*:

The reuse and recycle system will consist of two cast in place settling treatment tanks with geo domes, one for the filter backwash water and a second for the lime blow down water. This will allow the City to operate the system through the differing flow conditions since the water consistency and flow are very different from the two sources. Site work, piping, pumps, liquid handling, process interconnections, and associated electrical and mechanical components will be included.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	15849

For this project,

What is the Benefited Population?*:	15849
Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	N/A
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	2024
Design Completion*:	January 2026
Bid*:	March / April 2026 April 3, 2026
Construction Start*:	Summer 2026
Construction Completion*:	2027

Explain Additional Timeline Issues*:

Availability of materials and overall inflation have been an issue industry wide. Cost estimates have been less accurate as a result of inflation and less competitive bid environments causing additional funding requests.

Consulting Engineer*:	Interstate Engineering
Engineer Direct Phone Number*:	701-252-0234
Engineer Email*:	wade.senger@interstateeng.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Sarah (First Name) Hellekson (Last Name) 02/23/2026 (Date)
Title/Position/Authority*:	City Administrator
Address*:	City Hall Address Line 1 102 3rd Ave SE Address Line 2 Jamestown (City) North Dakota (State) 58401-0000 (Zip Code)
Direct Phone Number*:	701-252-5900
Sponsor Email*:	shellekson@jamestown.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Dwaine (First Name) Heinrich (Last Name)
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	dheinrich@jamestownnd.gov
Authorized Signor Direct Phone Number:	701-269-1128
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*: CLICK HERE to see examples.	No
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community *:	Map_Jmst Water Treatment Plant.pdf

Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	02192026 PW PF Committees Minutes .pdf
Cover Letter:	022326 LimeSludge Signed Letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	Jmst Recycle Reuse_sfn_61801_delineation_of_cost_Combined.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	WTP Phase 2 Plans and Specs_2-26-2026.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	Jmst_WTP-Reuse-Lime Presses_LCCA_Rev2_Combined.xlsx

CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

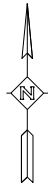
Asset Inventory Assessment:	City of Jamestown_sfn_62417_basic_asset_inventory_tool_Feb2026.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	Jmst Sludge Filter Press_PER.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	No

Sources

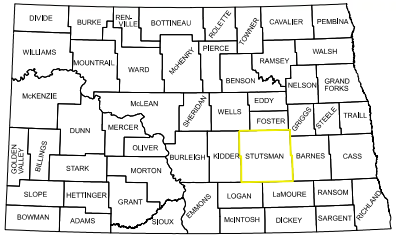
Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Pre-Construction		Already Approved	$749,550.00	$0.00	$0.00	$749,550.00	Grant	0.00	0.00
Department of Water Resources Cost Share Construction		Already Approved	$574,350.00	$0.00	$0.00	$574,350.00	Grant	0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$0.00	$2,600,400.00	$0.00	$2,600,400.00	Grant	0.00	0.00
Clean Water State Revolving Fund		Already Approved	$995,500.00	$995,500.00	$0.00	$1,991,000.00	Loan	20.00	2.00
Clean Water State Revolving Fund		Future Request	$0.00	$625,200.00	$0.00	$625,200.00	Loan	20.00	2.00
			$2,319,400.00	**$4,221,100.00**	**$0.00**	**$6,540,500.00**			





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SCALE IN FEET



2021 Aerial Imagery, NAIP

This document is preliminary and not for construction or implementation purposes.

PRELIMINARY

Rev No.	Date	By	Description

Jamestown
Water Treatment Plant
Stutsman County

Project Location Map

Project No: EC22-00-142
Date: March 2023
Surveyed By: ____
Designed By: ____
Drawn By: JTB
Checked By: ____

Interstate Engineering, Inc.
P.O. Box 2035
1903 12th Avenue SW
Jamestown, ND 58402-2035
Ph (701) 252-0234
Fax (701) 252-0203
www.InterstateEng.com
Offices in North Dakota, Minnesota, Montana and South Dakota

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PL

Sheet Number

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/16/26
Project :	Water Treatment Plant Recycle and Reuse - Phase 1 & 2 Combined
Sponsor :	City of Jamestown
Contact :	Sarah Hellekson, City Administrator
Phone :	701-252-5900
Engineer :	Wade Senger, Interstate Engineering
Phone :	701-252-0234

Total Cost :	$ 6,540,500.00	**Total Cost-Share* :**	$ 3,924,300.00
Ineligible Cost :	$ -	**Other Eligible:**	$ -
Eligible Cost :	$ 6,540,500.00	**Preconstruction :**	$ 159,000.00
Local Cost :	$ 2,616,200.00	**Construction :**	$ 3,765,300.00

Current Request $2,600,400

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	4.0%	Final Design	1	NA	260,000.00	$ 260,000.00	60%	$ 156,000.00
7	0.1%	Bidding/Negotiations	1	NA	5,000.00	$ 5,000	60%	$ 3,000.00
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	4.1%	**Preconstruction Total**				$ 265,000.00	60%	$ 159,000.00
		Construction Engineering Costs						
11	2.4%	Project Inspection	0.5	LS	310,000.00	$ 155,000.00	60%	$ 93,000.00
12	0.4%	Construction Contract Mmgt.	0.5	LS	53,000.00	$ 26,500.00	60%	$ 15,900.00
13	2.4%	Project Inspection	0.5	LS	310,000.00	$ 155,000.00	60%	$ 93,000.00
14	0.4%	Construction Contract Mmgt.	0.5	LS	53,000.00	$ 26,500.00	60%	$ 15,900.00
	5.6%	**Construction Engineering Total**				$ 363,000	60%	$ 217,800.00

Engineering $108,900

		Construction Costs						
15	1.5%	Mobilization	1	LS	100,000.00	$ 100,000.00	60%	$ 60,000.00
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	4.6%	Earthwork	1	LS	300,000.00	$ 300,000.00	60%	$ 180,000.00
19	1.5%	Site Work	1	LS	100,000.00	$ 100,000.00	60%	$ 60,000.00
20	7.6%	Pump Station	1	LS	500,000.00	$ 500,000.00	60%	$ 300,000.00
21	3.8%	Pump Equipment	1	LS	250,000.00	$ 250,000.00	60%	$ 150,000.00
22	2.3%	Pipe - Process Liquid Handling	1	LS	150,000.00	$ 150,000.00	60%	$ 90,000.00
23	15.3%	Reservoir and Storage - Metal (Backwash Tank)	1	LS	1,000,000.00	$ 1,000,000.00	60%	$ 600,000.00
24	11.5%	Reservoir and Storage - Metal (Sludge Tank)	1	LS	750,000.00	$ 750,000.00	60%	$ 450,000.00
25	0.2%	Pipeline Appurtenances	1	LS	15,000.00	$ 15,000.00	60%	$ 9,000.00
26	3.8%	Electrical	1	LS	250,000.00	$ 250,000.00	60%	$ 150,000.00
27	0.8%	Mechanical	1	LS	50,000.00	$ 50,000.00	60%	$ 30,000.00
28	2.3%	Motor Controls / VFD	1	LS	150,000.00	$ 150,000.00	60%	$ 90,000.00
29	0.0%		0		-	$ -	60%	$ -
30	1.5%	Mobilization	1	LS	100,000.00	$ 100,000.00	60%	$ 60,000.00
31	0.4%	Bonding	1	LS	25,000.00	$ 25,000.00	60%	$ 15,000.00
32	0.4%	Insurance	1	LS	25,000.00	$ 25,000.00	60%	$ 15,000.00
33	19.0%	Filter Equipment	2	EA	620,000.00	$ 1,240,000.00	60%	$ 744,000.00
34	3.1%	Filter Press - Installation	1	LS	200,000.00	$ 200,000.00	60%	$ 120,000.00
35	2.6%	Alt Bid No. 2 - Automatic Plate Cloth Wash	1	LS	170,000.00	$ 170,000.00	60%	$ 102,000.00
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 5,375,000.00	60%	$ 3,225,000.00
	8.2%	**Allowable Contingency (10%)**				$ 537,500.00	60%	$ 322,500.00
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	90.4%	**Construction Total**				$ 5,912,500.00	60%	$ 3,547,500.00
		Eligible Preconstruction				$ 265,000.00	60%	$ 159,000.00
		Eligible Construction				$ 6,275,500.00	60%	$ 3,765,300.00
		Eligible Total				$ 6,540,500.00	60%	$ 3,924,300.00

Construction with contingency $2,491,500

		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	0.0%		0		-	$ -	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	0.0%	**Construction Ineligible Total**				$ -	0%	$ -
		Ineligible Total				$ -	0%	$ -
	100.0%	**Project Total**				$ 6,540,500.00		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 6,540,500.00	60%	$ 3,924,300.00

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Jamestown

Project Title: Water Treatment Plant Recycle and Reuse Phase 1 & 2 Combined

Date: February 26, 2026

Explanation of Alternatives:

•Replace Presses and Install Reuse Facility - **Preferred** Alternative: Replace two existing lime/filter presses with new machines capable of exceeding the current capacity and add a covered water depot and covered overflow pond to create a closed loop recycling system to handle reclaimed backwash and lime sludge press effluent.

•Rehabilitation - Alternative 2: Rehabilitate the existing filter presses and continue to discharge backwash and press effluent into the sanitary sewer.

•"Do-Nothing" Alternative: Continue operating the existing presses as-is despite declining and unreliable filter press operability.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	5600
Net Connections (New + Current)	5600

Current CIF Balance	$4,759,000
Annual CIF Contribution	$300,000
Cash Funding Target (Percentage %) New Assets	25%
Cash Funding Target (Percentage %) Existing Assets	40%
Annual CIF Contribution suggested for the Project	$64,235

	Replace Presses and	Rehabilitation	No Action	
Construction Cost	$6,540,500	$550,000	$0	
Annual O & M	$5,000	$25,000	$40,000	

Details:

The existing filter presses were installed in 1993 and have reached the end of their useful life cycle. Both presses were rehabilitated in 2018 and currently one of the machines is operating at reduced capacity due to signs of impending failure. Currently, maintenance is on-going to keep the filter presses operating and backwash from the filters and press effluent is discharged into the sanitary sewer system. Additional rehabilitation is not feasible, and replacement is the only viable alternative.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Replace Presses and Install Reuse Facility - (Preferred)	Rehabilitation	No Action	
Capital Costs	$6,437,000	$550,000	$0	
O&M	$116,000	$609,000	$1,011,000	
Repair, Rehab, Replacement	$2,552,000	$0	$0	
Salvage Value	$386,000	$0	$0	
Total PVC	**$8,719,000**	**$1,159,000**	$1,011,000	
PV Cost Per User	**$1,557**	**$207**	**$181**	
Construction Cost Per User	**$1,168**	$98		
Current Water Rate (Cost Per 5000g)	**$36**			
Comparable Water Rate	**$61**			
Net Connections (New + Current)	5,600	5,600	5,600	5,600
Cost-Share Percent	60%	60%	60%	60%
Local Share	$2,574,800	$220,000	$0	$0
Other Funding	$0	$0	$0	$0
Total Local	$2,574,800	$220,000	$0	$0
Payment Per User With Cost-Share	**$2.33**	**$0.20**	**$0.00**	**$0.00**
Local Share	$6,437,000	$550,000	$0	$0
Other Funding	$0	$0	$0	$0
Total Local	$6,437,000	$550,000	$0	$0
Payment Per User Without Cost-Share	**$5.81**	**$0.50**	**$0.00**	**$0.00**

Explanation of Results:

The preferred project replaces existing lime/filter presses and adds a covered water depot and covered overflow pond. Total present value cost is $8,719,00 and total construction cost is $6,540,500. Present value cost per user is $1,557 and construction cost per user is $1,168. The monthly cost with 60% DWR cost-share participation is $2.33 per user and $5.81 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	15,427	15,789	0.2%	26

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

DWAINE HEINRICH, MAYOR
102 THIRD AVENUE SOUTHEAST
JAMESTOWN, ND 58401

CITY OF JAMESTOWN
NORTH DAKOTA

701-252-5900 CITY HALL
dheinrich@JamestownND.gov
www.JamestownND.gov

February 20, 2026

North Dakota Department of Water Resources
ATTN: Julie Prescott
1200 Memorial Highway
Bismarck, ND 58504

RE: DWR Project No. 2050/JAM
Lime Sludge Filter Press & Recycle / Reuse Project
City of Jamestown, ND

Dear Mrs. Prescott:

The City of Jamestown (City) hereby submits the attached cost-share application for construction assistance for Phase 2 of the Jamestown Water Treatment Plant project which includes installation of water basins to facilitate the recycle & reuse of the currently produced backwash product as discussed in the original application. This application is an update to the April 2024 and April 2025 agreements which approved pre-construction cost and Phase 1 construction costs (Lime Sludge Filter Presses) at 60% cost share for $1,323,900.

The Lime Sludge Filter Press & Recycle / Reuse Project is a two-phase project reflected in the current and original application. Phase 1 (50% complete as of February 2026) includes the replacement of two existing lime sludge filter presses within the water treatment plant. Phase 2 (current request) includes the addition of covered tanks adjacent to the existing water treatment plant to allow for the settling of materials and recycling of water back to the head of the water treatment plant.

Phase 2 was designed in 2025 and is scheduled to bid March / April of 2026. The City moved to approve the plans and specifications and authorize the advertisements for bid at the January 2026 City Council Meeting as shown in the included meeting minutes. Phase 2 construction would be completed in 2026 and 2027 pending final funding approval.

The City of Jamestown currently treats over 5.3 million gallons of water per day and produces over 12-thousand tons of dry sludge from the filter presses per year. Further, an average of 12,011,926 gallons of wastewater is produced and then lost to the sanitary system each year. Phase 2 of the project would further treat the 12,011,926 gallons of wastewater to minimize waste and to aid in the future conservation of the existing raw water wells and aquifer. The proposed project is needed to provide water conservation and to ensure long-term fresh water supply for area users.

Pursuant to current State Water Commission cost-share policy under the water supply program, the City of Jamestown respectfully requests consideration from the Commission for additional cost-share contributions for construction costs for Phase 2 of the project. The current request is for $2,600,400 at 60%, bringing the total requested cost-share amount for the project to $3,924,300. Total project cost is estimated at $6,540,500.

Enclosed please find one copy of the ND Webgrants application and applicable information including project maps, meeting minutes, current plans, delineation of cost, life cycle cost analysis, basic asset inventory assessment, and project photos.

If you have any questions, please feel free to contact me at (701) 252-5900 or our Project Engineer, Wade Senger, Interstate Engineering at (701) 252-0234.

Sincerely,
City of Jamestown

Dwaine Heinrich

Dwaine Heinrich
Mayor

Enclosure

DWR Date Received : 2/23/26

Police & Fire Committee
Public Works Committee
February 19, 2026, Minutes

Present: Heinrich, Kamlitz, Phillips, Schloegel, Steele, Geroux, Hellekson, Christianson, Dillman, Edinger, Laber, Michel, O'Neill, Stroh and Veil.

POLICE & FIRE COMMITTEE

Chair Kamlitz convened the meeting at 4:07 p.m.

No one appeared for hearing from the audience.

Fire Inspector Christianson provided a Fire Department update.

Chief Edinger provided a Police Department update.

Chair Kamlitz adjourned the meeting at 4:10 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 4:10 p.m.

Kamlitz moved to recommend the City Council approve the 2026 City of Jamestown Standard Specifications as prepared by the Engineering Department. Seconded by Phillips. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the Notice of Intent to file an application with the State Water Commission for the Cost-Share/Web grant application and authorize the Mayor to sign the cover letter relative to the Water Treatment Plant Recycle/Reuse Project # 25-64. Seconded by Schloegel. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve to file an application with the North Dakota Department of Environmental Quality for a loan under the Clean Water Act and/or Safe Drinking Water Act to aide in the 250,000 -gallon Water Reservoir Improvement Project in central Jamestown for Project #26-61. Seconded by Schloegel. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the quote from RM Stoudt in the amount of $41,604 for the 2026 budgeted pickup truck for Water Department to replace unit #43 2008 Ford F150 Pickup with $28,295 to be paid from the Equipment Replacement Fund and $13,309 paid from the Water Utility Fund. Seconded by Kamlitz. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the following for 2026 Seal Coat, Patching, Construction & Reconstruction District 26-41:

a. To approve plans, specifications and estimates for the construction of the district.
b. To authorize the advertisement for bids for Seal Coat, Patching, Construction & Reconstruction.

Seconded by Kamlitz. Unanimous aye vote. Carried.

City Engineer Dillman reviewed the project updates and highlighted additional ongoing city projects.

Public Works Director Michel provided a department update.

Sanitation Foreman O'Neill provided an update.

Chair Steele adjourned the meeting at 4:24 p.m.

Sarah Hellekson, City Administrator

JAMESTOWN CITY COUNCIL
REGULAR MEETING, JANUARY 5, 2026
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Kamlitz, Phillips, Schloegel, Steele, Assistant City Attorney Geroux, and City Administrator Hellekson.

Council Member Phillips moved to approve the minutes of the regular council meeting, December 2, 2025, two (2) special city council meetings both held on December 18, 2025, and the committee meeting December 18, 2025. Seconded by Council Member Kamlitz. Unanimous aye vote. Carried.

Council Member Kamlitz moved to approve the following consent agenda items:

A. Resolution to approve the request from Jamestown Gymnastics Club for a site authorization to conduct gaming at Jamestown Gymnastics Club Board Room on Monday, June 8, 2026.

B. Resolution to approve the request from the JSDC recommending approval to fund up to $500,000 of the 2026 Flex PACE Program, with $100,000 or 20% paid by the County and $400,000 or 80% paid by the City from the City Sales Tax Fund.

C. Resolution to approve the request from the JSDC to approve the de-obligation of Flex PACE funding for the years of 2023 and 2024 to the city and county in the amounts stated below: City - $461,683.46, County -$72,303.85.

D. Resolution to approve re-establishing the sales prices on city owned lots for the year 2026.

E. Resolution to approve implementing an Oversize/Overweight permit on city streets and establishing a permit fee of $45.00.

F. Resolution to approve the purchase of Klaus & Hager's Park Addition, Block 14, Lots 31 and 32 from Stutsman County for $1, waive/cancel all specials, and to direct the City Administrator and the City Attorney's Office to coordinate the purchase of the property with Stutsman County, and authorize the Mayor and City Administrator to sign all necessary documents, and to direct City Staff to remove the associated buildings and any other items on the property in their entirety with all City costs to be set against the property to be recovered by the sale of the lots. This property is located at 329 6th Ave SW, Jamestown.

G. Resolution to approve the quote from Axon Enterprise, Inc., for the purchase of new Taser 10s for the police department from the 2026 budget in the amount of $9,878.40 per year for five years totaling $49,392.

H. Resolution to approve the quote from Northland Truck Sales through Sourcewell for the 2026 budgeted Rear Load Garbage Truck with a packer body for the Sanitation Department (replacing unit #19 2014 Freightliner Rear Load truck) in the amount of $219,670.42 with $126,200 to be paid from the Sanitation fund and the remainder from the Equipment Replacement fund.

I. Resolution to approve the following for 2026 Sidewalk and Curb and Gutter District 26-11:
    a) To set up and establish the District.

b) To direct the City Engineer to prepare plans and specifications for construction of the District.

J. Resolution to approve Payment No. 7, to Scherbenske, Inc., for construction on the 2025 Water Main Improvement District 25-61, in the amount of $12,198.35.

K. Resolution to approve Payment No. 1, to Key Contracting Inc., for construction on Project #25-64 Water Treatment Lime Sludge Filter Press Replacement, in the amount of $518,314.30.

L. Resolution to approve Payment No. 11, to Ferguson Waterworks, for construction on Project #24-61 Water Meter Replacement Program, in the amount of $18,336.21.

M. Resolution to approve Payment No. 4 (Inv 107369), to AE2S, LLC, for Wastewater Cloud SCADA/Date Services, in the amount of $700.00.

N. Resolution to approve Payment No. 4 (Inv 107368), to AE2S, LLC, for Water Cloud SCADA/Date Services, in the amount of $620.00.

O. Resolution to approve Payment No. 23 (Inv 107351), to AE2S, LLC, for Water & Sewer Instrument & Control Panel Upgrades Project #24-62, in the amount of $1,434.00.

P. Resolution to approve Payment No. 132 (Inv 107425), to AE2S, LLC, for On Call engineering services (I&C Water) for a total amount of $791.50.

Q. Resolution to approve Payment No. 2 (Inv 60360), to Interstate Engineering Inc., for engineering services to plat city lots in SW Addition, in the amount of $1,856.00.

R. Resolution to approve Payment No. 2 (Inv 60359), to Interstate Engineering Inc., for engineering services on Civic Center generator replacement, in the amount of $2,972.85.

S. Resolution to approve Payment No. 3 (Inv 60358), to Interstate Engineering Inc., for engineering services on miscellaneous Water Treatment Plan Improvements, in the amount of $4,647.50.

T. Resolution to approve Payment No. 5 (Inv 60356), to Interstate Engineering Inc., for engineering services on Project #25-63 Lead Service Line Replacement, in the amount of $882.00.

U. Resolution to approve Payment No. 7 (Inv 60352), to Interstate Engineering Inc., for engineering services on Leachate Management Lift Station and Forcemain at Sanitary Landfill, in the amount of $1,452.50.

V. Resolution to approve Payment No. 8 (Inv 60354), to Interstate Engineering Inc., for engineering services on New Cell 4B MSW Landfill Expansion, in the amount of $4,472.25.

W. Resolution to approve Payment No. 10 (Inv 60355), to Interstate Engineering Inc., for engineering services on Project 27-42 4th Ave E Rehabilitation from 10th St SE to 5th St NE, in the amount of $38,902.79.

X. Resolution to approve Payment No. 13 (Inv 60353), to Interstate Engineering Inc., for engineering services on Project #25-61 Watermain Replacement Project Section 1, in the amount of $19,589.75.

Y. Resolution to approve Payment No. 18 (Inv 60351), to Interstate Engineering Inc., for engineering services on Project #24-21 Replacement of Three (3) Pedestrian Bridges, in the amount of $30,215.75.

Z. Resolution to approve Payment No. 24 (Inv 60361), to Interstate Engineering Inc., for engineering services on Project #24-61 Radio Read Water Meters, in the amount of $6,463.30.

AA. Resolution to approve Payment No. 367 (Inv 60357), in the amount of $9,459.55, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
   a) (General), in the amount of $4,034.00;
   b) (Streets), in the amount of $2,613.00;
   c) (Sewer), in the amount of $1,720.00;
   d) (Water), in the amount of $857.55;
   e) (Solid Waste), in the amount of $235.00.

BB. Resolution to allow December indebtedness in the amount of $4,353,873.25 consisting of $664,580.54 payroll and $3,689,292.71 general obligations.

Seconded by Council Member Phillips. Consent Roll Call No. 1 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved to introduce the first reading of an ordinance to amend and re-enact Sections 2-6, Article 1 of the City Code pertaining to competitive bidding on certain contracts.

Council Member Steele moved to introduce the first reading of an ordinance to amend and re-enact Section 32-1.1, Article I of Chapter 32 of the City Code related to Flood Damage Prevention to meet the FEMA and the National Floodplain Insurance Program (NFIP) requirements.

A public hearing was held to amend and re-enact Sections 9-12, 9-13, and 23-38 of the City Code pertaining to the Building Code and Plumbing Code. No one appeared to object, and no written protests were received. The hearing was closed.

Council Member Steele moved a Resolution to approve Ordinance No. 1618 to amend and re-enact Sections 9-12, 9-13, and 23-38 of the City Code pertaining to the Building Code and Plumbing Code. Seconded by Council Member Kamlitz. Roll Call No. 2 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kamlitz moved to appoint Kevin Gebhardt to serve as a member of the Civil Service Commission to fill a five-year term to expire in January 2031. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

Council Member Steele moved a Resolution to approve the agreement beginning January 1, 2025, with the State of North Dakota for the land located in the South half of the Southwest Quarter of Section 1-T139N-R64W, Stutsman County, ND upon which sits the city's water storage and reservoir, for an annual lease payment funded by the water utility and authorize the Mayor and City Administrator to sign the agreement. Seconded by Council Member Kamlitz. Assistant City Attorney Geroux provided information. Roll Call No. 3 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Schloegel moved a Resolution to approve the plans and specifications for the recycle/reuse project at the water treatment plant and authorize the advertisement for bids. Seconded by Council Member Phillips. Wade Senger, Principal Engineer from Interstate Engineering, provided information. Roll Call No. 4 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kamlitz moved a Resolution to approve entering into a contract with SRF Consulting Group, Inc. to provide the City of Jamestown with professional services for planning and zoning support during the calendar year of 2026 with a contract amount not to exceed $30,000 and authorize the City Administrator to sign the contract. Seconded by Council Member Phillips. Roll Call No. 5 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to approve the quote from Northland Truck Sales through Sourcewell for the 2025 budgeted Mini-Rolloff Truck for the Sanitation Department in the amount of

$178,486.00 to be paid with $150,000 to be paid from the Solid Waste Fund and the remainder from the Sanitation Fund. Seconded by Council Member Schloegel. Public Works Director Michel provided information. Roll Call No. 6 showed 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kamlitz moved to adjourn at 5:25 P.M. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

ATTEST:

SARAH HELLEKSON
City Administrator

APPROVED:

DWAINE HEINRICH
Mayor

K 4

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Cando
Lead Service Line Replacement
DATE: March 26, 2026

Background & Description

The City of Cando is requesting construction cost-share for their Lead Service Line Replacement (Project). The Project is replacement of approximately 34 lead service lines between the water main and curb stop and exploratory excavation to identify any additional lead service lines. The Project has been approved for the Department of Environmental Quality Drinking Water State Revolving Fund Lead Service Line Loan Forgiveness program in the amount of $1,125,001. The Project is located in Williams County.

Supplemental Information

Water Development Plan/Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 704
Present Value Cost / User (Preferred Alternative)	$5,456
Rate / 5,000-Gallons	$66
Comparable Rate / 5,000-Gallons	$61
Water Source – Northeast Regional Water District – Devils Lake	

Schedule

Task	Dates
Study	May 2025
Design	Dec. 2025
Bid	Mar. 26, 2026
Construction	Jun. 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$67,600	$817,338	$884,938	$663,704	DEQ funding
Eligible Cost	$0	$1,537,654	$1,537,654	$461,297	DEQ funding
Total	$67,600	$2,354,992	$2,422,592		
Cost-Share 60%	$0	**$922,592**	$922,592		**$922,592**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Cando for state cost-share participation in the Lead Service Line Replacement project at 60 percent of eligible costs, not to exceed $922,592, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050CAN

Water Development Plan: Yes (2025)
Plan Priority: Low

DWR Date Received: 2/23/26
Date Revised: 2/25/26

1087277 - Cando Lead Service Line Replacement

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Feb 23, 2026 1:46 PM
Initially Submitted By:	Sheila Bjornstad
Last Submit Date:	Feb 25, 2026 4:05 PM
Last Submitted By:	Sheila Bjornstad

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation Melissa (First Name) Middle Name Rotzien (Last Name)
Title:	
Email*:	melissa.rotzien@mooreengineeringinc.com
Address*:	4503 Coleman Street, Suite 105
	Bismarck (City) North Dakota (State/Province) 58503 (Postal Code/Zip)
Phone*:	701-751-8374 Ext. (Phone) ###-###-####
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Cando
Organization Type*:	Municipal Government
Tax Id:	456002042
Organization Website:	
Address*:	502 Main Street

PO Box 396

Cando North Dakota 58324-0000
City State/Province Postal Code/Zip

Phone*: 701-968-3632 Ext.
###-###-####

Fax: ###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Cando Lead Service Line Replacement

Sponsor(s)*: City of Cando

County*: Towner

City*: Cando

Description of Request*: New

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?: Northeast Regional Water District

Jurisdictions/Stakeholders Involved*:

The City of Cando and its 1,117 residents.

Describe the Problem/Need and the Circumstances that Led to This Application*:

The evaluation of the City's water services has identified the presence of lead service lines, which pose a serious health risk to residents. Lead exposure through drinking water can cause a range of health problems, particularly in children, pregnant woman, and infants, leading to developmental delays, learning disabilities, and other long-term health effects.

Following 488 customer/resident surveys in Spring 2025, 16 lead service lines have been identified. 94 customer/resident surveys have not been completed. There are 393 services of unknown pipe type on the "public" portion.

The project will also perform exploratory excavation to determine the material composition for portions of the water services with unknown pipe material type.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

This project will replace the existing lead service pipes with new polyethylene pipe from the water main in the street to the water meter inside the house. This will be achieved using a combination of trenchless and open trench methods. The new water services will be installed using the trenchless method. Excavations will occur at the water main, curb stop, and house foundation.

Describe the Objectives or Goals Specific to This Application*:

At the broadest level, the project's goal is to protect public health and ensure safe drinking water for the community. The project aims to eliminate the health risks associated with lead exposure by replacing all lead service lines. The objective of this application is to obtain DWR approval of eligible construction project costs.

Describle the Scope of Work or Project Activities Specific to This Application*:

The scope of work includes the completion of construction of the project, and all eligible "soft costs" associated with the construction phase (i.e., construction engineering, project inspection, and administrative services). Only costs within city street right-of-way up to and including curb stop replacement are eligible for DWR construction cost-share. Water service replacement from the curb stop to the water meter inside the home is ineligible for DWR construction cost-share.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	1117

For this project,

What is the Benefited Population?*:	1117
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	05/01/2025
Design Completion*:	12/31/2025
Bid*:	03/26/2026
Construction Start*:	06/01/2026
Construction Completion*:	10/15/2026

Explain Additional Timeline Issues*:

No additional timeline issues ae anticipated.

Consulting Engineer*:	Brad Muscha, PE, Moore Engineering, Inc.
Engineer Direct Phone Number*:	701-282-4692
Engineer Email*:	brad.muscha@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Sheila (First Name) Bjornstad (Last Name) 02/25/2026 (Date)
Title/Position/Authority*:	Auditor
Address*:	PO Box 396 Address Line 1 Address Line 2 Cando (City) North Dakota (State) 58324-0396 (Zip Code)
Direct Phone Number*:	701-968-3632
Sponsor Email*:	sheila.bjornstad@cityofcando.com
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Rollie (First Name) Bjornstad (Last Name)
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	rmbjornstad@gondtc.com
Authorized Signor Direct Phone Number:	701-739-8026
Provide the Name for One Additional Board Member, if Applicable:	Sigurd (First Name) Bjornstad (Last Name)
Additional Board Member Title/Position:	Council Member
Additional Board Member Email:	sbjornstad@dvl.midco.net
Additional Board Member Direct Phone Number:	701-303-0499

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	24379_Cando_DWR_Exhibit_20260225.pdf

Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	Cando_Minutes_20260217.pdf
Cover Letter:	24379_Cando_Construction_Cover Letter_Signed.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	24379_Cando_DWR_Delineation_20260218.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	24379_ProjectManual_Plans_20260223_Signed.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	24379_Cando_DWR_LCCA_20260218.xlsx

CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

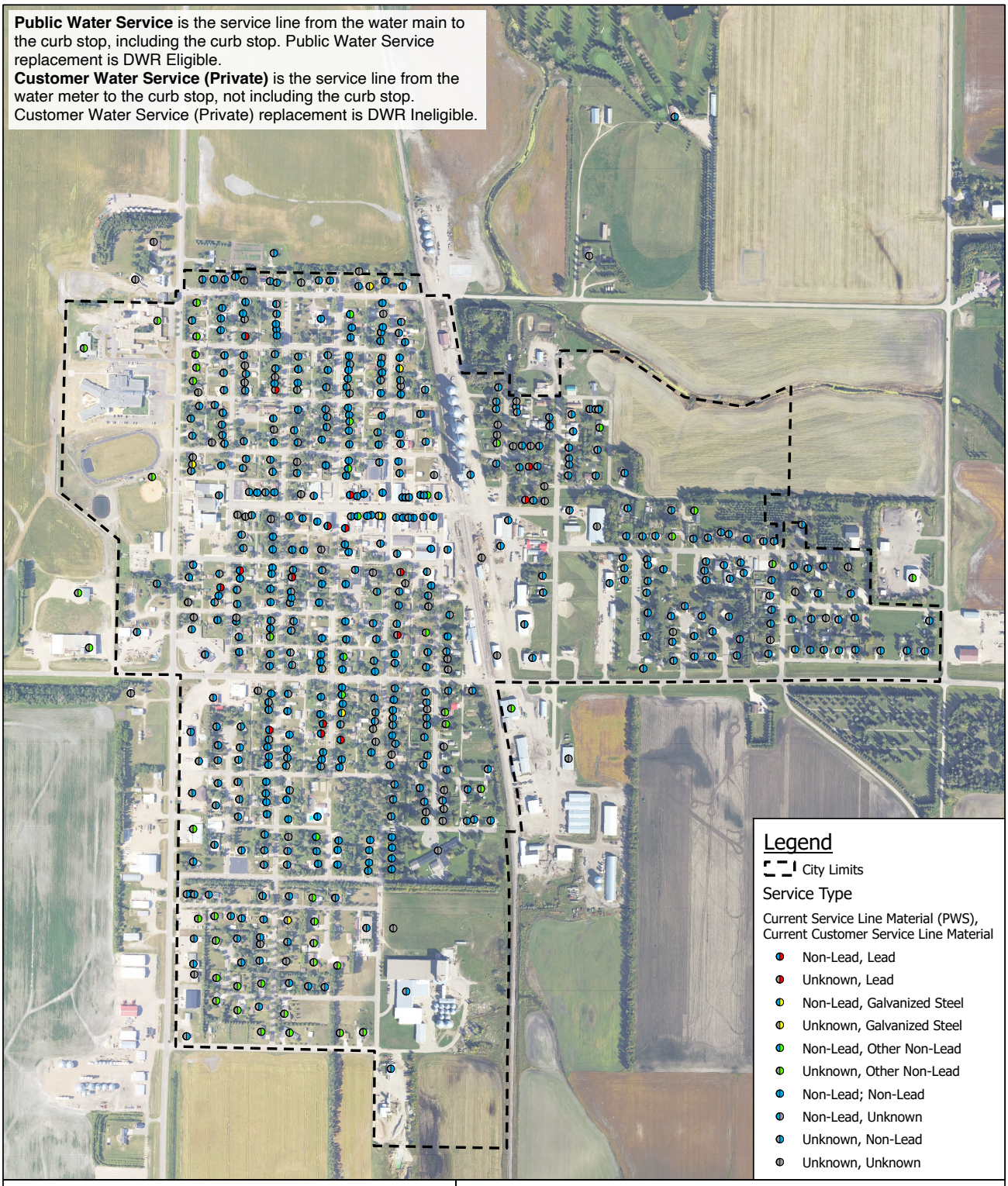
Asset Inventory Assessment:	24379_Cando_Construction_BAIA_20260218.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	23626D_CandoND_LSLR_FacilityPlan20250502_DS.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	24379_CostEst20260210_FundingBrkdwn_20260225_V2.pdf
Other Applicable Document:	24379_CostEst20260210_FundingBrkdwn_20260225_V2.xlsm
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$0.00	$922,592.40	$0.00	$922,592.40	Grant	0.00	0.00
Drinking Water State Revolving Fund		Future Request	$0.00	$1,500,000.00	$0.00	$1,500,000.00	Loan	30.00	0.50
			$0.00	**$2,422,592.40**	**$0.00**	**$2,422,592.40**			

Public Water Service is the service line from the water main to the curb stop, including the curb stop. Public Water Service replacement is DWR Eligible.
Customer Water Service (Private) is the service line from the water meter to the curb stop, not including the curb stop. Customer Water Service (Private) replacement is DWR Ineligible.



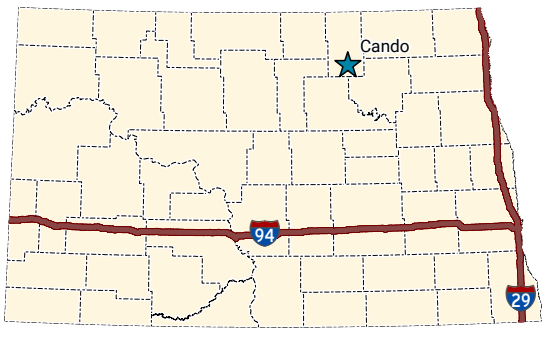
Legend

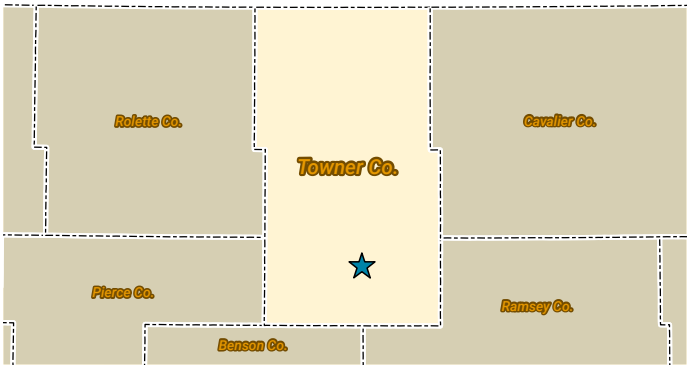
City Limits

Service Type

Current Service Line Material (PWS), Current Customer Service Line Material

- Non-Lead, Lead
- Unknown, Lead
- Non-Lead, Galvanized Steel
- Unknown, Galvanized Steel
- Non-Lead, Other Non-Lead
- Unknown, Other Non-Lead
- Non-Lead; Non-Lead
- Non-Lead, Unknown
- Unknown, Non-Lead
- Unknown, Unknown





WATER SERVICE MATERIAL TYPE
CANDO, NORTH DAKOTA

Created By: BAS Date Created: 02/17/26 Date Saved: 02/17/26 Project Number: 24379-YYY
Map Name: DWR Main Map Exported By: brook.smith Date Exported: 02/18/26 Parcels: Aerial Image: 2024 County SIDS
Coordinate System: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
T:\Projects\24300\24379\10_ArcPro\DWR Maps\DWR_CandoLSLI.aprx

N W E S

0 200 400 800 Feet

moore engineering, inc.
a Vistal company

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/18/26
Project :	Cando Lead Service Line Replacement
Sponsor :	City of Cando
Contact :	Sheila Bjornstad, Auditor
Phone :	(701) 968-3632
Engineer :	Brad Muscha, PE, Moore Engineering, Inc.
Phone :	(701) 282-4692

Total Cost :	$ 2,422,592.40	**Total Cost-Share* :**	$ 922,592.40
Ineligible Cost :	$ 884,938.40	**Other Eligible:**	$ -
Eligible Cost :	$ 1,537,654.00	**Preconstruction :**	$ -
Local Cost :	$ 1,500,000.00	**Construction :**	$ 922,592.40

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%				-	$ -	60%	$ -
2	0.0%				-	$ -	60%	$ -
3	0.0%				-	$ -	60%	$ -
4	0.0%				-	$ -	60%	$ -
5	0.0%				-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%					$ -	60%	$ -
7	0.0%					$ -	60%	$ -
8	0.0%					$ -	60%	$ -
9	0.0%					$ -	60%	$ -
10	0.0%				-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.2%	DWR Reimbursement Requests	1	L SUM	6,000.00	$ 6,000.00	60%	$ 3,600.00
12	2.1%	Resident Project Representative	1	L SUM	50,000.00	$ 50,000.00	60%	$ 30,000.00
13	0.2%	Construction Staking	1	L SUM	5,000.00	$ 5,000.00	60%	$ 3,000.00
14	1.2%	Construction Contract Management	1	L SUM	28,000.00	$ 28,000.00	60%	$ 16,800.00
15	0.4%	Post Construction & Record Drawings	1	L SUM	10,000.00	$ 10,000.00	60%	$ 6,000.00
16	0.2%	City Map Updates	1	L SUM	4,000.00	$ 4,000.00	60%	$ 2,400.00
17	0.0%	Advertising & Publishing	1	L SUM	1,000.00	$ 1,000.00	60%	$ 600.00
18	0.1%	Easement Coordination	1	L SUM	3,500.00	$ 3,500.00	60%	$ 2,100.00
19	0.0%					$ -	60%	$ -
20	0.0%					$ -	60%	$ -
	4.4%	**Construction Engineering Total**				$ 107,500	60%	$ 64,500.00
		Construction Costs						
21	5.8%	Mobilization	1	L SUM	140,000.00	$ 140,000.00	60%	$ 84,000.00
22	0.0%	Bonding			-	$ -	60%	$ -
23	0.0%	Insurance			-	$ -	60%	$ -
24	0.5%	Traffic Control	1	L SUM	12,000.00	$ 12,000.00	60%	$ 7,200.00
25	0.4%	Stormwater Management	1	L SUM	10,000.00	$ 10,000.00	60%	$ 6,000.00
26	13.9%	Exploratory Excavation	420	EA	800.00	$ 336,000.00	60%	$ 201,600.00
27	0.2%	Removal of Trees	4	EA	1,000.00	$ 4,000.00	60%	$ 2,400.00
28	0.5%	Removal of Concrete Pavement	520	SY	25.00	$ 13,000.00	60%	$ 7,800.00
29	0.4%	Removal of Curb & Gutter	520	LF	20.00	$ 10,400.00	60%	$ 6,240.00
30	0.9%	Removal of Bituminous Surfacing	1100	SY	20.00	$ 22,000.00	60%	$ 13,200.00
31	1.4%	Removal of Curb Stop	34	EA	1,000.00	$ 34,000.00	60%	$ 20,400.00
32	0.0%	Remove & Reset Fence	0	LF	100.00	$ -	60%	$ -
33	0.1%	Remove & Reset Mailbox	4	EA	335.00	$ 1,340.00	60%	$ 804.00
34	0.3%	Trace Wire System	1	L SUM	7,500.00	$ 7,500.00	60%	$ 4,500.00
35	2.5%	Corporation Stop & Saddle - 1"	34	EA	1,800.00	$ 61,200.00	60%	$ 36,720.00
36	7.1%	Water Service Line - 1"	1800	LF	95.00	$ 171,000.00	60%	$ 102,600.00
37	2.5%	Curb Stop & Box - 1"	34	EA	1,800.00	$ 61,200.00	60%	$ 36,720.00
38	0.0%	Plumbing & Interior Work	0	HRS	1,800.00	$ -	60%	$ -
39	0.0%	Electrician Time	0	HRS	200.00	$ -	60%	$ -
40	0.0%	Meter Setter	0	EA	100.00	$ -	60%	$ -
41	0.4%	Subgrade Preparation-TypeA-12In	1100	SY	8.00	$ 8,800.00	60%	$ 5,280.00
42	0.4%	Geotextile Fabric-Type R1	1100	SY	8.00	$ 8,800.00	60%	$ 5,280.00
43	0.9%	Aggregate Base Course Cl 5	440	TON	50.00	$ 22,000.00	60%	$ 13,200.00
44	7.4%	Superpave FAA 43 - Patching	600	TON	300.00	$ 180,000.00	60%	$ 108,000.00
45	1.9%	Curb & Gutter-Type I	520	LF	90.00	$ 46,800.00	60%	$ 28,080.00
46	2.2%	Sidewalk Concrete 4In	300	SY	180.00	$ 54,000.00	60%	$ 32,400.00
47	1.9%	Driveway Concrete 6In Reinforced	220	SY	210.00	$ 46,200.00	60%	$ 27,720.00
48	0.5%	Topsoil	300	CY	40.00	$ 12,000.00	60%	$ 7,200.00
49	0.2%	Topsoil - Imported (LV)	60	CY	80.00	$ 4,800.00	60%	$ 2,880.00
50	0.3%	Seeding Class III	1600	SY	5.00	$ 8,000.00	60%	$ 4,800.00
51	0.3%	Hydraulic Mulch	1600	SY	5.00	$ 8,000.00	60%	$ 4,800.00
52	0.1%	Watering	30	TG	100.00	$ 3,000.00	60%	$ 1,800.00
53	0.1%	Herbicide Weed Control	1600	SY	1.00	$ 1,600.00	60%	$ 960.00
54	0.0%	Utility Locator	0	ALLOW	10,000.00	$ -	60%	$ -
55	0.2%	Underground Sprinkler System Repair	0.5	ALLOW	10,000.00	$ 5,000.00	60%	$ 3,000.00
56	0.3%	Testing Allowance	0.5	ALLOW	15,000.00	$ 7,500.00	60%	$ 4,500.00
57	0.0%					$ -	60%	$ -
58	0.0%					$ -	60%	$ -
59	0.0%					$ -	60%	$ -
		Construction Sub-Total				$ 1,300,140.00	60%	$ 780,084.00
	5.4%	**Allowable Contingency (10%)**				$ 130,014.00	60%	$ 78,008.40
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	59.0%	**Construction Total**				$ 1,430,154.00	60%	$ 858,092.40
					Eligible Preconstruction	$ -	60%	$ -
					Eligible Construction	$ 1,537,654.00	60%	$ 922,592.40
					Eligible Total	$ 1,537,654.00	60%	$ 922,592.40
		Ineligible Preconstruction Costs						
60	0.2%	Funding Application	1	L SUM	4,000.00	$ 4,000	0%	$ -
61	0.7%	Preliminary Design	1	L SUM	16,600.00	$ 16,600	0%	$ -
62	1.1%	Final Design	1	L SUM	27,000.00	$ 27,000	0%	$ -
63	0.5%	Bidding & Negotiation	1	L SUM	12,000.00	$ 12,000	0%	$ -
64	0.3%	Funding Admin - Construction (DWSRF)	1	L SUM	8,000.00	$ 8,000	0%	$ -
65	0.0%					$ -	0%	$ -
66	0.0%					$ -	0%	$ -
67	0.0%		0		-	$ -	0%	$ -
	2.8%	**Preconstruction Ineligible Total**				$ 67,600	0%	$ -
		Ineligible Construction Costs						
68	0.1%	Legal Services	1	L SUM	3,000.00	$ 3,000.00	0%	$ -
69	0.2%	Bond Counsel	1	L SUM	4,000.00	$ 4,000.00	0%	$ -
70	17.4%	DWSRF Loan Rounding	1	L SUM	422,588.40	$ 422,588.40	0%	$ -
71	14.6%	Other Constr. (Not Water Related)	1	L SUM	352,500.00	$ 352,500.00	0%	$ -
72	1.5%	Ineligible Contingencies	1	L SUM	35,250.00	$ 35,250.00	0%	$ -
73	0.0%					$ -	0%	$ -
	33.7%	**Construction Ineligible Total**				$ 817,338.40	0%	$ -
					Ineligible Total	$ 884,938.40	0%	$ -
	100.0%				**Project Total**	$ 2,422,592.40		
					Federal or State Funds That Supplant Costs	$ -		
					Eligible Cost Total	$ 1,537,654.00	60%	$ 922,592.40

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Cando
Project Title: Cando Lead Service Line Replacement **Date:** March 3, 2026

Explanation of Alternatives:

•Water Line Replacement - **Preferred Alternative**: Replace existing lead service pipes with new polyethylene pipe extending from the water main in the street to the water meter inside each house. Project utilizes a combination of trenchless and open trench methods.

•"Do-Nothing" Alternative: Continue water sampling and user-safety administrative action, incurring ongoing associated costs. This alternative has lower immediate capital costs but does not address the risk of potential lead exposure to water users.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	704
Net Connections (New + Current)	704

Current CIF Balance	$1,000,000
Annual CIF Contribution	$100,000
Cash Funding Target (Percentage %) New Assets	35%
Cash Funding Target (Percentage %) Existing Asets	50%
Annual CIF Contribution suggested for the Project	$6,785

	Water Line Replacement - Preferred	Do Nothing		
Construction Cost	$2,422,592	$0		
Annual O & M	$40,000	$40,000		

Details:

New water service pipe will be installed by a trenchless method with excavations at the water main, curb stop, and house foundation for connections.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Water Line Replacement - Preferred	Do Nothing		
Capital Costs	$2,423,000	$0		
O&M	$971,000	$1,011,000		
Repair, Rehab, Replacement	$538,000	$0		
Salvage Value	$91,000	$0		
Total PVC	**$3,841,000**	**$1,011,000**		
PV Cost Per User	**$5,456**	**$1,436**		
Construction Cost Per User	**$3,441**			
Current Water Rate (Cost Per 5000g)	**$66**			
Comparable Water Rate	**$61**			
Net Connections (New + Current)	704	704		
Cost-Share Percent	60%	60%		
Local Share	$969,200	$0		
Other Funding	$0	$0		
Total Local	$969,200	$0		
Payment Per User With Cost-Share	**$6.96**	**$0.00**		
Local Share	$2,423,000	$0		
Other Funding	$0	$0		
Total Local	$2,423,000	$0		
Payment Per User Without Cost-Share	**$17.41**	**$0.00**		

Explanation of Results:

The sponsor preferred project replaces existing lead service pipes to the City of Cando. Total present value cost is $3,841,000 and total capital cost is $2,423,000. Present value cost per user is $5,456 and construction cost per user is $3,441. The monthly cost with a 60% DWR cost-share participation is $6.96 per user and $17.41 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	1,115	1,061	-0.3%	-4

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

Council Members:
Sig Bjornstad
Rod Halverson
Roger Scott
Todd Klingenberg
Jeremy Olson
Tyler Olsen

CANDO
NORTH DAKOTA
DUCK HUNTING CAPITOL OF NORTH DAKOTA

City of Cando PO Box 396 Cando ND 58324

Rollie Bjornstad, *Mayor*

Sheila Bjornstad, Auditor

Telephone: (701)968-3632

Email:Candobilling@gondtc.com

February 18, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: Cando Lead Service Line Replacement
Cando, ND DWR Construction Cost-Share Request

Dear Lori:

A Water Service Line Inventory evaluation for the City of Cando identified the presence of lead service lines, which pose a serious health risk to residents. Lead exposure through drinking water can cause a range of health problems, particularly in children, pregnant woman, and infants, leading to developmental delays, learning disabilities, and other long-term health effects. The City of Cando has initiated a project to replace the existing lead water service lines. The proposed project will replace the existing lead service pipes with new polyethylene pipes from the water main in the street to the water meter inside the house. This will be achieved using a combination of trenchless and open trench methods.

The City has contracted with Moore Engineering Inc. to perform preliminary and final design, bidding, and construction engineering services. The project has a scheduled bid opening of March 26, 2026. The City respectfully requests 60% cost share for eligible construction costs.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water for its residents and visitors. If you have any questions, please contact me or the City's engineer, Brad Muscha, at brad.muscha@mooreengineeringinc.com or
(701) 282-4692.

Sincerely,
CITY OF CANDO

Rollie Bjornstad
Mayor

DWR Date Received : 2/23/26

Minutes of the Cando City Council

The Cando City Council met on Tuesday, Feb 17, 2026, at 7:00 pm at the Towner County Courthouse. Councilors Bjornstad, Klingenberg, Halverson, and Olson were present. Councilor Scot was not present, with Mayor Bjornstad presiding.

A motion to approve the agenda by Councilor Klingenberg and seconded by Councilor Scott. All voted aye and the motion passed.

Motion by Councilor Klingenberg and seconded by Councilor Olson to approve the minutes for Jan as written. All voted aye and the motion passed.

Mayor Bjornstad appointed Tyler Olson to take the open council member position. A motion by councilor Olsen and to appoint Tyler Olson to position and seconded by councilor Klingenberg. All voted aye and passed unanimously.

Visitors & Delegations:
Mel Wahl with First State insurance was present to present insurance coverage changes. Council members discussed and decided on coverage changes to be beneficial to the city.

Old Business: Brad Muscha from Moore Engineering was present to give the council members an update on the 4th Ave Water Main Replacement, and Lead Line Replacement Project. Muscha started off his presentation with the 4th Ave Water Main Replacement Project A motion to approve payment request #6 to Post Construction by Councilor Klingenberg and seconded by Councilor Bjornstad. All voted aye and motion passed. A motion to approve reimbursement request #9 by Councilor Halverson and seconded by Council Klingenberg. All voted aye and motion passed. A motion by council Olson for DWSRF request #6 and seconded by Council Klingenberg. All voted aye and motion passed. A motion to submit Draw request by councilor Olsen and second by Klingenberg, all voted aye and motion passed. Moore Engineering has finalized new city maps, and they will be delivered to the city.
A discussion on the Lead Service Line Replacement Project is ongoing inventory, and we have found sixteen lead service lines. A motion by councilor Bjornstad to approve Final plans and project Manual for Lead Service Line Replacement project and seconded by Councilor Olsen. It was discussed to advertise to obtain bids for the project beginning February 28,2026 and opening of bid March 26,2026 in local paper as well as Grand Forks. A motion by councilor Olsen for the bid process to begin and seconded by Councilor Halverson. All voted aye and passed unanimously. A motion by councilor Halverson for preparing and submitting DWR cost share application for Construction expenses and seconded by Klingenberg. All voted aye and passed unanimously.
Discussed Police Contract council still hoping for negotiation with county.

New Business:
Application for Tax Abatement was discussed by council and decided to contact county with questions. Cemetery contract discussed and approved to have bid put in local paper for 2026. Council discussed problems with properties, including houses vacant and with structural concerns. Plans to proceed with the formal condemnation process and building inspections. Council opened bids for 304 4th Ave and accepted the only bid present. Reviewed cost proposal for 2023-2024 audit. A motion by council Olsen to approve the proposal for 2023-2024 audit and seconded by Klingenberg. All voted aye and motion carried. The Council discussed getting bid on a new gate valve at water plant and decided to go ahead with purchasing it. A motion by Councilor Olsen to purchase a new gate valve and seconded by Councilor Bjornstad. All voted aye and motion carried. Mayor Bjornstad appointed councilors Bjornstad and Klingenberg to a committee made up of park board members and hockey boasters to discuss rink funding, repairs, and policy.

Open Committee:
Public Works/Maintenance: Goergen reported that it has been busy with ongoing challenges with snow/ice removal and completion of water tower. Discussion for purchasing forklift fork will be tabled to look for more bids.

Review of Jan financials and approved: A motion to pay the bills by Councilor Klingenberg and seconded by Councilor Halverson. All voted aye and the motion passed.

Next meeting Mar 17, 2026
The meeting was adjourned at 9:10

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Dickinson
2026 Utility and Street Improvement
DATE: March 26, 2025

Background & Description

The City of Dickinson is requesting construction cost-share for their 2026 Utility and Street Improvement (Project). The Project is replacement of approximately 4,265 feet of aging cast iron and asbestos cement water main along 3rd Avenue E, 2nd Avenue SE, 1st Street SE, 2nd Street SE, and 4th Street E, and is part of combined street, sanitary sewer, storm sewer, and water supply improvements planned for Dickinson. The Project is located in Stark County.

Supplemental Information

Water Development Plan/Priority	2025 / Low
New/Future/Current Service Users	0 / 0 / 81
Present Value Cost / User (Preferred Alternative)	$3,111
Rate / 5,000-Gallons	$50
Comparable Rate / 5,000-Gallons	$61
Water Source – Upper Heart Basin	

Schedule

Task	Dates
Study	--
Design	Feb. 2026
Bid	Mar. 12, 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$753,000	$6,944,593	$7,697,593		
Eligible Cost	$0	$3,385,252	$3,385,252		
Total	$753,000	$10,329,845	$11,082,845		
Cost-Share 60%	$0	**$2,031,151**	$2,031,151		**$2,031,151**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Dickinson for state cost-share participation in the 2026 Utility and Street Improvement project at 60 percent of eligible costs, not to exceed $2,031,151, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050DIK

DWR Date Received : 2/19/26
Water Development Plan: Yes (2025)
Plan Priority: Low

1087270 - 2026 Utility and Street Improvement Project

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 19, 2026 4:00 PM

Initially Submitted By: Joshua Skluzacek

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Mr. (Salutation) Joshua (First Name) (Middle Name) Skluzacek (Last Name)

Title: City Engineer

Email*:
joshua.skluzacek@dickinsongov.com

Address*: 38 1st Street E

Organization Information

Status*: Approved

Name*: City of Dickinson

Organization Type*: Political Subdivision

Tax Id: 45-6002055

Organization Website: http://www.dickinsongov.com/

Address*: 38 1st Street W

	Dickinson	North Dakota
	City	State/Province
58601		
Postal Code/Zip		
Phone*:	701-456-7070	Ext.
	Phone	
	###-###-####	
Fax:	701-456-7723	
	###-###-####	
Comments:		

	Dickinson	North Dakota
	City	State/Province
58601-____		
Postal Code/Zip		
Phone*:	(701) 456-7715	Ext.
	###-###-####	
Fax:	(701) 456-7723	
	###-###-####	
Vendor ID:		
PeopleSoft Supplier ID:	0000000952	
Comments:		
Location Code:	ALL	

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	2026 Utility and Street Improvement Project
Sponsor(s)*:	City of Dickinson
County*:	Stark
City*:	Dickinson
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	Water Supply
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	
Jurisdictions/Stakeholders Involved*:	

City of Dickinson

Describe the Problem/Need and the Circumstances that Led to This Application*:

Aging water distribution system piping is at the end of it's useful life and requires replacement. Watermain breaks on the cast-iron/asbestos cement piping cause loss of service to the customers.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The chosen solution is the replace the failing watermains within the project area.

Describe the Objectives or Goals Specific to This Application*:

The main objective of the project is to replace the cast-iron and asbestos-cement watermain piping. Street improvements will also be constructed at the same time including a mill and overlay and street reconstruction. Additional utility improvements to the sanitary sewer and stormwater systems will also be completed.

Describle the Scope of Work or Project Activities Specific to This Application*:

The project scope of work will include replacement of the watermain infrastructure within the project area that has not yet been replaced. Existing cast-iron and asbestos-cement watermain piping will be replaced. The project also includes replacement of a portion of the sanitary sewer and storm sewer. Street improvements include a combination of mill and overlay and reconstruction.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	25679

For this project,

What is the Benefited Population?*:	500
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	No

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*: No

Are There Any Road Improvements Included as Part of the Project?*: Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The original installation date of the cast-iron piping is unknown. It is assumed that the piping was installed during the original construction of the development which was likely in the 1930's. The original installation date of the asbestos-cement piping is the 1950's.

Have You Applied For Any Federal Permits?*: N/A

Have You Applied for any State Permits?*: N/A

Have You Applied for any Local Permits?*: Yes

If Yes or Ongoing, Please Explain (include type/number):

Southwest Water Authority - Pipeline Crossing Permit

Have You Been Approved For Any Local Permits?: Yes

If Yes or Ongoing, Please Explain (include type/number):

Southwest Water Authority - Pipeline Crossing Permit: Four pipeline crossing permits are approved.

Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	NA
Design Completion*:	February 2026
Bid*:	March 12, 2026
Construction Start*:	May 2026
Construction Completion*:	October 2026

Explain Additional Timeline Issues*:

The project is currently out to bid and scheduled to be opened on Thursday March March 12, 2026. We anticipate the notice of award to be approved by the City Commission at the March 24 meeting. Construction is anticipated to occur from June through October 2026 and be completed during the 2026 construction season. We do not anticipate any timeline issues for the project.

Consulting Engineer*:	Apex Engineering Group, Inc.
Engineer Direct Phone Number*:	701-264-3926
Engineer Email*:	scott.schneider@apexenggroup.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Joshua Skluzacek 02/19/2026 First Name Last Name Date
Title/Position/Authority*:	Engineering & Community Development Director
Address*:	38 1st Street West Address Line 1 Address Line 2 Dickinson North Dakota 58601-5106 City State Zip Code
Direct Phone Number*:	701-456-7715
Sponsor Email*:	joshua.skluzacek@dickinsongov.com
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Scott Decker First Name Last Name

Authorized Signor Title/Position:	Mayor/President
Authorized Signor Email:	Scott_Decker@ndsupernet.com
Authorized Signor Direct Phone Number:	701-456-7744
Provide the Name for One Additional Board Member, if Applicable:	Robert Baer First Name Last Name
Additional Board Member Title/Position:	Commissioner/Vice President
Additional Board Member Email:	Robert.Baer@DickinsonGOV.mail.onmicrosoft.com
Additional Board Member Direct Phone Number:	701-590-0238

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	DWR 2026 Watermain Replacement.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes

Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:**	OPC Breakdown.pdf
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	Meeting Minutes Draft.pdf
Cover Letter:	202605 Letter of Support.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost 2026 - Submit.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	2026 Utility Street Imp Project Plans Specs_upload.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	life_cycle_cost_analysis_worksheet - Submit.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

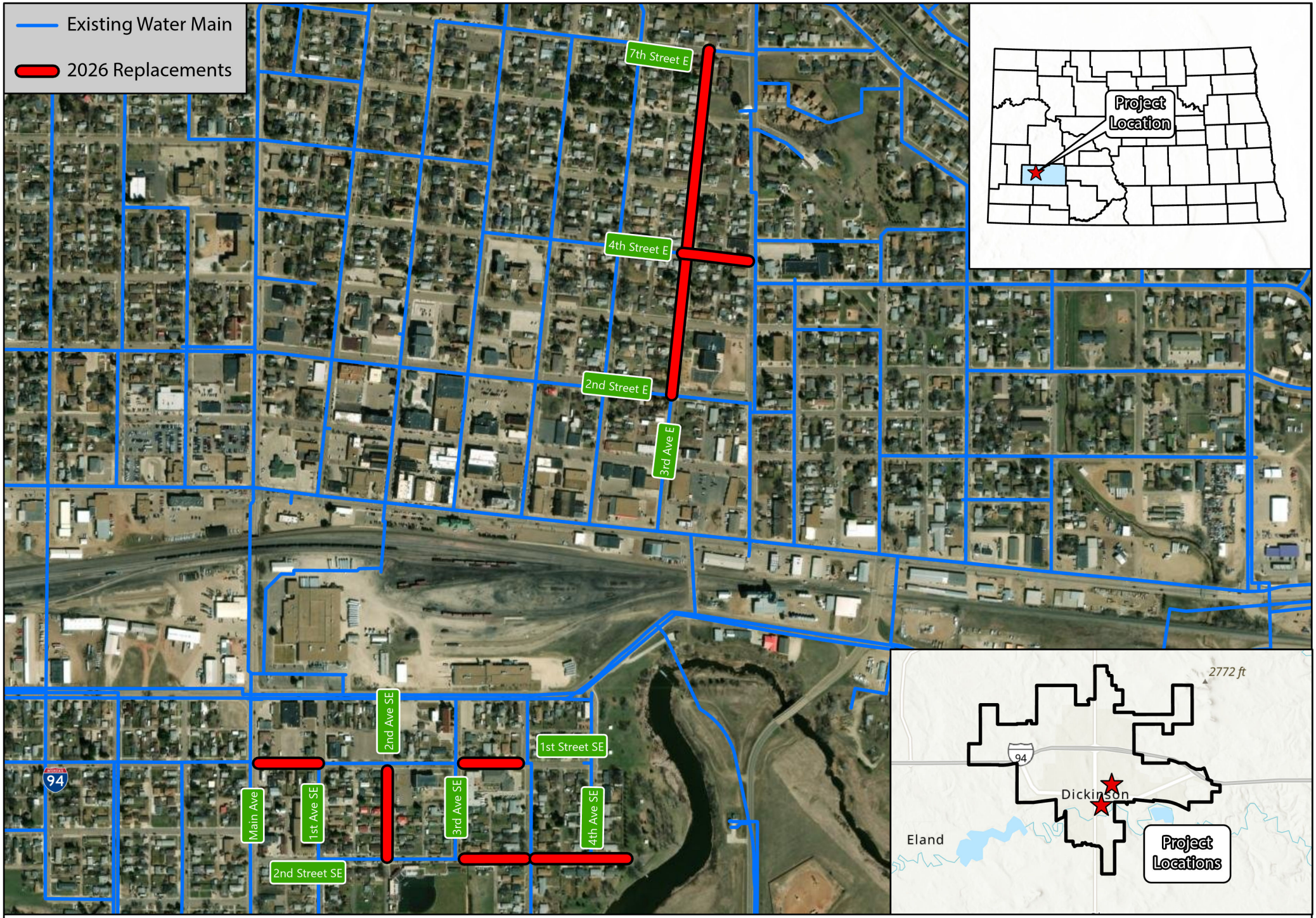
Asset Inventory Assessment:	sfn_62417_basic_asset_inventory_tool_2026_Replacements.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No

Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	DOC Summary.pdf
Other Applicable Document:	
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$0.00	$1,887,425.00	$0.00	$1,887,425.00 **$2,031,152 Post-Bid**	Grant	0.00	0.00
Drinking Water State Revolving Fund		Current Request	$0.00	$2,000,000.00	$0.00	$2,000,000.00	Loan	20.00	2.00
Other	Local	Current Request	$0.00	$7,149,363.00	$0.00	$7,149,363.00		0.00	0.00
			$0.00	**$11,036,788.00**	**$0.00**	**$11,036,788.00**			



2026 Utility and Street Improvement Project

Apex Engineering Group

CITY OF Dickinson North Dakota

N

Created: 1/16/2026

Vantor, Esri, USGS, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Esri, NASA, NGA, USGS

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : March 13, 2026 **Post-Bid**

Date :	Date Submitted
Project :	2026 Utility and Street Project
Sponsor :	City of Dickinson
Contact :	Josh Skluzacek, City Engineer
Phone :	701-456-7744
Engineer :	Scott Schneider, Apex Engineering Group
Phone :	701-264-3926

Total Cost :	$ 11,082,844.31	**Total Cost-Share* :**	$ 2,031,151.08
Ineligible Cost :	$ 7,697,592.51	**Other Eligible:**	$ -
Eligible Cost :	$ 3,385,251.80	**Preconstruction :**	$ -
Local Cost :	$ 9,051,693.23	**Construction :**	$ 2,031,151.08

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.2%	Construction Contract Mmgt.	1	LS	20,000.00	$ 20,000.00	60%	$ 12,000.00
12	1.6%	Project Inspection	1	LS	178,000.00	$ 178,000.00	60%	$ 106,800.00
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	1.8%	**Construction Engineering Total**				$ 198,000	60%	$ 118,800.00
		Construction Costs						
15	1.0%	Mobilization	1	LS	111,927.20	$ 111,927.20	60%	$ 67,156.32
16	1.0%	Bonding	1	LS	107,800.00	$ 107,800.00	60%	$ 64,680.00
17	0.0%	Insurance	1	LS	-	$ -	60%	$ -
18	0.0%	Landscaping	1	LS	3,696.00	$ 3,696.00	60%	$ 2,217.60
19	0.1%	Traffic Control	1	LS	7,700.00	$ 7,700.00	60%	$ 4,620.00
20	0.1%	Sidewalk - Remove and Replace	1	LS	6,144.00	$ 6,144.00	60%	$ 3,686.40
21	2.2%	Curb and Gutter	1	LS	245,048.00	$ 245,048.00	60%	$ 147,028.80
22	1.0%	Demolition	1	LS	107,099.00	$ 107,099.00	60%	$ 64,259.40
23	4.1%	Paving	1	LS	449,233.00	$ 449,233.00	60%	$ 269,539.80
24	0.0%	Other	1	LS	-	$ -	60%	$ -
25	5.3%	Water Main 8 in	1	LS	586,975.00	$ 586,975.00	60%	$ 352,185.00
26	1.7%	Water Main 6 in	1	LS	188,755.00	$ 188,755.00	60%	$ 113,253.00
27	0.0%	Water Main 3 in	1	LS	5,385.00	$ 5,385.00	60%	$ 3,231.00
28	2.1%	Water Service Line	1	LS	234,995.00	$ 234,995.00	60%	$ 140,997.00
29	0.8%	Curb Stop	1	LS	87,380.00	$ 87,380.00	60%	$ 52,428.00
30	1.6%	Gate Valve	1	LS	180,175.00	$ 180,175.00	60%	$ 108,105.00
31	1.1%	Hydrant	1	LS	127,300.00	$ 127,300.00	60%	$ 76,380.00
32	3.3%	Fittings	1	LS	368,500.00	$ 368,500.00	60%	$ 221,100.00
33	0.0%	Seeding	1	LS	2,736.00	$ 2,736.00	60%	$ 1,641.60
34	0.7%	Concrete	1	LS	76,480.00	$ 76,480.00	60%	$ 45,888.00
35	0.0%	Erosion Control	1	LS	173.44	$ 173.44	60%	$ 104.06
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 2,897,501.64	60%	$ 1,738,500.98
	2.6%	**Allowable Contingency (10%)**				$ 289,750.16	60%	$ 173,850.10
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	28.8%	**Construction Total**				$ 3,187,251.80	60%	$ 1,912,351.08
		Eligible Preconstruction				$ -	60%	$ -
		Eligible Construction				$ 3,385,251.80	60%	$ 2,031,151.08
		Eligible Total				$ 3,385,251.80	60%	$ 2,031,151.08
		Ineligible Preconstruction Costs						
37	6.8%	Other Preconstruction Engineering	1	LS	753,000.00	$ 753,000	0%	$ -
38	0.0%			LS		$ -	0%	$ -
39	0.0%			LS	753,000.00	$ -	0%	$ -
40	0.0%			LS	444,000.00	$ -	0%	$ -
	6.8%	**Preconstruction Ineligible Total**				$ 753,000	0%	$ -
		Ineligible Construction Costs						
41	4.5%	Mobilization, Bonding, Insurance (Not Water Rela	1	LS	493,672.80	$ 493,672.80	0%	$ -
42	54.2%	Other Constr. (Not Water Related)	1	LS	6,006,919.71	$ 6,006,919.71	0%	$ -
43	4.0%	Other Constr. Eng. (Not Water Related)	1	LS	444,000.00	$ 444,000.00	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	62.7%	**Construction Ineligible Total**				$ 6,944,592.51	0%	$ -
		Ineligible Total				$ 7,697,592.51	0%	$ -
	100.0%	**Project Total**				$ 11,082,844.31		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 3,385,251.80	60%	$ 2,031,151.08

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Dickinson
Project Title: 2026 Utility and Street Improvements Project **Date:** February 27, 2026

Explanation of Alternatives:

•Do Nothing Alternative: Leave the existing watermain as is at the risk of continued breaks and service interruptions.

•Watermain Replacement - Preferred Alternative: Replace existing cast-iron/asbestos-cement watermains with PVC piping to address failing infrastructure.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	81
Net Connections (New + Current)	81

Current CIF Balance	$2,087,400
Annual CIF Contribution	$7,408,200
Cash Funding Target (Percentage %) New Assets	20%
Cash Funding Target (Percentage %) Existing Assets	40%
Annual CIF Contribution suggested for the Project	$3,957

	Do Nothing	Watermain Replacement		
Construction Cost	$0	$11,036,800		
Annual O & M	$10,000	$500		

Details:

In this area of Dickinson the cast-iron watermain was installed early in the 1930's. The pipe is severely corroded and the city has experienced several watermain breaks on cast-iron mains causing an interruption of service to their customers. The asbestos-cement piping was installed in the 1950's and the city has also experienced watermain breaks on this piping. Per user cost is high, however the infrastructure may serve a larger user base than the direct connections.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Do Nothing	Watermain Replacement
Capital Costs	$0	$11,037,000
O&M	$252,000	$0
Repair, Rehab, Replacement	$0	$2,706,000
Salvage Value	$0	$537,000
Total PVC	**$252,000**	**$13,206,000**
PV Cost Per User	**$3,111**	**$163,037**
Construction Cost Per User		**$136,257**

Current Water Rate (Cost Per 5000g)		**$50**	
Comparable Water Rate		**$61**	
Net Connections (New + Current)		81	81
Cost-Share Percent		60%	60%
	Local Share	$0	$4,414,800
	Other Funding	$0	$0
	Total Local	$0	$4,414,800
Payment Per User With Cost-Share		**$0.00**	**$275.73**
	Local Share	$0	$11,037,000
	Other Funding	$0	$0
	Total Local	$0	$11,037,000
Payment Per User Without Cost-Share		**$0.00**	**$689.31**

Explanation of Results:

The preferred project replaces aging and failing watermain infrastructure. Total present value cost is $13,206,000 and total capital cost is $11,037,000. Present value cost per user is $163,037 and construction cost per user is $136,257. The. Monthly cost with 60% DWR cost-share participation is $275.73 per user and $689.31 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	17,787	25,695	3.2%	565

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/19/26

CITY OF Dickinson North Dakota

ENGINEERING & COMMUNITY DEVELOPMENT

February 3, 2026

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: 2026 Utility and Street Improvements Project City Commission Letter of Support

The City of Dickinson is in support of the North Dakota Department of Water Resources (DWR) grant application regarding the 2026 Utility and Street Improvement Project; City of Dickinson project number 202605. The project is anticipated to replace approximately 12-blocks of aged 6-inch watermains with 8-inch PVC watermains. The 6-inch cast iron watermains are the most frequent watermains to break within the City of Dickinson which is why these are a priority for the project. The estimate funding request from the North Dakota Department of Water Resources is $3,200,000.

The City of Dickinson appreciates the opportunity to apply for the municipal water supply grant through the DWR. The grant will allow the City of Dickinson to provide safe and adequate drinking water to our citizens for years to come.

Thank you,

Scott Decker
Mayor

38 1st ST W | Dickinson ND 58601 | 701.456.7000
www.dickinsongov.com | Fax: 701.456.7723 | www.facebook.com/cityofdickinsonnd

REGULAR MEETING **DICKINSON CITY COMMISSION** **February 3, 2026**

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
Commissioners Jason Fridrich, Joe Ridl and Russ Murphy.

Telephone: None

Absent: None

PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS

MOTION BY: Joe Ridl SECONDED BY: Russ Murphy

To approve the January 20, 2026 meeting as presented.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

A. Approval of the City Commission Meeting Minutes dated January 20, 2026

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. Tobacco Compliance – Vapes and Cenex General Store

City Administrator Dustin Dassinger states recently a citywide compliance check of retail tobacco outlets in Dickinson, two licensed establishments, Cenex General Store and Vapes were found to be non-compliant with tobacco sales regulations. The compliance checks were conducted in coordination with the Southwest District Health. This took place on December 22, 2025. He states due to Cenex General Store's first offense they shall receive a written warning for a first offense. The Municipal Code further states that if the agent or employee does not possess a server training certificate card at the time of the violation, the city shall assess an administrative fine in the amount of $500.00 against the licensee.

City Administrator Dustin Dassinger states in regards to Vapes and failing the tobacco compliance check on December 22, 2025. The records provided to the city; this violation represents the establishment's third violation within the last 24 months. The administrative fine will be in the amount of $2,000.00. The City shall further suspend the licensee's license and authority to sell tobacco products for no less than four days or revocation of license. City Administration has determined that the appropriate enforcement action is a suspension of the sale of tobacco products for Vapes on the following dates: February 13, 2026, February 14, 2026, February 15, 2026, February 16, 2026.

Commissioner Robert Baer questions who determined the dates of closure.

Administrator Dassinger states Administration chose those dates as it is fairly busy over the weekend.

B. Job Description – Title and Registration Coordinator/DMV

Deputy City Administrator Linda Carlson states the following the separation of the Branch Office Manager at the Motor Vehicle Department the operations have continued under the oversight of the Deputy City Administrator. As part of reviewing the long-term organizational structure, the city evaluated whether a full managerial position is currently necessary or whether a lead-level role better aligns with operational needs. Ms. Carlson presents a reclassification of the former manager position to Title & Registration Coordinator. Ms. Carlson reviews the scope of authority, operational need, lead vs. manager and risk management of this position. This position will be a Grade 13 and non-exempt. She states at this time this department needs someone to do the coordinating and just be the person to go to.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy
To approve the Reclassification of the Title and Registration Coordinator for the DMV.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. <u>PUBLIC WORKS</u>

A. High Lift Wheel Loader Purchase

Interim Public Works Director Jacob Waldo asks for an approval of a high lift wheel loader purchase. He states this was budgeted in 2026 for the streets division. Two bids were solicited and opened on December 23, 2025. Director Waldo states after review of the bid documents it is the recommendation of Public Works staff to proceed with the purchase of the Cat 926 loader from Butler Caterpillar for a total cost (after trade) of $201,200.
He states this new piece of equipment will replace a 2007 Cat 924G high lift wheel loader currently in utilized by our streets division. The budgeted amount for this purchase was $270,000 on a 5-year lease.

Commissioner Jason Fridrich questions when the City writes bid specs that obviously exclude certain brands. John Deere is not going to make a loader that has sliding windows but does make one that is comparable to this one. They are the low bid that helps but would we accept something that had exceptions.

Director Waldo states they do not write out any particular vendors. Sometimes those things do end up happening. This is written of what the equipment that we already have. He states the electrical connection – fitting in with the attachments that we have and not have to buy ½ dozen new attachments. Exceptions were reviewed and look at what was the most valuable option. Effort trying not to write out any particular vendor. For example, pickups – 4-wheel hub lockout and that got pulled a decade ago.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the purchase of the high lift wheel loader from Butler Caterpillar.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Emergency Landfill Closure Task Order

Interim Public Works Director presents an annual task order for Houston Engineering. This task order is to provide engineering services to support the permit renewal and eventual closure of the Emergency Inert Landfill located south of 8th St SW. This task order includes development of all design work for the closure of the facility and bidding support services, as well project coordination and regulatory assistance. The total coast is$125,000 and was budgeted for this project in 2026 CIP and the task order is $123,631.

This task order has been reviewed by the City Attorney; Public Works staff recommends approval.

Commissioner Russ Murphy questions when the last time this landfill was utilized and does this have to be monitored.

Director Waldo states at this time the City has plenty of room at the current landfill. Also, this is an inert site and does not need to be monitored.

President Scott Decker states that when this closes it will be turned into park land. There is wet land marsh right there also.

MOTION BY: Russ Murphy SECONDED BY: Jason Fridrich
To approve the emergency landfill closure task order with Houston Engineering.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Works Monthly Report

Interim Public Works Director Jacob Waldo presents the January highlights for Public Works. He reviews the holiday decorations removal and storage – replace the last of old-style decoration with tinsel and glass, transitioned to LED decorations. He reviews lift station 11 which was decommissioned in January. This is located south of Taco Johns. The city was able to shut lift station without losing any capacity will save us tremendous labor, replacement and electricity cost. Solid Waste Department was voted best garbage service for 3 consecutive years. Current initiatives are the annual report for NDDEQ; snow and ice control, cold patching major roadways, and other activities. He reviews upcoming event such as the inert landfill; Water Reclamation Facility UV system teardown and rebuild. He states 30% of the ash tree population and 30% of the elm trees is ash mitigation.

5. PUBLIC SAFETY

A. Fire

No Report

B.Police

A. Quarterly Report – Police Department

Police Chief Joe Cianni presents the Police Departments 4th quarter report from 2025. He states dispatch had 724 - 911 calls; calls for service 2,261 calls for service each month. This is the 2nd highest number of calls since 2018. Traffic 483 traffic stops each month, 216 citations; accidents 83 average; 1 fatality accident in town and assisted with one just outside of city limits. Arrests 144 made each month average; most associated with alcohol or some type of violence; over 9 felonies investigated. Criminal investigations had 71 new cases each month average and closed out 51. Cases – burglaries , sex crimes, deaths, and others. Criminal investigations – top 3 are 44 sex offender status checks; 40 search warrants and 28 theft/fraud. Have 2 high risk offenders in the city. Behavioral health had 83 calls with majority calls with welfare checks. He states training were 432 post hours; 114 non-post and 546 total hours. Animal shelter 146 calls for service. End of 2 dogs and 5 cats – remained at the end of the year. SRO was busy with DSU with 4; high school – 63; middle 29 and elementary school 62 investigative report. Truancy, vaping, fighting. There were several community events held this past quarter. Police Chief Cianni is proud to say the Dickinson Police Department has 12 Veterans that serve on the dept.

Thanksgiving community lunch had several PD employees and families – over 800 people at DSU. Shop with a cop over 55 kids. Longevity – Mike Legler 15 years; Cori Wallace 10 and Tenille Weyer 10 years. Kim McGarvey – 20 years of service and has now retired. Heroes ball coming up on 4/10/26. He states to get your tickets as this does sell out.

6. COMMUNITY DEVELOPMENT SERVICES

A. Introduction of Project Engineer – Daniel Minor

Engineer and Community Development Director Joshua Skluzacek introduces the City's new Project Engineer Daniel Minor. Mr. Daniel Minor states he is excited to be working for the City of Dickinson and improving the City as he sees fit.

B. Chapter 62 – Industrial Off-Street Parking Standards

City Planner Natalie Birchak states the City is requesting a zoning text amendment. This amendment is in regards to off-street parking design standards to prevent scoria and dirt from being considered finished surfacing within City limits and to add a requirement for a 50-foot minimum paved area from the right-of-way for any unpaved parking areas. The intention of this amendment is to limit dust generation, track out, and erosion from industrial parking areas and to prevent maintenance issues from tracking debris into the rights-of-way or stormwater drains.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy
To approve second reading and final passage of Ordinance 1846.

ORDINANCE NO. 1846

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO INDUSTRIAL OFF-STREET PARKING AND TRAFFIC CIRCULATION AREA STANDARDS AND SPECIFICATIONS

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. 2026 Utility and Street Improvement NDDWR Letter of Support

Engineer and Community Development Director Joshua Skluzacek presents a letter of support for approval to the North Dakota Department of Water Resources (DWR) grant application regarding the 2026 Utility and Street Improvements project. The project is anticipated to replace approximately 4,100-feet of existing 6-inch watermain with new 8-inch PVC watermain. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the grant. The municipal water supply cost share maximum is 60% from the DWR, and 40% from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for $3,200,000, and the City of Dickinson cost share is estimated to be $6,000,000 due to some of the pavement and other miscellaneous costs not being eligible for the grant. Both construction and construction engineering costs are eligible cost share items. The City Engineering staff recommends approval.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve 2026 Utility and Street Improvement NDDWR Letter of Support

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Various Intersection Analysis Task Order Award to Civil Science Infrastructure

Engineer and Community Development Director Joshua Skluzacek presents for consideration a task order with Civil Science Infrastructure, Inc. to perform engineering services for the City of Dickinson Project Number 202614, the Various Intersection Analysis project for a time and materials fee as specified in the task order of $79,936.00. Director Skluzacek reviews the scope of work in regards to State Avenue: Empire Road,

12th Street West, 15th Street West, and 21st Street West. The primary scopes of services for each intersection will be: traffic counts, warrant analysis, mitigation alternatives, and a summary of findings report.

MOTION BY: Russ Murphy SECONDED BY: Joe Ridl
To approve the Various Intersection Analysis Project Task Order award to Civil Science Infrastructure, Inc.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the Community Development monthly report. He compares the development applications with previous years. He is quite pleased with planning staff. He reviews the developed and standardized application meeting. Process quality applications and move them through as reasonable through the process. There were 6 development application for the 2026 calendar year; 1 preliminary plat, zoning map amendment and 4 zoning text amendment, and 7 development meetings. The city is working with Gate City Bank with revitalization Dickinson. Building and codes had a number of permits paid and picked up for the City of Dickinson and out of city limits. He reviews many of the happenings in the department to include bid openings, flex funding and grants awarded. The city hired Ryan Fell to start working in March for the GIS Tech position.

7. PUBLIC HEARING – 5:00 P.M.

A. Public Hearing – Chapter 20-3 – Floods Ordinance Amendment

Engineer and Community Development Director Joshua Skluzacek presents a Chapter 20-3 amendment with Senate Bill 2027 (SB 2027) which took effect on August 1, 2025. SB 2027 made several changes to North Dakota Century Code related to floodplain management authority. The North Dakota Department of Water Resources (NDDWR) has determined the specific statute authorizing communities to regulate floodplains has changed. As a result, each North Dakota community is required to update their floodplain management ordinance to ensure compliance with the State and Federal Law. Communities failing to update their ordinance by June 1, 2026, may be suspended from the National Flood Insurance Program. The City Engineering staff recommends approval.

President Scott Decker opens the public hearing at 5:05 p.m. Hearing no public comments, the public hearing is closed at 5:06 p.m. and the following motion is made.

MOTION BY: Robert Baer SECONDED BY: Russ Murphy
To approve first reading of Ordinance No. 1847

ORDINANCE NO. 1847

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 20-3 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FLOOD PLAIN MANAGEMENT

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

9. PUBLIC COMMENTS NOT ON AGENDA

None

10. COMMISSION COMMENTS

None

11. ADJOURNMENT

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:20 P.M.

DISPOSITION: Roll call vote… Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: February 17, 2026

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Wahpeton
Well Field and Transmission Line
DATE: March 26, 2026

Background & Description

The City of Wahpeton is requesting construction cost-share for their Well Field and Transmission Line (Project). The Project is four new production wells, approximately 36,500 feet of new raw water transmission line, a new booster station, and two backup generators. The Project will be located approximately three miles northwest of the existing well field. The Project is located in Richland County.

Supplemental Information

Water Development Plan/Priority	2025/Low
New / Future / Current Service Users	1/2,487/2,486
Present Value Cost / User (Preferred Alternative)	$7,891
Rate / 5,000-Gallons	$40
Comparable Rate / 5,000-Gallons	$61
Water Source – Wahpeton Buried Aquifer	

Schedule

Task	Dates
Study	--
Design	Dec. 2025
Bid	Mar. 17, 2026
Construction	May 2026
Completion	Jul. 2027

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$252,882	$765,550	$1,018,432		
Eligible Cost	$371,667	$15,216,934	$15,588,601		
Total	$624,549	$15,982,484	$16,607,033		
Cost-Share 60%	$223,000	**$9,130,161**	$9,353,161	$223,400 (10/14/21)	**$9,129,761**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Wahpeton for state cost participation in the Well Field and Transmission Line project at 60% of eligible costs, for an additional $9,129,761. Estimated available funding is $8,207,909, therefore, a total cost-share not to exceed $8,431,309, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WAH

Water Development Plan: Yes (2025)
Plan Priority: Low

DWR Date Received: 2/17/26
Date Revised: 2/23/26

1086875 - Wahpeton Well Field and Transmission Line Project

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Feb 17, 2026 2:46 PM
Initially Submitted By:	Kyle Rogahn
Last Submit Date:	Feb 23, 2026 9:02 AM
Last Submitted By:	Kyle Rogahn

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation: Kyle (First Name) Duane (Middle Name) Rogahn (Last Name)
Title:	Engineering Project Manager
Email*:	kyler@wahpeton.com
Address*:	1900 4th Street North
	Wahpeton (City) North Dakota (State/Province) 58075 (Postal Code/Zip)
Phone*:	701-591-2102 Ext. (Phone ###-###-####)
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Wahpeton
Organization Type*:	Municipal Government
Tax Id:	
Organization Website:	
Address*:	1900 4th Street North

	Wahpeton North Dakota 58075-____ City State/Province Postal Code/Zip
Phone*:	701-591-2102 Ext. ###-###-####
Fax:	###-###-####
Vendor ID:	
PeopleSoft Supplier ID:	
Comments:	
Location Code:	

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	Wahpeton Well Field and Transmission Line Project
Sponsor(s)*:	City of Wahpeton
County*:	Richland
City*:	Wahpeton
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Wahpeton Buried Aquifer

Jurisdictions/Stakeholders Involved*:

City of Wahpeton

Describe the Problem/Need and the Circumstances that Led to This Application*:

Wahpeton's three existing wells were drilled in 1971. They are located within Minn-Dak Sugar Beet Plant property. The city has experienced higher concentrations of ammonia in the groundwater in recent years. The increase in ammonia is a concern for the city to produce quality drinking water for the citizens. In 2017 DWR completed an Airborne Electromagnetic (AEM) survey near Wahpeton. After the survey the city worked with DWR to identify locations for a potential well field. The south half of Section 2, T133N, R48W was chosen to do test drilling. This location is about 2 miles north and approximately 2.5 miles west of the existing well field. In 2021 the City received cost share funding from DWR for preliminary engineering on the project. Interstate Engineering teamed with Apex Engineering and LRE Water to complete the study and preliminary engineering on the project.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed project will include four production wells, approximately 36,500 lineal feet of 14 inch raw water main, and a booster station. The four production wells and booster station will be the South Half of Sect 2, T133N, R48W. Design on the project is close to complete.

Describe the Objectives or Goals Specific to This Application*:

In October of 2021 the city was awarded cost-share for preliminary engineering from Department of Water resources. The cost-share agreement was 60 percent Department of Water Resources and 40 percent city responsibility for eligible expenses. The Department of Water Resources limit was $223,400.00. This application is for construction cost share (Tier II) for the Well Field and Transmission Line Project.

Describle the Scope of Work or Project Activities Specific to This Application*:

This application is for cost share on the construction portion of the Well Field and Transmission Line Project. The project will include drilling four

production wells. The depth of the wells will range in depth from 265 feet to 315 feet in depth. There will be a booster station at the well site and approximately 36,500 lineal feet of 14 inch watermain from the well site to the water treatment plant. The project will also include an emergency generator at the booster station site and at one of the wells.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	8007

For this project,

What is the Benefited Population?*:	8007
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	Yes
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) *:	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	Complete
Design Completion*:	December 15, 2025
Bid*:	February 2026 March 17, 2026
Construction Start*:	May 2026
Construction Completion*:	July 2027

Explain Additional Timeline Issues*:

There is a large dairy that is being constructed approximately two miles north of the new well field. The city plans to provide/sell raw water to Southeast Rural Water District and then Southeast Rural Water District will sell water to the dairy. The well and booster station need to be completed by end of August to provide water for the dairy.

Consulting Engineer*:	Interstate Engineering
Engineer Direct Phone Number*:	701-642-5521
Engineer Email*:	damon.devillers@interstateeng.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Kyle (First Name) Rogahn (Last Name) 12/03/2025 (Date)
Title/Position/Authority*:	Engineering Project Manager
Address*:	1900 4th Street North Address Line 1 Address Line 2 Wahpeton (City) North Dakota (State) 58075-0000 (Zip Code)
Direct Phone Number*:	701-591-2102
Sponsor Email*:	kyler@wahpeton.com
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Brett (First Name) Lambrecht (Last Name)
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	mayor@wahpeton.com
Authorized Signor Direct Phone Number:	701-899-6452
Provide the Name for One Additional Board Member, if Applicable:	Jason (First Name) Goltz (Last Name)
Additional Board Member Title/Position:	Council President
Additional Board Member Email:	jdgoltz@gmail.com
Additional Board Member Direct Phone Number:	701-390-0055

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*: CLICK HERE **to see examples.**	Yes
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	Well Transmission Line Map.pdf

Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	December_15_2025_Wahpeton_City_Council1.pdf
Cover Letter:	MAYOR CORRES TO ND DWR 2-12-26 002.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	Copy of delineation_of_cost 2-11-2026.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	Phase 2 and 3 Plans and Specs.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	Copy of Wahpeton_LCCA_Wells_Transmission_main.xlsx

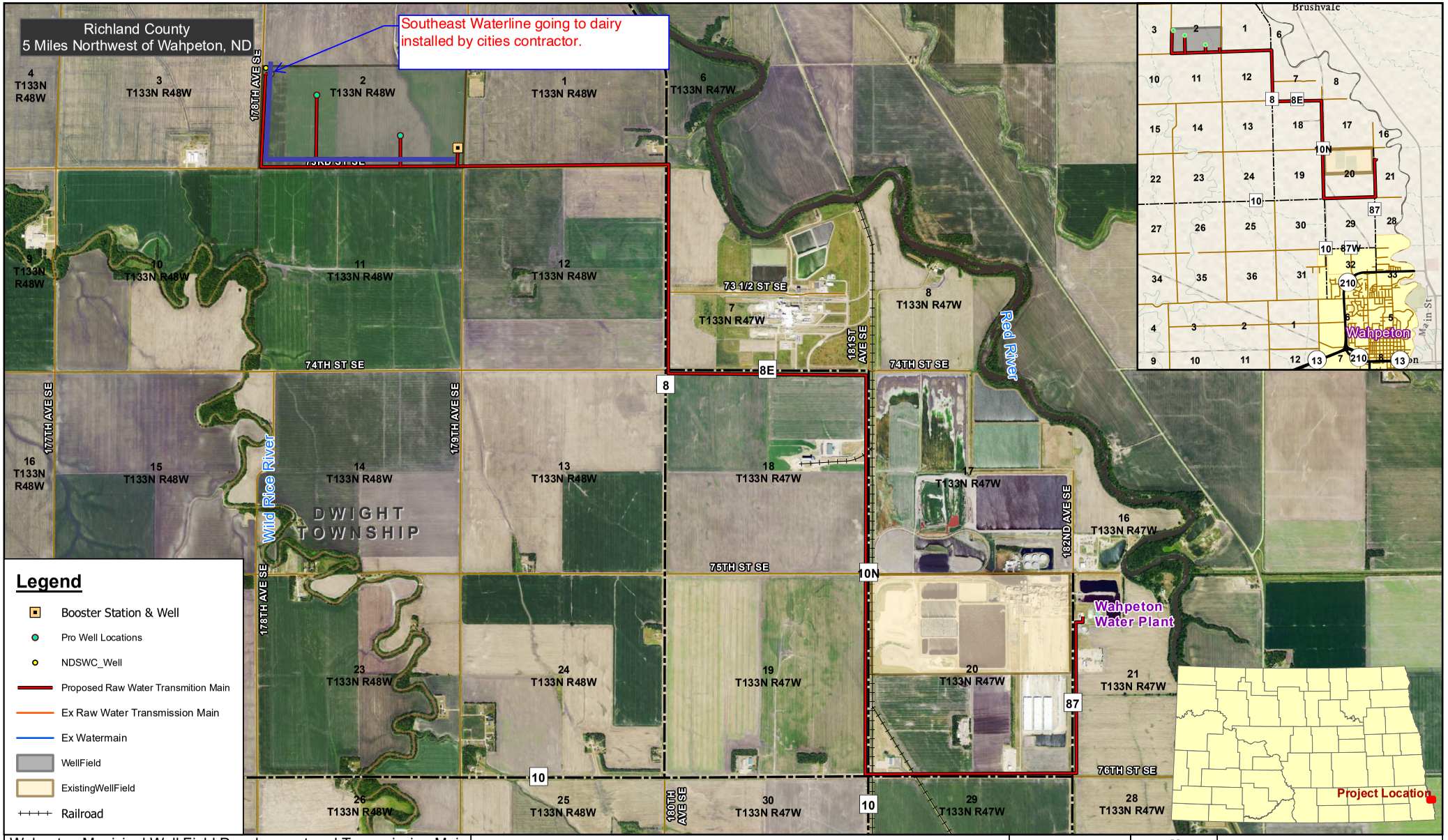
CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

Asset Inventory Assessment:	Wahpeton_Well and Transmission Main_01052026 sfn_62417_basic_asset_inventory_tool 1.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	SIGNED - Facility Plan Report - Final.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Other	Local Funds Sales Tax Dollars	Already Approved	$3,859,148.35	$0.00	$0.00	$3,859,148.35		0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$5,288,722.53	$500,000.00	$0.00	$5,788,722.53 $9,129,761	Grant	0.00	0.00
Not Eligible	Costs for dairy waterline from the booster station to ne corner of s 1/2 section 2, T133N, R48W	Already Approved	$1,061,162.30	$0.00	$0.00	$1,061,162.30		0.00	0.00
Department of Water Resources Cost Share Pre-Construction		Already Approved	$223,400.00	$0.00	$0.00	$223,400.00		0.00	0.00
Other	Local Funds Sales Tax Dollars for Preliminary Engineering Costs	Already Approved	$401,149.00	$0.00	$0.00	$401,149.00		0.00	0.00
Other	Local Funds Sales Tax Dollars for Legal Expenses and Property Acquisitions	Already Approved	$131,000.00	$0.00	$0.00	$131,000.00		0.00	0.00
			$10,964,582.18	**$500,000.00**	**$0.00**	**$11,464,582.18**			



Wahpeton Municipal Well Field Development and Transmission Main
S1/2 Section 2, T133N, R48W
Richland County, ND

User Name: Tyler.Birchem Date Exported: 8/11/2025 2:08 PM Date Saved: 8/11/2025 2:06 PM
Units: Foot US Coordinate System: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet
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N W E S

INTERSTATE ENGINEERING

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

Post Bid

DWR Date Received : 3/18/26

Date :	3/18/26
Project :	Wells and Transmission Main
Sponsor :	City of Wahpeton
Contact :	Kyle Rogahn, Engineering Project Manager
Phone :	701-591-2102
Engineer :	Damon DeVillers, Interstate Engineering, Inc
Phone :	701-642-5521

Total Cost :	$ 16,607,033.21	**Total Cost-Share* :**	$ 9,353,160.52
Ineligible Cost :	$ 1,018,432.34	**Other Eligible:**	$ -
Eligible Cost :	$ 15,588,600.87	**Preconstruction :**	$ 223,000.00
Local Cost :	$ 7,253,872.69	**Construction :**	$ 9,130,160.53

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		AP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	1.0%	Preliminary Design	1	LS	170,916.00	$ 170,916.00	60%	$ 102,549.60
7	1.2%	Final Design	1	LS	200,750.66	$ 200,751	60%	$ 120,450.40
8	0.0%					$ -	60%	$ -
9	0.0%					$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	2.2%	**Preconstruction Total**				$ 371,666.66	60%	$ 223,000.00
		Construction Engineering Costs						
11	3.3%	Construction Observation	1	LS	554,300.00	$ 554,300.00	60%	$ 332,580.00
12	0.2%	Materials Testing	1	LS	25,000.00	$ 25,000.00	60%	$ 15,000.00
13	0.0%					$ -	60%	$ -
14	0.0%					$ -	60%	$ -
	3.5%	**Construction Engineering Total**				$ 579,300	60%	$ 347,580.00
		Construction Costs						
15	2.4%	Mobilization	1	LS	400,000.00	$ 400,000.00	60%	$ 240,000.00
16	0.0%	Bonding		LS	-	$ -	60%	$ -
17	0.0%	Insurance		LS	-	$ -	60%	$ -
18	19.6%	Transmission Lines	35564	LF	91.71	$ 3,261,574.44	60%	$ 1,956,944.66
19	2.8%	Boring - Cased	760	LF	606.35	$ 460,826.00	60%	$ 276,495.60
20	0.0%	Groundwater Wells	4	EA	-	$ -	60%	$ -
21	0.5%	Gate Valve	7	EA	11,876.57	$ 83,135.99	60%	$ 49,881.59
22	6.0%	Pump Station	1	LS	998,000.00	$ 998,000.00	60%	$ 598,800.00
23	0.4%	Gravel	1640	TON	38.22	$ 62,680.80	60%	$ 37,608.48
24	0.4%	Road Repair	1	LS	62,007.21	$ 62,007.21	60%	$ 37,204.33
25	0.2%	Seeding - Right-of-Way	125840	SY	0.23	$ 28,943.20	60%	$ 17,365.92
26	0.1%	Traffic Control	1	LS	10,000.00	$ 10,000.00	60%	$ 6,000.00
27	3.8%	Electrical	1	LS	629,312.06	$ 629,312.06	60%	$ 377,587.24
28	0.1%	Erosion Control	1	LS	12,042.00	$ 12,042.00	60%	$ 7,225.20
29	0.3%	Fittings	5830	LBS	7.93	$ 46,231.90	60%	$ 27,739.14
30	0.0%	Motor Controls / VFD	0	EA	-	$ -	60%	$ -
31	0.4%	Air Release Valve	2	EA	30,263.71	$ 60,527.42	60%	$ 36,316.45
32	0.0%	Fencing	0	LF	-	$ -	60%	$ -
33	0.2%	Hydrant	3	EA	8,886.39	$ 26,659.17	60%	$ 15,995.50
34	43.1%	Other (Phase II Lump Sum Cost less Cost for Dair	1	EA	7,165,000.00	$ 7,165,000.00	60%	$ 4,299,000.00
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 13,306,940.19	60%	$ 7,984,164.11
	8.0%	**Allowable Contingency (10%)**				$ 1,330,694.02	60%	$ 798,416.41
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	88.1%	**Construction Total**				$ 14,637,634.21	60%	$ 8,782,580.53
		Eligible Preconstruction				$ 371,666.66	60%	$ 223,000.00
		Eligible Construction				$ 15,216,934.21	60%	$ 9,130,160.53
		Eligible Total				$ 15,588,600.87	60%	$ 9,353,160.52
		Ineligible Preconstruction Costs						
37	0.2%	Legal Expenses	1	LS	41,000.00	$ 41,000	0%	$ -
38	0.5%	Property Acquisitions (for Water Supply)	1	LS	90,000.00	$ 90,000	0%	$ -
39	0.2%	Other (Engineering for Dairy Waterline)	1	LS	33,850.00	$ 33,850	0%	$ -
40	1.5%	Other (Design and Archeology costs not previous	1	LS	252,882.34	$ 252,882	0%	$ -
	2.5%	**Preconstruction Ineligible Total**				$ 417,732	0%	$ -
		Ineligible Construction Costs (Waterline for Dairy)						
41	3.2%	Other (Construction Costs for Dairy Waterline)	1	LS	535,000.00	$ 535,000.00	0%	$ -
42	0.4%	Other (Engineering for Dairy Waterline)	1	LS	65,700.00	$ 65,700.00	0%	$ -
43	0.0%					$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	3.6%	**Construction Ineligible Total**				$ 600,700.00	0%	$ -
		Ineligible Total				$ 1,018,432.34	0%	$ -
	100.0%	**Project Total**				$ 16,607,033.21		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 15,588,600.87	60%	$ 9,353,160.52

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Wahpeton
Project Title: Wells and Transmission Main **Date:** February 27, 2026

Explanation of Alternatives:

•New Wells & Transmission Main - Preferred project: build new wells and a transmission main to move well sites away from areas with higher contamination risk from the beet processing and sugar beet plant. Existing wells are aging and require capital investment.

•Connect to SE Water Users: connect to SE Water Users System which transfers infrastructure and operation costs but will incur high annual wholesale water costs and continued residual O&M costs.

•Drill 3 New Wells: Drill new wells in the same proximity as the current site which faces higher contamination risk.

•"Do-Nothing" Alternative: continue operating as-is but risk infrastructure failure and rising costs.

Inputs:

New Connections Served	1
Future Connections Served	2487
Current Connections Served	2486
Net Connections (New + Current)	2487

Current CIF Balance	$4,529,511
Annual CIF Contribution	$1,223,200
Cash Funding Target (Percentage %) New Assets	35%
Cash Funding Target (Percentage %) Existing Asets	50%
Annual CIF Contribution suggested for the Project	$108,872

	New Wells & Transmission Main (Preferred)	Connect to SE Water Users system	Drill 3 New Wells in Same Proximity as Exisintg Wells	Do Nothing Alternative
Construction Cost	$11,464,562	$19,391,800	$2,498,600	$0
Annual O & M	$40,000	$1,256,000	$40,000	$50,000

Details:

Dairy is assuming responsibility of costs directly associated with their waterlines. Project is evaluated on total costs inclusive of dairy waterline costs which will be reimbursed and are ineligible for cost-share

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		New Wells & Transmission Main (Preferred)	Connect to SE Water Users system	Drill 3 New Wells in Same Proximity as Exisintg Wells	Do Nothing Alternative
Capital Costs		$11,284,000	$17,928,000	$2,459,000	$0
O&M		$932,000	$24,871,000	$932,000	$1,264,000
Repair, Rehab, Replacement		$3,720,000	$553,000	$390,000	$0
Salvage Value		$91,000	$35,000	$42,000	$0
Total PVC		**$15,845,000**	**$43,317,000**	$3,739,000	$1,264,000
PV Cost Per User		**$6,371**	**$17,417**	**$1,503**	**$508**
Construction Cost Per user		**$4,610**	**$7,209**	**$989**	
Current Water Rate (Cost Per 5000g)		**$40**			
Comparable Water Rate		**$61**			
Net Connections (New + Current)		2,487	2,487	2,487	2,487
Cost-Share Percent		60%	60%	60%	60%
	Local Share	$4,513,600	$7,171,200	$983,600	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$4,513,600	$7,171,200	$983,600	$0
Payment Per User With Cost-Share		**$9.18**	**$14.59**	**$2.00**	**$0.00**
	Local Share	$11,284,000	$17,928,000	$2,459,000	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$11,284,000	$17,928,000	$2,459,000	$0
Payment Per User Without Cost-Share		**$22.95**	**$36.47**	**$5.00**	**$0.00**

Explanation of Results:

The sponsor preferred project builds wells and a transmission main in a new location chosen for lower contamination risk. The project adds one new connection and supports 2487 users in total. Total present value is cost is $$15,845,000 and total capital cost is $$11,284,000. Present value cost per user is $6,371 and construction cost per user is $4,610. The monthly cost with 60% DWR cost-share participation is $9.18 and $22.95 per user without DWR participation

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	7,766	8,115	0.3%	25

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

CITY OF WAHPETON MAYOR

1900 4th Street North · PO Box 490 · Wahpeton, ND 58074-0490 · Phone 701-899-6452 Mayor@wahpeton.com

February 12, 2026

Reice Haase, Director
Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504

Dear Mr. Haase:

The Wahpeton Well Field and Transmission Line Project is progressing. This project is a high priority for the City of Wahpeton. This project will provide a safe reliable source of drinking water for our residents. The cost share offered by the Department of Water Resources makes this large project economically feasible for the City. We plan to advertise for bids the end of February. In October of 2021 we received cost-share from the Department of Water Resources (DWR) for preliminary engineering up to a maximum of $223,400.00.

As we move into the construction phase of the project, we are respectfully asking consideration for cost-share on the project construction costs. The total eligible costs for construction portion of the project is $9,647,870.88. We are respectfully asking for cost share from DWR up to a maximum of $5,788,722.53 for the tier II construction phase of the project.

If you have any questions or need additional information you can reach me at 701-899-6452 or mayor@wahpeton.com

Regards,

Brett Lambrecht

Brett Lambrecht, Mayor

DWR Date Received : 2/17/26

Wahpeton City Council
December 15, 2025
5:00 p.m.

Present: Mayor Brett Lambrecht, Council Members Chad Perdue, Jason Goltz, Tiana Bohn, Kelly McNary via phone, and Cory Unruh

Absent: David Woods and Shannon Schillinger

Also Present: Finance Director Darcie Huwe, Public Works Director Dennis Miranowski, Community Development Director Chris DeVries, Library Director Melissa Bakken, Police Chief Matthew Anderson, Deputy Police Chief Tim Appell, Finance Assistant Lynelle Amos (remotely), and Deputy Auditor Cheryl O'Meara

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Meeting called to order by Mayor Lambrecht. The pledge of allegiance was then recited.

PUBLIC HEARINGS/CITIZEN COMMENTS/ETC.

Mayor Lambrecht recognized Police Chief Anderson to present an award from the ND Dept. of Transportation honoring Police Officer Thomas Doboyou for superior performance in traffic safety enforcement.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held December 1, 2025

Games of Chance Licenses, Site Authorizations & Special Permits:

Richland County Pheasants, Inc. – Site Authorization

Other Games of Chance Licenses, Site Authorizations & Special Permits:

Buffalo Club – Raffle Permit

Presentation/Approval of Report

November 2025 Bill Pay Report $1,749,834.95 (see below)
November 2025 Financial Statements
2026 Council Calendar

Mayor Lambrecht asked if there were any items to be removed from the consent agenda and there were none. **Motion by Perdue, seconded by Goltz, to approve the Consent Agenda items as presented. Motion carried with all voting 'aye'.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

2026 Business Licenses – Huwe said the 2026 City license renewals continue, several applications are waiting for inspections and have qualification documentation outstanding, license renewal compliance must be completed by Dec. 31, 2025,

2025 Tax Levy Summary – Huwe explained the Richland County Auditor provides an abstract of all taxes that are levied upon residents in the City of Wahpeton, typically these numbers are summarized and presented to the Council in December prior to the property tax statements being put in the mail. In the City of Wahpeton, the property taxing jurisdictions include the State of North Dakota, Richland County, the Wahpeton School District, Wahpeton Park Board and the City of Wahpeton. We also have a Vector Control District that overlays our City boundaries, they have not levied taxes for several years. The total amount of dollars levied by the State/County, School district, City and Park Board is approximately $22,379,895 up $1,047,818 or 5% from this year's $21,332,077. Each political

subdivision increased the dollars levied. The city mill rate decreased from last year from 84.74 mills to 81.04 mills, the lowest mill rate for city services in the past 30 years. The City of Wahpeton levied $2,353,285 of the $9,938,156 or 24% of the property taxes billed to city properties are attributed to providing city services. The City of Wahpeton's overall tax rate is currently 342.24, a decrease from the previous levy of 349.60 mills. The percentage allocations for how much each taxing jurisdiction is responsible for your property tax bill remained nearly consistent, 24% is to provide municipal services, 28% is to provide State and County services, 11% provides public recreation/park services, and 37% is funding for public education. **Motion by Bohn, seconded by Unruh, to acknowledge receipt of the 2025 Tax Levy Summary. Motion carried with all voting 'aye'.**

2025 Grants & Donations – Huwe reviewed the grants and donations report explaining the City received approximately $188,827 in grants and donations so far in 2025. The report may be updated as additional grant funding is documented. This amount is $69,365 more than 2024 with the most notable differences in grants funding from the State of North Dakota from two Homeland Security grants and the Blue Law Enforcement Recruitment & Retention Grant program. City departments continue to seek out grant opportunities to leverage local monies to benefit city services. **Motion by Goltz, seconded by Perdue, to acknowledge receipt of the 2025 Grants and Donations Report. Motion carried with all voting 'aye'.**

2025 Municipal Indebtedness - The Statement of Municipal Indebtedness was reviewed by Huwe showing the repayment of $1,620,981 or 6.6% of the debt outstanding in 2025. Additional debt was issued for the West Central Street Improvement Project totaling $432,320. Total indebtedness outstanding decreased from $24,579,106 to $23,390,444. The $1,188,662 decrease is a result of timing of converting work in progress to fixed asset additions. Moody's Investor Services provides an annual credit overview. The July 2nd, 2025, update describes Wahpeton's credit strengths as strong available fund balance and cash ratios with a growing tax base maintaining a rating of A1. Credit strengths include a robust financial position with very strong cash reserves, moderate debt and additional unused revenue capacity. **Motion by Bohn, seconded by Unruh, to acknowledge receipt of the 2025 Statement of Municipal Indebtedness. Motion carried with all voting 'aye'.**

Special Election Information – Huwe stated absentee ballots are available at City Hall, residents can vote in person or absentee for the January 27th, 2026, Special Election. City Hall can be contacted with any questions.

City Hall will be closed at Noon December 24th, all day December 25th in observance of the Christmas Holiday and on Thursday January 1st in observation of the New Year's Holiday.

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Report – DeVries provided an update on challenges with the downtown music/sound system, it is outdated and will need to be evaluated for repair or replacement in the next week. DeVries stated Santa & Mrs. Clause will be accepting visitors at Holiday Lane Dec. 19th from 6:00 to 7:30 p.m., Dec. 20th from 5:30 to 7:30 p.m., and Dec. 24th from 4 to 6 p.m. DeVries was in contact with the Fargo Regional Director of the Small Business Administration (SBA) discussing current development activities in Wahpeton and the coordination of resources between the City and SBA. DeVries is putting together a volunteer committee to work on community events for residents & visitors including a special event(s) for the 250th Anniversary of America on July 4, 2026.

LIBRARY DIRECTOR

Library Report – Library Director Bakken reported donations to the Annual Sock Tree are going well. Scheduled programming this week includes regular story time, a STEM class for school aged children, Leach Reads Book Club and a holiday crafts session for adults. Dec. 22nd begins "The 10 Days of Christmas Break" and runs through January 2nd for children. Projects and programs are planned for each

day to help children pass the holiday break time. The Library Board will meet Thursday, Dec. 18th at 4 p.m. All other programming can be found on the library's website calendar. The Library will close at 12:00 Noon on Dec. 24th and resume regular hours on Dec. 26th. The Library will be open Dec. 31st for regular hours and closed on January 1st for New Year's Day. Bakken wished the Council Happy Holidays and good health.

Police Dept. Report – Police Chief Anderson reported the Police Department will be conducting saturation patrols on drunk driving Dec. 17th through January 31st noting the additional enforcement activity is warranted in response to a recent increase in the number of drinking and driving related offenses. Anderson provided a recap of a critical incident that occurred over the weekend, a shots fired call evolved into a suicide in downtown Wahpeton. Anderson commended the response and empathy demonstrated by the police, sheriffs department and funeral home personnel. A debrief for the personnel involved is planned for later this week. Anderson noted holidays can be stressful, and stated the importance of leaning in, being kind and supporting others when possible. Mayor Lambrecht requested a moment of silence to recognize the loss of life that occurred.

PUBLIC WORKS DIRECTOR
Public Works Report – **Referrals to PW Cmt.:**

Miranowski requested referral to Public Works Committee of the **Contract Change Order No. 2 with Central Specialties, Inc. on West Central Street Imp. Proj. ST24-287.** Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of the **Assessment District for Westmore Avenue and Avenue A Reconstruction Project**. Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of an **Agreement with Interstate Engineering, Inc. for the Westmore Avenue and Avenue A Reconstruction Project**. Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of the submittal of a **Transportation Alternatives Program (TAP) Grant Application for Shared Use Path Reconstruction (multiple locations) to the ND Dept. of Transportation.** Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of the R**esidential Waste Collection and Disposal Contract Request for Proposals**. Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of the purchase of a **Sectional Snow Pusher/Plow Attachment for a Loader**. Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of the purchase of a **Replacement Plow for the 2004 Sterling Snowplow**. Mayor Lambrecht referred this item to the Public Works & Public Safety Committee.

Miranowski reported the missing/damaged traffic signal at 11th St. and Dakota Ave. will be repaired on Dec. 18th. The Public Works/Street Department continues scraping streets, with the weather forecast looking favorable in the next few days.

COMMUNICATIONS FROM THE MAYOR & COUNCIL – Mayor Lambrecht provided a reminder of the special joint meeting of the City Council and Wahpeton Park Board on Dec. 17th at 5:00 p.m. at Hughes Shelter. Council member Bohn asked all present to be cognizant of the mental health and well-being of others especially during the holidays. Bohn also stated those struggling may contact the 988 Suicide and Crisis Lifeline. Lambrecht wished council, staff and community Happy Holidays.

REPORTS FROM THE CITY COUNCIL COMMITTEES

Public Works & Public Safety Committee Report

Perdue stated the Public Works & Public Safety Committee met on December 8th at 4:00 p.m.

Bow Hunting at Ponds 5 & 6 – No action taken. The land will remain unposted for hunting purposes.

ND Dept. of Water Resources Flood Plain Ordinance & Community Certification Requirements
The City Attorney, Building Official and Public Works Director will provide an updated floodplain ordinance for council consideration prior to the March 31st certification deadline.

Drinking Water State Revolving Loan Fund (DWSRF) Application for Water Tower Rehabilitation Proj. W24-285. Perdue reported Engineering Project Manager Rogahn explained that the project includes minor structural repairs, sand blasting and painting of the interior and exterior of Water Towers 1 and 2. The estimated project cost is $2,730,000; the loan terms are 25 years at 2%.

Council member Perdue offered the following and moved its adoption:

RESOLUTION NO. 3927
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY FOR A LOAN UNDER THE CLEAN WATER AND/OR THE SAFE DRIKING WATER ACT

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Goltz. Motion carried with a roll call vote 5-0.

Cost Share Request to the ND Dept. of Water Resources (ND DWR) for Wellfield Relocation Proj. W19-251– motion to approve – **Motion to approve submittal of a cost share request to the ND DWR for the Wellfield Relocation Proj. W19-251. Motion by Perdue, second by Unruh. Motion carried with all voting 'aye.'**

City Logo - Motion to discuss the City Logo at a future council meeting by Perdue, second by Bohn. Motion carried with all voting 'aye.'

Building Official Updates

Referrals – See PW Director Report

Finance, Personnel & Economic Development Committee Report

Bohn stated the Finance, Personnel & Economic Development Committee met December 8th at 5:00 p.m.

Fire Dept. Insurance Reserve Distribution – Motion by Bohn, second by Goltz to approve the disbursement of $81,000 of the $131,282.94 2025 Fire Department Insurance Tax Distribution, from the Fire Department Mill Levy Fund to the Wahpeton Fire Department Relief Fund C/O Edward Jones, and to retain $50,282.94 in the Fire Dept. Building & Equipment Levy Fund. Motion carried with a roll call vote 5-0.

Preliminary Fiscal Year End Capital Asset Additions –Motion by Bohn, seconded by Unruh, to recommend to Council to accept the 2025 Preliminary Fiscal Year End Capital Asset Additions as presented. Motion carried with a roll call vote 5-0.

City Logo – addressed in Public Works Committee Report.

Sales Tax Commitments – discussion.

November 2025 Bill Pay Report

FUND	ACCOUNTS PAYABLE	PAYROLL & GL	TOTAL
101 GENERAL FUND	$348,744.10	$46,150.05	$394,894.15
201 WATER OPERATING FUND	$68,207.26	$63,522.74	$131,730.00
202 SANITARY SEWER OPERATING FUND	$32,020.78	$45,528.74	$77,549.52
203 WASTE REMOVAL OPERATING FUND	$36,806.69	$2,738.68	$39,545.37
204 WASTE REDUCTION FUND	$2,550.61		$2,550.61
205 VECTOR CONTROL FUND	$683.37	$1,710.06	$2,393.43
206 STREET LIGHTING	$15,969.40		$15,969.40
207 STORM WATER UTILITY	$106.55		$106.55
209 LIBRARY LEVY FUND	$5,652.42	$19,957.36	$25,609.78
216 AIRPORT 4-MILL LEVY FUND		$1,076.26	$1,076.26
227 ANNUAL RESERVE WH FUND	$44,347.70		$44,347.70
229 CAPITAL IMPROVEMENTS FUND	$1,024.00		$1,024.00
231 FD BLDG & EQUIP LEVY FUND	$44,326.05		$44,326.05
234 SPECIAL STREET MAINT FUND	$82.70		$82.70
236 LEVEE MAINTENANCE	$3,906.48	$11,899.66	$15,806.14
253 METER DEPOSITS TRUST FUND	$354.76		$354.76
271 ECONOMIC DEVEL DEPT FUND	$1,160.35	$15,004.24	$16,164.59
315 TAX INCREMENT FUND	$1,250.00		$1,250.00
316 1% LODGING TAX (ADDTL 1/1/08)	$2,142.50		$2,142.50
319 LODGING TAX FUND	$294.74		$294.74
320 SALES TAX OPERATING FUND	$18,276.33		$18,276.33
321 SALES TAX RESERVE FUND	$25,680.00		$25,680.00
326 REVOLVING LOAN FUND	$416.67		$416.67
329 BULL RIDING EVENT	$300.00		$300.00
331 FALL FESTIVAL	$1,174.08		$1,174.08
362 PD BACK THE BLUE GRANT FUND	$152.60	$14,838.84	$14,991.44
393 1% RESTAURANT TAX FUND	$91,212.86		$91,212.86
471 R/I# 12521 BND INFRAST. LOAN	$5,973.65		$5,973.65
474 R/I# 12823 BND 2023 ST21-264	$35,956.11		$35,956.11
476 R/I# 13023 BND 2023B	$40,355.99		$40,355.99
478 R/I# 13224 SERIES 2024	$17,711.44		$17,711.44
675 WELL FIELD RECLO PROJ W19-251	$524.00		$524.00
681 LEGACY LAKES ST21-263	$260.00		$260.00
697 4TH ST & 4TH AVE S DOTST24-283	$487.76		$487.76
698 4 TH ST & 4TH AVE S ST24-284	$487.76		$487.76
699 WEST CENTRAL IMP DIST ST24-287	$678,808.61		$678,808.61
TOTAL	**$1,527,408.32**	**$222,426.63**	**$1,749,834.95**

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

a. Public Works Committee December 22nd, 2025, 4:00 p.m.
b. Finance Committee - no meeting scheduled

Motion by Goltz, seconded by Bohn, to adjourn at 5:45 p.m. Motion carried.

_____
Mayor Brett Lambrecht

_____
Darcie Huwe, Finance Director/Auditor

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Casselton
Downtown Improvements
DATE: March 26, 2026

Background & Description

The City of Casselton is requesting construction cost-share for their Downtown Improvements (Project). The Project is replacement of metal components of the City's water supply system, which includes fittings, gate valves, hydrants, service lines, and curb stops along Front Street, Sixth Avenue N, and Eighth Avenue N in Casselton. Existing PVC water mains in the Project area remain in satisfactory condition and will not be replaced. The Project is part of combined street, sanitary and storm water, and water supply improvements planned for Casselton. The Project is located in Cass County.

Supplemental Information

Water Development Plan/Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 28
Present Value Cost / User (Preferred Alternative)	$46,107
Rate / 5,000-Gallons	$48
Comparable Rate / 5,000-Gallons	$61
Water Source – Cass Rural Water District	

Schedule

Task	Dates
Study	May 2025
Design	Mar. 2026
Bid	Mar. 23, 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$870,123	$8,412,979	$9,283,102		
Eligible Cost	$131,534	$875,364	$1,006,898		
Total	$1,001,657	$9,288,343	$10,290,000		
Cost-Share 60%	$78,920	**$525,218**	$604,138	$78,920 (10/2/25)	**$525,218**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Casselton for state cost-share participation in the Downtown Improvements project at 60 percent of eligible costs, for an additional $525,218, with total cost-share not to exceed $604,138, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050CAS

Water Development Plan: Yes (2025)
Plan Priority: Low

1087337 - Casselton Downtown Improvements Project

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 5:08 PM

Initially Submitted By: Sheila Klevgard

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Josh
First Name
Middle Name Wayt
Last Name

Title: Funding Specialist

Email*:
josh.wayt@mooreengineeringinc.com

Address*: 925 10th Ave E

Organization Information

Status*: Approved

Name*: City of Casselton

Organization Type*: Municipal Government

Tax Id:

Organization Website:

Address*: 702 1st St N
PO Box 548

Suite 1

West Fargo North Dakota
City State/Province

58078
Postal Code/Zip

Phone*: (701) 200-5455 Ext.
Phone
###-###-####

Fax: *###-###-####*

Comments:

Casselton North Dakota
City State/Province

58012-0548
Postal Code/Zip

Phone*: 701-347-4861 Ext.
###-###-####

Fax: *###-###-####*

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	Casselton Downtown Improvements Project
Sponsor(s)*:	City of Casselton
County*:	Cass
City*:	Casselton
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Sheyenne Delta Aquifer via Cass Rural Water Users District

Jurisdictions/Stakeholders Involved*:

The City of Casselton and its 2,479 residents.

Describe the Problem/Need and the Circumstances that Led to This Application*:

The storm drainage in the project area is minimal, with much of the area relying on surface drainage. The existing storm sewers are undersized, resulting in localized flooding during heavy rain events. The need for an expanded storm drainage system in the project area is a key catalyst for this project.

The wastewater collection system in the project area is VCP that was installed before the 1960's. The VCP in the project area was relined and spray coated in 2012. The relined pipe was televised in 2023, identifying overall good condition with several sags, which have required jetting annually.

The roads in the project area were installed prior to the 1960's and have received minimal repairs over the years. A 2023 pavement condition assessment using the PASER system determined that most of the roads are in poor condition, exhibiting widespread cracking, potholes, and surface wear. The sidewalks also show significant deterioration characterized by uneven surfaces and large cracks.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The project will replace and expand the storm drainage system to address localized flooding issues. Additionally, this project will fully replace the wastewater collection system in the project area. This includes mains, services, and manholes.

The project will also replace the metal components of the drinking water system, which tend to corrode in the acidic soils of the Red River Valley. These components include the fittings, gate valves, hydrants, curb stops, and services. The water mains were installed in the 1980's and consist of 6" to 10" PVC pipes.

Finally, the roads in the project area will be replaced. The proposed road configuration includes diagonal parking and sidewalks with streetscaping such as planters and bike racks at select intersection corners.

Describe the Objectives or Goals Specific to This Application*:

The City is respectfully requesting 60% cost share for construction of improvements to the drinking water system from the Department of Water Resources. Furthermore, the City would like to initiate applications to the Drinking Water and Clean Water Revolving Funds in the SRF Tracker portal.

Describle the Scope of Work or Project Activities Specific to This Application*:

The City is respectfully requesting DWR funding to support construction and construction

engineering/contract management tasks. This funding is specifically for work related to the replacement of the metal components of the drinking water system, which include the fittings, gate valves, hydrants, curb stops, and services.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	2479

For this project,

What is the Benefited Population?*:	2479
Have Assessment Districts Been Formed?*:	Yes
Date Formed:	05/05/2025
Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The VCP sewer collection system was installed prior to the 1960's. The sewers were relined in 2012, but sagging has been a persistent problem that requires jetting on a yearly basis. The PVC water mains were installed in the 1980's. The PVC will remain in use, but the metal fittings, gate valves, hydrants, curb stops, and services will be replaced. These metal components are susceptible to corrosion in the

area's acidic soils.

Have You Applied For Any Federal Permits?*: N/A

Have You Applied for any State Permits?*: Yes

If Yes or Ongoing, Please Explain (include type/number):

NDDOT permits for drinking water, sanitary sewer, and storm sewer utility crossing and Right-of-Way occupancy.

Have You Been Approved for any State Permits?: Ongoing

If Yes or Ongoing, Please Explain (include type/number):

Permit approvals are anticipated in April 2026.

Have You Applied for any Local Permits?*: N/A

Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*: No

Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:** No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*: 05/01/2025

Design Completion*: 03/01/2026

Bid*:	03/12/2026 3/23/26
Construction Start*:	05/01/2026
Construction Completion*:	10/31/2026

Explain Additional Timeline Issues*:

No additional timeline issues are anticipated at this time.

Consulting Engineer*:	Brandon Oye
Engineer Direct Phone Number*:	701-306-3951
Engineer Email*:	brandon.oye@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Sheila Klevgard 02/23/2026 First Name Last Name Date
Title/Position/Authority*:	City Auditor
Address*:	702 1st St N Address Line 1

	PO Box 548 Address Line 2 Casselton North Dakota 58012-0548 City State Zip Code
Direct Phone Number*:	701-347-5854
Sponsor Email*:	cassaudit@casselton.org
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Michael Faught First Name Last Name
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	michael.faught@casselton.org
Authorized Signor Direct Phone Number:	701-388-3182
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	23053_CasseltonDowntown_Exhibit_20260209.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes
Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:**	23053_CasseltonDowntown_CostEstimate_20260223.xlsm
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	23053_CasseltonDowntown_Minutes_20260202.pdf
Cover Letter:	23053_CasseltonDowntown_CoverLetter_SIGNED.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	23053_CasseltonDowntown_Delineation_V2.xlsx

Type of Request:	Construction
Signed Plans and Specifications For Bidding:	23053 CasseltonDowntown Plans_SIGNED.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	23053_CasseltonDowntown_LCCA.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	23053_CasseltonDowntown_BAIA20260216.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes

Feasibility/Engineering Study Material: 23053_FINAL Engineers Report-2025-05-02.pdf

Photos of Problem/Issue:

GIS Files: Please Compress All Files Into One .zip File.

Other Applicable Document(s): Yes

Other Applicable Document: 23053_CasseltonDowntown_SADistrict_Approval.pdf

Other Applicable Document: 23053_DowntownCasselton_20260223.pdf

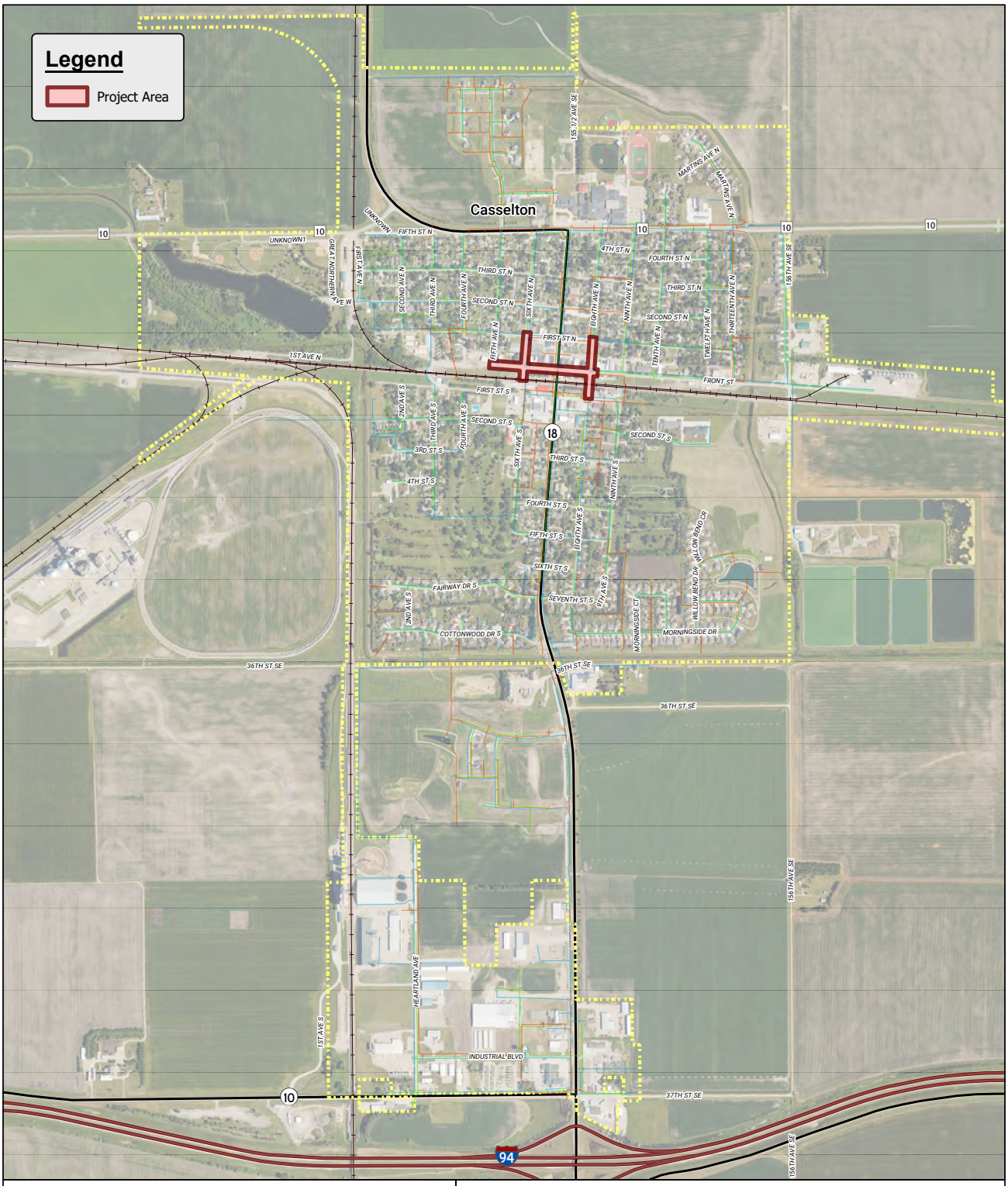
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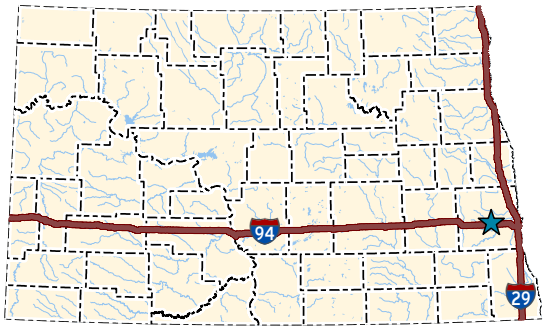
Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Pre-Construction		Already Approved	$78,920.00	$0.00	$0.00	$78,920.00		0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$0.00	$618,388.00	$0.00	$618,388.00 $525,218.00		0.00	0.00
Drinking Water State Revolving Fund		Current Request	$0.00	$1,162,182.00	$0.00	$1,162,182.00		0.00	0.00
Clean Water State Revolving		Future Request	$0.00	$7,000,000.00	$0.00	$7,000,000.00		0.00	0.00

Fund									
Other	Local funding	Already Approved	$0.00	$570,510.00	$0.00	$570,510.00		0.00	0.00
			$78,920.00	**$9,351,080.00**	**$0.00**	**$9,430,000.00**			







WATER SYSTEM IMPROVEMENTS 2025
CASSELTON, NORTH DAKOTA

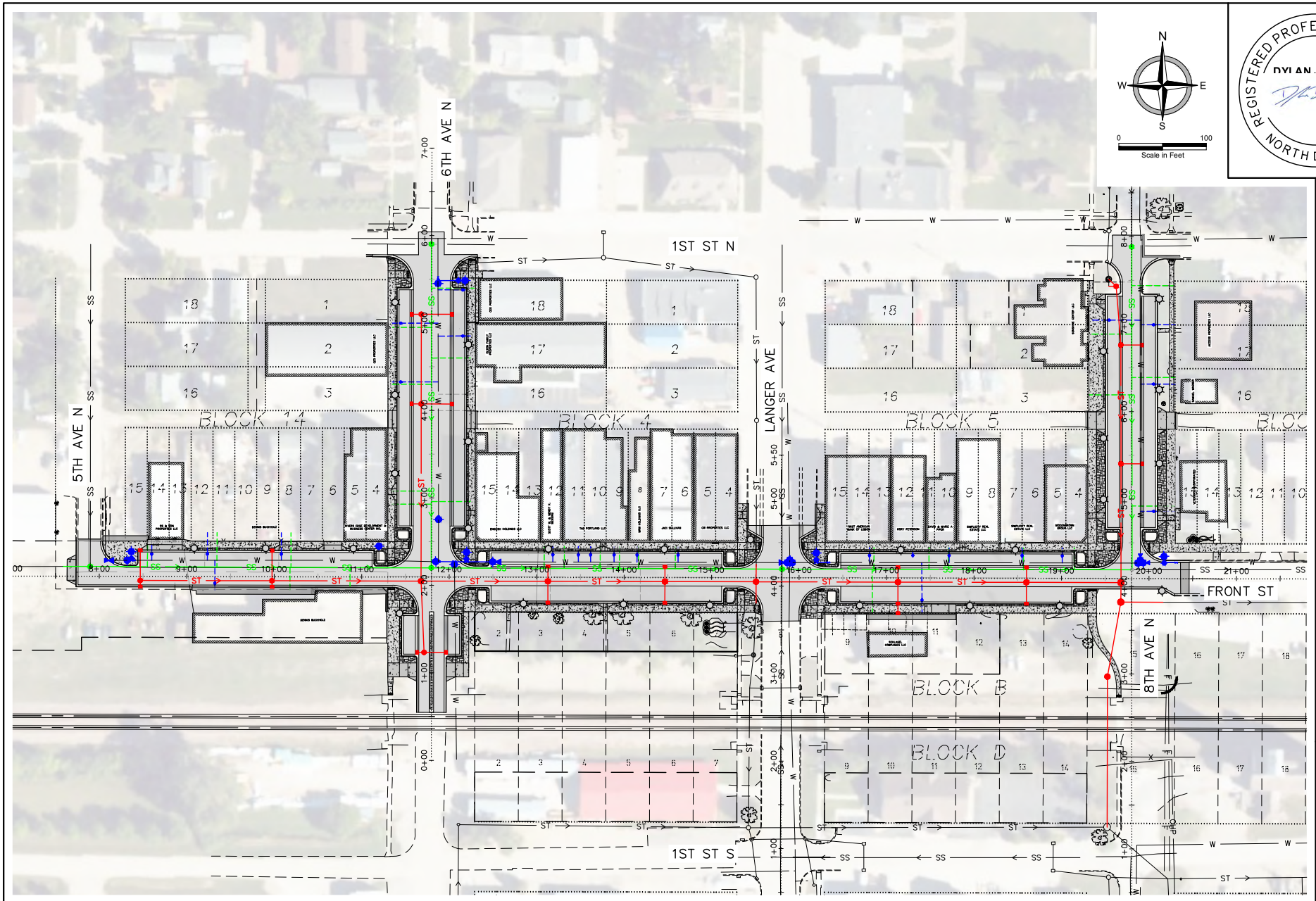
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Exported By: tanner.schmidt Parcel Date: State Parcels N/A Aerial Image: NAIP Elevation Data: N/A
Horizontal Datum: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
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moore engineering, inc.

Docusign Envelope ID: 01EBB0DF-212F-492E-A2AA-1FDD3F0BE8D2

FILE LOCATION: R:\Projects\23000\23000\23053\CIVIL\PRODUCTION\23053_ProjectLayouts.dwg



REGISTERED PROFESSIONAL ENGINEER
DYLAN J. DUNN
NORTH DAKOTA

moore engineering, inc.

PROJECT LAYOUTS
SEWER, WATER, AND STREET IMPROVEMENT DISTRICT NO. 2026-1
DOWNTOWN IMPROVEMENTS
CASSELTON, NORTH DAKOTA
PROPOSED CONDITIONS

DATE:	----
REV DATE:	----
REV NUM:	----
RECORD:	----
PROJECT No.	23053
MANAGER:	BLO
DESIGNER:	DJD/TJB
DRAFTER:	LRL
REVIEWER:	NPG

C-102

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

Post Bid

DWR Date Received : 3/24/2026

Date :	2/23/26
Project :	Downtown Improvements
Sponsor :	City of Casselton
Contact :	Sheila Klevgard, Auditor
Phone :	701-347-4861
Engineer :	Dylan Dunn, Moore Engineering Inc.
Phone :	701-551-1075

Total Cost :	$ 10,290,000.00	**Total Cost-Share* :**	$ 604,138.67
Ineligible Cost :	$ 9,283,102.21	**Other Eligible:**	$ -
Eligible Cost :	$ 1,006,897.79	**Preconstruction :**	$ 78,920.40
Local Cost :	$ 9,685,861.33	**Construction :**	$ 525,218.27

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	1.0%	Final Design	1	LS	107,614.00	$ 107,614.00	60%	$ 64,568.40
7	0.1%	Bidding/Negotiations	1	LS	6,447.00	$ 6,447	60%	$ 3,868.20
8	0.1%	ROW, Outreach, Utility Coordination	1	LS	8,120.00	$ 8,120	60%	$ 4,872.00
9	0.1%	Environmental Assessment and Permitting	1	LS	5,317.00	$ 5,317	60%	$ 3,190.20
10	0.0%	DWR Reimbursement Assistance	1	LS	4,036.00	$ 4,036	60%	$ 2,421.60
	1.3%	**Preconstruction Total**				$ 131,534.00	60%	$ 78,920.40
		Construction Engineering Costs						
11	0.4%	Construction Contract Mmgt.	1	LS	39,204.63	$ 39,204.63	60%	$ 23,522.78
12	0.5%	Project Inspection	1	LS	48,608.83	$ 48,608.83	60%	$ 29,165.30
13	0.3%	DWR Reimbursement Assistance	1	LS	26,000.00	$ 26,000.00	60%	$ 15,600.00
14	0.0%					$ -	60%	$ -
	1.1%	**Construction Engineering Total**				$ 113,813	60%	$ 68,288.08
		Construction Costs						
15	0.6%	Mobilization	1	LS	65,646.98	$ 65,646.98	60%	$ 39,388.19
16	0.0%	Bonding	0			$ -	60%	$ -
17	0.0%	Insurance	0			$ -	60%	$ -
18	0.0%	Temporary Water	1	LS	1.00	$ 1.00	60%	$ 0.60
19	0.0%	Hydrant - Remove	5	EA	700.00	$ 3,500.00	60%	$ 2,100.00
20	0.1%	Gate - Remove	17	EA	650.00	$ 11,050.00	60%	$ 6,630.00
21	0.1%	Removal of Water Pipe	898	LF	6.00	$ 5,388.00	60%	$ 3,232.80
22	0.2%	Water Main 6 in	107	LF	170.00	$ 18,190.00	60%	$ 10,914.00
23	0.4%	Water Main 8 in	149	LF	285.00	$ 42,465.00	60%	$ 25,479.00
24	0.0%	Water Main 10 in	10	LF	455.00	$ 4,550.00	60%	$ 2,730.00
25	0.3%	Fittings	1050	LBS	30.00	$ 31,500.00	60%	$ 18,900.00
26	0.3%	Connection to Existing Line	24	EA	1,500.00	$ 36,000.00	60%	$ 21,600.00
27	0.9%	Curb Stop	23	EA	3,997.83	$ 91,950.00	60%	$ 55,170.00
28	0.3%	Water Service Line	694	LF	39.47	$ 27,390.00	60%	$ 16,434.00
29	1.0%	Gate Valve	18	EA	5,666.67	$ 102,000.00	60%	$ 61,200.00
30	0.4%	Hydrant	5	EA	9,000.00	$ 45,000.00	60%	$ 27,000.00
31	0.2%	Removals - Surface	1	LS	24,443.82	$ 24,443.82	60%	$ 14,666.29
32	0.2%	Earthwork	1	LS	18,153.62	$ 18,153.62	60%	$ 10,892.17
33	1.3%	Paving	1	LS	133,100.45	$ 133,100.45	60%	$ 79,860.27
34	0.1%	Surface Restoration	1	LS	5,292.33	$ 5,292.33	60%	$ 3,175.40
35	0.1%	Traffic Control	1	LS	10,874.35	$ 10,874.35	60%	$ 6,524.61
36	0.2%	General	1	LS	15,822.93	$ 15,822.93	60%	$ 9,493.76
		Construction Sub-Total				$ 692,318.48	60%	$ 415,391.09
	0.7%	**Allowable Contingency (10%)**				$ 69,231.85	60%	$ 41,539.11
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	7.4%	**Construction Total**				$ 761,550.33	60%	$ 456,930.20
					Eligible Preconstruction	$ 131,534.00	60%	$ 78,920.40
					Eligible Construction	$ 875,363.79	60%	$ 525,218.27
					Eligible Total	$ 1,006,897.79	60%	$ 604,138.67
		Ineligible Preconstruction Costs						
37	8.5%	Other Preconstr. Eng. (Not Water Related)	1	LS	870,123.37	$ 870,123	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	8.5%	**Preconstruction Ineligible Total**				$ 870,123	0%	$ -
		Ineligible Construction Costs						
41	69.8%	Other Constr. (Not Water Related)	1	LS	7,181,849.68	$ 7,181,849.68	0%	$ -
42	10.7%	Other Constr. Eng. (Not Water Related)	1	LS	1,096,129.16	$ 1,096,129.16	0%	$ -
43	1.3%	Legal Expenses	1	LS	135,000.00	$ 135,000.00	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	81.8%	**Construction Ineligible Total**				$ 8,412,978.84	0%	$ -
					Ineligible Total	$ 9,283,102.21	0%	$ -
	100.0%				**Project Total**	$ 10,290,000.00		
					Federal or State Funds That Supplant Costs	$ -		
					Eligible Cost Total	$ 1,006,897.79	60%	$ 604,138.67

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Casselton
Project Title: Downtown Improvements **Date:** March 24, 2026

Explanation of Alternatives:

• **Partial Water Replacement - Preferred Alternative:** Replace only metal components of the drinking water system (fittings, gate valves, hydrants, curb stops, and service lines) as a part of a large project that fully replaces storm, sewer, and street infrastructure.

• Full-Scope Infrastructure Project - Partial Water Replacement: Replace only metal components of the drinking water system (fittings, gate valves, hydrants, curb stops, and service lines) and fully replace storm, sewer, and street infrastructure

• Full-Scope Infrastructure Project - Full Water Replacement: Fully replace water, storm, sewer, and street infrastructure.

• "Do-Nothing": Water, sanitary sewer, storm sewer, and street infrastructure in the project area remain as-is. No rehabilitation or replacements occur.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	28
Net Connections (New + Current)	28

Current CIF Balance	$220,000
Annual CIF Contribution	$64,200
Cash Funding Target (Percentage %) New Assets	10%
Cash Funding Target (Percentage %) Existing Asets	20%
Annual CIF Contribution suggested for the Project	$432

	Preferred: Partial Water Replacement and Full Storm, Sewer, and Street Replacement - Eligible Costs	Full- Scope Infrastructure Project - Partial Water Replacement	Full Scope Infrastructure Project - Full Water Replacement	Do Nothing
Construction Cost	$1,006,600	$10,290,000	$10,494,200	$0
Annual O & M	$10,000	$10,000	$10,000	$30,000

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Preferred: Partial Water Replacement and Full Storm, Sewer, and Street Replacement - Eligible Costs	Full- Scope Infrastructure Project - Partial Water Replacement	Full Scope Infrastructure Project - Full Water Replacement	Do Nothing
Capital Costs	$1,007,000	$10,290,000	$10,494,000	$0
O&M	$242,000	$242,000	$242,000	$757,000
Repair, Rehab, Replacement	$55,000	$85,000	$104,000	$0
Salvage Value	$13,000	$21,000	$26,000	$0
Total PVC	**$1,291,000**	**$10,596,000**	**$10,814,000**	**$757,000**
PV Cost Per User	**$46,107**	**$378,429**	**$386,214**	**$27,036**
Construction Cost Per User	**$35,950**	**$367,500**	**$374,793**	**$0**
Current Water Rate (Cost Per 5000g)	**$48**			
Comparable Water Rate	**$61**			
Net Connections (New + Current)	28	28	28	28
Cost-Share Percent	60%	60%	60%	60%
Local Share	$402,800	$4,116,000	$4,197,600	$0
Other Funding	$0	$0	$0	$0
Total Local	$402,800	$4,116,000	$4,197,600	$0
Payment Per User With Cost-Share	**$72.77**	**$743.65**	**$758.39**	**$0.00**
Local Share	$1,007,000	$10,290,000	$10,494,000	$0
Other Funding	$0	$0	$0	$0
Total Local	$1,007,000	$10,290,000	$10,494,000	$0
Payment Per User Without Cost-Share	**$181.94**	**$1,859.12**	**$1,895.98**	**$0.00**

Explanation of Results:

The preferred project replaces all metal components of the drinking water system as a part of a larger infrastructure project that fully replaces storm, sewer, and street infrastructure. Total present value cost is $1,291,000 and total construction cost is $1,006,600. Present value cost per user is $46,107 and construction cost per user is $35,950. The monthly cost with 60% DWR cost-share participation is $72.77 per user and $181.94 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2020		
Population & Trends	2,329	2,486	0.5%	16

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

Casselton
NORTH DAKOTA

SHEILA K. KLEVGARD, Auditor MICHAEL FAUGHT, Mayor LEE GROSSMAN, City Attorney

February 10th, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505-0850

RE: Casselton Downtown Improvements Project Construction Funding Request

Dear Lori:

The City of Casselton has initiated a project to replace the metal components of the drinking water system within a 5-block section of downtown Casselton. These components – which include fittings, gate valves, hydrants, curb stops, and service lines – are susceptible to corrosion in the acidic soils of the Red River Valley. The project area's PVC water mains were installed in the 1980's and do not require replacement or rehabilitation.

The project's scope also includes the replacement of the existing VCP sewer collection system, which was installed prior to the 1960's, and the replacement and expansion of the storm drainage system. The existing storm sewers are undersized, and the project area experiences localized flooding during heavy rainfall events. Finally, the project will replace the streets in the project area. A recent assessment found the roadway surfaces to be in poor condition, characterized by widespread cracking, potholes, and surface wear.

In September 2025, the City received $78,920 in DWR preconstruction cost share assistance for preliminary design, environmental assessment, geotechnical investigations, final design, and bidding/negotiation (DWR Project No. 2050CAS). The City is now respectfully requesting 60% cost share for construction of the drinking water infrastructure improvements described above.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water to its residents and visitors. If you have any questions, please feel free to contact me or the City's engineer, Brandon Oye, at brandon.oye@mooreengineeringinc.com or (701) 282-4692.

Sincerely,

Sheila K Klevgard

Sheila Klevgard
City Auditor

CITY OF CASSELTON
Monday, February 2, 2026
REGULAR MEETING 7:00 P.M.
Council Chambers

Present: Mayor Michael Faught, Councilmembers Sam Wagner, Blaine Nichols, Charlie Francis, Jake Ansberry, and Mason Vance. Also present: Jared Nelson, Deputy Kayla Voigt, Deputy Emma Saewert, Wanda Wilcox, Becky Dunker, Tom Roach, John Hejl, City Auditor Sheila Klevgard, Public Works Supervisor Will Lipp, City Engineer Brandon Oye, Dylan Dunn, Economic Development Director Adrienne Olson, Attorney Lee Grossman, and via Zoom: Mike Blevins, Sheila Krueger, Jared, KT Reel.

Following the Pledge of Allegiance Councilman Wagner made a motion, seconded by Councilmember Ansberry to approve the agenda with the addition of discussion regarding the graphics on the new garbage truck in the Public Works section of the meeting. All voted aye on roll call vote; **motion passed**.

Consent Calendar

The sheriff's deputy reported an animal bite due to reaching in on a dog fight, attempt to break into the coin operated laundry machine at Wurzer Apartments, several domestic reports for the same couple, and fraud has been reported targeting owners of lost animals requiring payment of fines to get the animal back. Report of suspicious activity at 2:00 am of people moving stuff out of the neighbor's house who were known to be out of town. It turns out that they were given permission, but it is a good reminder to stay in contact with your neighbors. Deputy Emma Saewert is the new night deputy through July; she grew up in Casselton and is happy to be back. Voigt is continuing work to amend the city court timeline and parking issues. Councilman Wagner made a motion, seconded by Councilman Vance to approve the police report, judge's report and delinquent utilities list. All voted aye on roll call vote; **motion passed**.

Bills

Pictures were used from Steve Carvell Photography and converted to the format required by the graphics company and enlarged for the wrap on the garbage truck. Councilmember Ansberry made a motion, seconded by Councilman Wagner to approve the following bills and refunds. All voted aye on roll call vote except Councilman Francis who voted nay; **motion passed**.

Advantage Computer	$575.00	Jerry's Excavating	$2,142.86
American Welding	$520.00	Jim's Towing	$370.00
Astoria Hotel	$880.00	Nathan Keller	$21.39
Auto Value	$29.98	Knight Printing	$206.20
Bank of North Dakota	$30,787.50	Larson Welding	$187.42
Richard Butler	$84.94	Lemke Exteriors	$3,050.00
Cass County Electric	$674.34	William Lipp	$25.00
Cass County Finance	$17,786.87	Luz Alterations	$26.75
Cass Rural Water Users	$24,324.40	Maguire Iron	$7,175.00
Casselton Parks & Rec	$14,304.24	Mid America Meter	$321.50
CEO Properties	$450.00	Midnight Solutions	$463.54
City of Fargo	$5,709.45	Moore Engineering	$97,768.51
Dakota Supply Group	$1,596.66	NDLC	$2,281.00
Economic Dev Assn of ND	$300.00	NDPHIT	$19,057.54
Empower	$500.00	ND DOT	$4,337.90
Everspring Inn & Suites	$110.00	North Dakota One Call	$13.50
Freedom and Glory	$512.25	Old National Bank	$4,788.47
Hardware Hank	$84.01	Adrienne Olson	$66.60
Hawkins, Inc.	$1,535.06	Open A Over Lazy H	$450.00
Thomas Henry	$83.84	Ottertail Power	$6,531.26
iSolved	$50.00	Petro Serve USA	$540.29

Powerplan	$128.60
Principal Life Ins Co	$95.44
Sam's Club	$37.60
Sanford Health Occ Med Clinic	$57.00
Steve Carvell Photography	$650.00
SW&L Attorneys	13378.8
TJ Holdings	$1,750.00

US Postal Service	$402.01
Verizon Wireless	$124.80
Vestis	$269.54
Waste Management	$3,975.64
Watts Ace Hardware	$56.55
Xcel	$604.00

Financial Statement

Councilman Wagner made a motion, seconded by Councilman Vance, to approve the financial statements. General Fund $218,249.59; Special Revenue Funds $4,951,321.80; Debt Service Funds $923,993.11; Self-Finance Funds $973,786.30; Construction Funds $(1,018,562.90); Special Assessment Funds $1,418,550.26; Enterprise Funds $625,579.25; Trust and Agency Funds $63,143.53; total $8,156,060.94. All voted aye on roll call vote; **motion passed.**

Committee Reports

Public Works – The landfill fee for water heaters is at $18 which is the same as small appliances such as microwaves. Recommendation was to increase the fee to $25, in line with the large appliance rate, as it is about the same amount of metal. Councilman Wagner made a motion, seconded by Councilman Ansberry, to approve changing the fee from $18 to $25. All voted aye on roll call vote; **motion passed.**

Six places were called for bids on a service truck with a crane. Wallwork Truck Center came in with lowest price of $124,745; $50,000 less than budgeted. The old service truck will get sold after the new one is received, which is expected to take six to eight weeks as the service body needs to get installed. Councilman Wagner made a motion, seconded by Councilman Nichols, to approve the purchase of a new service truck from Wallworks for $124,745. All voted aye on roll call vote; **motion passed.**

The approved amount from the January meeting for the new garbage truck included an estimate of $3,500 for a graphics wrap which included the price for the photo from Steve Carvell Photography; the city logo that was put on the last truck was $1,000. Councilman Francis would have liked for there to have been some discussion on it, even though the cost was shown on the document presented for approval. Councilman Wagner suggested to go the minimalist route in the future.

Economic Development – On the Third Thursday of each month businesses on Front Street are staying open later; and at 9 am on the fourth Thursday businesses are meeting at Java Jungle to connect with others; CBA is hiring a part-time coordinator with half of the membership fees to drive more business activity. The traffic study will start by early March to see if any upgrades will be needed on Governor's Drive. $10,000 Thrive grant was awarded to Red Baron; a limit of five grants are allocated from sales tax each year.

Cemetery GIS

Becky Dunker, cemetery board president, online mapping system was available on the city website to help family members find loved ones' graves. It was started in 2018 at a cost of $3,285 to Bolton & Menk to create and update the system and took two years to enter information of over 2,000 graves. GIS for the cemetery has not been available on the city website since it is no longer served by Bolton & Menk since last summer. ARC-GIS online account is set up with and paid to ESRI and Moore Engineering now hosts the data; only a few of their cities request the login to make their own edits. Dunker stated that Bolton & Menk's data didn't come through completely to Moore but a copy of all data that was entered was available in Excel. The cemetery did not know hosting of the data was getting switched over to Moore but had been told they will not be charged for edits to get them back to where they were at the time of the switch over. Dunker requested assurance they will not be charged which Brandon Oye provided. It was noted that city data was prioritized ahead of cemetery data as city employees use the information to complete their work daily. Councilman Wagner made a motion, seconded by Councilman Francis, to cover the cemetery GIS expenses and any edit

charges perpetually. All voted aye on roll call vote; **motion passed.**

Engineer's Agenda

Governor's Drive Shared Use Path (Phase 1); Path Imp. District No. 2024-2 – No update.

Downtown Improvements – Engineers would like to get bids now even though there are a few small changes that still need to be made. The tree board recommends that no trees are planted but did provide a list of tree varieties as requested. Additional changes need to be made on the storm water model requiring work to cross the tracks on the east side of the project and will require a permit. This addition may require the bid deadline to be a bit later. Councilman Wagner made a motion, seconded by Councilman Vance, to approve the resolution to approve plans and specs contingent on approval by Moore Engineering and the public works supervisor. All voted aye on roll call vote; **motion passed.** Councilman Wagner made a motion, seconded by Councilman Ansberry, to approve the resolution directing the auditor to advertise for bids. All voted aye on roll call vote; **motion passed.** Councilman Wagner made a motion, seconded by Councilman Ansberry, to authorize the auditor to submit the application with DWR for a 60% construction cost share. All voted aye on roll call vote; **motion passed.** The project is currently tracking ahead of schedule by about two weeks.

Water System Study – Still need to finalize scoping of what will be included in the study and what outputs will be provided but an engineering agreement was presented to allow them to start on water system model updates and the Department of Water Resources application should be submitted now to include all engineering costs. No additional work will be performed prior to submission of the application. Councilman Ansberry made a motion, seconded by Councilman Wagner, to approve the engineering agreement. All voted aye on roll call vote; **motion passed.** Councilman Wagner made a motion, seconded by Councilman Vance, to authorize the auditor to submit the pre-construction cost share application with DWR. All voted aye on roll call vote; **motion passed.**

Highway 18 Corridor Study – Moore was asked to sit on the review committee in addition to Will Lipp and Adrienne Olson. Councilman Wagner made a motion, seconded by Councilman Ansberry, to approve the engineering agreement. All voted aye on roll call vote; **motion passed.** A study would be needed to show support for any proposed lane changes to the highway.

Councilman Wagner made a motion to adjourn at 8:00 pm.

Next regular meeting Monday, March 2, 2026, at 7:00 pm.

Respectfully Submitted,

Sheila K Klevgard
City Auditor

Approved:

Michael Faught
Mayor

CITY OF CASSELTON
Monday, May 5, 2025
REGULAR MEETING 7:00 P.M.
Council Chambers

Present: Mayor Michael Faught, Councilmen Blaine Nichols, Charlie Francis, Sam Wagner, Sarah Michels, Mason Vance and Jake Ansberry. Also present: Gary Lee, Gary Gunderson, Bill Hejl, Brandy Pyle, Michele Rieniets, Barry Heck, Randy Krause, Ian Krause, Alex Richard, Steve Link, City Auditor Sheila Klevgard, Public Works Director Kevin Mayer, Public Works Supervisor Will Lipp, City Engineer Brandon Oye, Dylan Dunn, Economic Development Director Adrienne Olson, Deputy Kayla Voigt, City Attorney Lee Grossman and via Zoom: Denny Buchholz, Audrey Gunderson, Michael Faught, Michael Olson, Midwest Inspection Services, Thomas Buchholz, Alan Halvorson, Angela Kolden, Dan Weber.

Following the Pledge of Allegiance Councilman Michels made a motion, seconded by Councilman Ansberry to approve the agenda. All voted aye on roll call vote; **motion passed**.

Consent Calendar

Police report: There were 405 calls for service including two vehicles impounded due to unpaid parking tickets, nine disturbance calls on neighbors and a laser pointer pointed at cars, which is dangerous. Reminder that people do not need to let someone into their house if they don't know who they are. Tips of the month: Report odd or strange activity immediately, check on your storage units regularly as there was a burglary at the fenced storage units in town and although a golf cart or OHV may be street legal, the driver must also be properly licensed. Also, a golf cart can cross Langer Avenue but cannot be driven down it. Councilman Vance made a motion, seconded by Councilman Ansberry to approve the police report, judge's report, and delinquent utilities list, gaming site authorization for Horse Race North Dakota at Dusty's Bar & Grill, and raffle permit for Swanks Car Club. All voted aye on roll call vote; **motion passed**.

Bills

Councilman Vance made a motion, seconded by Councilman Nichols to approve the following bills and refunds. All voted aye on roll call vote; **motion passed**.

Auto Value	$949.97
Bank of North Dakota	$433,981.51
Todd Berger	$232.50
Bremer Cardmember Svcs	$1,677.95
Business Essentials	$63.31
Cass County Electric	$470.53
Cass County Finance	$17,458.08
Cass County Reporter	$1,077.41
Cass Rural Water Users	$32,137.60
Casselton Development Co	$300.00
Casselton Fire Dept	$24,750.00
Casselton Parks & Rec	$13,594.50
CEO Properties	$450.00
City of Fargo	$5,135.37
Empower	$500.00
Gordy's Service Center	$232.60
Todd W & Lori A Hanson	$300.00
Hardware Hank	$55.83
Inland Truck Parts	$264.70
Mary Jendro	$232.50
Job Dev Authority	$761.03
Knight Printing	$303.24

Gary Lee	$232.50
Loegering Properties	$396.72
Mac's	$96.27
Mid America Meter	$873.50
Midnight Solutions	$384.10
Midwest Inspection Services	$928.20
Moore Engineering	$38,873.90
North Dakota One Call	$57.85
Adrienne Olson	$180.00
Open A Over Lazy H	$450.00
Ottertail Power	$6,415.40
Petro Serve USA	$726.46
Powerplan	$152.92
Principal Life Ins Co	$131.23
RDO Equipment	$606.54
Phillip Reeves	$232.50
Sam's Club	$74.52
Francie Strand	$232.50
SW&L Attorneys	$11,660.80
Roy Swanson Sr	$1,050.00
Swanston Equipment	$1,282.95
Team Laboratory	$17,320.00

TJ Holdings	$1,750.00
Tim Utt	$40.00
Verizon Wireless	$216.79
Vestis	$388.28

Waste Management	$3,894.07
Watts Ace Hardware	$109.72
Corey & Nikki Wixo	$300.00
Xcel	$248.57

Financial Statement

Councilman Nichols made a motion, seconded by Councilman Vance, to approve the financial statement. General Fund $184,049.96; Special Revenue Funds $4,743,807.11; Debt Service Funds $1,673,288.23; Self-Finance Funds $1,235,235.33; Construction Funds $(328,531.21); Special Assessment Funds $1,317,932.85; Enterprise Funds $663,878.70; Trust and Agency Funds $41,638.62; total $9,531,299.59. All voted aye on roll call vote; **motion passed.**

Correspondence

The next county Road Advisory Committee meeting is scheduled for July 21, 2025. Public Works Director Kevin Mayer submitted a letter announcing his retirement date as July 25, 2025.

Public Forum

State Representative Brandy Pyle read her statement regarding the behavior and word choice of certain council members and how it reflected poorly on the city. After her statement Councilman Wagner thanked her as a state representative for passing the Primary Residence Credit which stacked on top of the homestead and veteran's credits. She also responded that the sanitary sewer funding that passed will require some time for DEQ to get the program up and running.

Public Works

Most of the meeting was on the Downtown Reconstruction project which will be addressed later in the meeting. New committee members received background information and an update on 2023-3 project improvements.

Committee Reports

Ordinance – They are searching for someone to do a dust study and anticipate it would need to be addressed by someone like Department of Environmental Quality. Councilman Ansberry's business collects samples for air quality testing and sends the samples to a lab in Wisconsin. They are also searching for someone to perform a noise study and working on changes to the liquor ordinance.
Finance – They discussed what sales tax could be used for and will continue discussions as they start working on the budget.
Fire and Police – They need to review proposed changes in the contract before bringing to council.
Property – Denny Buchholz is willing to sell his Car Doctor property as well as the property across the street to the north. Councilman Francis made a motion, seconded by Councilman Ansberry to pursue an appraisal for both properties. All voted aye on voice vote; **motion passed**.
EDC – The Renaissance Zone area has been approved by the state with the only requirement of removing one block as the plan has one too many blocks shown. Block 26 will be removed as this block contains all residential homes which are unlikely to use the incentive. The mural will be installed tomorrow with an event at 4:00pm on Wednesday with ice cream and chalk art. About 50 people visited the four open building spaces and available apartments.

Zoom Meeting Policy

This topic was tabled at the request of the mayor at the last meeting, but he was not in attendance at this meeting so Councilman Francis made a motion, seconded by Councilman Vance to table the topic again until next month. All voted aye on roll call vote; **motion passed**.

Resolution to Vacate Street
No comments were received from the public so council can move forward with the resolution to vacate as an ordinance which will get recorded with the adjacent properties. Councilman Michels made a motion, seconded by Councilman Francis to approve the resolution to vacate the street. All voted aye on roll call vote; **motion passed**.

Records Disposal
Councilman Francis made a motion, seconded by Councilman Ansberry to approve the disposal of records. All voted aye on roll call vote; **motion passed**.

Tower Site Lease Agreement
The original agreement was from 2001; the new agreement was presented with revisions by SWL Attorneys. Great Plains Tower Properties would like to get NDDOT equipment on their tower with the NDDOT requesting a 50-year lease period. Great Plains requested 75 years, but the attorney recommended the 50-year term. The dollar amount will need to have an annual increase to prevent a stagnant rental rate. Councilman Francis made a motion, seconded by Councilman Michels to approve the agreement with the shown changes and a starting rate of $500 per month with a 10% increase every five years. All voted aye on roll call vote; **motion passed**.

Easement with Cass Rural Water Users
Cass Rural Water Users is requesting a pipeline easement through the triangle area between Highway 10 and 18. Councilman Francis made a motion, seconded by Councilman Michels to approve the easement. All voted aye on roll call vote; **motion passed**.

First Reading of Sales Tax Ordinance
The election results for approval of the ordinance passed by 77%. Councilman Ansberry made a motion, seconded by Councilman Vance to approve the first reading of the ordinance. All voted aye on roll call vote; **motion passed**.

Official Newspaper
Councilman Francis made a motion, seconded by Councilman Vance to designate the Cass County Reporter as the official city newspaper. All voted aye on roll call vote; **motion passed**.

Engineer's Agenda
2nd Street N Water & Cottonwood/Morningside Water Main Looping; District No. 2023-1 – Moore will be getting an update on timing for the chip seal soon.

Governor's Drive Shared Use Path (Phase 1); Path Imp. District No. 2024-2 – The preconstruction meeting is set for tomorrow at 2:00pm. The plan is to start with the bridge which will take the longest, with the project being complete by the end of September/early October. Letters have been sent to the properties along the project area.

Downtown Improvements – Moore completed the engineer's report. An improvement district is needed to special assess the project although the plan is to cover the citywide specials with sales tax. Councilman Francis made a motion, seconded by Councilman Ansberry to approve the Resolution to Create Improvement District 2026-1. All voted aye on roll call vote; **motion passed.** Councilman Vance made a motion, seconded by Councilman Francis to approve the resolution calling for the engineer's report. All voted aye on roll call vote; **motion passed.** Councilman Ansberry made a motion, seconded by Councilman Michels to approve the resolution to approve the engineer's report. All voted aye on roll call vote; **motion passed.** Councilman Ansberry made a motion, seconded by Councilman Francis to approve the resolution declaring the necessity of the improvements. All voted aye on roll call vote; **motion passed.** Notice of the project will be published with the date of the protest meeting which can be no sooner than 30 days after publication. Councilman Francis made a motion, seconded by Councilman Nichols to schedule the protest meeting for June 16, 2025 at 7:00pm in the Veterans Memorial Auditorium. All voted aye on roll call vote; **motion passed.** Oye recommended to

try to share the plan with the community prior to the meeting date and communicate that there will be an update on the project during the regular June council meeting. Residents as a whole will see an increase in their water bill only.

Flood Damage Ordinance & Basement Exception – It is a tight timeframe for submittal to FEMA for review and approval by September 6. KLJ indicated six weeks for their geotechnical report and final report on structural design requirements for floodproof basements, and FEMA indicated six weeks for their approval. KLJ will provide their fees and agreement for approval which may require a special meeting to meet the deadlines. The basement exception is needed to allow basements in the floodplain. Councilman Michels made a motion, seconded by Councilman Ansberry to pay for this project from the Sewer Surcharge Reserve fund. All voted aye on roll call vote; **motion passed**.

The Moore & Friends Golf Tourney will be on July 30th at 1:15pm at the Valley City Town & Country Club.

Councilman Francis made a motion to adjourn at 8:38 pm.

Next regular meeting Monday, June 2, 2025, at 7:00 pm.

Respectfully Submitted,

Sheila K Klevgard
City Auditor

Approved:

Michael Faught
Mayor

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Bismarck
WU152 Watermain Replacement
DATE: March 26, 2026

Background & Description

The City of Bismarck is requesting construction cost-share for their WU152 Watermain Replacement (Project). The Project is replacement of approximately 17,300 feet of aging cast iron water main in Bismarck at numerous locations in an area south of Interstate 94 and north of the Bismarck Expressway. The Project is located in Burleigh County.

Supplemental Information

Water Development Plan/Priority	2025 / Low
New / Future / Current Service Users	0 / 0 / 2,200
Present Value Cost / User (Preferred Alternative)	$2,103
Rate / 5,000-Gallons	$26
Comparable Rate / 5,000-Gallons	$61
Water Source – Missouri River	

Schedule

Task	Dates
Study	Jan. 2026
Design	Feb. 2026
Bid	Mar. 10, 2026
Construction	Apr. 2026
Completion	Nov. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$0	$0		
Eligible Cost	$0	$4,067,611	$4,067,611		
Total	$0	$4,067,611	$4,067,611		
Cost-Share 60%	$0	**$2,440,567**	$2,440,567		**$2,440,567**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Bismarck for state cost-share participation in the WU152 Watermain Replacement project at 60 percent of eligible costs, not to exceed $2,440,567, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050BIS

Water Development Plan: Yes (2025)
Plan Priority: Low

1087309 - WU 152 2026 Watermain Replacement

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 20, 2026 1:50 PM

Initially Submitted By: Jeron Fueller

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Mr. (Salutation) Jeron (First Name) (Middle Name) Fueller (Last Name)

Title:
Superintendent Distribution & Collections

Email*: jfueller@bismarcknd.gov

Address*: PO Box 5503

Organization Information

Status*: Approved

Name*: City of Bismarck

Organization Type*: Municipal Government

Tax Id: City of Bismarck

Organization Website: http://www.bismarcknd.gov

Address*: 221 N. 5th Street

City of Bismarck

	BISMARCK	North Dakota	
	City	State/Province	
58506			
Postal Code/Zip			
Phone*:	(701) 355-1721	Ext.	
	Phone		
	###-###-####		
Fax:	###-###-####		
Comments:			

	Bismarck	North Dakota	
	City	State/Province	
58506-____			
Postal Code/Zip			
Phone*:	701-355-1601	Ext.	
	###-###-####		
Fax:	###-###-####		
Vendor ID:			
PeopleSoft Supplier ID:			
Comments:			
Location Code:			

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	2026 WU152 Watermain Replacement
Sponsor(s)*:	City of Bismarck
County*:	Burleigh
City*:	Bismarck
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Municipal Water Supply

Jurisdictions/Stakeholders Involved*:

City of Bismarck

Describe the Problem/Need and the Circumstances that Led to This Application*:

reduced capacity in 75+ years old cast iron water main due to tuberculation, reduced capacity and pressure, rust issues and water main breaks

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

pulling in new PVC water main pipe by pipe bursting method, replacing any found lead services to the curb stop

Describe the Objectives or Goals Specific to This Application*:

by replacing old cast iron watermain this will eliminate rusty water complaints, watermain breaks, maintenance costs and will increase capacity and pressure in these areas which has been reduced with all the tuberculation in the existing old cast iron watermains.

Describle the Scope of Work or Project Activities Specific to This Application*:

Use pipe bursting method pulling in new watermain and replacing the old cast iron watermain with new PVC or HDPE watermain. Less disruption to the replacement areas, less cost to replace more linear feet of watermain than the traditional open cut method. replace any lead service lines that are found with copper or poly up to the customers curb stop

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	83000

For this project,

What is the Benefited Population?*:	83000
Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	N/A
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	1/2026	
Design Completion*:	2/2026	
Bid*:	3/2026	3/10/2026
Construction Start*:	4/2026	
Construction Completion*:	11/2026	

Explain Additional Timeline Issues*:

none

Consulting Engineer*: City of Bismarck Gabe Schell

Engineer Direct Phone Number*: 701-355-1505

Engineer Email*: gschell@bismarcknd.gov

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*: Yes

Authorized Individual*: Jeron (First Name) Fueller (Last Name) 02/11/2026 (Date)

Title/Position/Authority*: Superintendent Water Distribution & Collections

Address*: 601 S 26th St
Address Line 1

Address Line 2

Bismarck (City) North Dakota (State) 58506-5503 (Zip Code)

Direct Phone Number*: 701-355-1721

Sponsor Email*:	jfueller@bismarcknd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Michael Mart First Name Last Name
Authorized Signor Title/Position:	Director PW Utility Operations
Authorized Signor Email:	mmart@bismarcknd.gov
Authorized Signor Direct Phone Number:	701-355-1704
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	WU 152 Location Map.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	BCC Minutes - January 27 2026.pdf
Cover Letter:	01.27.2026 Application for ND State Funding.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost WU152.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	plans specs ED - 260213 - WU152.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	Bismarck_WU152_LCCA_Update.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	sfn_62417_basic_asset_inventory_tool - WU 152.xlsx
Is This a Rural Flood Control Project?:	No

Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	No

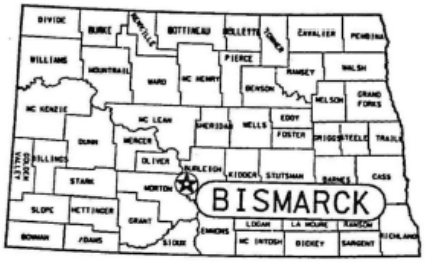
Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

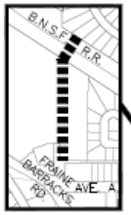
State
Fiscal

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$2,885,699.19	$0.00	$0.00	$2,885,699.19 **$2,440,567**	Grant	0.00	0.00
Other	Local	Already Approved	$1,923,799.46	$0.00	$0.00	$1,923,799.46		0.00	0.00
			$4,809,498.65	**$0.00**	**$0.00**	**$4,809,498.65**			

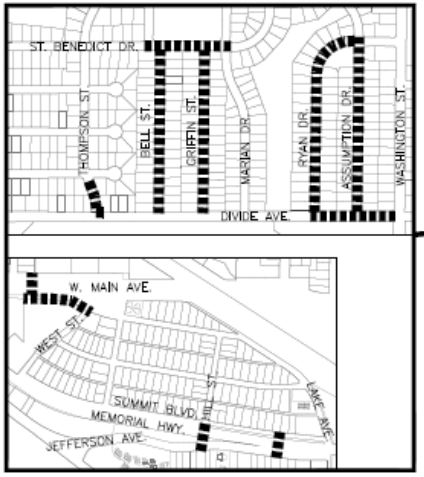
CITY OF BISMARCK

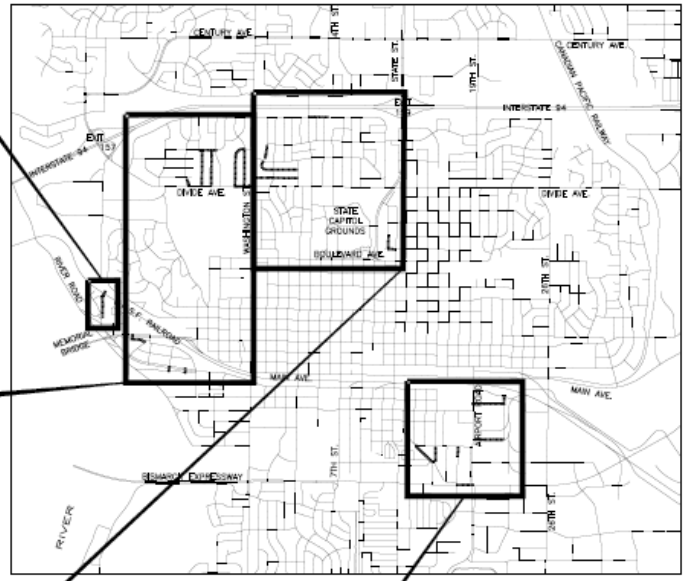


UNIT 4

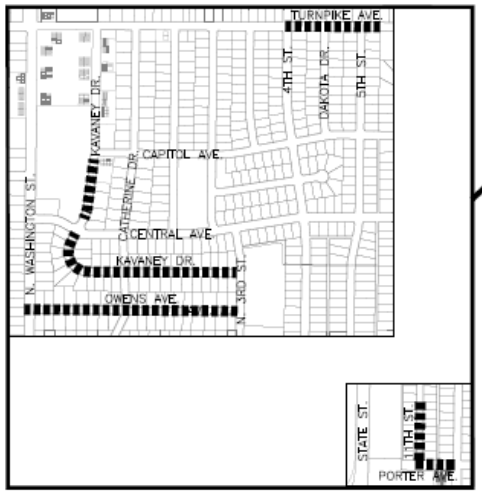


UNIT 1

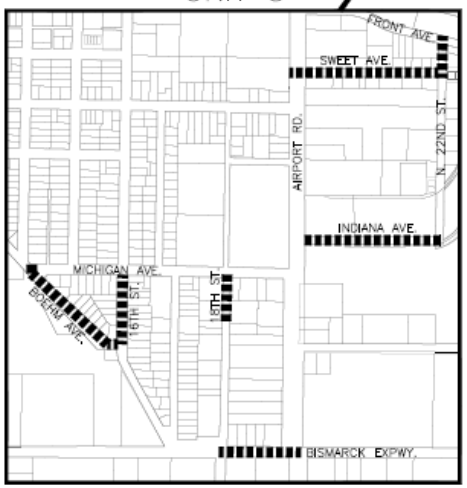




UNIT 2



UNIT 3



SHEET INDEX

1 COVER SHEET

UNIT 1

2 THOMPSON STREET – DIVIDE AVENUE TO OWENS AVENUE
3 BELL STREET – DIVIDE AVENUE TO 460' NORTH
4 BELL STREET – 460' TO 940' NORTH OF DIVIDE AVENUE
5 BELL STREET – 940' NORTH OF DIVIDE AVENUE TO ST. BENEDICT DRIVE
6 GRIFFIN STREET – DIVIDE AVENUE TO 460' NORTH
7 GRIFFIN STREET – 460' TO 940' NORTH OF DIVIDE AVENUE
8 GRIFFIN STREET – 940' NORTH OF DIVIDE AVENUE TO ST. BENEDICT DRIVE
9 ST. BENEDICT DRIVE – BELL STREET TO 215' EAST
10 ST. BENEDICT DRIVE – 215' EAST OF BELL STREET TO MARIAN DRIVE
11 RYAN DRIVE – DIVIDE AVENUE TO 460' NORTH
12 RYAN DRIVE – 460' TO 940' NORTH OF DIVIDE AVENUE
13 RYAN DRIVE – 940' TO 1260' NORTH OF DIVIDE AVENUE
14 RYAN DRIVE – 1260' NORTH OF DIVIDE AVENUE TO ASSUMPTION DRIVE
15 ASSUMPTION DRIVE – DIVIDE AVENUE TO 460' NORTH
16 ASSUMPTION DRIVE – 460' TO 940' NORTH OF DIVIDE AVENUE
17 ASSUMPTION DRIVE – 940' NORTH OF DIVIDE AVENUE TO RYAN DRIVE
18 DIVIDE AVENUE – RYAN DRIVE TO ASSUMPTION DRIVE
19 DIVIDE AVENUE – RYAN DRIVE TO WASHINGTON STREET
20 WEST MAIN AVENUE – 450' NORTHWEST OF WEST STREET TO MISSOURI AVENUE
21 WEST MAN AVENUE – WEST STREET TO 450' NORTHWEST
22 MEMORIAL HIGHWAY AT HILL STREET – JEFFERSON AVENUE TO SUMMIT BOULEVARD
23 MEMORIAL HIGHWAY (EAST CROSSING) – JEFFERSON AVENUE TO SUMMIT BOULEVARD

UNIT 2

24 OWENS AVENUE – WASHINGTON STREET TO 500' EAST
25 OWENS AVENUE – 500' EAST OF WASHINGTON STREET TO 220' EAST OF CATHERINE DRIVE
26 OWENS AVENUE – 220'EAST OF CATHERINE DRIVE TO 140' WEST OF 3RD STREET
27 OWENS AVENUE – 140' WEST TO 3RD STREET
28 KAVANEY DRIVE – 50' TO 400' WEST OF CATHERINE DRIVE
29 KAVANEY DRIVE – 400' WEST OF CATHERINE DRIVE TO CENTRAL AVENUE
30 KAVANEY DRIVE – 100' NORTH OF CENTRAL AVENUE TO CAPITOL AVENUE
31 TURNPIKE AVENUE – 4TH STREET TO 115' EAST OF DAKOTA DRIVE
32 TURNPIKE AVENUE – 115' EAST OF DAKOTA DRIVE TO 140' EAST OF 5TH STREET
33 PORTER AVENUE – 11TH STREET TO 12TH STREET
34 11TH STREET – PORTER AVENUE TO 475' NORTH

UNIT 3

35 BOEHM DRIVE – MICHIGAN AVENUE TO 520' SOUTHEAST
36 BOEHM DRIVE – 520' SOUTHEAST OF MICHIGAN AVENUE TO SOUTH 16TH STREET
37 16TH STREET – BOEHM DRIVE TO 460' NORTH
38 16TH STREET – 460' NORTH OF BOEHM DRIVE TO MICHIGAN AVENUE
39 18TH STREET – MICHIGAN AVENUE TO 370 SOUTH
40 BISMARCK EXPRESSWAY – 18TH STREET TO 450' EAST
41 BISMARCK EXPRESSWAY – 450' EAST OF 18TH STREET TO AIRPORT ROAD
42 SWEET AVENUE – AIRPORT ROAD TO 500' EAST
43 SWEET AVENUE – 500' EAST OF AIRPORT ROAD TO 260' WEST OF 22ND STREET
44 SWEET AVENUE – 22ND STREET TO 260' WEST
45 22ND STREET – SWEET AVENUE TO FRONT AVENUE
46 INDIANA AVENUE – AIRPORT ROAD TO 560' EAST
47 INDIANA AVENUE – 560' EAST OF AIRPORT ROAD TO 85' WEST OF 22ND STREET
48 INDIANA AVENUE – 22ND STREET TO 85' WEST

UNIT 4

49 FRAINE BARRACKS ROAD – 170' TO 630' NORTH OF AVENUE A
50 FRAINE BARRACKS ROAD – 630' TO 935' NORTH OF AVENUE A

Bismarck ENGINEERING

HORIZONTAL DATUM IS NAD 83 (86 ADJUSTMENT) BASED ON CITY OF BISMARCK MONUMENTS AND ADJUSTED TO GROUND DISTANCE. VERTICAL DATUM IS NGVD 29. DRAWING UNITS ARE IN INTERNATIONAL FEET.

WATER UTILITY PROJECT NO. 152
2026 CAST IRON WATERMAIN REPLACEMENT

CITY OF BISMARCK – ENGINEERING DEPT.
Gabriel J. Schell, P.E., City Engineer
221 N. 5th St., P.O. Box 5503 Bismarck, ND 58506-5503
Phone: 701-355-1505 Fax: 701-222-6450

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

Post Bid

DWR Date Received : 3/18/26

Date :	2/12/26
Project :	WU152 Watermain replacement
Sponsor :	City of Bismarck
Contact :	Michael Mart
Phone :	7013551704
Engineer :	Gabe Schell
Phone :	7013551507

Total Cost :	$ 4,067,610.89	**Total Cost-Share* :**	$ 2,440,566.53
Ineligible Cost :	$ -	**Other Eligible:**	$ -
Eligible Cost :	$ 4,067,610.89	**Preconstruction :**	$ -
Local Cost :	$ 1,627,044.36	**Construction :**	$ 2,440,566.53

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.0%		0		-	$ -	60%	$ -
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	0.0%	**Construction Engineering Total**				$ -	60%	$ -
		Construction Costs						
15	0.0%	Mobilization	0	LS	-	$ -	60%	$ -
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.1%	Tree R&R	15	EA	202.00	$ 3,030.00	60%	$ 1,818.00
19	0.0%	Bedding	92	TON	1.00	$ 92.00	60%	$ 55.20
20	0.0%	Rock Removal	46	CY	1.00	$ 46.00	60%	$ 27.60
21	38.1%	Water Main 6&8 in	17225	LF	90.00	$ 1,550,250.00	60%	$ 930,150.00
22	2.0%	Water Main 10&12 in	40	LF	2,000.00	$ 80,000.00	60%	$ 48,000.00
23	10.9%	Gate Valve	97	EA	4,560.82	$ 442,399.54	60%	$ 265,439.72
24	8.0%	Hydrant	39	EA	8,340.74	$ 325,288.86	60%	$ 195,173.32
25	0.3%	Hydrant Extension & Hydrant lowering	6	EA	2,250.00	$ 13,500.00	60%	$ 8,100.00
26	0.1%	Insulate Watermain	68	LF	45.00	$ 3,060.00	60%	$ 1,836.00
27	0.6%	Air Release, Manhole, Check valve	1	LS	24,000.00	$ 24,000.00	60%	$ 14,400.00
28	2.4%	Water Service Pipe	2152	LF	45.59	$ 98,109.68	60%	$ 58,865.81
29	15.0%	Water Service Connection, Curb Stops	363	EA	1,681.26	$ 610,297.38	60%	$ 366,178.43
30	2.0%	Sanitary Sewer Service Repair, SS Service Televi	188	EA	436.96	$ 82,148.48	60%	$ 49,289.09
31	1.4%	Traffic Control	3	LS	18,750.00	$ 56,250.00	60%	$ 33,750.00
32	2.3%	Temp Water	3	LS	31,750.00	$ 95,250.00	60%	$ 57,150.00
33	6.5%	Surface Restoration	3	LS	88,084.66	$ 264,253.98	60%	$ 158,552.39
34	0.3%	Asphalt R&R	60	TON	220.00	$ 13,200.00	60%	$ 7,920.00
35	0.6%	Concrete	750	SF	33.20	$ 24,900.00	60%	$ 14,940.00
36	0.3%	Remove unknown Obstructions, AC Watermain	56	EA	209.86	$ 11,752.16	60%	$ 7,051.30
		Construction Sub-Total				$ 3,697,828.08	60%	$ 2,218,696.85
	9.1%	**Allowable Contingency (10%)**				$ 369,782.81	60%	$ 221,869.68
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	100.0%	**Construction Total**				$ 4,067,610.89	60%	$ 2,440,566.53
		Eligible Preconstruction				$ -	60%	$ -
		Eligible Construction				$ 4,067,610.89	60%	$ 2,440,566.53
		Eligible Total				$ 4,067,610.89	60%	$ 2,440,566.53
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	0.0%		0		-	$ -	0%	$ -
42	0.0%		0		-	$ -	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	0.0%	**Construction Ineligible Total**				$ -	0%	$ -
		Ineligible Total				$ -	0%	$ -
	100.0%	**Project Total**				$ 4,067,610.89		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 4,067,610.89	60%	$ 2,440,566.53

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Bismarck
Project Title: WU152 Watemain replacement **Date:** March 19, 2026

Explanation of Alternatives:

-WU152 Watermain Replacement - **Preferred Alternative**: Replace 75-year-old cast iron water main using pipe bursting method to pull in a new water main. This project addresses the continued capacity and pressure issues caused by pipe deterioration. Using the pipe bursting method versus the traditional open cut method reduces project costs.
-"Do-nothing" Alternative: Address water break events as they occur and correct deficiencies as they fail or exhibit signs of failure. This alternative does not address capacity and pressure issues and can result in a loss of service for residents during failure events.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	2200
Net Connections (New + Current)	2200

Current CIF Balance	$28,000,000
Annual CIF Contribution	$6,000,000
Cash Funding Target (Percentage %) New Assets	40%
Cash Funding Target (Percentage %) Existing Asets	55%
Annual CIF Contribution suggested for the Project	$26,589

	WU152 Watermain	Do nothing
Construction Cost	$4,067,800	$0
Annual O & M	$0	$35,000

Details:

The City of Bismarck's CIF balance reflects funds earmarked for a large near-term capital improvement project. The annual CIF contribution covers all CIP projects and includes the projected increase to support this project.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	WU152 Watermain Replacement	Do nothing
Capital Costs	$4,068,000	$0
O&M	$0	$887,000
Repair, Rehab, Replacement	$655,000	$0
Salvage Value	$96,000	$0
Total PVC	**$4,627,000**	**$887,000**
PV Cost Per User	**$2,103**	**$403**

Construction Cost Per User **$1,849**

Current Water Rate (Cost Per 5000g)		**$26**			
Comparable Water Rate		**$61**			
Net Connections (New + Current)		2,200	2,200	2,200	2,200
Cost-Share Percent		60%	60%	60%	60%
	Local Share	$1,627,200	$0	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$1,627,200	$0	$0	$0
Payment Per User With Cost-Share		**$3.74**	**$0.00**	**$0.00**	**$0.00**
	Local Share	$4,068,000	$0	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$4,068,000	$0	$0	$0
Payment Per User Without Cost-Share		**$9.35**	**$0.00**	**$0.00**	**$0.00**

Explanation of Results:

The sponsor preferred project replaces the existing water main. Total present value cost is $4,627,000 and total construction cost is $4,067,800. Present value cost per user is $2,103 and construction cost per user is $1,849. The monthly cost with 60 % DWR cost-share participation is $3.74 per user and $9.35 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	61,272	77,772	1.9%	1179

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/20/26

Public Works Utility Operations

DATE: January 27, 2026

FROM: Michael Mart, Public Works Utility Operations Director

ITEM: Application for Grant Funding from the State Water Commission

REQUEST:
Permission to apply for grant funding from the North Dakota State Water Commission for water infrastructure.

BACKGROUND INFORMATION:
Public Works Utility Operations is requesting approval to submit the 2026 cast iron watermain replacement project (WU 152) to the North Dakota State Water Commission for cost-share assistance.

RECOMMENDED CITY COMMISSION ACTION:
Approve request to pursue grant funding from the State Water Commission for water infrastructure project WU 152.

STAFF CONTACT INFORMATION:
Michael Mart, Public Works Utility Operations Director, 701-355-1704, mmart@bismarcknd.gov

ATTACHMENTS:
None

DWR Date Received : 2/20/26

MEETING OF THE BOARD OF CITY COMMISSIONERS

1/27/2026 - MINUTES

CALL TO ORDER

The Board of City Commissioners met on January 27, 2026, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota. Commissioners Risch, Zenker, Connelly, and Cleary were present. Mayor Schmitz attended the meeting via Teams.

FUTURE COMMISSION MEETINGS

February 10, 2026 & February 24, 2026
March 10, 2026 & March 24, 2026
April 14, 2026 & April 28, 2026

MISSION STATEMENT

Together, we deliver exceptional public service.

MEETING OF THE BOARD OF CITY COMMISSION

1. **PUBLIC COMMENT**
   Restricted to items on the Consent Agenda, Regular Agenda, or the Prior City Commission Agenda excluding public hearing items.

No public comment was received.

2. **CONSENT AGENDA**

Commissioner Risch moved to approve the consent agenda as presented and Commissioner Zenker seconded. Upon a roll call vote, all voted aye. M/C.

A. Consider approval of minutes

B. Consider approval of personnel actions

C. Consider approval of expenditures

Vouchers: 1130146-1130493.

D. Consider the request for approval from the Administration Department for the following:

1. Receive notice of the DRAFT Multi-Hazard Mitigation Plan to be made available for a 30-day public comment period.

2. Provide a letter of support to the North Dakota Opportunity Fund Loan Program for applicant Green Foods 2 Go Inc.

E. Consider the request for approval from the Bismarck Airport for the following:

1. Recommendation from the Selection Committee for Air Service Development Consultant and Award Contract to Crawford Murphy and Tilly (CMT).

F. Consider the request for approval from the Engineering Department for the following:

1. Close various streets downtown from Thursday, September 17, 2026, at 5:00 PM until Saturday, September 19, 2026, at 11:00 PM for the Downtowners Street Fair.

2. Resolutions creating the district and ordering the preparation of the preliminary report for Street Improvement District SI 596.

3. Resolutions creating the district, ordering the preparation of the preliminary report, approving the preliminary report and directing the preparation of the plans and specifications for Street Improvement District SI 597.

4. Resolution approving the resolution of necessity for Street Improvement District SI 595.

5. Introduction of and call for a public hearing to approve a non-exclusive right of way occupancy agreement with Gateway Infrastructure LLC.

6. Encroachment agreement with OTB-Bismarck North LLC (dba) Les Schwab Tires to place a pylon sign.

G. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.

H. Consider the request for approval from the Planning Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6653, an annexation of Lots 2-11, Block 2, Lots 4-14, Block 11, and Lots 1-6, Block 12, Promontory Point VI Addition and the adjoining rights-of-way of McLintock Drive, Moreales Drive, and Monreo Drive, where the Planning and Zoning Commission recommend approval.

2. Recommendation of Gray & Pape for the Downtown District Survey project.

3. Permission for the Historic Preservation Commission to apply for the 2026 Historic Preservation Fund Grant.

I. Consider the request for approval from the Public Works - Service Operations Department for the following:

1. Permission to award Architectural Services for the Police Headquarters to JLG Architects.

2. Permission to award Architectural Services for Fire Station 1 Re-Roof Project to EAPC Architects Engineers.

3. Permission to sell or dispose of City Assets at Public Sale.

J. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Permission to apply for grant funding from the North Dakota State Water Commission for water infrastructure.

3. **REGULAR AGENDA**

A. Consider the request to receive a presentation for the Community Conversation Forum on Homelessness Summary from the Bismarck Human Relations Committee (HRC).

Sargianna Wutzke and Katie Houle, members of the Bismarck Human Relations Committee, presented the results of the most recent Community Conversations Forum on Homelessness.

The Commission received the report.

B. Consider accepting the final Community Triage Center Planning Report prepared by Health Management Associates (HMA) and authorizing Bismarck–Burleigh Public Health to proceed with phase two of this project.

Renae Moch, Bismarck-Burleigh Public Health Director, presented the final report on the comprehensive planning and feasibility study for a Community Triage Center conducted by Health Management Associates (HMA). Director Moch outlined key findings, recommendations, and next steps for the project. Key findings emphasized that there is no one-size-fits-all model, but that successful triage centers rely on integrated, collaborative systems with 24/7 low-barrier access, medical detox and crisis stabilization, strong care coordination, and shared governance across partners. Director Moch also noted that funding must be braided from multiple sources, with Medicaid reimbursement as a critical long-term component, supplemented by hospitals, grants, and philanthropy. Director Moch stated that HMA recommends a collective impact governance approach with the creation of an established organization to coordinate partners and funding. Director Moch explained that phase one is now complete and that staff is requesting permission to move to phase two, which focuses on formal governance, partner roles, funding alignment, and implementation readiness.

- Presentation

Mayor Schmitz moved to accept the report and authorize Bismarck-Burleigh Public Health to proceed to phase two, and Commissioner Zenker seconded.

Commissioner Connelly commented that he was concerned about the tax impact that the center might have on middle-class residents.

Commissioner Risch commented that taxpayers are already bearing high costs as the Police Department repeatedly handles mental health and substance abuse cases without lasting solutions. Commissioner Risch also noted that a triage center could reduce the strain on police, jails, and emergency rooms while sharing costs with community partners.

Upon a roll call vote, all voted aye. M/C.

C. Consider the request to receive a presentation on the request for approval for the implementation of an internship and recruitment program created by the Bismarck Police Department and University of Mary.

Jason Stugelmeyer, Police Chief, presented information on a recruitment program the Bismarck Police Department (BPD) would like to implement. The BPD would like to partner with the University of Mary (UOM) to attract criminal justice students. The UOM would provide a scholarship program in which selected students would compete their final four semesters as interns with the BPD at no cost. The students would be vetted by BPD and given the opportunity to apply for permanent positions after graduating. Chief Stugelmeyer explained that the program would not add training costs beyond the normal new-hire expenses and the program is expected to strengthen long-term recruitment.

The general consensus of the Commission is to support the program and for Chief Stugelmeyer to move forward.

D. Public hearing on an application to transfer the Class F-1 alcohol license from Charras B, Inc., (dba) Charras and Tequila to Team Charras Bismarck, LLC (dba) Charras and Tequila at 4503 Skyline Crossings.

Chair Cleary opened the public hearing. No public comment was received.

Commissioner Zenker moved to approve the item as presented, and Commissioner Risch seconded. Upon a roll call vote, all voted aye. M/C.

E. Public hearing on Ordinance 6651, a zoning ordinance text amendment to revise Sections 14-03-06, 14-04-01, 14-04-01.1, and 14-04-17 of the City Code of Ordinances related to rural accessory structure size.

Isak Johnson, City Planner, presented Ordinance 6651, a request for approval of a zoning ordinance text amendment to update rural accessory structure size regulations to align with Burleigh County's zoning ordinance. The primary change would replace the city's current tiered size limits and special use permit options with a uniform standard allowing accessory structures up to 4% of a parcel's size. The amendment also includes a minor cleanup to remove an outdated wall height reference in the Agricultural District. Analysis shows limited nonconforming impacts, no adverse effects on public health or welfare, consistency with the comprehensive plan and state law, and no public opposition. Mr. Johnson noted that both staff and the Planning and Zoning Commission recommend approval.

Chair Cleary opened the public hearing. No public comment was received.

Commissioner Connelly moved to approve the item as presented and Commissioner Risch seconded. Upon a roll call vote, all voted aye. M/C.

F. Public hearing on Ordinance 6652 to amend Sections 9-01-01, 9-01-02, 9-02-10, 9-03-10, 9-04-02, 9-05-02 and 9-06-06 of the City of Bismarck Code of Ordinances relating to definition of terms, employees covered; exceptions, administrative officer and duties, employment list, updating of plan, annual leave and grievance procedures.

Chair Cleary opened the public hearing. No public comment was received.

Commissioner Zenker moved to approve the item as presented, and Commissioner Connelly seconded. Upon a roll call vote, all voted aye. M/C.

G. Consider the request for resolutions receiving bids, ordering preparation of the engineer's statement and awarding contract for Highway Construction Project HC 174(Street Improvement District SI 593).

Gabe Schell, City Engineer, requested that Item G be moved to the next Commission meeting. Engineer Schell explained that Engineering had applied for funding through the North Dakota Department of Transportation's Flexfund Program, and they are waiting to find out if the funding will be awarded.

Commissioner Zenker moved to continue the item to the February 10, 2026, meeting, and Commissioner Connelly seconded. Upon a roll call vote, all voted aye. M/C.

H. Consider the request for resolutions receiving bids, ordering preparation of the engineer's statement, and awarding contract for Highway Construction Project HC 173 & Sewer Improvement District SE 576-Part A.

Gabe Schell, City Engineer, presented the bid results for Highway Construction Project HC 173/Sewer Improvement District SE 576-Part A and recommended awarding the contracts to Central Specialties, Inc. for $9,940,797.02. Engineer Schell noted that project HC 173 would be funded through the half-cent sales tax and that SE 576 Part A thorough special assessments.

- Project Budget

Commissioner Zenker moved to approve the item as presented, and Commissioner Connelly seconded. Upon a roll call vote, all voted aye. M/C.

I. Consider the request to receive an update on the public input received and provide direction for the proposed half-cent sales tax extension for roadways.

Gabe Schell, City Engineer, presented information on public input received regarding the proposed half-cent sales tax extension for roadways. Engineer Schell noted that engagement included a small in-person meeting, an online story map, and 122 survey responses with key takeaways including prioritizing arterial and community beneficial projects, considering equitable cost-sharing for local and collector roads, and a sunset term for the tax. Engineer Schell emphasized that it is important to have consistent, fair criteria for selecting projects and ensuring alignment with broader development and infrastructure plans. Engineer Schell explained that next steps would include finalizing the project list, drafting the Home Rule Charter language by March 2026. Should the Commission choose to place the question on the June ballot, City Staff would work to provide public education and information prior to the June election.

- Presentation

The Commission provided direction for Engineer Schell to move forward with creating the project list with a sunset of 10 years.

4. **OTHER BUSINESS**

ADJOURN

There being no further business to discuss, the meeting adjourned at 6:48 PM.

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Steele
Water Main Replacement Phase 1
DATE: March 26, 2026

Background & Description

The City of Steele is requesting preconstruction cost-share for their Water Main Replacement Phase 1 (Project). The Project is replacement of approximately 6,200 feet of aging cast iron water main and 2,000 feet of new water main to loop the City's existing system. The Project is located in Kidder County.

Supplemental Information

Water Development Plan/Priority	2025/Low
New / Future / Current Service Users	0 / 0 / 350
Present Value Cost / User (Preferred Alternative)	$11,920
Rate / 5,000-Gallons	$52
Comparable Rate / 5,000-Gallons	$61
Water Source – Fox Hills Aquifer	

Schedule

Task	Dates
Study	Apr. 2026
Design	Jul. 2026
Bid	Aug. 2026
Construction	May 2027
Completion	Oct. 2027

Cost-Share Funding Summary

	Preconstruction	Construction	Total	Approved	Recommend
Noneligible Cost	$0	$59,230	$59,230		
Eligible Cost	$207,000	$3,264,925	$3,471,925		
Total	$207,000	$3,324,155	$3,531,155		
Cost-Share 60%	**$124,200**	$1,958,955	$2,083,155		**$124,200**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Steele for state cost-share participation in the Water Main Replacement Phase 1 project at 60 percent of eligible costs, not to exceed $124,200, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050STE

DWR Date Received : 2/23/26
Water Development Plan: Yes (2025)
Plan Priority: Low

1087322 - Steele Water Main Replacement - Phase 1

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 6:34 PM

Initially Submitted By: April Rutledge

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Melissa First Name
Middle Name Rotzien Last Name

Title:

Email*:
melissa.rotzien@mooreengineeringinc.com

Address*:
4503 Coleman Street, Suite 105

Organization Information

Status*: Approved

Name*: City of Steele

Organization Type*: Municipal Government

Tax Id:

Organization Website:

Address*: PO Box 346

		Steele	North Dakota
		City	State/Province
	Bismarck	North Dakota	58482-____
	City	State/Province	Postal Code/Zip
58503			
Postal Code/Zip		**Phone*:**	701-475-2805 Ext.
Phone*:	701-751-8374 Ext.		###-###-####
	Phone	**Fax:**	###-###-####
	###-###-####	**Vendor ID:**	
Fax:	###-###-####	**PeopleSoft Supplier ID:**	
Comments:		**Comments:**	
		Location Code:	

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	Water Main Replacement - Phase 1
Sponsor(s)*:	City of Steele
County*:	Kidder
City*:	Steele
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	City of Steele

Jurisdictions/Stakeholders Involved*:

City of Steele

Describe the Problem/Need and the Circumstances that Led to This Application*:

The City has existing Cast Iron Pipe (CIP) watermain, originally installed in the 1940's. The CIP watermain is now beyond its useful life, resulting in several costly and disruptive watermain breaks in recent years.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed project will replace the existing watermain through pipe bursting, a trenchless construction method. Directional drilling will be used for interconnection of watermain network. Additionally, new curb stops, service connections, gate valves, and hydrant connections will be installed using open cut excavation.

Describe the Objectives or Goals Specific to This Application*:

The objective is to obtain DWR preconstruction cost-share and DWSRF loan application.

Describle the Scope of Work or Project Activities Specific to This Application*:

The project scope specific to this application includes preliminary and final design engineering, bidding and negotiation, and permitting services.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	660

For this project,

What is the Benefited Population?*:	660
Have Assessment Districts Been Formed?*:	Ongoing
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	Ongoing

If Yes or Ongoing, Please Explain (include type/number):

BNSF Railway permitting is in process.

Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	04/2026
Design Completion*:	07/2026

Bid*:	08/2026
Construction Start*:	05/2027
Construction Completion*:	10/2027
Explain Additional Timeline Issues*:	

N/A

Consulting Engineer*:	AJ Tuck, PE, Moore Engineering
Engineer Direct Phone Number*:	701-751-8371
Engineer Email*:	aj.tuck@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	April Rutledge 02/23/2026 First Name Last Name Date
Title/Position/Authority*:	Auditor
Address*:	PO Box 346 Address Line 1 Address Line 2

	Steele North Dakota 58482-0251 City State Zip Code
Direct Phone Number*:	701-475-2805
Sponsor Email*:	cityofsteele@bektel.com
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Jonathan Harter First Name Last Name
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	cityofsteele@bektel.com
Authorized Signor Direct Phone Number:	701-400-3462
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	31234_Steele_Exhibit_Phase1_DWR_20260223.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes
Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:**	31234_EPOC_20260220_CostShareSummary_20260220.pdf
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	31234_Steele_PhaseIWatermain_MeetingMinutes.pdf
Cover Letter:	31234_Steele_CoverLetter_Signed.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	31234_Steele_Delineation_20260220.xlsx
Type of Request:	Preconstruction
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

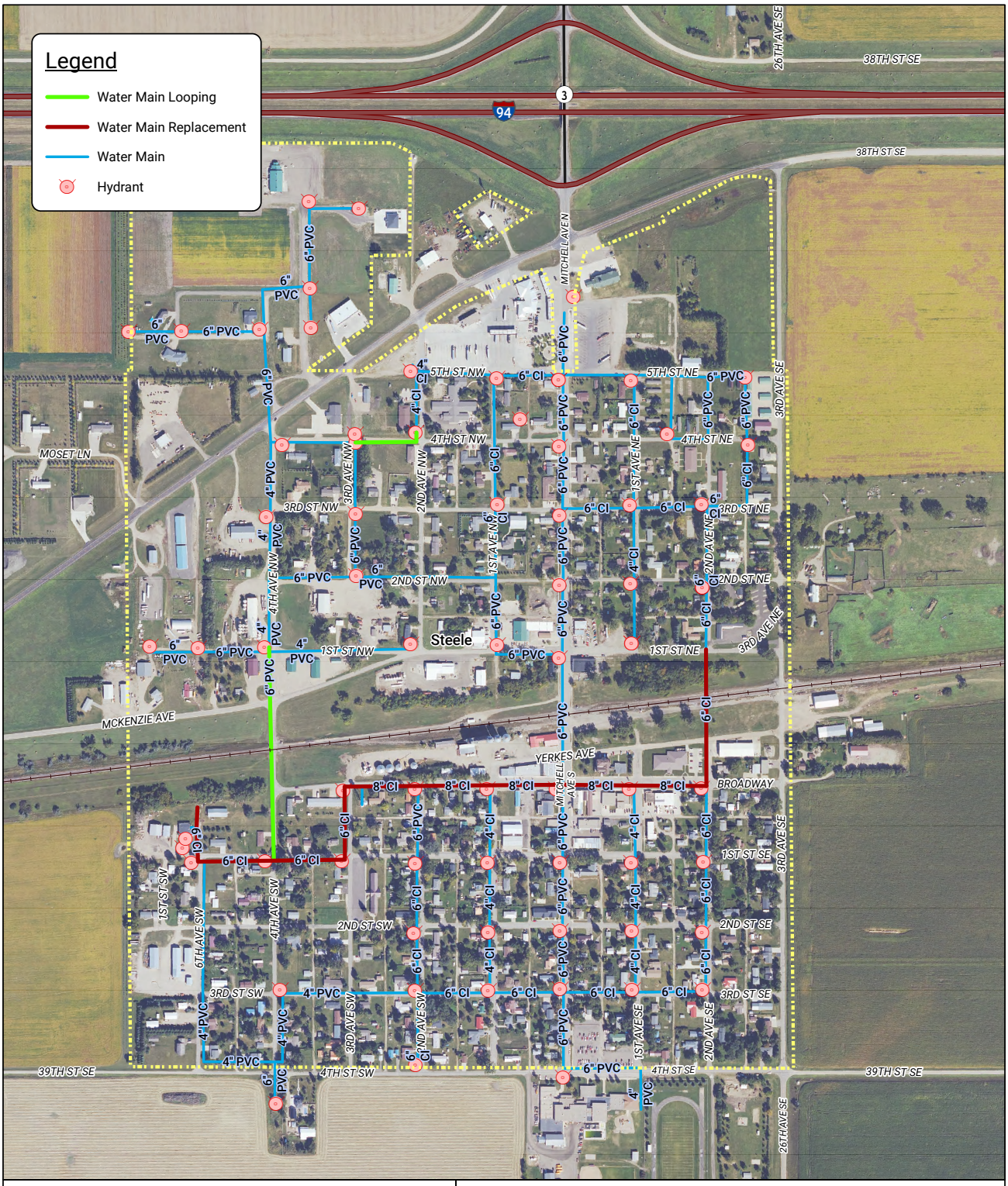
Life Cycle Cost Analysis:	31234_Steele_LCCA_20260223.xlsx

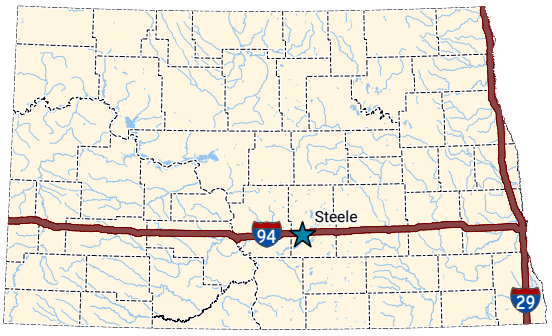
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	31234_FacilityPlan_Report_20260220.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	

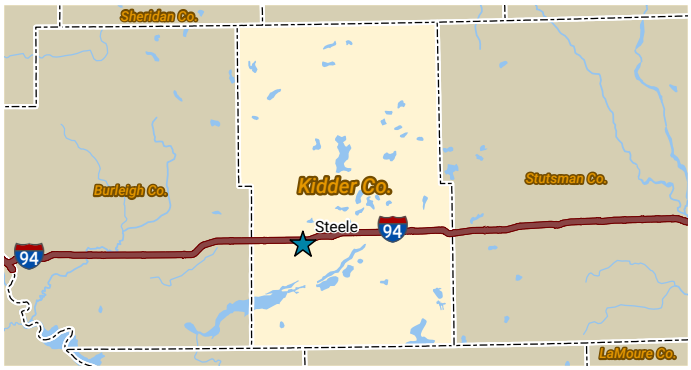
Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Drinking Water State Revolving Fund		Current Request	$0.00	$500,000.00	$956,000.00	$1,456,000.00	Loan	30.00	2.00
Department of Water Resources Cost Share Pre-Construction		Current Request	$0.00	$124,200.00	$0.00	$124,200.00	Grant	0.00	0.00
Department of Water Resources Cost Share Construction		Future Request	$0.00	$500,000.00	$1,458,955.00	$1,958,955.00	Grant	0.00	0.00
			$0.00	**$1,124,200.00**	**$2,414,955.00**	**$3,539,155.00**			







WATER SYSTEM REPLACEMENT
STEELE, NORTH DAKOTA

Created By: BAS Date Created: 02/18/25 Date Saved: 02/20/26 Project Number: 31234 Map Name: Map
Exported By: brook.smith Date Exported: 02/23/26 Parcels: N/A Aerial Image: 2024 NAIP SIDS
Elevation Data: Coordinate System: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
Q:\Projects\31000\31200\31234 SteeleWatermainRepl\Phase1\GIS\APRX\Steele Water Main Replacement\Steele Water Main Replacement.aprx

N W E S

0 150 300 600 Feet

moore engineering, inc.
a Vistal company

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/20/26
Project :	Water Main Replacement - Phase 1
Sponsor :	City of Steele
Contact :	April Rutledge, Auditor
Phone :	(701) 475-2805
Engineer :	AJ Tuck, PE, Moore Engineering, Inc.
Phone :	(701) 751-8371

Total Cost :	$ 3,539,155.00	**Total Cost-Share* :**	$ 2,083,155.00
Ineligible Cost :	$ 67,230.00	**Other Eligible:**	$ -
Eligible Cost :	$ 3,471,925.00	**Preconstruction :**	$ 124,200.00
Local Cost :	$ 1,456,000.00	**Construction :**	$ 1,958,955.00

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%				-	$ -	60%	$ -
2	0.0%				-	$ -	60%	$ -
3	0.0%				-	$ -	60%	$ -
4	0.0%				-	$ -	60%	$ -
5	0.0%				-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.8%	Preliminary Design	1	L SUM	30,000.00	$ 30,000.00	60%	$ 18,000.00
7	4.2%	Final Design	1	L SUM	150,000.00	$ 150,000	60%	$ 90,000.00
8	0.4%	Bidding/Negotiations	1	L SUM	15,000.00	$ 15,000	60%	$ 9,000.00
9	0.3%	Permit Related	1	L SUM	12,000.00	$ 12,000	60%	$ 7,200.00
10	0.0%				-	$ -	60%	$ -
	5.8%	**Preconstruction Total**				$ 207,000.00	60%	$ 124,200.00
		Construction Engineering Costs						
11	5.7%	Construction Engineering	1	L SUM	200,000.00	$ 200,000.00	60%	$ 120,000.00
12	0.1%	DWR Reimbursement Assistance	1	L SUM	5,000.00	$ 5,000.00	60%	$ 3,000.00
13	0.0%		1	L SUM		$ -	60%	$ -
14	0.0%		1	L SUM		$ -	60%	$ -
15	0.0%		1	L SUM		$ -	60%	$ -
16	0.0%					$ -	60%	$ -
17	0.0%					$ -	60%	$ -
	5.8%	**Construction Engineering Total**				$ 205,000	60%	$ 123,000.00
		Construction Costs						
18	1.1%	Testing Allowance	1	LSUM	40,000.00	$ 40,000.00	60%	$ 24,000.00
19	0.7%	Traffic Control	1	LSUM	25,000.00	$ 25,000.00	60%	$ 15,000.00
20	7.1%	Mobilization	1	LSUM	250,000.00	$ 250,000.00	60%	$ 150,000.00
21	0.6%	Storm Water Management	1	LSUM	20,000.00	$ 20,000.00	60%	$ 12,000.00
22	2.8%	Surface Removal	1	LSUM	100,000.00	$ 100,000.00	60%	$ 60,000.00
23	16.8%	Pipe Bursting - 8" Watermain	3500	LF	170.00	$ 595,000.00	60%	$ 357,000.00
24	9.5%	Directional Drill - 8" Watermain	2100	LF	160.00	$ 336,000.00	60%	$ 201,600.00
25	1.6%	Watermain - 6"	450	LF	125.00	$ 56,250.00	60%	$ 33,750.00
26	0.6%	Watermain - 8"	150	LF	145.00	$ 21,750.00	60%	$ 13,050.00
27	7.9%	Casing Pipe - 14"	400	LF	700.00	$ 280,000.00	60%	$ 168,000.00
28	0.2%	Connect to Water Tower	1	EA	6,000.00	$ 6,000.00	60%	$ 3,600.00
29	1.4%	Connect to Existing Watermain	12	EA	4,000.00	$ 48,000.00	60%	$ 28,800.00
30	3.6%	Hydrant - 6"	12	EA	10,500.00	$ 126,000.00	60%	$ 75,600.00
31	4.2%	Gate Valve - 8"	25	EA	6,000.00	$ 150,000.00	60%	$ 90,000.00
32	1.5%	Gate Valve - 6"	12	EA	4,500.00	$ 54,000.00	60%	$ 32,400.00
33	2.2%	Curb Stop & Box - 1"	45	EA	1,750.00	$ 78,750.00	60%	$ 47,250.00
34	4.2%	Directional Drill - Water Service Pipe - 1"	2000	LF	75.00	$ 150,000.00	60%	$ 90,000.00
35	1.3%	Water Service Connection - 1"	45	EA	1,000.00	$ 45,000.00	60%	$ 27,000.00
36	0.0%	Television Inspection of Sewer Main	0	LF	5.00	$ -	60%	$ -
37	0.0%	Television Inspection of Sewer Service	0	EA	500.00	$ -	60%	$ -
38	0.0%	Sanitary Sewer Spot Repair	0	EA	3,000.00	$ -	60%	$ -
39	11.3%	Surface Restoration	1	LSUM	400,000.00	$ 400,000.00	60%	$ 240,000.00
40	0.0%					$ -	60%	$ -
41	0.0%					$ -	60%	$ -
42	0.0%					$ -	60%	$ -
43	0.0%					$ -	60%	$ -
44	0.0%					$ -	60%	$ -
45	0.0%					$ -	60%	$ -
46	0.0%					$ -	60%	$ -
		Construction Sub-Total				$ 2,781,750.00	60%	$ 1,669,050.00
	7.9%	**Allowable Contingency (10%)**				$ 278,175.00	60%	$ 166,905.00
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	86.5%	**Construction Total**				$ 3,059,925.00	60%	$ 1,835,955.00
					Eligible Preconstruction	$ 207,000.00	60%	$ 124,200.00
					Eligible Construction	$ 3,264,925.00	60%	$ 1,958,955.00
					Eligible Total	$ 3,471,925.00	60%	$ 2,083,155.00
		Ineligible Preconstruction Costs						
47	0.2%	Permit Related	1	L SUM	8,000.00	$ 8,000	0%	$ -
48	0.0%		1	L SUM		$ -	0%	$ -
49	0.0%		1	L SUM		$ -	0%	$ -
50	0.0%		1	L SUM		$ -	0%	$ -
51	0.0%		0		-	$ -	0%	$ -
	0.2%	**Preconstruction Ineligible Total**				$ 8,000	0%	$ -
		Ineligible Construction Costs						
52	0.4%	Bonding, Legal, Advertisement	1	L SUM	15,000.00	$ 15,000.00	0%	$ -
53	1.1%	Other Constr. (Not Water Related)	1	L SUM	40,000.00	$ 40,000.00	0%	$ -
54	0.1%	Ineligible Contingencies	1	L SUM	4,000.00	$ 4,000.00	0%	$ -
55	0.0%	DWSRF Loan Rounding	1	L SUM	230.00	$ 230.00	0%	$ -
56	0.0%					$ -	0%	$ -
57	0.0%					$ -	0%	$ -
	1.7%	**Construction Ineligible Total**				$ 59,230.00	0%	$ -
					Ineligible Total	$ 67,230.00	0%	$ -
	100.0%				**Project Total**	$ 3,539,155.00		
					Federal or State Funds That Supplant Costs	$ -		
					Eligible Cost Total	$ 3,471,925.00	60%	$ 2,083,155.00

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Steele
Project Title: Water Main Replacement - Phase 1 **Date:** March 2, 2026

Explanation of Alternatives:

•Water Main Replacement Trenchless - **Preferred** Alternative: Replace and install water main infrastructure using trenchless construction methods. Pipe bursting used to replace existing cast-iron water main and directional drilling used to install the new water main and services. Hydrants, valves, curb stops, and service connections require excavation method for replacement.

•Water Main Replacement Excavation – Alternative 2: Replace and install water main, valves, hydrants and service connections using open cut excavation method. This method allows a more homogenous compaction but requires a larger surface restoration. Not recommended by sponsor.

•"Do-Nothing" Alternative: Maintain the aging watermain, service pipes, valves, and hydrants in as-is condition with no improvements and address infrastructure failures as they occur.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	350
Net Connections (New + Current)	350

Current CIF Balance	NA
Annual CIF Contribution	NA
Cash Funding Target (Percentage %) New Assets	NA
Cash Funding Target (Percentage %) Existing Asets	NA
Annual CIF Contribution suggested for the Project	NA

	Water Main Replacement - Phase 1 - Trenchless (Preferred)	Water Main Replacement - Phase 1 - Excavation	Do Nothing
Construction Cost	$3,539,155	$4,098,293	$0
Annual O & M	$20,000	$20,000	$20,000

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Water Main Replacement - Phase 1 - Trenchless (Preferred)	Water Main Replacement - Phase 1 - Excavation	Do Nothing
Capital Costs	$3,539,000	$4,098,000	$0
O&M	$488,000	$488,000	$508,000
Repair, Rehab, Replacement	$191,000	$0	$0
Salvage Value	$46,000	$0	$0
Total PVC	**$4,172,000**	**$4,586,000**	$508,000
PV Cost Per User	**$11,920**	**$13,103**	**$1,451**
Construction Cost Per User	**$10,112**	**$11,709**	
Current Water Rate (Cost Per 5000g)	**$52**		
Comparable Water Rate	**$61**		

Net Connections (New + Current)		350	350	350	350
Cost-Share Percent		60%	60%	60%	60%
	Local Share	$1,415,600	$1,639,200	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$1,415,600	$1,639,200	$0	$0
Payment Per User With Cost-Share		**$20.46**	**$23.69**	**$0.00**	**$0.00**
	Local Share	$3,539,000	$4,098,000	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$3,539,000	$4,098,000	$0	$0
Payment Per User Without Cost-Share		**$51.15**	**$59.23**	**$0.00**	**$0.00**

Explanation of Results:

The preferred project replaces and installs water main infrastructure using trenchless construction methods. Total present value cost is $4,172,000 and total construction cost is $3,539,155. Present value cost per user is $11,920 and construction cost per user is $10,112. The monthly cost with 60% DWR cost-share participation is $20.46 per user and $51.15 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	715	655	-0.6%	-4

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

City of Steele
PO Box 346
Steele, ND 58482

February 20, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505-0850

RE: Water Main Replacement – Phase 1
Steele, ND
DWR Preconstruction Cost-Share Request

Dear Lori:

The City of Steele has initiated a project to replace existing Cast Iron Pipe (CIP) watermain, originally installed in the 1940's. The CIP watermain is now beyond its useful life, resulting in several costly and disruptive watermain breaks in recent years. The proposed project will replace the existing watermain through pipe bursting, a trenchless construction method. Directional drilling will be used for interconnection of watermain network. Additionally, new curb stops, service connections, gate valves, and hydrant connections will be installed using open cut excavation.

The City has contracted with Moore Engineering, Inc. to perform design and preconstruction engineering services. The City respectfully requests 60 percent cost share for preconstruction activities, which include preliminary and final design, bidding/negotiation. The remaining project costs will be funded through a DWSRF loan.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water for its residents and visitors. If you have any questions, please contact me at (701) 475-2805 or the City's engineer, AJ Tuck, at aj.tuck@mooreengineeringinc.com or (701) 751-8371.

Sincerely,

CITY OF STEELE, NORTH DAKOTA

April Rutledge

April Rutledge
City Auditor

DWR Date Received : 2/23/26

February 2026 City Council Meeting
Minutes of the City Council of Steele, North Dakota
Held on February 9, 2026
In the Steele Community Building

*Mayor Jon Harter called the meeting to order at 7:00 PM.

*Roll Call
Present: Jon Harter, Josh Rode, Luke Reski, Bob Anderson, Stuart Blotter, Jorey Kartes, Jason Rutledge

Also Present: Leigh Nolan, Wendlin Rohrich, Jason Grzadzieleski, Norm Fries, April Rutledge

*Motion by Luke Reski, seconded by Josh Rode to approve the agenda - Motion Carried.

*Motion by Jorey Kartes, seconded by Jason Rutledge to approve the minutes from the January 12, 2026 regular meeting and the February 4, 2026 special meeting – Motion Carried.

* Visitors were Lowell Mallard from Butler Machinery in Bismarck and AJ Tuck from Moore Engineering in Bismarck. Lowell presented a proposal for a new skid steer. Decision on this purchase was tabled until the next meeting. AJ discussed previous invoices, updates on available grants, and a water main project.

* Motion by Luke Reski, seconded by Josh Rode to apply for pre-construction engineering for Project A: Steele Water Main Improvements (to start Spring of 2027) – Motion Carried.

*City employees reported on meters, pickup sent to Pifer's, street closures for All Steele Reunion.

* Motion by Jorey Kartes, seconded by Jason Rutledge to allow requested street closures, along with other requests, for the All Steele Reunion – Motion Carried.

*Wendlin Rohrich presented the police report.

*Mary Rohrich presented the Community Coordinator report. Discussion on the need for a park maintenance supervisor, possibly someone to help with both park and city duties.

*Upgrades to heating thermostats at the Community Center will be purchased.

*Motion by Luke Reski, seconded by Jorey Kartes to approve the financial report – Motion Carried.

*Motion by Bob Anderson, seconded by Josh Rode to approve the pledge pools of Choice Bank and First Community Credit Union – Motion Carried.

*Motion by Josh Rode, seconded by Jason Rutledge to approve Jon Harter, April Rutledge, Norm Fries, and Jason Rutledge as authorized signers on the city account at FCCU – Motion Carried.

*Motion by Josh Rode, seconded by Jorey Kartes to accept the second reading of Ordinance 122. Roll call vote: Josh Rode – yes, Luke Reski – yes, Bob Anderson – yes, Stuart Blotter - yes, Jorey Kartes – yes, Jason Rutledge – yes. Motion Carried.

*Next meeting on March 9th, 2026 at 7:00 PM.

*Motion by Josh Rode, seconded by Jason Rutledge to adjourn – Motion Carried.

Jon Harter, Mayor

April Rutledge, City Auditor

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Grafton
Water System Replacement 2026 - Phase I
DATE: April 26, 2026

Background & Description

The City of Grafton is requesting construction cost-share for their Water System Replacement 2026 - Phase I (Project). The Project is replacement of approximately 9,570 feet of asbestos cement pipe on the southwest side of Grafton. The Project is the initial phase of planned water main replacements throughout the City of Grafton. The Project is located in Walsh County.

Supplemental Information

Water Development Plan / Priority	None
New / Future / Current Service Users	0 / 0 / 1,877
Present Value Cost / User (Preferred Alternative)	$2,786
Rate / 5,000-Gallons	$74
Comparable Rate / 5,000-Gallons	$61
Water Source – Park River	

Project Schedule

Task	Dates
Study	Feb. 2026
Design	Mar. 2026
Bid	Apr. 23, 2026
Construction	Jun. 2026
Completion	Jul. 2027

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$97,648	$177,245	$274,893		
Eligible Cost	$316,275	$4,318,832	$4,635,107		
Total	$413,923	$4,496,077	$4,910,000		
Cost-Share 60%	$189,765	**$2,591,299**	$2,781,064	$225,000 (6/12/25)	**$2,556,064**

This project, as presented, meets requirements of the Water Commission's cost-share policy. Therefore, this request by the City of Grafton for state cost-share participation in the Water System Replacement 2026 - Phase I project at 60 percent of eligible costs, for an additional $2,556,064, with total cost-share not to exceed $2,781,064, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050GRT

Water Development Plan: No (2025)

1087323 - Grafton Water System Improvements 2026 - Phase I

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 4:52 PM

Initially Submitted By: Wanda Ensrude

Last Submit Date: Feb 25, 2026 10:10 AM

Last Submitted By: Wanda Ensrude

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Melissa First Name
Middle Name Rotzien Last Name

Title:

Email*:
melissa.rotzien@mooreengineeringinc.com

Organization Information

Status*: Approved

Name*: City of Grafton

Organization Type*: Municipal Government

Tax Id: 456002080

Organization Website: https://www.graftonnd.gov/

Address*: 5 E 4th St
PO Box 578

Address*:

4503 Coleman Street, Suite 105

Bismarck North Dakota
City State/Province

58503
Postal Code/Zip

Phone*: 701-751-8374 Ext.
Phone
###-###-####

Fax: ###-###-####

Comments:

GRAFTON North Dakota
City State/Province

58237-0578
Postal Code/Zip

Phone*: (701) 352-1561 Ext.
###-###-####

Fax: (701) 352-2730
###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	Water System Improvements 2026 Phase 1
Sponsor(s)*:	City of Grafton
County*:	Walsh
City*:	Grafton
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	City of Grafton
Jurisdictions/Stakeholders Involved*:	

City of Grafton

Describe the Problem/Need and the Circumstances that Led to This Application*:

In the City of Grafton, at least 26 miles in pipe length have been identified as existing ACP water main that is nearing its useful life. Many factors have been considered in the development of the Phase 1 project area. The project area is a critical portion of the City's water system, which supports the south water tower and provides pressure for the distribution mains. The City has experienced a number of failures in this area which has impacted the ability to reliably distribute drinking water to residents. Further, with many recognized health risks associated with asbestos-containing materials, high priority was placed on this area due to its proximity to the local school. Additionally, the project reinforces water infrastructure at the proposed connection with Walsh Rural Water to supply water to the rural water system and help support the delivery of clean and safe drinking water to rural users.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The proposed solution includes replacement of ACP water main, gate valves, hydrants, water services, and curb stops, and surface restoration, through a combination of trenchless and open trench methods. Phase 1 project area prioritizes replacement near the city's south water tower. This project will proactively address existing system deficiencies in anticipation of the increased demand and flows that will follow the Walsh Rural Water connection.

Describe the Objectives or Goals Specific to This Application*:

The objective of this application is to obtain DWR approval of eligible construction project costs.

Describle the Scope of Work or Project Activities Specific to This Application*:

The scope of work includes the construction of the project, and all "soft costs" associated with the construction phase (i.e., construction engineering, project inspection, legal services, and administrative services).

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	4170

For this project,

What is the Benefited Population?*:	4170

Have Assessment Districts Been Formed?*:	N/A
Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	No
Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	N/A
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	02/2026
Design Completion*:	03/2026

Bid*:	04/23/2026
Construction Start*:	06/2026
Construction Completion*:	07/2027
Explain Additional Timeline Issues*:	

N/A

Consulting Engineer*:	Dylan Ensrude, PE, Moore Engineering
Engineer Direct Phone Number*:	701-551-1027
Engineer Email*:	dylan.ensrude@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Wanda Ensrude 02/23/2026 First Name Last Name Date
Title/Position/Authority*:	City Auditor
Address*:	5 E. 4th St. Address Line 1

	PO Box 578 Address Line 2 Grafton North Dakota 58237-0000 City State Zip Code
Direct Phone Number*:	701-352-1561
Sponsor Email*:	wensrude@graftonnd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Chris West First Name Last Name
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	mayor@graftonnd.gov
Authorized Signor Direct Phone Number:	701-360-0224
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE **to see examples.**

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	30565_Grafton_Exhibit_20260218_V2.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	February 9 2026 Council Draft Meeting Minutes.pdf
Cover Letter:	30565_Grafton_Construction_Cover Letter_Signed.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	30565_Grafton_Delineation_20260223.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	30565_GraftonWaterSystemImpPhase1_20260223_Plans.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	30565_Grafton_LCCA_20260223.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	30565_Grafton_Phase 1_BAIA_20260218.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	30565_Facility_Plan_Phase_1_20260223_Signed.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes

Other Applicable Document: 30565_Part_A_Preliminary_Project_Manual_20260223_Signed.pdf

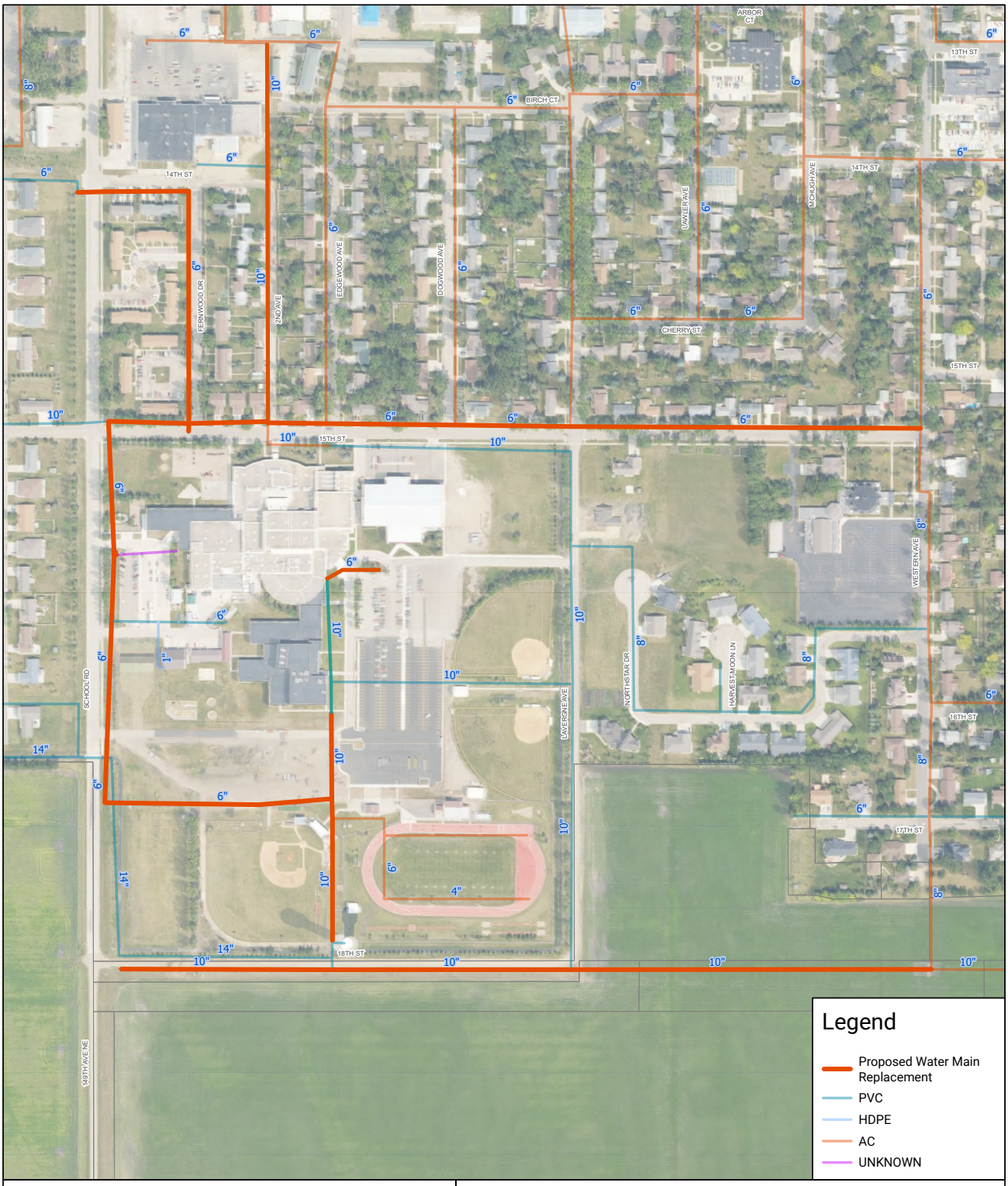
Other Applicable Document:

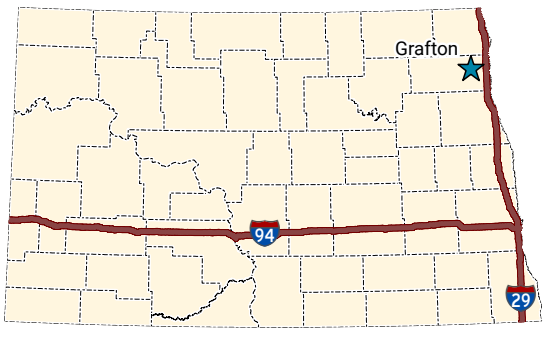
Other Applicable Document:

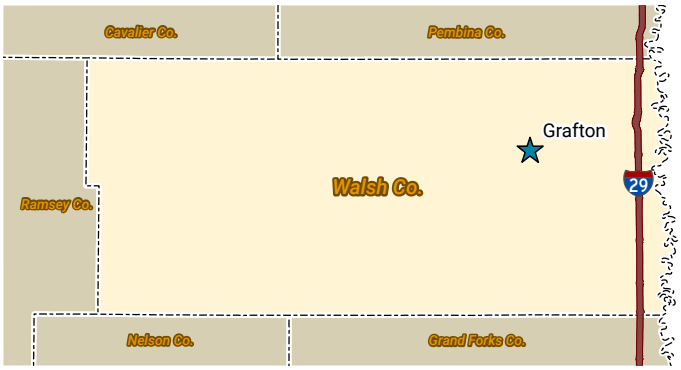
Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Drinking Water State Revolving Fund		Already Approved	$0.00	$2,128,936.10	$0.00	$2,128,936.10	Loan	20.00	2.00
Department of Water Resources Cost Share Pre-Construction		Already Approved	$0.00	$189,765.00	$0.00	$189,765.00 $225,000.00	Grant	0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$0.00	$2,591,298.90	$0.00	$2,591,298.90 $2,556,064.00	Grant	0.00	0.00
			$0.00	**$4,910,000.00**	**$0.00**	**$4,910,000.00**			







WATER SYSTEM IMPROVEMENTS - PHASE I
GRAFTON, NORTH DAKOTA

Created By: BAS Date Created: 02/18/26 Date Saved: 02/17/26 Project Number: 30565
Map Name: DWR Main Map Exported By: brook.smith Date Exported: 02/18/26 Parcels: Aerial Image: NAIP
Coordinate System: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
Q:\Projects\30000\30500\30565 GraftonWaterSystemImpPhase1\GIS\APRX\DWR Map\DWR_Grafton.aprx

N W E S

0 200 400 Feet

moore engineering, inc.
a Vistal company

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/23/26
Project :	Water System Improvements 2026 Phase 1
Sponsor :	City of Grafton
Contact :	Wanda Ensrude, Auditor
Phone :	(701) 352-1561
Engineer :	Dylan Ensrude, PE, Moore Engineering, Inc.
Phone :	(701) 551-1027

Total Cost :	$ 4,910,000.00	**Total Cost-Share* :**	$ 2,781,063.90
Ineligible Cost :	$ 274,893.50	**Other Eligible:**	$ -
Eligible Cost :	$ 4,635,106.50	**Preconstruction :**	$ 189,765.00
Local Cost :	$ 2,128,936.10	**Construction :**	$ 1,929,449.10

Current Request $2,556,064

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%				-	$ -	60%	$ -
2	0.0%				-	$ -	60%	$ -
3	0.0%				-	$ -	60%	$ -
4	0.0%				-	$ -	60%	$ -
5	0.0%				-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	6.1%	Design Services	1	L SUM	301,000.00	$ 301,000.00	60%	$ 180,600.00
7	0.3%	Bidding Services	1	L SUM	15,275.00	$ 15,275	60%	$ 9,165.00
8	0.0%					$ -	60%	$ -
9	0.0%					$ -	60%	$ -
10	0.0%				-	$ -	60%	$ -
	6.4%	**Preconstruction Total**				$ 316,275.00	60%	$ 189,765.00
		Construction Engineering Costs						
11	0.4%	Additional Services	1	L SUM	18,720.00	$ 18,720.00	60%	$ 11,232.00
12	0.3%	Right-of-Way Administration	1	L SUM	15,840.00	$ 15,840.00	60%	$ 9,504.00
13	0.2%	Private Utility Coordination	1	L SUM	10,690.00	$ 10,690.00	60%	$ 6,414.00
14	3.1%	Construction Contract Management	1	L SUM	150,000.00	$ 150,000.00	60%	$ 90,000.00
15	6.9%	Resident Project Representative	1	L SUM	340,000.00	$ 340,000.00	60%	$ 204,000.00
16	1.6%	Construction Surveying	1	L SUM	80,000.00	$ 80,000.00	60%	$ 48,000.00
17	0.2%	DWR Reimbursement Requests	1	L SUM	10,000.00	$ 10,000.00	60%	$ 6,000.00
18	0.4%	Post Construction & Record Drawings	1	L SUM	18,000.00	$ 18,000.00	60%	$ 10,800.00
19	0.1%	Mapping and Data Management	1	L SUM	3,636.00	$ 3,636.00	60%	$ 2,181.60
20	0.1%	Advertising & Publishing	1	L SUM	3,000.00	$ 3,000.00	60%	$ 1,800.00
	13.2%	**Construction Engineering Total**				$ 649,886	60%	$ 389,931.60
		Construction Costs						
21	6.1%	Mobilization	1	L SUM	300,000.00	$ 300,000.00	60%	$ 180,000.00
22	0.5%	Traffic Control	1	L SUM	25,000.00	$ 25,000.00	60%	$ 15,000.00
23	0.5%	Temporary Water	1	L SUM	25,000.00	$ 25,000.00	60%	$ 15,000.00
24	0.0%	Temporary Bypass Pumping	0	L SUM	5,000.00	$ -	60%	$ -
25	0.3%	Storm Water Management	1	L SUM	15,000.00	$ 15,000.00	60%	$ 9,000.00
26	0.2%	Inlet Protection	42	EA	230.00	$ 9,660.00	60%	$ 5,796.00
27	0.6%	Exploratory Excavation	35	HRS	800.00	$ 28,000.00	60%	$ 16,800.00
28	0.1%	Removal of Trees	5	EA	1,250.00	$ 6,250.00	60%	$ 3,750.00
29	0.4%	Removal of Concrete Pavement	800	SY	27.00	$ 21,600.00	60%	$ 12,960.00
30	0.3%	Removal of Curb & Gutter	1000	LF	15.00	$ 15,000.00	60%	$ 9,000.00
31	0.8%	Removal of Asphalt	1950	SY	20.00	$ 39,000.00	60%	$ 23,400.00
32	0.2%	Removal of Control Manhole	1	L SUM	10,000.00	$ 10,000.00	60%	$ 6,000.00
33	0.1%	Removal of Hydrant	7	EA	1,000.00	$ 7,000.00	60%	$ 4,200.00
34	0.8%	Removal of Asbestos Cement Pipe	400	LF	100.00	$ 40,000.00	60%	$ 24,000.00
35	0.9%	Removal of Curb Stop	50	EA	850.00	$ 42,500.00	60%	$ 25,500.00
36	0.1%	Abandon Hydrant	6	EA	850.00	$ 5,100.00	60%	$ 3,060.00
37	0.3%	Removal of Gate Valve	20	EA	850.00	$ 17,000.00	60%	$ 10,200.00
38	0.4%	Abandon Gate Valve	21	EA	850.00	$ 17,850.00	60%	$ 10,710.00
39	0.1%	Remove & Reset Fence	45	LF	100.00	$ 4,500.00	60%	$ 2,700.00
40	0.1%	Remove & Reinstall Sign	15	EA	350.00	$ 5,250.00	60%	$ 3,150.00
41	0.2%	Remove & Reinstall Landscaping	5	EA	2,000.00	$ 10,000.00	60%	$ 6,000.00
42	0.5%	Borrow Excavation	1000	CY	25.00	$ 25,000.00	60%	$ 15,000.00
43	0.4%	Trace Wire System	1	LSUM	20,000.00	$ 20,000.00	60%	$ 12,000.00
44	6.1%	Water Main - 6" - Directional Drill	3530	LF	85.00	$ 300,050.00	60%	$ 180,030.00
45	4.3%	Water Main - 8" - Directional Drill	1850	LF	115.00	$ 212,750.00	60%	$ 127,650.00
46	9.8%	Water Main - 10" - Directional Drill	2750	LF	175.00	$ 481,250.00	60%	$ 288,750.00
47	0.0%	Water Main - 4"	30	LF	65.00	$ 1,950.00	60%	$ 1,170.00
48	1.5%	Water Main - 6"	950	LF	80.00	$ 76,000.00	60%	$ 45,600.00
49	0.2%	Water Main - 8"	100	LF	100.00	$ 10,000.00	60%	$ 6,000.00
50	1.2%	Water Main - 10"	350	LF	165.00	$ 57,750.00	60%	$ 34,650.00
51	0.1%	Water Main - 14"	10	LF	250.00	$ 2,500.00	60%	$ 1,500.00
52	0.2%	Polystyrene Insulation Board - 2"	500	SF	15.00	$ 7,500.00	60%	$ 4,500.00
53	1.5%	Coroporation Stop & Saddle - 1"	49	EA	1,500.00	$ 73,500.00	60%	$ 44,100.00
54	0.0%	Coroporation Stop & Saddle - 1.5"	1	EA	2,000.00	$ 2,000.00	60%	$ 1,200.00
55	0.1%	Coroporation Stop & Saddle - 2"	1	EA	2,500.00	$ 2,500.00	60%	$ 1,500.00
56	1.4%	Water Service Line - 1"	1400	LF	50.00	$ 70,000.00	60%	$ 42,000.00
57	0.0%	Water Service Line - 1.5"	20	LF	65.00	$ 1,300.00	60%	$ 780.00
58	0.0%	Water Service Line - 2"	20	LF	80.00	$ 1,600.00	60%	$ 960.00
59	1.5%	Curb Stop & Box - 1"	49	EA	1,500.00	$ 73,500.00	60%	$ 44,100.00
60	0.0%	Curb Stop & Box - 1.5"	1	EA	2,100.00	$ 2,100.00	60%	$ 1,260.00
61	3.4%	Gate Valve & Box - 6"	42	EA	4,000.00	$ 168,000.00	60%	$ 100,800.00
62	0.6%	Gate Valve & Box - 8"	5	EA	5,500.00	$ 27,500.00	60%	$ 16,500.00
63	1.7%	Gate Valve & Box - 10"	11	EA	7,500.00	$ 82,500.00	60%	$ 49,500.00
64	3.6%	Hydrant - 6"	16	EA	11,000.00	$ 176,000.00	60%	$ 105,600.00

65	0.0%	Sanitary Manhole - Connect to Existing	0	EA	3,500.00	$	-	60%	$ -
66	0.0%	Sanitary Sewer - 10"	0	LF	160.00	$	-	60%	$ -
67	0.0%	Sanitary Sewer Service Repair	0	EA	5,000.00	$	-	60%	$ -
68	0.0%	Protruding Tap - Remove	0	EA	400.00	$	-	60%	$ -
69	0.0%	Televise - Mainline - Pre	0	LF	3.00	$	-	60%	$ -
70	0.0%	Televise - Mainline - Post	0	LF	3.00	$	-	60%	$ -
71	0.0%	Televise - Service - Pre	0	EA	350.00	$	-	60%	$ -
72	0.0%	Televise - Service - Post	0	EA	350.00	$	-	60%	$ -
73	0.0%	Remove & Reset Storm Sewer 12" RCP	0	LF	120.00	$	-	60%	$ -
74	0.0%	Remove & Reset Storm Sewer 18" RCP	0	LF	150.00	$	-	60%	$ -
75	0.0%	Remove & Reset Storm Sewer 24" RCP	0	LF	220.00	$	-	60%	$ -
76	0.0%	Remove & Reset Storm Sewer 36" RCP	0	LF	300.00	$	-	60%	$ -
77	0.0%	Storm Sewer - Connect to Existing	0	EA	2,500.00	$	-	60%	$ -
78	0.4%	Subgrade Preparation	3000	SY	6.50	$	19,500.00	60%	$ 11,700.00
79	0.4%	Geotextile Fabric-Type R1	3000	SY	7.00	$	21,000.00	60%	$ 12,600.00
80	1.1%	Aggregate Base Course Cl 5	1200	TON	45.00	$	54,000.00	60%	$ 32,400.00
81	0.8%	Aggregate Surface Course	800	SY	50.00	$	40,000.00	60%	$ 24,000.00
82	2.8%	Superpave FAA 43 - Asphalt Patching	600	TON	230.00	$	138,000.00	60%	$ 82,800.00
83	0.5%	Concrete Paving - 8" Reinforced	120	SY	200.00	$	24,000.00	60%	$ 14,400.00
84	1.8%	Curb & Gutter	1000	LF	90.00	$	90,000.00	60%	$ 54,000.00
85	0.2%	Valley Gutter - 7"	65	SY	175.00	$	11,375.00	60%	$ 6,825.00
86	0.0%	Asphalt Multi-Use Path 4In	20	SY	120.00	$	2,400.00	60%	$ 1,440.00
87	0.9%	Sidewalk Concrete 4In	300	SY	150.00	$	45,000.00	60%	$ 27,000.00
88	0.2%	Sidewalk Concrete 6In	50	SY	160.00	$	8,000.00	60%	$ 4,800.00
89	0.8%	Driveway Concrete	250	SY	160.00	$	40,000.00	60%	$ 24,000.00
90	0.1%	Detectable Warning Panels	42	SF	110.00	$	4,620.00	60%	$ 2,772.00
91	0.1%	Pavement Marking Line - 24In White Epoxy	64	LF	50.00	$	3,200.00	60%	$ 1,920.00
92	0.1%	Topsoil	200	CY	35.00	$	7,000.00	60%	$ 4,200.00
93	0.1%	Topsoil - Imported (LV)	50	CY	75.00	$	3,750.00	60%	$ 2,250.00
94	0.1%	Seeding Class I	1000	SY	6.00	$	6,000.00	60%	$ 3,600.00
95	0.1%	Hydraulic Mulch	1000	SY	6.00	$	6,000.00	60%	$ 3,600.00
96	0.2%	Watering	35	MG	250.00	$	8,750.00	60%	$ 5,250.00
97	0.1%	Weed Control	1000	SY	3.00	$	3,000.00	60%	$ 1,800.00
98	0.2%	Underground Sprinkler System Repair	1	ALLOW	10,000.00	$	10,000.00	60%	$ 6,000.00
99	0.6%	Testing Allowance	1	ALLOW	30,000.00	$	30,000.00	60%	$ 18,000.00
100	0.0%	Alternate 1 - 18th Street				$	-	60%	$ -
101	0.0%	Water Main - 8"	10	LF	100.00	$	1,000.00	60%	$ 600.00
102	3.9%	Water Main - 10"	1175	LF	165.00	$	193,875.00	60%	$ 116,325.00
103	0.3%	Gate Valve & Box - 10"	2	EA	7,500.00	$	15,000.00	60%	$ 9,000.00
104	0.2%	Topsoil	275	CY	35.00	$	9,625.00	60%	$ 5,775.00
105	0.1%	Topsoil - Imported (LV)	70	CY	75.00	$	5,250.00	60%	$ 3,150.00
106	0.2%	Straw Mulch	1600	SY	6.00	$	9,600.00	60%	$ 5,760.00
107	0.1%	Trace Wire System	1	LSUM	5,000.00	$	5,000.00	60%	$ 3,000.00
108	0.0%	Testing Allowance	1	ALLOW	1,500.00	$	1,500.00	60%	$ 900.00
109	0.0%					$	-	60%	$ -
110	0.0%					$	-	60%	$ -
111	0.0%					$	-	60%	$ -
112	0.0%					$	-	60%	$ -
113	0.0%					$	-	60%	$ -
114	67.9%	**Construction Sub-Total**				$	3,335,405.00	60%	$ 1,339,393.20
	6.8%	**Allowable Contingency (10%)**				$	333,540.50	60%	$ 200,124.30
	0.0%	**Elective Contingency Reduction**	0		-	$	-	60%	$ -
	142.7%	**Construction Total**				$	3,668,945.50	60%	$ 1,539,517.50
					Eligible Preconstruction	$	316,275.00	60%	$ 189,765.00
					Eligible Construction	$	4,318,831.50	60%	$ 2,591,298.90
					Eligible Total	$	4,635,106.50	60%	$ 2,119,214.10
		Ineligible Preconstruction Costs							
115	0.3%	Studies & Reports	1	L SUM	12,580.00	$	12,580	0%	$ -
116	0.2%	Environmental Document	1	L SUM	10,306.00	$	10,306	0%	$ -
117	0.7%	Funding Assistance - DWSRF	1	L SUM	31,995.75	$	31,996	0%	$ -
118	0.9%	Funding Assistance - DWR	1	L SUM	42,766.25	$	42,766	0%	$ -
119	0.0%					$	-	0%	$ -
120	0.0%					$	-	0%	$ -
121	0.0%					$	-	0%	$ -
122	0.0%		0		-	$	-	0%	$ -
	2.0%	**Preconstruction Ineligible Total**				$	97,648	0%	$ -
		Ineligible Construction Costs							
123	1.0%	Legal Services	1	L SUM	50,000.00	$	50,000.00	0%	$ -
124	0.1%	Bond Counsel	1	L SUM	4,000.00	$	4,000.00	0%	$ -
125	2.3%	Other Constr. (Not Water Related)	1	L SUM	111,975.00	$	111,975.00	0%	$ -
126	0.2%	Ineligible Contingencies	1	L SUM	11,270.50	$	11,270.50	0%	$ -
127	0.0%					$	-	0%	$ -
128	0.0%					$	-	0%	$ -
	3.6%	**Construction Ineligible Total**				$	177,245.50	0%	$ -
					Ineligible Total	$	274,893.50	0%	$ -
	167.9%				**Project Total**	$	4,910,000.00		
					Federal or State Funds That Supplant Costs	$	-		
					Eligible Cost Total	$	4,635,106.50	60%	$ 2,781,063.90

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Grafton
Project Title: Water System Improvements 2026 Phase 1 **Date:** June 6, 2026

Explanation of Alternatives:

Trenchless & Open Cut Water Main Replacement – **Preferred Alternative**: Replace water main using trenchless installation and minimal open cut installation. Replace gate valves, hydrants, water services, and curb stops.

"Do-Nothing" Alternative: No improvements are made to the existing water distribution system and ongoing maintenance is performed on aging watermain, service pipes, valves and hydrants.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	1877
Net Connections (New + Current)	1877

Current CIF Balance	$681,000
Annual CIF Contribution	$50,000
Cash Funding Target (Percentage %) New Assets	10%
Cash Funding Target (Percentage %) Existing Asets	25%
Annual CIF Contribution suggested for the Project	$1,885

	Trenchless & Open Cut Water Main Replacement (Preferred)	Do Nothing
Construction Cost	$4,910,000	$0
Annual O & M	$6,290	$15,595

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Trenchless & Open Cut Water Main Replacement (Preferred)	Do Nothing
Capital Costs	$4,910,000	$0
O&M	$153,000	$394,000
Repair, Rehab, Replacement	$219,000	$0
Salvage Value	$52,000	$0
Total PVC	**$5,230,000**	**$394,000**
PV Cost Per User	**$2,786**	**$210**
Construction Cost Per User	**$2,616**	
Current Water Rate (Cost Per 5000g)	**$74**	
Comparable Water Rate	**$61**	
Net Connections (New + Current)	1,877	1,877
Cost-Share Percent	60%	60%
Local Share	$1,964,000	$0
Other Funding	$0	$0
Total Local	$1,964,000	$0
Payment Per User With Cost-Share	**$5.29**	**$0.00**
Local Share	$4,910,000	$0
Other Funding	$0	$0
Total Local	$4,910,000	$0
Payment Per User Without Cost-Share	**$13.23**	**$0.00**

Explanation of Results:

The preferred project replaces the existing watermain, gate valves, hydrants, water services, and curb stops. Total present value cost is $5,230,000 and total construction cost is $4,910,000. Present value cost per user is $2,786 and construction cost per user is $2,616. The monthly cost with 60% DWR cost-share participation is $5.29 per user and $13.23 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	4,284	4,027	-0.4%	-18

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

GRAFTON
NORTH DAKOTA
EST. 1882
ACTIVE COMMUNITY
ENDLESS OPPORTUNITY

www.graftonnd.gov
PO Box 578 | 5 East 4th Street | Grafton, ND 58237
Phone: 701.352.1561 | Fax: 701.352.2730 | TTY: Dial 711

February 23, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505-0850

RE: Water System Replacement 2026 - Phase I
Grafton, ND
Moore Project No.: 30565

Dear Ms. Noack,

The City of Grafton has initiated a project to improve its water system, including water distribution and water treatment improvements. The City's existing water distribution system contains asbestos-cement pipe (ACP), installed in the 1950's-1970's. The Phase I project area, located in the southwest portion of the City, is intended to be the first phase of several projects necessary to eliminate the existing ACP water mains. The ACP water mains are nearing the end of their useful life, and the City has begun to experience costly and disruptive water main breaks. The Phase I project includes replacement of ACP water main, gate valves, hydrants, water services, curb stops, and surface restoration, through a combination of trenchless and open trench methods.

Many factors have been considered in the development of the Phase I project area. The project area is a critical portion of our water system, which supports our South water tower and provides pressure for the distribution mains. We have experienced several failures in this area which have impacted our ability to reliably distribute drinking water to our residents. Further, as there are recognized health risks associated with asbestos-containing materials, priority has been placed in this area due to its proximity to our school system. Additionally, the project reinforces water infrastructure at the proposed connection with Walsh Rural Water to supply water to the rural water system and help support the delivery of clean and safe drinking water to rural users. The Phase I project will proactively address existing system deficiencies in anticipation of the increased demand and flows that will follow the Walsh Rural Water connection.

The City has contracted with Moore Engineering, Inc. to perform construction engineering services. The project has a scheduled bid opening of April 23, 2026. The City previously received 60 percent DWR preconstruction cost-share, not to exceed $225,000 in June 2025.

The City is respectfully requesting Department of Water Resources funding assistance at 60 percent cost-share of eligible construction costs for the Phase I project. The City has an approved Drinking Water State Revolving Fund loan for the remaining local share of the project cost.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water to our residents and future rural users. If you have any questions, please feel free to contact me at (701) 352-1561, or Dylan Ensrude with Moore Engineering at dylan.ensrude@mooreengineeringinc.com or (701) 551-1027.

Sincerely,

Wanda Ensrude

Wanda Ensrude
City of Grafton - Auditor

DWR Date Received : 2/23/26

CITY OF GRAFTON
CITY COUNCIL MINUTES
MEETING OF FEBRUARY 9, 2026

The regular meeting of the City Council of the City of Grafton, North Dakota was held in the City Hall Council Chambers at 6:00 p.m. on Monday, February 9, 2026.

Mayor West presided. Members present: Brad Burianek, Kylen Kostrzewski, Donavon McMillian, Loree Osowski, Darrin Wollitz, and Greg Young. Members absent: Phil Ray and Brian Sieben. Others present: Nick Ziegelmann, Rob Fleming, Tony Dumas, Cory Burns, Shirley Burns, Tara Halvorson, Jeff Daley, Joelle Schmuck, and Todd Morgan.

The Pledge of Allegiance was recited.

CONSENT AGENDA

Mayor West asked if any Council member wanted to remove any item from the Consent Agenda. As no one did, it was moved by Mr. Young and seconded by Mr. Wollitz to approve the Consent Agenda as follows:

IV. CONSENT AGENDA

4.1 Approval of Minutes:

a) City Council regular meeting of January 12, 2026.
b) Ways and Means Committee of February 2, 2026 – no quorum
c) Public Utilities Committee of February 2, 2026.

4.2 Reports of Officers:

a) City Auditor-Treasurer
b) Municipal Judge
c) Chief of Police
d) Building Official
e) Parks and Recreation
f) Others, if any

4.3 FYI – Game of Chance applications:

a) #1129 – St. John the Evangelist Catholic Church

4.4 Site Authorization applications:

On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

BILLS, CLAIMS AND ACCOUNTS

It was moved by Mr. Burianek and seconded by Mr. McMillian that the General, Special, Capital Projects, Debt Service, and Enterprise Funds bills be approved for payment in accordance with the listing submitted; said listing to be a part of these minutes as if herein set out verbatim. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

REPORTS OF STANDING COMMITTEES

REPORTS OF SPECIAL COMMITTEES

UNFINISHED BUSINESS

DRAFT

City Attorney Fleming reported the States Attorney has been in contact with Mark Petri who gave the City the NSF check for Pollys so he anticipates that check will be paid via criminal restitution.

Jeff Daley from KLJ reported the preliminary plans 5th Stret Highway Safety Improvement Project are with the NDDOT for review. This project consists of widening the shoulders along 5th Street from School Road to McHugh Avenue and then also adding some new lighting. Once the NDDOT gets their comments back to KLJ they will finalize the plans. The project is slated to be bid on April 10th, but it may get bumped to May. The project will be completed in 2026.

Mr. Daley stated they are working on the preliminary design for the Kittson Avenue from 7th to 8th Street project. They are also working on the application to submit to the State so we can find out what potential funding sources are available, whether that's Department of Water Resources cost share grant or some low interest loans. He hopes to have more information in the next month.

A letter was submitted to the NDDOT about the traffic signals and the traffic counts have been completed and the traffic study should be completed this winter.

Administrator Ziegelmann reported the City did not receive any of the flex funding. We had applied for School Road where the road is heaving, 9th Street in the Industrial Park and then the Burgamott Bridge. We were told there were a lot of applicants, but Mr. Daley stated he will reach out to them to see if there is something we could have done to score higher, whether it's more letters of support, more local contribution toward the project, etc.

A TAP application was submitted in December for sidewalk repairs along Hill Avenue and we won't hear about that until this summer.

NEW BUSINESS

Joelle Schmuck from Walsh County Health was present to recommend the City Council adopt an ordinance requiring responsible beverage server training. There has been an alcohol compliance issue in Walsh County, and she stated that she believes the proposed ordinance to penalize businesses for alcohol violations is a good start, however, she encouraged the requirement that mandates responsible beverage server training. She said it would give the businesses an even playing field of information and education because at the end of the day, the root cause of violations is the lack of training. The classes are online and the cost is $20. Mr. Burianek stated he believes the bar owners should want to require their employees to receive the training so they can receive the discount on their alcoholic beverage license without the City making it mandatory. City Attorney Fleming discussed the ordinance he has drafted to address the alcohol compliance issues, but he did not include the requirement of beverage server training because the State of North Dakota does not require it. He also stated he has an issue with mandating to a private business how they should operate their business. The proposed ordinance will have a penalty imposed on the licensed establishment including a fine and license suspension. Mr. Fleming reported the proposed ordinance amends the definition of alcoholic beverage to include canned cocktails, allows for the canned cocktails to be sold by any holder of a license which allows the sale of beer and provides a penalty under Section 3-33, Termination and revocation. The first violation sets a fine of $500, the second violation calls for a $1,000 fine and 7 day license suspension, and a third violation requires a $1,500 fine and 30 day license suspension. Mr. McMillian stated he doesn't believe the discounted license fee offers enough incentive and servers need to receive training on binge drinking, underage drinking, etc. It was moved by Mr. Young to approve the ordinance as presented. Mr. Burianek seconded the motion. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, and Mr. Young. Those opposed: Mr. McMillian, Ms. Osowski, and Mr. Wollitz. Members absent: Mr. Ray and Mr. Sieben. Mayor West voted in favor of the proposed ordinance as the vote was tied three to three and declared the motion carried.

It was moved by Mr. Burianek to approve transferring uncollectible accounts as listed to the bad debts account. Mr. Kostrzewski seconded the motion. Ms. Osowski questioned if Mr. Tweten will be refunded money since we may be getting money for Mark Petri's NSF check. Attorney Fleming stated that will have to be determined once the NSF funds have been received. All members present voted in favor thereof; Mayor West declared the motion carried.

It was moved by Mr. Young and seconded by Mr. Burianek to purchase three parcels from Walsh County that are available because the property owners lost ownership due to 3 years delinquent taxes, and to waive all real estate taxes with penalty and interest:

- Lots 13-14, Block 32, Original Townsite (Parcel 8693) 644 Stephen Ave
- Lots 15-16, Block 37, Original Townsite (Parcel 8732) 736 Stephen Ave
- Lot 8, Block 5, McHughs First Addition (Parcel 10428-330) 920 Lawler Ave

On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

It was moved by Mr. Young to approve Resolution No. 1824 entitled, "RESOLUTION AUTHORIZING PUBLIC SALE OF REAL PROPERTY SITUATED IN AND OWNED BY THE CITY OF GRAFTON, NORTH DAKOTA." Mr. McMillian seconded the motion. Administrator Ziegelmann stated the two vacant lots just approved for purchase will be added to the resolution for $500 and the house will have a minimum bid of $5,000 and an open house will be held a few weeks before bids can be accepted. May 4th will be the first date bids can be accepted. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

It was moved by Mr. Young and seconded by Mr. Burianek to approve the Rural Development Agreement between the City and Moore Engineering contingent upon concurrence from Rural Development. Administrator Ziegelmann stated this will be for the raw water line that was done this summer. When the project was approved there was $40,000 for engineering and attorney fees so this is to approve a $25,000 contract with Moore Engineering. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

It was moved by Mr. Young to ratify the Agreement with Bartlett & West, Inc. for assistance in reviewing the water supply option provided by Walsh Rural Water System for $50,000. Mr. Ziegelmann reported he and Water Department staff will continue to work on the raw water supply with AE2S and Walsh Water, but an outside engineering firm was used to make sure we are doing what is best for the City of Grafton as far as pipe sizing, location, etc. Mr. Burianek seconded the motion. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

It was moved by Mr. Burianek to approve the application for a Special Permit to Sell Alcoholic Beverages at a Special Event at Designated Premises submitted by Grafton Company d/b/a Extra End for the GVFD Fundraiser April 11, 2026 at the Grafton Centennial Center from 4:00 pm to midnight. Mr. Kostrzewski seconded the motion. All members present voted in favor thereof; Mayor West declared the motion carried.

It was moved by Mr. Young to authorize the City Auditor to develop and submit an application to Department of Water Resources for Construction Cost Share of the Water System Replacement 2026 – Phase 1 project. Mr. Wollitz seconded the motion. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

A Conflict of Interest Policy was presented. City Attorney Fleming reported this is a requirement for Federal funding. It was moved by Mr. Kostrzewski to approve the Policy as presented. Mr. Burianek seconded the motion. On roll call vote the following voted in favor thereof: Mr. Burianek, Mr. Kostrzewski, Mr. McMillian, Ms. Osowski, Mr. Wollitz, and Mr. Young. Those opposed: (None). Members absent: Mr. Ray and Mr. Sieben. Mayor West declared the motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS

Applications for the Walsh County Self Help Grant Program will be accepted until April 13th.

It was reported Ed Sevigny has accepted the position of City Auditor.

ADJOURNMENT

It was moved by Mr. Young, seconded by Mr. Wollitz and carried to adjourn the meeting.

* * * * * * * * * *

_____
Chris West, Mayor

_____
Lori Cyr, Deputy Auditor

DRAFT

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Regent
Main Avenue Reconstruction
DATE: March 26, 2026

Background & Description

The City of Regent is requesting construction cost-share for their Main Avenue Reconstruction (Project). The Project is replacement of approximately 2,300 feet of aging cast iron water main along Main Avenue and is part of planned street, storm and sanitary sewer, and water supply improvements planned for Regent. The Project is located in Hettinger County.

Supplemental Information

Water Development Plan / Priority	None
New / Future / Current Service Users	18 / 0 / 163
Present Value Cost / User (Preferred Alternative)	$6,575
Rate / 5,000-Gallons	$20
Comparable Rate / 5,000-Gallons	$61
Water Source – Southwest Pipeline Project	

Project Schedule

Task	Dates
Study	Sept. 2025
Design	Feb. 2026
Bid	Apr. 11, 2026
Construction	Jun. 2026
Completion	Nov. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$7,822,443	$7,822,443		
Eligible Cost	$0	$1,074,508	$1,074,508		
Total	$0	$8,896,951	$8,896,951		
Cost-Share 60%	$0	**$644,705**	$644,705		**$644,705**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request from the City of Regent for state cost-share participation in the Main Avenue Reconstruction project at 60 percent of eligible costs, not to exceed $644,705, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050/REG

1087352 - Regent Main Avenue Reconstruction - Copy

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Feb 23, 2026 12:31 PM
Initially Submitted By:	Camie Janikowski
Last Submit Date:	Mar 5, 2026 10:56 AM
Last Submitted By:	Camie Janikowski

Contact Information

Primary Contact Information

Active User*:	yes
Type:	External User
Name:	Ms. (Salutation) Camie (First Name) J (Middle Name) Janikowski (Last Name)
Title:	
Email*:	camiej@broszengineering.com
Address*:	109 S Main St Box 357 Bowman (City) North Dakota (State/Province) 58623 (Postal Code/Zip)
Phone*:	701-523-3340 (Phone) 8014 (Ext.) ###-###-####
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	Regent, City of
Organization Type*:	Municipal Government
Tax Id:	456002148
Organization Website:	
Address*:	203 Main Avenue S

P.O. Box 86

Regent North Dakota 58650-____
City State/Province Postal Code/Zip

Phone*: 701-563-4454 Ext.
###-###-####

Fax: ###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Regent Main Avenue Reconstruction

Sponsor(s)*: City of Regent

County*: Hettinger

City*: Regent

Description of Request*: New

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:

Jurisdictions/Stakeholders Involved*:

City of Regent
Hettinger County

Describe the Problem/Need and the Circumstances that Led to This Application*:

Regent's existing water and sewer main lines were constructed in the 1930's, these lines are outdated, scaling, and show signs of failure. The city is planning to replace the water and sewer mains prior to the Main Street Reconstruction Project to ensure the efficient use of construction time and costs.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The city is planning to replace 2,992 feet of water lines on Main Street, doing the water and sewer project at the same time as or just ahead of the street/road project will dramatically improve the financial feasibility and overall efficiency of resources to complete the needed project.

Describe the Objectives or Goals Specific to This Application*:

Replacing the existing, poorly functioning and aged infrastructure will allow the city to provide consistent and reliable services to its residents while reducing emergency maintenance expenses.

Describle the Scope of Work or Project Activities Specific to This Application*:

This project will replace approximately 3,000 feet of water main and service lines, as part of the overall Main Street reconstruction project which will complete ADA improvements, updating sidewalk and curb ramps, installing new curb & gutter, new storm water system piping, new surfacing, and new street lighting.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	170
For this project,	
What is the Benefited Population?*:	980
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	N/A
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The reconstruction of Main Street with ADA improvements, updating sidewalks, curb & gutter and re-paving will happen after the installation of the new water & sewer infrastructure.

Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	Ongoing

If Yes or Ongoing, Please Explain (include type/number):

Approval from the DEQ for water and sewer will be required.
Consulted with the NDDOT archeology department, no cultural resources are know to be impacted and no Class III survey is needed

Have You Applied for any Local Permits?*:	N/A
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) *:	Yes

Explain the Source, Timing and Amount of Federal Funds:

Transportation Alternatives (TA) Funds $547,207- Approved funding
Community Development Block Grant (CDBG) $1,062,500 - Invited to submit a full application for water and sewer construction funding.
Flex Funds $4,214,648 - Approved Funding

Federal Funding Contact:	Shannon Ellig First Name Last Name
Federal Funding Contact Number:	701-483-1241
Federal Funding Email:	shannon@rooseveltcuster.com

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	09/02/2025
Design Completion*:	02/01/2026
Bid*:	04/11/2026
Construction Start*:	6/1/2026
Construction Completion*:	11/15/2026

Explain Additional Timeline Issues*:

No timeline issues expected. Issues with weather or supply chain issues are always possible in construction projects and would be the only anticipated timeline issues.

Consulting Engineer*:	Brosz Engineering
Engineer Direct Phone Number*:	701-893-2137
Engineer Email*:	ericu@broszengineering.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Karen (First Name) Kouba (Last Name) 02/23/2026 (Date)
Title/Position/Authority*:	City Auditor
Address*:	203 Main Ave Address Line 1 Address Line 2 Regent (City) North Dakota (State) 58650-0000 (Zip Code)
Direct Phone Number*:	701-563-4475
Sponsor Email*:	regentcity@ndsupernet.com
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Karen (First Name) Kouba (Last Name)
Authorized Signor Title/Position:	City Auditor
Authorized Signor Email:	regentcity@ndsupernet.com
Authorized Signor Direct Phone Number:	701-563-4475
Provide the Name for One Additional Board Member, if Applicable:	Lyle (First Name) Hoffer (Last Name)
Additional Board Member Title/Position:	Mayor
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No

CLICK HERE to see examples.

Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community *:	City of Regent Main Avenue Project Location Map.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	Regent minutes to apply for DWR.docx
Cover Letter:	City of Regent DWR Request Letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost Regent.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	FXP-TAC-2117061_FinalPlans_1of2_ED.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	life_cycle_cost_analysis_worksheet 2 Regent.xlsx

CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

Asset Inventory Assessment:	sfn_62417_basic_asset_inventory_tool 2 regent.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	

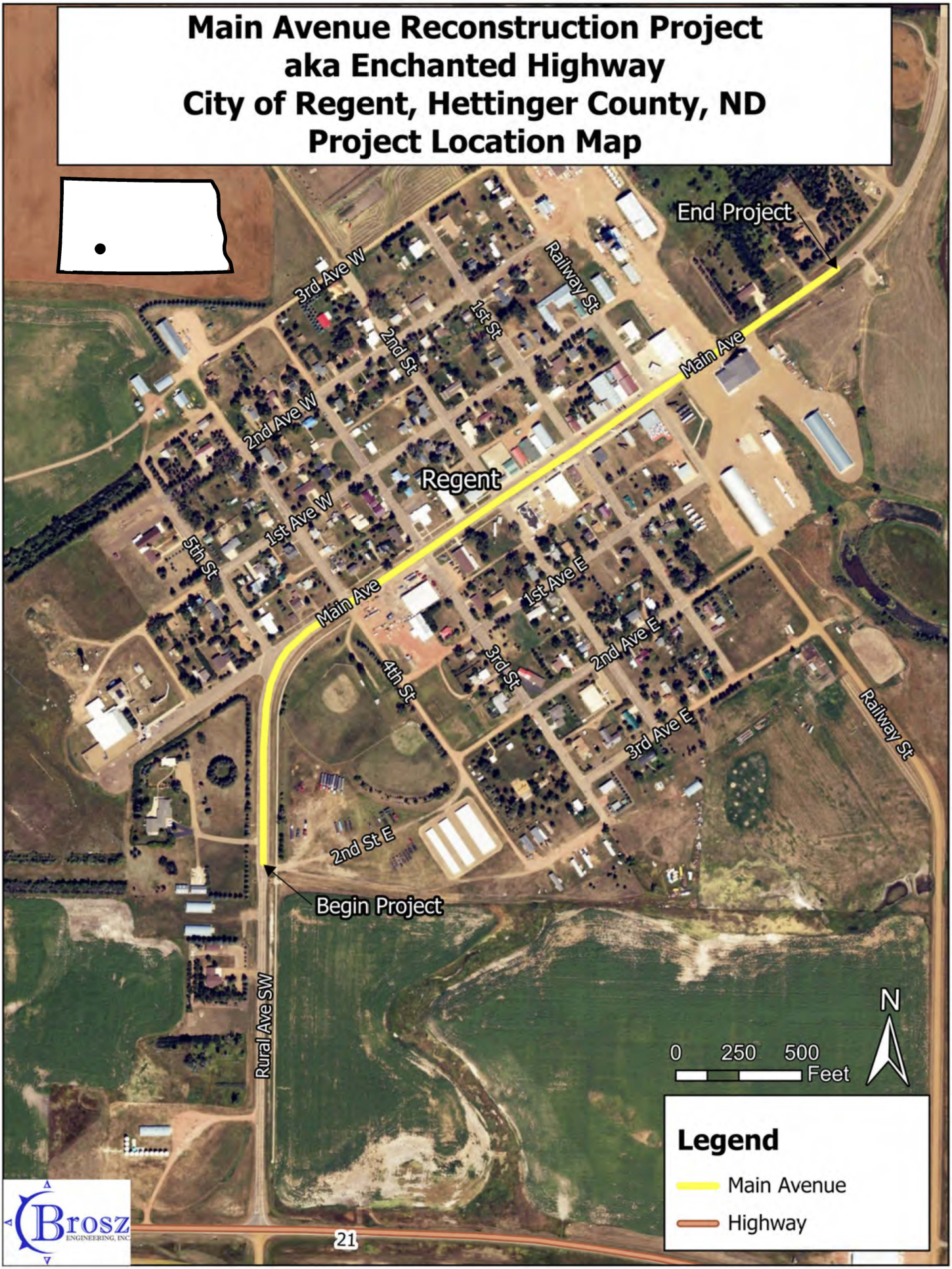
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	PER - City of Regent Water and Sewer Replacement.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	FXP-TAC-2117061_FinalPlans_2of2_StandardDrawings.pdf
Other Applicable Document:	Regent - Preliminary Opinion of Cost - Funding Breakdown- DWR Copy.pdf
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$644,704.80	$0.00	$0.00	$644,704.80	Grant	0.00	0.00
Clean Water State Revolving Fund		Current Request	$1,189,685.45	$0.00	$0.00	$1,189,685.45	Loan	20.00	2.00
BND Infrastructure Revolving Loan Fund		Current Request	$178,902.00	$0.00	$0.00	$178,902.00	Loan	20.00	2.00
Other	Flex Funding	Already Approved	$4,864,648.88	$0.00	$0.00	$4,864,648.88	Grant	0.00	0.00
Other	TA Funds	Already Approved	$547,207.00	$0.00	$0.00	$547,207.00	Grant	0.00	0.00
Other	CDBG	Already Approved	$1,042,000.00	$0.00	$0.00	$1,042,000.00	Grant	0.00	0.00
Drinking Water State Revolving Fund		Current Request	$429,803.20	$0.00	$0.00	$429,803.20	Loan	20.00	2.00
			$8,896,951.33	**$0.00**	**$0.00**	**$8,896,951.33**			

Main Avenue Reconstruction Project
aka Enchanted Highway
City of Regent, Hettinger County, ND
Project Location Map



DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received :

Date :	2/26/26
Project :	Regent Main Avenue Reconstruction Project
Sponsor :	City of Regent
Contact :	Karen Kuba
Phone :	701-563-4631
Engineer :	Brosz Engineering
Phone :	701-893-2137

Total Cost :	$ 8,896,951.33	**Total Cost-Share* :**	$ 644,704.80
Ineligible Cost :	$ 7,822,443.33	**Other Eligible:**	$ -
Eligible Cost :	$ 1,074,508.00	**Preconstruction :**	$ -
Local Cost :	$ 8,252,246.53	**Construction :**	$ 644,704.80

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.8%	Construction Contract Mmgt.	1	EA	72,848.00	$ 72,848.00	60%	$ 43,708.80
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	0.8%	**Construction Engineering Total**				$ 72,848	60%	$ 43,708.80
		Construction Costs						
15	0.0%	Mobilization	0	LS	-	$ -	60%	$ -
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.3%	Water Main 6 in	187	LF	135.00	$ 25,245.00	60%	$ 15,147.00
19	3.5%	Water Main 8 in	2096	LF	150.00	$ 314,400.00	60%	$ 188,640.00
20	0.6%	Water Service Line	709	LF	80.00	$ 56,720.00	60%	$ 34,032.00
21	0.9%	Gate Valve	14	EA	5,600.00	$ 78,400.00	60%	$ 47,040.00
22	0.2%	Hydrant - Remove	5	EA	3,200.00	$ 16,000.00	60%	$ 9,600.00
23	0.9%	Hydrant	6	EA	14,000.00	$ 84,000.00	60%	$ 50,400.00
24	0.3%	Fittings	1	LS	30,075.00	$ 30,075.00	60%	$ 18,045.00
25	1.3%	Site Work	1	LS	115,000.00	$ 115,000.00	60%	$ 69,000.00
26	1.0%	Temporary Pumping	1	LS	85,000.00	$ 85,000.00	60%	$ 51,000.00
27	0.4%	Connection to Existing Line	4	EA	10,000.00	$ 40,000.00	60%	$ 24,000.00
28	0.3%	Connection to Existing Line	18	EA	1,300.00	$ 23,400.00	60%	$ 14,040.00
29	0.2%	Other Items Provided By Contractor	346	EA	60.00	$ 20,760.00	60%	$ 12,456.00
30	0.2%	Curb Stop	18	EA	1,200.00	$ 21,600.00	60%	$ 12,960.00
31	0.0%		0		-	$ -	60%	$ -
32	0.0%		0		-	$ -	60%	$ -
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 910,600.00	60%	$ 546,360.00
	1.0%	**Allowable Contingency (10%)**				$ 91,060.00	60%	$ 54,636.00
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	11.3%	**Construction Total**				$ 1,001,660.00	60%	$ 600,996.00
		Eligible Preconstruction				$ -	60%	$ -
		Eligible Construction				$ 1,074,508.00	60%	$ 644,704.80
		Eligible Total				$ 1,074,508.00	60%	$ 644,704.80
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	72.7%	Other Constr. (Not Water Related)	1	EA	6,463,873.33	$ 6,463,873.33	0%	$ -
42	15.3%	Other Constr. Eng. (Not Water Related)	1	EA	1,358,570.00	$ 1,358,570.00	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	87.9%	**Construction Ineligible Total**				$ 7,822,443.33	0%	$ -
		Ineligible Total				$ 7,822,443.33	0%	$ -
	100.0%	**Project Total**				$ 8,896,951.33		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 1,074,508.00	60%	$ 644,704.80

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Regent
Project Title: Water Main Replacement **Date:** March 4, 2026

Explanation of Alternatives:

•Regent Watermain Replacement - Preferred Alternative: Replace the existing watermain as a part of the Main Avenue reconstruction project.

•Main Avenue Reconstruction Project – Full Scope: Reconstruct Regent Main Avenue including the replacement of water and sewer lines, installation of a stormwater system, ADA compliant sidewalk, curb ramp improvements, and updated street surfacing and lighting.

•"Do-Nothing" Alternative: Incur ongoing repair and maintenance costs associated with aging and deteriorating infrastructure and address failures as they occur.

Inputs:

New Connections Served	18
Future Connections Served	0
Current Connections Served	163
Net Connections (New + Current)	181

Current CIF Balance	$2,500
Annual CIF Contribution	$50,000
Cash Funding Target (Percentage %) New Assets	20%
Cash Funding Target (Percentage %) Existing Asets	50%
Annual CIF Contribution suggested for the Project	$1,265

	Regent Watermain Replacement	Main Avene Reconstruction Project	Do Nothing
Construction Cost	$1,074,460	$8,896,900	$0
Annual O & M	$2,644	$20,000	$20,000

Details:

This is a comprehensive infrastructure project that provides the city with an opportunity to utilize multiple funding sources and maximize efficiencies in engineering and construction costs. Completing this as a standalone waterline project would not be feasible. Funding: sewer project – CDBG funding, street/sidewalk/lighting – flex funding and TA funding, stormwater – CWSRF/BND funding.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		Regent Watermain Replacement	Main Avene Reconstruction Project	Do Nothing
Capital Costs		$1,074,000	$8,897,000	$0
O&M		$67,000	$488,000	$508,000
Repair, Rehab, Replacement		$63,000	$0	$0
Salvage Value		$14,000	$0	$0
Total PVC		**$1,190,000**	**$9,385,000**	$508,000
PV Cost Per User		**$6,575**	**$51,851**	**$2,807**
Construction Cost Per User		**$5,936**	**$49,154**	
Current Water Rate (Cost Per 5000g)		**$20**		
Comparable Water Rate		**$61**		
Net Connections (New + Current)		181	181	181
Cost-Share Percent		60%	60%	60%
	Local Share	$429,600	$3,558,800	$0
	Other Funding	$0	$0	$0
	Total Local	$429,600	$3,558,800	$0
Payment Per User With Cost-Share		**$12.01**	**$99.47**	**$0.00**
	Local Share	$1,074,000	$8,897,000	$0
	Other Funding	$0	$0	$0
	Total Local	$1,074,000	$8,897,000	$0
Payment Per User Without Cost-Share		**$30.02**	**$248.67**	**$0.00**

Explanation of Results:

The preferred project replaces the existing watermain as a part of the Main Avenue reconstruction project. Total present value cost is $1,190,000 and total construction cost is $1,074,000. Present value cost per user is $6,575 and construction cost per user is $5,936. The monthly cost with 60% DWR cost-share participation is $12.01 per user and $30.02 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2020		
Population & Trends	160	164	0.2%	0.40

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

February 23, 2026

ND Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: City of Regent, Main Avenue/Watermain Replacement Project

To Whom It May Concern,

The City of Regent is currently planning to replace watermain and distribution lines under Main Street. Replacing the aged water and sewer lines at the same time as or just ahead of the street/road project will dramatically improve the financial feasibility and overall efficiency of resources to complete the needed project. Replacing the existing, poorly functioning and aged infrastructure will allow the city to provide consistent and reliable services to its residents while reducing emergency maintenance expenses.

This project will replace approximately 3,000 feet of water main and service lines, as part of the overall Main Street reconstruction project, which will complete ADA improvements, updating sidewalk and curb ramps, installing new curb & gutter, new storm water system piping, new surfacing, and new street lighting.

The City is applying for ND Department of Water Resources Cost Share for this project to begin construction in 2026.

Sincerely,

Lyle Hoffer, Mayor

City of Regent

DWR Date Received : 3/5/26

City of Regent
March 5, 2026
Special Meeting

Mayor Hoffer called meeting to order. Council members Tristan Florey, Terry Hartman, Scott Schenck, Morgan Kouba were present and City Auditor, Karen Kouba.

Tristan Florey moved for the City of Regent to apply for Department of Water Resource cost share for The Regent Main Ave. Water Main construction project, seconded by Morgan Kouba, motion carried.

Meeting Adjourned

Mayor-Lyle Hoffer Auditor-Karen Kouba

DRAFT

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Watford City
2026 Water Main Replacement
DATE: March 26, 2026

Background & Description

The City of Watford City is requesting construction cost-share for their 2026 Water Main Replacement (Project). The Project is replacement of approximately 7,000 feet of aging cast iron and asbestos cement water main in the northeast area of Watford City, and will also include installation of approximately 600 feet of new water main along 6th Street NE. The Project is located in McKenzie County.

Supplemental Information

Water Development Plan/Priority	None
New / Future / Current Service Users	0 / 0 / 88
Present Value Cost / User (Preferred Alternative)	$46,398
Rate / 5,000-Gallons	$54
Comparable Rate / 5,000-Gallons	$61
Water Source – Western Area Water Supply	

Schedule

Task	Dates
Study	--
Design	Feb. 2026
Bid	Mar. 12, 2026
Construction	Apr. 2026
Completion	Nov. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$47,392	$47,392		
Eligible Cost	$0	$3,551,539	$3,551,539		
Total	$0	$3,598,931	$3,598,931		
Cost-Share 60%	$0	**$2,130,923**	$2,130,923		**$2,130,923**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Watford City for state cost participation in the 2026 Water Main Replacement project at 60% of eligible costs, not to exceed $2,130,923, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WAT

1086270 - 2026 Water Main Replacement

Application Details

Funding Opportunity:	1085949-July 2025 - June 2026 Infrastructure Request
Funding Opportunity Due Date:	Jun 30, 2026 3:00 PM
Program Area:	Funding for Infrastructure in ND - FIND
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Nov 13, 2025 10:51 AM
Initially Submitted By:	Justin Smith
Last Submit Date:	Feb 18, 2026 2:08 PM
Last Submitted By:	Justin Smith

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Mr. (Salutation) Justin (First Name) Middle Name Smith (Last Name)
Title:	Engineer
Email*:	jusmith@nd.gov
Address*:	PO Box 494
	Watford City (City) North Dakota (State/Province) 58854 (Postal Code/Zip)
Phone*:	(701) 570-0456 Ext. (Phone) ###-###-####
Fax:	###-###-####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Watford City
Organization Type*:	Political Subdivision
Tax Id:	
Organization Website:	
Address*:	PO Box 494

City of Watford City

Watford City North Dakota 58854-0000
City State/Province Postal Code/Zip

Phone*: (701) 444-8433 Ext.
###-###-####

Fax: ###-###-####

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: 2026 Water Main Replacement

Sponsor(s)*: City of Watford City

County*: McKenzie

City*: Watford City

Description of Request*: New

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?: Western Area Water Supply Authority

Jurisdictions/Stakeholders Involved*:

City of Watford City

Describe the Problem/Need and the Circumstances that Led to This Application*:

Water mains in this area are asbestos concrete installed in the early 1960s. These pipes are near the end of life and have started failing. Water mains broke in three separate locations within the project area in December 2024 and again in a single location in July 2025.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

The chosen solution is to replace the entire water supply system (mains, services, hydrants) within the project area with modern materials.

Describe the Objectives or Goals Specific to This Application*:

The objective of the project is to make the water supply reliable for around 250 people (approx. 60 dwellings and a RV park) in the project area similar to that of the other customers in Watford City.

Describle the Scope of Work or Project Activities Specific to This Application*:

The scope of work includes abandoning the existing water supply system and replacing it with new materials including PVC water mains, hdpe water services, new curb stops, gate valves, fittings, and fire hydrants. Surface features affected such as asphalt pavement, curb, and sidewalk will be repaired.

For this project,

Choose City, County, Water District or Other*: City

What is the Current Estimated Population?*:	6250
For this project,	
What is the Benefited Population?*:	250
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	No
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

Domestic water utility is failing and will be replaced.
Sanitary sewer utility is in good condition except for one block that will not be repaired during the project.
Storm sewer consists of surface drainage which is undersized in portions of the project area but will not be addressed with this project.
Last improvements were initial construction in the early 1960s.

Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No
Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	N/A
Design Completion*:	February 2026
Bid*:	March 2026 March 12, 2026
Construction Start*:	April 2026
Construction Completion*:	November 2026

Explain Additional Timeline Issues*:

This project has a bid opening date of March 12th, 2026

Consulting Engineer*:	Brosz Engineering, Nathan Berens
Engineer Direct Phone Number*:	701-651-7457
Engineer Email*:	nathanb@broszengineering.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Justin (First Name) Smith (Last Name) 08/29/2025 (Date)
Title/Position/Authority*:	City Engineer
Address*:	PO Box 494 Address Line 1 Address Line 2 Watford City (City) North Dakota (State) 58854-____ (Zip Code)
Direct Phone Number*:	701-570-0456
Sponsor Email*:	jusmith@nd.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Phil (First Name) Riely (Last Name)
Authorized Signor Title/Position:	Mayor
Authorized Signor Email:	priely@nd.gov
Authorized Signor Direct Phone Number:	701-570-4338
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*: CLICK HERE to see examples.	No
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community *:	Vicinity Map.pdf

Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	2025-09-02 Minutes.pdf
Cover Letter:	signed 2026 water main replacement cover letter.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE for SFN 61801 Delineation of Costs Instructions and Current Version.

Delineation of Costs SFN 61801:	sfn_61801_delineation_of_cost 2026 Water Main Replacement.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	FinalProjectManual_FinalPlans.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.

Life Cycle Cost Analysis:	life_cycle_cost_analysis_worksheet 2026 water main replacement.xlsx

CLICK HERE for SFN 62417 Basic Asset Inventory Tool and Current Version.

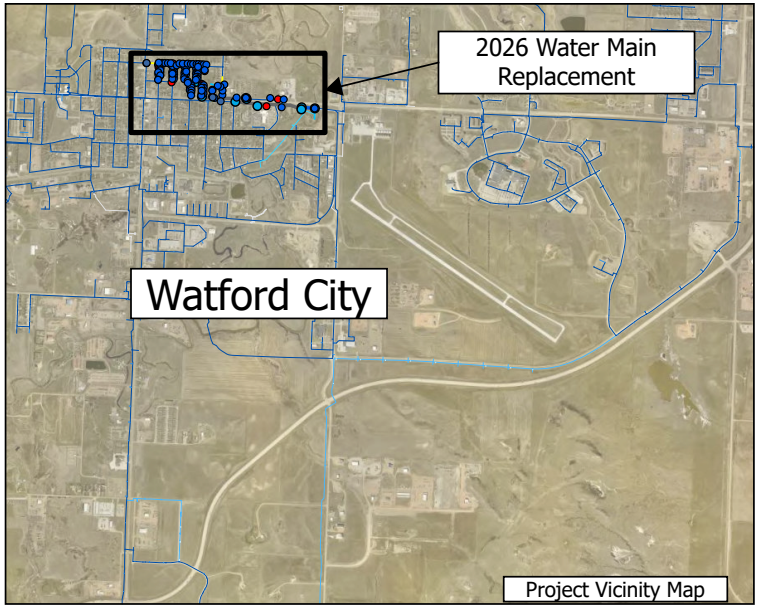
Asset Inventory Assessment:	Watford City - sfn_62417_basic_asset_inventory_tool 2026 Water Main.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	No

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$1,997,570.00	$0.00	$0.00	$1,997,570.00 **$2,130,923**	Grant	0.00	0.00
Other	City of Watford City Utility Fund Cash Reserves	Already Approved	$1,331,714.00	$0.00	$0.00	$1,331,714.00		0.00	0.00
			$3,329,284.00	**$0.00**	**$0.00**	**$3,329,284.00**			







Legend

- gate valves to replace
- added gate valves
- curb stops to replace
- hydrants to replace
- service lines to replace
- 8" WM to be added
- 6" & 8" WM to be replaced with 8"

N

FOR INFORMATIONAL PURPOSES ONLY

CITY OF WATFORD CITY
Watford City, North Dakota

Location Map

DRAFTED
JWS

DATE
2/13/2026

WATFORD CITY

Note: Any reliance upon this map is at user's own risk. Watford City does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use.

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (5/2025)

DWR Date Received : March 16, 2026 **Post Bid**

Project:	2026 Water Main Replacement- Post Bid
Sponsor:	City of Watford City
Contact:	Justin Smith, Engineer
Phone:	701-570-0456
Engineer:	Nathan Berens
Phone:	701-440-9767

Total Cost :	$ 3,598,932
Ineligible Cost :	$ 47,392
Eligible Cost :	$ 3,551,539
Local Cost :	$ 1,468,009

Date: March 16, 2026

	Cost-Share $
Preconstruction :	$ -
Construction :	$ 2,130,923

Project Type:	**Cost-share %**
Municipal Water Supply	60%

Item	%	Cost Classification	Quantities	Unit	Unit Price	Total	Cost-Share %	Cost-Share $ *
		Construction Costs						
1	8.3%	Mobilization	1	LS	270,000.00	$ 270,000	60%	$ 162,000
2	0.6%	Bonding	1	LS	20,000.00	$ 20,000	60%	$ 12,000
3	0.0%	Insurance	1	LS	-	$ -	60%	$ -
4	25.3%	water main 8 in	6790	ft	121.39	$ 824,218	60%	$ 494,531
5	0.8%	Water Main 6 in	210	ft	125.00	$ 26,250	60%	$ 15,750
6	0.0%	Water Main 4 in	5	ea	200.00	$ 1,000	60%	$ 600
7	0.0%					$ -	60%	$ -
8	4.4%	Water Service Line	2621	LF	54.74	$ 143,474	60%	$ 86,084
9	2.7%	sidewalk	515	SY	169.67	$ 87,380	60%	$ 52,428
10	25.3%	Fittings	1	LS	821,550.00	$ 821,550	60%	$ 492,930
11	3.4%	Site Work	1	LS	109,254.00	$ 109,254	60%	$ 65,552
12	1.0%	Erosion Control	1	LS	31,607.00	$ 31,607	60%	$ 18,964
13	18.2%	Paving	1	LS	592,740.00	$ 592,740	60%	$ 355,644
14	0.9%	Traffic Control	1	LS	30,000.00	$ 30,000	60%	$ 18,000
15	0.0%		0		-	$ -	60%	$ -
16	0.0%		0		-	$ -	60%	$ -
17	0.0%		0		-	$ -	60%	$ -
18	0.0%		0		-	$ -	60%	$ -
19	0.0%		0		-	$ -	60%	$ -
20	0.0%		0		-	$ -	60%	$ -
21	0.0%		0		-	$ -	60%	$ -
22	0.0%		0		-	$ -	60%	$ -
23	0.0%		0		-	$ -	60%	$ -
24	0.0%		0		-	$ -	60%	$ -
25	0.0%		0		-	$ -	60%	$ -
26	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 2,957,472	60%	$ 1,774,483
	10.0%	**Contingency**				$ 295,747	60%	$ 177,448
	90.4%	**Construction Total**				$ 3,253,220	60%	$ 1,951,932
		Preconstruction Costs						
27	0.0%					$ -	60%	$ -
28	0.0%					$ -	60%	$ -
29	0.0%					$ -	60%	$ -
30	0.0%		0		-	$ -	60%	$ -
31	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
32	9.2%	Construction Contract Management	1	NA	298,319.56	$ 298,320	60%	$ 178,992
33	0.0%					$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
	8.3%	**Construction Engineering Total**				$ 298,320	60%	$ 178,992
		Other Eligible Costs						
37	0.0%		0		-	$ -	60%	$ -
38	0.0%		0		-	$ -	60%	$ -
39	0.0%		0		-	$ -	60%	$ -
40	0.0%		0		-	$ -	60%	$ -
41	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		In-eligible Costs						
42	1.2%	Other Construction	1		43,050.00	$ 43,050	0%	$ -
43	0.1%	Other Construction Engineering	1		4,342.44	$ 4,342	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
45	0.0%		0		-	$ -	0%	$ -
	1.3%	**Other Ineligible Total**				$ 47,392	0%	$ -
	100.0%	**Total**				$ 3,598,932		
		Eligible Total				$ 3,551,539	60%	$ 2,130,923
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 3,551,539	60%	$ 2,130,923

* The cost-share estimate is purely for planning and informational purposes only and does not, in any way, guarantee a financial commitment to any degree, from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Watford City
Project Title: 2026 Water Main Replacement **Date:** February 27, 2026

Explanation of Alternatives:

•Water Main Replacement - **Preferred alternative:** replace existing water distribution infrastructure (asbestos concrete mains and copper services) with modern materials and repair pavement where damaged by the project.

•"Do-nothing" alternative: address water main breaks as they occur which may result in intermittent water outages.

•Regionalization – Alternative 3: Already a part of WAWSA regional water system

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	88
Net Connections (New + Current)	88

Current CIF Balance	$3,000,000
Annual CIF Contribution	$100,000
Cash Funding Target (Percentage %) New Assets	40%
Cash Funding Target (Percentage %) Existing Assets	40%
Annual CIF Contribution suggested for the Project	$6,942

	Replacement	Do Nothing	Regionalization
Construction Cost	$3,329,284	$0	$0
Annual O & M	$31,500	$46,500	$0

Details:

Watford city is a part of the WAWSA regional water system. The city has had four water main breaks in the last two years. Based on history, outages might be expected to become more frequent each year as the AC pipe continues to rot.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Replacement (PREFERRED OPTION)	Do Nothing	Regionalization
Capital Costs	$3,329,000	$0	$0
O&M	$768,000	$1,182,000	$0
Repair, Rehab, Replacement	$75,000	$0	$0
Salvage Value	$89,000	$0	$0
Total PVC	**$4,083,000**	**$1,182,000**	$0
PV Cost Per User	**$46,398**	**$13,432**	**$0**
Construction Cost Per User	**$37,833**		
Current Water Rate (Cost Per 5000g)	**$54**		
Comparable Water Rate	**$61**		
Net Connections (New + Current)	88	88	88
Cost-Share Percent	60%	60%	60%
Local Share	$1,331,600	$0	$0
Other Funding	$0	$0	$0
Total Local	$1,331,600	$0	$0
Payment Per User With Cost-Share	**$76.55**	**$0.00**	**$0.00**
Local Share	$3,329,000	$0	$0
Other Funding	$0	$0	$0
Total Local	$3,329,000	$0	$0
Payment Per User Without Cost-Share	**$191.37**	**$0.00**	**$0.00**

Explanation of Results:

The sponsor preferred project replaces existing , deteriorating, water distribution infrastructure. Total present value cost is $4,083,000 and total construction cost is $3,329,000. Present value cost per user is $46,398 and construction cost per user is $37,833. The monthly cost with 60% DWR cost-share participation is $76.55 per user and $191.37 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	1,744	6,207	18.3%	319

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

City of Watford City
213 2nd St NE / PO Box 494
Watford City, ND 58854
Ph: 701-444-2533
Fax: 701-444-3004

February 17th, 2026

Department of Water Resources
Attn: Reice Haase, Director
1200 Memorial Highway, Dept 770
Bismarck, ND 58504

RE: Watford City 2026 Water Main Replacement Tier II Application Cover Letter

Dear Mr. Haase,

On September 2nd, the Watford City City Council approved requesting a cost share with Water Resources for the 2026 Water Main Replacement Project.

This project will replace approximately 6,800 feet of asbestos concrete and cast iron water mains, services, valves, and appurtenances in the northeast part of town. This project was planned for a 2030 replacement but has recently been made a top priority for City of Watford City due to water main breaks (multiple) in December of 2024 and again in July 2025.

Please contact Justin Smith anytime with questions at jusmith@nd.gov or 701-570-0456.

Thank you,

Phil Riely
City of Watford City

CITY OF WATFORD CITY
CITY COUNCIL MEETING
September 2, 2025

Minutes of the regular City Council meeting held on September 2, 2025, at 6:00 p.m. at City Hall. Present were Mayor Riely and Council Members Bethany Devlin, Lance Renville, Steve Sanford, Shilo Chavez, Carissa Suter, and Chelsea Bulzomi. Also present was City Administrator Curt Moen, City Attorney Wyatt Voll, and City Auditor Peni Peterson. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Devlin moved to approve the September 2, 2025, meeting agenda, as presented. Motion seconded by Council Member Suter and carried unanimously.

No public was present for the Public Comment Period.

Council Member Suter moved to approve the minutes of the city council meeting held August 4, 2025. Motion seconded by Council Member Renville and carried unanimously.

Greg Richens gave an update on the Rough Rider Center.

Tony Carmichael & Travis Rodenhizer gave an update on the Fox Hills Golf Course.

Police Chief Wellen gave an update on the police department.

Council Member Chavez moved to approve the MOU between McKenzie County Community Coalition and Watford City Police Department. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Chavez, Bulzomi, Suter, Sanford, and Renville; nays: none.

Council Member Bulzomi moved to approve the Watford City Back the Blue Grant FY25-27. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Renville, Sanford, Chavez, Bulzomi, Suter, and Devlin; nays: none.

Council Member Chavez moved to approve the 2025-2026 SRO MoU between McKenzie County Public School Dist #1 and Watford City Police Department. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Chavez, Sanford, Suter, Devlin, Bulzomi, and Renville; nays: none.

Council Member Renville moved to approve the recommendations from the Planning Commission meeting held August 25, 2025 approving a Land Use Application – Zone Change submitted by IYL Investments, LLC and a Land Use Application – Zone Change submitted by Craig & Julie Nelson. Motion seconded by Council Member Chavez and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, Suter, Renville, and Chavez; nays: none.

Council Member Renville moved to approve the First Reading on an Ordinance Amending Section 8-1310 of Article 13 of Chapter 8 - Relating to Stopping - Parking Over 48 Hours. Motion seconded by Council Member Suter and carried unanimously.

Council Member Renville moved to approve the Second Reading of Ordinance No. 688 Adding Article 5 of Chapter 7 - Relating to Canada Geese Hunting. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Renville, Sanford, Bulzomi, Suter, and Chavez; nays: none.

Council Member Renville moved to approve Resolution 2025-18 Canada Geese Hunting Program. Motion seconded by Council Member Suter and carried by the following roll call vote: Sanford, Suter, Chavez, Devlin, Renville, and Bulzomi; nays: none.

Council Member Renville moved to approve the Second Reading of Ordinance No. 686 Amending Section 8-2903 Penalty (Golf Cart). Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Chavez, Sanford, Devlin, Bulzomi, Suter, and Renville; nays: none.

Council Member Renville moved to approve the Permitted Golf Cart Routes Map. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, Renville, Chavez; and Suter; nays: none.

Council Member Renville moved to approve the Second Reading of Ordinance No. 687 Amending Section 8-1304 of Article 13 - Relating to Stopping, Standing, or Parking Prohibited in Specified Places. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Suter, Bulzomi, Renville, Devlin, Chavez, and Sanford; nays: none.

Council Member Renville moved to approve the Second Reading of Ordinance No. 689 Amending Section 6-802 of Article 8 of Chapter 6 - Relating to Contractor License Required. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Sanford, Bulzomi, Renville, Chavez, and Suter; nays: none.

Council Member Renville moved to approve the First Reading on an Ordinance Adding Article 18 of Chapter 4 - Relating to Camping on Public Property. Motion seconded by Council Member Suter and carried unanimously.

Council Member Devlin moved to approve the September employee annual step increases: Greg Richins E-6; Justin McQuistion J-6; Dylan Larsen K-3; Jason Papineau G-3. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve a quote from SP&E in the amount of $8,010 for RRC arena bleacher repairs. Motion seconded by Council Member Chavez and carried by the following roll call vote: Renville, Bulzomi, Sanford, Devlin, Suter, and Chavez; nays: none.

Council Member Devlin moved to approve the requests from the Community Development Department approving up to $10,000 for video equipment and up to $5,000 for pre-game programing and supporting the WCHS production team. Motion seconded by Council Member Bulzomi and

carried by the following roll call vote: ayes: Chavez, Renville, Bulzomi, Devlin, Suter, and Sanford; nays: none.

Council Member Devlin moved to approve the August 2025 GPT allocations totaling $1,843,7500: 1000 General Operating $860,000; 2010 Road Fund $235,000; 2080 Cemetery $5,500; 2240 RRC Operating $108,333.33; 2240 RRC Deferred Maintenance $8,333.33; 2245 Fox Hills Golf Course $72,916.67; 2260 Fire Truck Replacement $20,000; 2290 Vehicle Replacement Fund $50; 2310 Vector & Weed $8,333.33; 3010 G.O. Hwy Bonds $4,600; 3050 Oil & Gas Bonds $11,000; 3075 RRC Bond $541,666.67; 4005 Capital Improvement $96,400; 5020 Sewer Bonds $120,000. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Suter, Renville, Bulzomi, Devlin, Chavez, and Sanford; nays: none.

Council Member Devlin moved to reinvest the following investment maturities for a 1-year term: Rough Rider Fund $500,000; Rough Rider Fund $133,000; Water Enterprise Fund $3,000,000; General Fund $358,000; GPT Budget Stabilization Fund $1,400,000; Rough Rider Budget Stabilization Fund $2,500,000; 2015 RRC Bond Surplus $2,500,000; 2015 SID Bonds $2,600,000; Fire Facility Fund $300,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Suter, Sanford, Bulzomi, Devlin, and Renville; nays: none. Abstain: Chavez.

Council Member Bulzomi moved to approve the recommendation from the Roughrider Fund Committee for approval of the Build Grant Application submitted by Watford City EDC in the amount of $5,500. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Chavez, Suter, Bulzomi, Sanford, and Renville; nays: none.

Council Member Bulzomi moved to approve the recommendation from the Roughrider Fund Committee Build for approval of the Build Grant Application submitted by SBDC, Region #1 – Williston State College in the amount of $20,000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Renville, Bulzomi, Devlin, Chavez, Suter, and Sanford; nays: none.

Council Member Bulzomi moved to approve the recommendation from the Roughrider Fund Committee for approval of the Business Startup Forgivable Loan Application submitted by the A.M. Lux Business in the amount of $5,000. Motion seconded by Council Member Chavez and carried by the following roll call vote: ayes: Sanford, Suter, Renville, Devlin, Bulzomi, and Chavez; nays: none.

Council Member Bulzomi moved to recommend the Vector Department apply for an EAB Preparedness Grant. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Bulzomi moved to approve Mayor Riely's appointment of Katie Walters to Vector/Pest Board to fulfill a 2-year term until June 30, 2027. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve Resolution No. 2025-19 - Resolution Supporting the Future Interstate Feasibility Study for Heartland Expressway, Theodore Roosevelt Express, and Portion of Ports-to-Plains High Priority Corridors. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Bulzomi, Devlin, Suter, Renville, Chavez, and Sanford; nays: none.

Council Member Suter moved to approve Resolution No. 2025-20 - Resolution Supporting Future Interstate Designation for Heartland Expressway, Theodore Roosevelt Expressway, and a Portion for Ports-to-Plains High Priority Corridors and Numbering Future Interstate Segments. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Chavez, Sanford, Devlin, Renville, Bulzomi, and Suter; nays: none.

Council Member Devlin moved to approve Resolution No. 2025-21 Resolution Supporting the Future Interstate Highway Formula Program. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Suter, Devlin, Renville, Bulzomi, and Chavez; nays: none.

Council Member Chavez moved to approve Pay Application #24 from Construction Engineers, Inc (Watford City New Public Work Facility) in the amount of $51,920.40. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Bulzomi, Devlin, Suter, Renville, Chavez, and Sanford; nays: none.

Council Member Sanford moved to approve Pay Application #5(final) from BEK Consulting (10th Ave NE Reconstruction) in the amount of $22,226.64. Motion seconded by Council Member Chavez and carried by the following roll call vote: ayes: Chavez, Sanford, Devlin, Renville, Bulzomi, and Suter; nays: none.

Council Member Chavez moved to award the Main Street Downtown Redevelopment Area 2 Architectural Services Contract to ICON Architectural Group. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Suter, Renville, Sanford, Chavez, Bulzomi, and Devlin; nays: none.

Council Member Bulzomi moved to advertise for 4th Ave NE and 12th St NE Sidewalk Design and Construction Engineering. Motion seconded by Council Member Suter and carried unanimously.

Council Member Sanford moved to approve an Agreement for Engineering Services with TD&H in the amount of $1,386. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Devlin, Suter, Renville, Chavez, and Sanford; nays: none.

Council Member Chavez moved to approve Amendment No. 1 to Task Order No. 5 from Bartlett & West, Inc (Master Services Agreement for Professional Services) in the amount of $11,000. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Chavez, Sanford, Devlin, Renville, Bulzomi, and Suter; nays: none.

Council Member Suter moved to approve Change Order No. 1 from Martin Construction, Inc. (Watford City WRRF 2025 Improvements) in the amount of $10,000. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Suter, Devlin, Sanford, Chavez, Bulzomi, and Renville; nays: none.

Council Member Bulzomi moved to approve the Park Ave East and 2026 Water Main Replacement DWR Grant Application. Motion seconded by Council Member Suter and carried by the following roll call vote: ayes: Bulzomi, Devlin, Suter, Renville, Chavez, and Sanford; nays: none.

Council Member Suter moved to approve the 2025 Norsk Hostfest Corporate Sponsorship Agreement. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Chavez, Sanford, Devlin, Renville, Bulzomi, and Suter; nays: none.

Attorney Voll gave an update on the Treloar and Burke lawsuit.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Renville and carried unanimously. Aflac $5,809.40; BCBS of ND $111,761.69; EFTPS $149,444.66; Nationwide Financial $2,378.28; Nationwide Retirement Solutions $5,955.18; ND Fraternal Order of Police $459.00; NDPERS-Def Comp $10,398.32; Payroll $410,917.13; Symetra Life Insurance $1,326.54; TASC $6,444.58; Wolf Run Village Inc. $1,650.00; Accusource $150.00; Advanced Elements $31,225.94; Agri Industries $440.20; Alexander After Prom Committee $3,000.00; Aliengear Holsters $982.74; Andrew Schatz $304.96; Andrew Swanson $125.00; Arbor Day Foundation $504.00; Armor Interactive $28,166.54; Astro Chem Service $50.00; Badlands Hardware $516.13; Badlands Occupational Testing $350.00; Bakken Occupational Health $110.00; Balco Uniform $2,119.63; Bank of North Dakota $1,147,112.50; BEK Consulting $41,025.14; Brady's Towing & Recovery $1,190.00; Brock White $913.51; C&D Water Services $72.00; CDW Government $176.22; CIM Sanitary Tech $6,950.00; City Bar $13,200.00; City of Watford City $16,410.38; Clarke Mosquito Control $133.56; Code Red Towing $950.00; Cole Papers $765.90; Construction Engineers $51,920.40; Cordova Construction $53,491.50; Core & Main $30,785.84; Country Inn & Suites $110.00; Craig's Small Engine $1,777.68; Dakota Supply Group $3,800.00; Dean Anderson $2,285.00; Ecolab Pest Elim. $143.78; Electro Watchman $648.00; Elevon Group $647.50; Elite Cabinets & Building $222.49; Farmers Union Oil $12,432.05; Fastenal $1,381.59; First International Insurance $247,377.00; Fleetmind Seon Solutions $9,692.03; Galls $3,095.09; Greenhaw Flooring $700.00; Hansen Diesel & Automotive $3,395.67; Hawkins $3,013.31; Heggen Equipment $322.09; Holiday Inn Express – Minot $297.00; Hurley Enterprises $625.00; IDI $43.85; Industrial Chem Labs & Services $577.65; Information Technology Dept. $5,695.50; InSource Solutions Group $12,036.00; Jack & Jill $209.02; Jared Reeves $137.00; JJ Electric $1,158.27; Johnson Controls

$3,850.00; Johnson Controls Fire Protection $384.00; JP Morgan Chase Bank $9,517.12; KO Safety Services $1,220.00; Landscape Elements $52,112.46; Language Link $17.33; Legendary Adventures New Discoveries $15,000.00; Level Up Enterprises $7,129.60; Lund Oil $3,485.39; Lycox Enterprises $2,390.00; Marco Technologies $2,607.89; McKenzie County Farmer $2,420.31; McKenzie County Healthcare $638.56; McKenzie County Hockey Club $38,500.00; McKenzie County Landfill $26,199.20; McKenzie County Road & Bridge $5,032.50; McKenzie County Water Resource $217,444.00; McKenzie Electric $9,644.00; Meuchel Enterprises $11.00; Mizuno USA Inc $245.58; MDU $19,435.84; Motorola Solutions $215.31; MTI Distributing $1,250.70; MVTL Laboratories $2,397.00; National Tactical Officers $50.00; NCL of Wisconsin $419.89; ND League of Cities $550.00; ND Office of State Tax $9,081.10; ND Water Users Assoc. $325.00; Norsk Hostfest $3,000.00; Northern Heavy Duty Truck Parts $163.09; Northern Pump & Compression $228.75; ODP Business Solutions $874.30; Office Sign Company $144.00; OK Implement $1,199.28; OK Tire Stores $1,174.39; One Call Concepts $189.85; Ports-to-Plains Alliance $1,000.00; PNC Equipment Finance $23,500.00; PYE-Barker $6,152.00; Quality Quick Print $40.00; RDO Trust $31.26; Record Keepers $27.50; Reservation Telephone $4,316.00; Rough Rider Center $67,763.04; Shannon Wellen $144.00; Sherwin-Williams $1,027.50; Six Shooters $6,469.30; SRF Consulting $507.38; Stein's $277.64; Stephanie Packer $219.23; Swanston Equipment $1,710.52; Swenson HVAC $3,015.00; T&E Power Systems $138.00; Tahlia Norman $130.00; Taylor Made Golf Company $683.24; Tecta America Dakotas $1,967.64; The Good Kids $10,000.00; TD&H Engineering $5,262.00; Tenet $35.00; The Tessman Company $1,420.08; Thiel Brothers Roofing $1,153.57; Timeclock Plus $3,747.65; Tire-Rama Glendive $3,937.28; Titanium Plumbing $1,555.42; Tri-Tech Forensics $12,314.64; Triple 7 Oilfield Rentals $423.00; Turf Solutions $284.40; Valli Information $1,113.34; Van Diest Supply Company $16.625.30; Verizon Wireless $3,456.44; Versatile Vehicles $461.19; Visa $2,130.32; Watford City Economic Development $5,500.00; Watford City Fire Department $29,174.29; Watford City Park District $2,713.28; Watford City Veterinary Clinic $922.51; Western Dakota Energy $125.00; Westlie Truck Center $849.24; WEX Bank $2,238.75; WSC – Small Business Development $20,000.00; Wolf Run Village I $7,770.62; Wolf Run Village II $37,229.39.

Information:
Monday, September 22 @ 5:15 pm - Special City Council Meeting (Final Budget Hearing)
Monday, October 13 @ 6:00 pm - Regular October City Council Meeting
League of Cities Annual Conference in Bismarck - Sept 17th - 19th

The next regularly scheduled City Council meeting will be on Monday, October 13, 2025, at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:44 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.

_____ _____

Peni Peterson, City Auditor Philip K. Riely, Mayor

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of West Fargo
1st Avenue E Reconstruction
DATE: March 26, 2026

Background & Description

The City of West Fargo is requesting construction cost-share for their 1st Avenue East Reconstruction (Project). The Project is replacement of approximately 3,000 feet of aging asbestos cement water main along 1st Avenue W, 2nd Street E, and 3rd Street E, and is part of combined street, storm and sanitary sewer, and water supply improvements planned for West Fargo. The Project is located in Cass County.

Supplemental Information

Water Development Plan/Priority	None
New / Future / Current Service Users	0 / 0 / 48
Present Value Cost / User (Preferred Alternative)	$93,146
Rate / 5,000-Gallons	$44
Comparable Rate / 5,000-Gallons	$61
Water Source – City of Fargo – Red River and Sheyenne River	

Schedule

Task	Dates
Study	-
Design	Jan. 2026
Bid	Mar. 26, 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$169,974	$2,354,255	$2,524,229		
Eligible Cost	$76,776	$1,668,919	$1,745,695		
Total	$246,750	$4,023,174	$4,269,924		
Cost-Share 60%	$46,066	**$1,001,351**	$1,047,417	$46,066 (5/15/25)	**$1,001,351**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of West Fargo for state cost-share participation in the 1st Avenue East Reconstruction project at 60 percent of eligible costs, for an additional $1,001,351, with total cost-share not to exceed $1,047,417 is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WES

Water Development Plan: No (2025)

1087335 - 1st Ave East Reconstruction Project

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 2:45 PM

Initially Submitted By: Daniel Hanson

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Josh
First Name
Middle Name Wayt
Last Name

Title: Funding Specialist

Email*:
josh.wayt@mooreengineeringinc.com

Address*: 925 10th Ave E
Suite 1

Organization Information

Status*: Approved

Name*: City of West Fargo

Organization Type*: Political Subdivision

Tax Id:

Organization Website:

Address*: 800 4th Ave E

	West Fargo	North Dakota	
	City	State/Province	
58078			
Postal Code/Zip			
Phone*:	(701) 200-5455	Ext.	
	Phone		
	###-###-####		
Fax:	###-###-####		
Comments:			

	West Fargo	North Dakota	
	City	State/Province	
58078-0000			
Postal Code/Zip			
Phone*:	(701) 515-5000	Ext.	
	###-###-####		
Fax:	###-###-####		
Vendor ID:			
PeopleSoft Supplier ID:			
Comments:			
Location Code:			

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	1st Ave East Reconstruction Project
Sponsor(s)*:	City of West Fargo
County*:	Cass
City*:	West Fargo
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Red River and Sheyenne River via the City of Fargo.

Jurisdictions/Stakeholders Involved*:

The City of West Fargo and its residents. The primary stakeholders are the 141 residents that live in the 47 properties that are immediately adjacent to the project area.

Describe the Problem/Need and the Circumstances that Led to This Application*:

The project area contains aging ACP water mains and appurtenances that are in need of replacement. The original watermain was installed in the early 1960's and has reached the end of its useful life. No known underground improvements have been made since the original installation.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

This project will include replacement of all water mains, gate valves, fire hydrants, and water services within City ROW. The project will include open-trench installation as well as some horizontal directional drilling. The water infrastructure improvements will be part of a larger project that also includes storm, sanitary, and street improvements. The water supply improvements constitute 35% of the construction costs.

Describe the Objectives or Goals Specific to This Application*:

The City is respectfully requesting 60% cost share from the Department of Water Resources for construction costs related to the drinking water system improvements.

Describle the Scope of Work or Project Activities Specific to This Application*:

The City is seeking funding to support construction and construction engineering for the replacement of water mains, gate valves, fire hydrants, and water services within City ROW.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	39985

For this project,

What is the Benefited Population?*:	141
Have Assessment Districts Been Formed?*:	Yes
Date Formed:	06/02/2025
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The roadway is in poor condition with widespread alligator cracking. No underground utility improvements have been performed since the original utility installation. The underground utilities are now at least 66 years old and have reached the end of their useful life.

Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	N/A
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No

Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	N/A
Design Completion*:	01/23/2026
Bid*:	03/05/2026 **3/26/26**
Construction Start*:	05/01/2026
Construction Completion*:	10/31/2026

Explain Additional Timeline Issues*:

No additional timeline issues are anticipated.

Consulting Engineer*:	Brandon Smith
Engineer Direct Phone Number*:	701-551-1066
Engineer Email*:	brandon.smith@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Daniel Hanson 02/23/2026 First Name Last Name Date
Title/Position/Authority*:	Sr. Director of Community and Development Services
Address*:	2515 6th St E Address Line 1 Address Line 2 West Fargo North Dakota 58078-0000 City State Zip Code
Direct Phone Number*:	701-515-5103
Sponsor Email*:	daniel.hanson@westfargond.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Daniel Hanson First Name Last Name

Authorized Signor Title/Position:	Sr. Director of Community and Development Services
Authorized Signor Email:	daniel.hanson@westfargond.gov
Authorized Signor Direct Phone Number:	701-515-5103
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	30291_WestFargo_1stAve_Exhibit_20260127.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes

Engineer's Estimate of Probable Cost Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads) **:** 30291_WestFargo_1stAve_CostEstimate_20260219.xlsm

Are You Seeking Department of Water Resources Cost-Share?*: Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes: 30291_WestFargo_1stAve_MinutesAgenda_02.17.2026.pdf

Cover Letter: 30291_WestFargo_1stAve_CoverLetter_SIGNED.pdf

Are You Seeking Cost-Share for a Main Street Initiative Related Project?: No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801: 30291_WestFargo_1stAve_Delineation.xlsx

Type of Request: Construction

Signed Plans and Specifications For Bidding: 30291_WestFargo_1stAve_ProjectManual_20260220_Signed.pdf

Is This a Water Supply Project?: Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis: 30291_WestFargo_1stAve_LCCA.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment: 30291_WestFargo_1stAve_BAIA.xlsx

Is This a Rural Flood Control Project?: No

Is This a Drain Reconstruction Project?: No

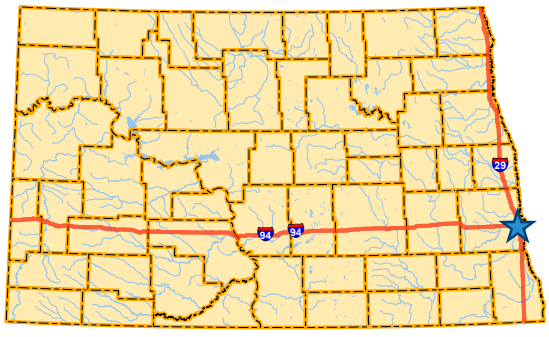
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	3009_Facility Plan_Signed_01142026.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	30291_WestFargo_1stAve_SADistrictApproval.pdf
Other Applicable Document:	30291_WestFargo_1stAve_SpecPacket_20260220_Signed.pdf
Other Applicable Document:	

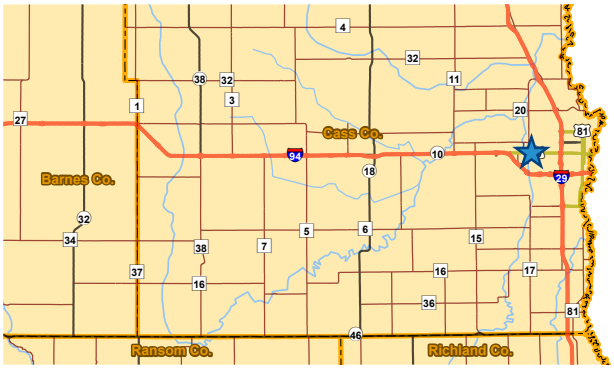
Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Pre-Construction		Already Approved	$46,066.00	$0.00	$0.00	$46,066.00		0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$0.00	$1,010,397.00	$0.00	$1,010,397.00 $1,001,351		0.00	0.00
Drinking Water State Revolving Fund		Current Request	$0.00	$874,062.00	$0.00	$874,062.00		0.00	0.00
Clean Water State Revolving Fund		Current Request	$0.00	$2,169,402.00	$0.00	$2,169,402.00		0.00	0.00
Other	Local funding	Already Approved	$0.00	$185,073.00	$0.00	$185,073.00		0.00	0.00
			$46,066.00	**$4,238,934.00**	**$0.00**	**$4,285,000.00**			







WATER SYSTEM IMPROVEMENTS
IMPROVEMENT DISTRICT 3009
1ST AVENUE (SHEYENNE ST TO 4TH ST)
WEST FARGO, NORTH DAKOTA

Created By: TJS Date Created: 01/26/2026 Date Saved: 01/27/26 Date Exported: 01/27/26
Plotted By: tanner.schmidt Parcel Date: State Parcels N/A Aerial Image: NAIP Elevation Data: N/A
Horizontal Datum: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
Q:\Projects\30000\30200\30291 Dist3009_1stAvenueEast\GIS\APRX\DWR_Exhibit\30291_DWR_Exhibit.aprx

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moore engineering, inc.

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/23/26
Project :	1st Avenue East
Sponsor :	City of West Fargo
Contact :	Jerrold Wallace
Phone :	701-515-5104
Engineer :	Dylan Dunn
Phone :	701-551-1075

Total Cost :	$ 4,269,923.45	**Total Cost-Share* :**	$ 1,047,416.95
Ineligible Cost :	$ 2,524,228.53	**Other Eligible:**	$ -
Eligible Cost :	$ 1,745,694.92	**Preconstruction :**	$ 46,065.60
Local Cost :	$ 3,222,506.50	**Construction :**	$ 1,001,351.35

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $	
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs							
1	0.0%		0		-	$ -	60%	$ -	
2	0.0%		0		-	$ -	60%	$ -	
3	0.0%		0		-	$ -	60%	$ -	
4	0.0%		0		-	$ -	60%	$ -	
5	0.0%		0		-	$ -	60%	$ -	
	0.0%	**Other Eligible Total**				$ -	60%	$ -	
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs							
6	0.4%	Preliminary Design	1	LS	17,500.00	$ 17,500.00	60%	$ 10,500.00	
7	1.4%	Final Design	1	LS	59,276.00	$ 59,276	60%	$ 35,565.60	
8	0.0%		0		-	$ -	60%	$ -	
9	0.0%		0		-	$ -	60%	$ -	
10	0.0%		0		-	$ -	60%	$ -	
	1.8%	**Preconstruction Total**				$ 76,776.00	60%	$ 46,065.60	
		Construction Engineering Costs							
11	1.5%	Construction Contract Mmgt.	1	LS	64,075.35	$ 64,075.35	60%	$ 38,445.21	
12	2.5%	Project Inspection	1	LS	106,860.01	$ 106,860.01	60%	$ 64,116.01	
13	0.1%	DWR Reimbursement Assistance	1	LS	5,000.00	$ 5,000.00	60%	$ 3,000.00	
14	1.2%	Other Construction Engineering	1	LS	51,106.95	$ 51,106.95	60%	$ 30,664.17	public outreach, record drawings, geotechnical
	5.3%	**Construction Engineering Total**				$ 227,042	60%	$ 136,225.39	
		Construction Costs							
15	1.4%	Mobilization	1	LS	58,076.09	$ 58,076.09	60%	$ 34,845.65	
16	0.0%	Bonding	0			$ -	60%	$ -	
17	0.0%	Insurance	0		-	$ -	60%	$ -	
18	1.8%	Temporary Water	1	LS	75,000.00	$ 75,000.00	60%	$ 45,000.00	
19	0.5%	Gate - Remove	15	EA	1,500.00	$ 22,500.00	60%	$ 13,500.00	
20	0.1%	Hydrant - Remove	4	EA	1,000.00	$ 4,000.00	60%	$ 2,400.00	
21	5.4%	Removals - Water Main	2613	LF	89.00	$ 232,550.00	60%	$ 139,530.00	
22	2.5%	Water Main 8 in	882	LF	118.97	$ 104,930.00	60%	$ 62,958.00	
23	3.0%	Water Main 6 in	2136	LF	60.00	$ 128,160.00	60%	$ 76,896.00	
24	2.3%	Curb Stop	49	EA	2,000.00	$ 98,000.00	60%	$ 58,800.00	
25	1.9%	Water Service Line	1264	LF	65.00	$ 82,160.00	60%	$ 49,296.00	
26	0.8%	Gate Valve	8	EA	4,250.00	$ 34,000.00	60%	$ 20,400.00	
27	1.3%	Hydrant	7	EA	8,000.00	$ 56,000.00	60%	$ 33,600.00	
28	1.7%	Removals - Surface	1	LS	74,247.49	$ 74,247.49	60%	$ 44,548.49	
29	1.0%	Earthwork	1	LS	41,833.05	$ 41,833.05	60%	$ 25,099.83	
30	5.9%	Paving	1	LS	253,065.25	$ 253,065.25	60%	$ 151,839.15	
31	0.9%	Surface Restoration	1	LS	36,982.86	$ 36,982.86	60%	$ 22,189.72	
32	0.1%	Traffic Control	1	LS	4,646.09	$ 4,646.09	60%	$ 2,787.65	
33	0.1%	General	1	LS	4,646.09	$ 4,646.09	60%	$ 2,787.65	
34	0.0%					$ -	60%	$ -	
35	0.0%					$ -	60%	$ -	
36	0.0%					$ -	60%	$ -	
	3.1%	**Construction Sub-Total**				$ 1,310,796.92	60%	$ 786,478.15	
	0.0%	**Allowable Contingency (10%)**				$ 131,079.69	60%	$ 78,647.82	
	33.8%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -	
		Construction Total				$ 1,441,876.61	60%	$ 865,125.97	
		Eligible Preconstruction				$ 76,776.00	60%	$ 46,065.60	
		Eligible Construction				$ 1,668,918.92	60%	$ 1,001,351.35	
		Eligible Total				$ 1,745,694.92	60%	$ 1,047,416.95	
		Ineligible Preconstruction Costs							
37	4.0%	Other Preconstr. Eng. (Not Water Related)	1	LS	169,973.65	$ 169,974	0%	$ -	
38	0.0%		0		-	$ -	0%	$ -	
39	0.0%		0		-	$ -	0%	$ -	
40	0.0%		0		-	$ -	0%	$ -	
	4.0%	**Preconstruction Ineligible Total**				$ 169,974	0%	$ -	
		Ineligible Construction Costs							
41	42.2%	Other Constr. (Not Water Related)	1	LS	1,803,123.40	$ 1,803,123.40	0%	$ -	
42	9.1%	Other Constr. Eng. (Not Water Related)	1	LS	389,206.48	$ 389,206.48	0%	$ -	
43	3.8%	Legal Expenses	1	LS	161,925.00	$ 161,925.00	0%	$ -	
44	0.0%		0		-	$ -	0%	$ -	
	55.1%	**Construction Ineligible Total**				$ 2,354,254.88	0%	$ -	
		Ineligible Total				$ 2,524,228.53	0%	$ -	
	100.0%	**Project Total**				$ 4,269,923.45			
		Federal or State Funds That Supplant Costs				$ -			
		Eligible Cost Total				$ 1,745,694.92	60%	$ 1,047,416.95	

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of West Fargo
Project Title: 1st Avenue East **Date:** March 3, 2026

Explanation of Alternatives:

•Full Replacement Open Trench- Preferred Alternative: Replace the entire water system in the project area using open cut trenching and a minimal amount of horizontal direction drilling. Replacement would include mains, hydrants, gate valves, fittings, curb stops, and water service lines up to the property line. The existing asbestos cement pipe will be removed as needed or abandoned in place.

•Full Replacement HDD: Replace the entire water system in the project area using horizontal directional drilling where possible. Replacements would include mains, hydrants, gate valves, fittings, curb stops, and water service lines up to the property line. The existing asbestos cement pipe will be removed as needed or abandoned in place.

•"Do-Nothing" Alternative: No improvements are made and the existing water system is maintained as it is today. Aging infrastructure is addressed as problems occur.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	48
Net Connections (New + Current)	48

Current CIF Balance	$30,338,088
Annual CIF Contribution	$11,200,000
Cash Funding Target (Percentage %) New Assets	20%
Cash Funding Target (Percentage %) Existing Asets	5%
Annual CIF Contribution suggested for the Project	$165

	Full Replacement - Open Trench (Preferred)	Full Replacement - HDD	Do Nothing
Construction Cost	$4,285,000	$4,327,100	$0
Annual O & M	$5,000	$5,000	$30,000

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value	Full Replacement - Open Trench (Preferred)	Full Replacement - HDD	Do Nothing
Capital Costs	$4,285,000	$4,327,000	$0
O&M	$121,000	$121,000	$757,000
Repair, Rehab, Replacement	$86,000	$109,000	$0
Salvage Value	$21,000	$26,000	$0
Total PVC	**$4,471,000**	**$4,531,000**	$757,000
PV Cost Per User	**$93,146**	**$94,396**	**$15,771**
Construction Cost Per User	**$89,271**	**$90,148**	
Current Water Rate (Cost Per 5000g)	**$44**		
Comparable Water Rate	**$61**		
Net Connections (New + Current)	48	48	48
Cost-Share Percent	60%	60%	60%
Local Share	$1,714,000	$1,730,800	$0
Other Funding	$0	$0	$0
Total Local	$1,714,000	$1,730,800	$0
Payment Per User With Cost-Share	**$180.64**	**$182.41**	**$0.00**
Local Share	$4,285,000	$4,327,000	$0
Other Funding	$0	$0	$0
Total Local	$4,285,000	$4,327,000	$0
Payment Per User Without Cost-Share	**$451.61**	**$456.03**	**$0.00**

Explanation of Results:

The preferred project replaces the existing water system using open cut trenching and minimal HDD. Total present value cost is $4,471,000 and total construction cost is $4,285,000. Present value cost per user is $93,146 and construction cost per user is $89,271. The monthly cost with 60% DWR cost-share participation is $180.64 per user and $451.61 per user without DWR participation.

ND Dept. of Commerce	Year 2010	Year 2024	Annual Population Growth Rate	Average Annual Population Increase/Decrease
Population & Trends	25,830	41,027	4.2%	1086

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

CITY OF WEST FARGO

ENGINEERING DEPARTMENT
2515 6th Street E
West Fargo, ND 58078
701.515.5100
www.westfargond.gov

February 17, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505-0850

RE: 1st Avenue East Construction Cost Share Request

Dear Lori:

The City of West Fargo has initiated a project to replace the water mains, gate valves, fire hydrants, and water services along 1st Avenue East between Sheyenne Street and 4th Street East. This segment of 1st Avenue East contains 47 residential properties that are home to approximately 141 people. The area's water distribution system consists of asbestos cement pipe (ACP) water mains and appurtenances that are now at least 66 years old.

The overall project will also reconstruct the sanitary sewer system, storm sewer system, sidewalks, and streets within the neighborhood. The water supply improvements constitute 35% of the construction costs. In May 2025, the City received DWR preconstruction cost share funding in the amount of $46,066 (DWR Project No. 2025WES). With design completed and bidding underway, the City is now respectfully requesting 60% cost share for the water portion of construction and construction engineering costs.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water to its residents and visitors. If you have any questions, please feel free to contact me or the City's engineering consultant, Brandon Smith, at brandon.smith@mooreengineeringinc.com or (701) 551-1066.

Thank you.

Sincerely,

Jerry Wallace, City Engineer
City of West Fargo, North Dakota

DWR Date Received : 2/23/26

City Commission Agenda Item Memo
Meeting Date: February 17, 2026

☒Consent Agenda
☐Regular Agenda

Item Title: 2026 CIP Project Funding Opportunity

Requested Action/Staff Recommendation: Authorize Engineer to submit DWR applications for construction costs for the applicable 2026 CIP Projects

Presented By: Jerry Wallace, City Engineer

New Information: The purpose of this action is to authorize staff to apply for state funding to offset watermain-related construction costs on the Meadow Ridge Reconstruction – Phase 1 and 1st Avenue East Reconstruction (2nd Street to 4th Street) projects.

The City is currently advancing two neighborhood reconstruction projects, both previously identified in the Capital Improvements Plan and approved by the Commission. Based on project scope, both are potentially eligible for funding through the North Dakota Department of Water Resources (DWR). Prior Commission action authorized staff to pursue DWR funding for preconstruction-related costs.

Financial Analysis: DWR cost-share funding offers an opportunity to significantly reduce the local share of water main design and construction costs. Eligible projects may receive up to a 60% grant for watermain and associated improvements. Similar funding received for the Westwood Addition Reconstruction project resulted in meaningful cost savings to the City.

Authorization at this stage allows staff to submit applications only; acceptance of any awarded funding would be brought back to the Commission for consideration.

Policy Analysis: The Engineering Department continues to actively pursue grant and cost-share opportunities to reduce the financial burden of capital improvement projects on local taxpayers while maintaining infrastructure quality.

Previously Presented Information & Commission Actions:

April 21, 2025 –

- **Staff Recommendation:** Authorize Engineer to submit DWR applications for preconstruction costs for the applicable 2026 CIP Projects
- **Commission Action:** Commissioner Anderson moved and Commission Olson seconded to approve. No opposition, motion carried.

West Fargo City Commission
Bernie Dardis, Commission President
Brad Olson, Commission Vice President
Roben Anderson, Rory Jorgensen, Amy Zundel, Commissioners
Dustin Scott, City Administrator

West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Tuesday, February 17, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, February 17, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- February 2, 2026

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of February 2, 2026. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 2, 2026, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioner Jorgensen recused himself; Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. 2026 CIP Project Funding Opportunity -- Jerry Wallace, City Engineer

- **Authorize Engineer to submit DWR Applications for construction costs for the applicable 2026 CIP Projects**

c. A26-1 Sukut's 2nd Subdivision, request for Conditional Use Permit to allow an illuminated sign in a residential district

d. Charleston II Townhomes – Sale of LIHTC Property

e. City of West Fargo Designated Depositories

f. Pledge of Securities as of 9-30-2025 and 12-31-2025

g. Monthly Financial Statement as of December 31, 2025

h. Monthly Financial Statement as of January 31, 2026

i. **Games of Chance for David Diedrich Leukemia Fund Inc at Precision Plumbing Heating Cooling and Dirtworks on June 5, 2026**

j. **Resolution Setting Fire Code Permit Fees**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. **Public Comment**

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one signed up to speak during this time.

2. **Public Hearings (each item will adjourn out of regular meeting into a public hearing)**

a. **Excavation Code Ordinance and ROW Management Policy Adoption**
-- Jerry Wallace, City Engineer

• First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy

The Public Hearing was held for the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioner Anderson moved and Commissioner Zundel seconded to approve the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

3. **Update on Public Works Expansion Progress -- Public Works**

Brian Matzke, Director of Public Works Operations presented an update on the Public Works expansion progress. This item was informational only, no action was taken.

4. **Building Code Adoption and Fee Updates -- Mark Housh, Inspections Administrator and Dell Sprecher, Deputy Fire Chief of Community Risk Reduction**
   Commissioner Zundel moved and Commissioner Olson seconded to approve First Reading of Building Code Adoption and Fee Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of the Building Code Adoption and Fee Updates, was declared carried.
5. **Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements -- Jerry Wallace, City Engineer**
   - **Accept bid and Award Contract**

   Commissioner Olson moved and Commissioner Anderson seconded to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete, was declared carried.
6. **Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments -- Jerry Wallace, City Engineer**
   - **Approve Task Order No. 6-1 with Bolton & Menk**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments; Approve Task Order No. 6-1 with Bolton & Menk. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.
7. **2026 Public Works Mill & Overlay -- Jerry Wallace, City Engineer**
   - **Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report**

   Commissioner Jorgensen moved and Commissioner Olson seconded to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report, was declared carried.

8. **Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer**
   - **Accept Bid and Award Contract**

   Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried
9. **Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer**
   - **Accept Bid and Award Contract**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried
10. **Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation -- Jerry Wallace City Engineer**
    - **Approve extra pump purchase for SA-27**

    Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27, was declared carried
11. **Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1).**

    The West Fargo City Commission went into Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1). Commissioner Jorgensen moved and Commissioner Zundel seconded to adopt the emergency operations and security plans. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve adopting the emergency operations and security plans, was declared carried.

12. City Administrator's Report -- Dustin Scott, City Administrator

a. Budget Process Update for 2027
b. HR Director Update

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

There were no non-agenda items.

15. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners voted nay the motion was declared carried, the meeting adjourned at 6:24 pm.

DWR Date Received : 2/23/26

West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, June 2, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, June 2, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Zundel moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- May 19, 2025

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the minutes of May 19, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of May 19, 2025, was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner Zundel seconded to approve the building permits. Commissioners Jorgensen recused himself; Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried by a 4:0:1 vote.

West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, June 2, 2025 5:30 PM

Consent Agenda - Approve the Following:

a. **Bills**
b. **Confirm appointment of Melissa Sampson to Economic Development Advisory Committee**
c. **Improvement District No. 2290 – 2025 Public Works Mill & Overlay**
   - **Approve Contract and Contractor's Bond and Authorize Notice to Proceed**
d. **Gaming Site Authorization for VFW at VFW**
e. **Gaming Site Authorization for West Fargo Events at West Fargo Dive Bar**
f. **Games of Chance for Family Wellness at The Lights**
g. **Games of Chance for Bridging the Gap at West Brew Nutrition**
h. **Games of Chance for Benefit for Barry Glienke at Young Field, West Fargo Baseball**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. **Public Comment**

   Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

   Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. **Public Hearings (each item will adjourn out of regular meeting into a public hearing)**

   • **A24-28, Ordinance Amendment to Title IV and Title X regarding the establishment of regulations and licensing standards for short-term rentals -- Aaron Nelson, Director of Planning and Zoning**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve A24-28, Ordinance Amendment to Title IV and Title X regarding the establishment of regulations and licensing standards for short-term rentals. Commissioners Zundel, Dardis and Anderson voted aye. Commissioners Jorgensen and Olson voted nay, the motion to approve A24-28, Ordinance Amendment to Title IV and Title X regarding the establishment of regulations and licensing standards for short-term rentals, was declared carried by a 3:2 vote.

   • **A25-11, First reading of ordinance Amendment to Title IV regarding the building control line of the CO-SR zoning district**

   Commissioner Olson moved and Commissioner Anderson seconded to approve A25-11, First reading of ordinance Amendment to Title IV regarding the building control line of the CO-SR zoning district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-11, First reading of ordinance Amendment to Title IV regarding the building control line of the CO-SR zoning district, was declared carried.

3. **Expenditure of Asset Forfeiture -- Pete Nielsen, Chief of Police**

   Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the expenditure of asset forfeiture of up to $55,000. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the expenditure of asset forfeiture of up to $55,000, was declared carried.

4. **Project No. 9021 - Wastewater Serviceability and Risk Reduction Study -- Dan**

Hanson, Sr. Director of Community & Development Services

- **Award Study to Consultant**

Commissioner Olson moved and Commissioner Zundel seconded to approve Project No. 9021 - Wastewater Serviceability and Risk Reduction Study; Award Study to Consultant. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 9021 - Wastewater Serviceability and Risk Reduction Study; Award Study to Consultant, was declared carried.

5. **Mill and Overlays – Southside of Interstate 94 -- Dan Hanson, Sr. Director of Community & Development Services**

- **Information and Discussion**

Commissioner Olson moved and Commissioner Jorgensen seconded to direct staff to revisit the mill and over lay southside of Interstate 94. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to direct staff to revisit the mill and over lay southside of Interstate 94, was declared carried.

6. **Improvement District No. 2265 – 9th Street NE (Main Ave to 12th Ave NE) -- Dan Hanson, Sr. Director of Community & Development Services**

- **Review and Approve Purchase Agreement**

Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 2265 – 9th Street NE (Main Ave to 12th Ave NE); approve Purchase Agreement. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2265 – 9th Street NE (Main Ave to 12th Ave NE); approve Purchase Agreement, was declared carried.

7. **Meadowridge Development Reconstruction -- Dan Hanson, Sr. Director of**

Community &Development Services

- **Create Improvement District No. 3008, Direct Engineer to prepare Engineer's Report and Approve Task Order**

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve Meadowridge Development Reconstruction; create Improvement District No. 3008, Direct Engineer to prepare Engineer's Report and Approve Task Order. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Meadowridge Development Reconstruction; create Improvement District No. 3008, Direct Engineer to prepare Engineer's Report and Approve Task Order, was declared carried.

8. **1st Ave E Reconstruction (Sheyenne Street to 4th Street E) -- Dan Hanson, Sr. Director of Community & Development Services**

- **Create Improvement District No. 3009, Direct Engineer to prepare Engineer's Report and Approve Task Order**

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve1st Ave E Reconstruction (Sheyenne Street to 4th Street E); create Improvement District No. 3009, Direct Engineer to prepare Engineer's Report and Approve Task Order. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 1st Ave E Reconstruction (Sheyenne Street to 4th Street E); create Improvement District No. 3009, Direct Engineer to prepare Engineer's Report and Approve Task Order, was declared carried.

9. **Second Reading of Ordinance 1256 relating to Storage Locker Habitation -- Katie Schmidt, Ohnstad Twichell**

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the Second Reading of Ordinance 1256 relating to Storage Locker Habitation. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Second Reading of Ordinance 1256 relating to Storage Locker Habitation, was declared carried.

10. **City Administrator's Report -- Dustin Scott, City Administrator**

- Utility Billing software update
- Public Works expansion project update
- 2026 Budget update
- Growth Area Master Plan update

11. Correspondence

There were no correspondence.

12. Non-Agenda Items

Bernie Dardis, Commission President, welcomed Long Creek Steel, a firm out of South Dakota; ownership was very impressed with all of our City departments.

13. Adjourn

Commissioner Olson moved and Commissioner Zundel seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn at 6:51 pm, was declared carried.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of West Fargo
Meadow Ridge Reconstruction – Phase 1
DATE: March 26, 2026

Background & Description

The City of West Fargo is requesting construction cost-share for their Meadow Ridge Reconstruction – Phase I (Project). The Project is replacement of approximately 2,300 feet of asbestos cement water main along 5th Avenue E and 21st Street E in the Meadow Ridge development area, and is part of combined street, storm sewer, and sanitary sewer improvements planned for West Fargo. The Project is located in Cass County.

Supplemental Information

Water Development Plan/Priority	None
New / Future / Current Service Users	0 / 0 / 53
Present Value Cost / User (Preferred Alternative)	$100,113
Rate / 5,000-Gallons	$44
Comparable Rate / 5,000-Gallons	$61
Water Source – City of Fargo – Red River and Sheyenne River	

Schedule

Task	Dates
Study	-
Design	Feb. 2026
Bid	Feb. 2026
Construction	May 2026
Completion	Jun. 2027

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$186,237	$2,933,192	$3,119,429		
Eligible Cost	$97,320	$1,866,863	$1,964,183		
Total	$283,557	$4,800,055	$5,083,612		
Cost-Share 60%	$58,392	**$1,120,118**	$1,178,510	$58,392 (5/15/25)	**$1,120,118**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of West Fargo for state cost-share participation in the Meadow Ridge Reconstruction – Phase 1 project at 60 percent of eligible costs, for an additional $1,120,118, with total cost-share not to exceed $1,178,510, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WES

Water Development Plan: No (2025)

1087336 - Meadow Ridge Reconstruction - Phase I

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 2:43 PM

Initially Submitted By: Daniel Hanson

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Josh First Name
Middle Name Wayt Last Name

Title: Funding Specialist

Email*:
josh.wayt@mooreengineeringinc.com

Address*: 925 10th Ave E
Suite 1

Organization Information

Status*: Approved

Name*: City of West Fargo

Organization Type*: Political Subdivision

Tax Id:

Organization Website:

Address*: 800 4th Ave E

West Fargo North Dakota
City State/Province

58078
Postal Code/Zip

Phone*: (701) 200-5455 Ext.
Phone
###-###-####

Fax: *###-###-####*

Comments:

West Fargo North Dakota
City State/Province

58078-0000
Postal Code/Zip

Phone*: (701) 515-5000 Ext.
###-###-####

Fax: *###-###-####*

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*: Meadow Ridge Reconstruction - Phase I

Sponsor(s)*: City of West Fargo

County*: Cass

City*: West Fargo

Description of Request*: New

Project Type: Municipal Water Supply

If Project is a Study, What Type?:

If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?: Red River and Sheyenne River via the City of Fargo

Jurisdictions/Stakeholders Involved*:

The City of West Fargo and its residents. The primary stakeholders are the 189 residents who live in the 53 properties that are immediately adjacent to the project area

Describe the Problem/Need and the Circumstances that Led to This Application*:

The project area contains aging ACP water mains and appurtenances that are in need of replacement. The original watermain was installed in the late 1970's and is reaching the end of its useful life. No known underground improvements have been performed since the original installation.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

This project will include replacement of all water mains, gate valves, fire hydrants, and water services within City ROW. The project will use the open-trench method to install the new water main. The water infrastructure improvements will be part of a larger project that also includes storm, sanitary, and street improvements. The water supply improvements constitute approximately 38% of the construction costs. Finally, this project represents Phase I of a broader effort to reconstruct the entire Meadow Ridge development.

Describe the Objectives or Goals Specific to This Application*:

The City is respectfully requesting 60% cost share from the Department of Water Resources for construction costs related to the drinking water system improvements.

Describle the Scope of Work or Project Activities Specific to This Application*:

The City is seeking funding to support construction and construction engineering for the replacement of water mains, gate valves, fire hydrants, and water services within City ROW.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	39985

For this project,

What is the Benefited Population?*:	189
Have Assessment Districts Been Formed?*:	Yes
Date Formed:	06/02/2025

Have Land or Easements Been Acquired?*:	Ongoing
Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The roads are in poor condition with widespread alligator cracking. No underground utility improvements have been performed since original installation in the late 1970's. The underground utilities are now at least 45 years old.

Have You Applied For Any Federal Permits?*:	N/A
Have You Applied for any State Permits?*:	N/A
Have You Applied for any Local Permits?*:	N/A
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No

Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:** No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*: N/A

Design Completion*: 02/11/2026

Bid*: 02/26/2026

Construction Start*: 05/01/2026

Construction Completion*: 06/05/2027

Explain Additional Timeline Issues*:

No additional timeline issues are anticipated.

Consulting Engineer*: Josh Roehrich

Engineer Direct Phone Number*: 701-551-1049

Engineer Email*: josh.roehrich@mooreengineeringinc.com

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	Daniel Hanson 02/23/2026 First Name Last Name Date
Title/Position/Authority*:	Sr. Director of Community and Development Services
Address*:	2515 6th St E Address Line 1 Address Line 2 West Fargo North Dakota 58078-0000 City State Zip Code
Direct Phone Number*:	701-515-5103
Sponsor Email*:	daniel.hanson@westfargond.gov
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Daniel Hanson First Name Last Name

Authorized Signor Title/Position:	Sr. Director of Community and Development Services
Authorized Signor Email:	daniel.hanson@westfargond.gov
Authorized Signor Direct Phone Number:	701-515-5103
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	30292_WestFargo_MeadowRidge_Exhibit_20260128.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	Yes

Engineer's Estimate of Probable Cost
Separate Project Components by Type (Storm Sewer, Sanitary Sewer and Associated Roads, Drinking Water and Associated Roads, and Roads)
: 30292_WestFargo_MeadowRidge_CostEstimate_20260219.xlsm

Are You Seeking Department of Water Resources Cost-Share?*: Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes: 30292_WestFargo_MeadowRidge_MinutesAgenda_02.17.2026.pdf

Cover Letter: 30292_WestFargo_MeadowRidge_CoverLetter_SIGNED.pdf

Are You Seeking Cost-Share for a Main Street Initiative Related Project?: No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801: 30292_WestFargo_MeadowRidge_Delineation_V2.xlsx

Type of Request: Construction

Signed Plans and Specifications For Bidding: 30292_WestFargo_MeadowRidge_PlansSpecs_02102026.pdf

Is This a Water Supply Project?: Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis: 30292_WestFargo_MeadowRidge_LCCA.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment: 30292_WestFargo_MeadowRidge_BAIA.xlsx

Is This a Rural Flood Control Project?: No

Is This a Drain Reconstruction Project?: No

Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	Yes
Feasibility/Engineering Study Material:	3008_FacilityPlan_01282026_Signed.pdf
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	No

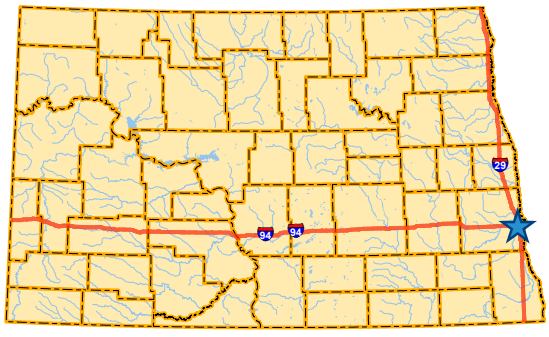
Sources

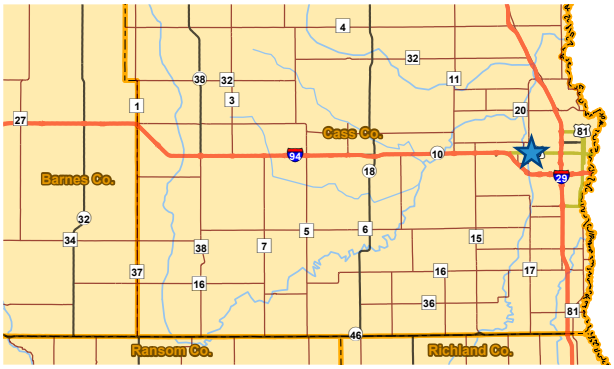
Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

	State Fiscal
If Other,	

Source	Specify Funding Source	Source Status	Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Pre-Construction		Already Approved	$58,392.00	$0.00	$0.00	$58,392.00		0.00	0.00
Department of Water Resources Cost Share Construction		Current Request	$0.00	$1,205,273.00	$0.00	$1,205,273.00 $1,120,118		0.00	0.00
Drinking Water State Revolving Fund		Current Request	$0.00	$1,136,992.00	$0.00	$1,136,992.00		0.00	0.00
Clean Water State Revolving Fund		Current Request	$0.00	$2,856,786.00	$0.00	$2,856,786.00		0.00	0.00
Other	Local funding	Already Approved	$0.00	$772,557.00	$0.00	$772,557.00		0.00	0.00
			$58,392.00	**$5,971,608.00**	**$0.00**	**$6,030,000.00**			







WATER SYSTEM IMPROVEMENTS
IMPROVEMENT DISTRICT 3008
MEADOW RIDGE RECONSTRUCTION - PHASE I
WEST FARGO, NORTH DAKOTA

Created By: TJS Date Created: 01/27/2026 Date Saved: 01/28/26 Date Exported: 01/28/26
Plotted By: tanner.schmidt Parcel Date: State Parcels N/A Aerial Image: NAIP Elevation Data: N/A
Horizontal Datum: NAD 1983 StatePlane North Dakota North FIPS 3301 Feet Vertical Datum: NAVD1988
Q:\Projects\30000\30200\30292 30292 Dist3008MeadowRdgReconstructionPhaseI\GIS\APRX\DWR_Exhibit\30292_DWR_Exhibit.aprx

moore engineering, inc.

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 24, 2026

Date :	2/10/26
Project :	Meadow Ridge Reconstruction - Phase I
Sponsor :	City of West Fargo
Contact :	Jerrold Wallace, City Engineer
Phone :	701-515-5104
Engineer :	Josh Roehrich, Moore Engineering Inc.
Phone :	701-551-1049

Total Cost :	$ 5,083,611.67	**Total Cost-Share* :**	$ 1,178,509.99
Ineligible Cost :	$ 3,119,428.35	**Other Eligible:**	$ -
Eligible Cost :	$ 1,964,183.32	**Preconstruction :**	$ 58,392.00
Local Cost :	$ 3,905,101.68	**Construction :**	$ 1,120,117.99

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $	
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs							
1	0.0%		0		-	$ -	60%	$ -	
2	0.0%		0		-	$ -	60%	$ -	
3	0.0%		0		-	$ -	60%	$ -	
4	0.0%		0		-	$ -	60%	$ -	
5	0.0%		0		-	$ -	60%	$ -	
	0.0%	**Other Eligible Total**				$ -	60%	$ -	
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs							
6	0.4%	Preliminary Design	1	LS	18,608.00	$ 18,608.00	60%	$ 11,164.80	
7	1.5%	Final Design	1	LS	78,712.00	$ 78,712	60%	$ 47,227.20	
8	0.0%				-	$ -	60%	$ -	
9	0.0%				-	$ -	60%	$ -	
10	0.0%				-	$ -	60%	$ -	
	1.9%	**Preconstruction Total**				$ 97,320.00	60%	$ 58,392.00	
		Construction Engineering Costs							
11	1.2%	Construction Contract Mmgt.	1	LS	60,271.57	$ 60,271.57	60%	$ 36,162.94	
12	3.0%	Project Inspection	1	LS	152,957.78	$ 152,957.78	60%	$ 91,774.67	
13	0.3%	DWR Reimbursement Assistance	1	LS	15,000.00	$ 15,000.00	60%	$ 9,000.00	
14	1.5%	Other Construction Engineering	1	LS	78,664.00	$ 78,664.00	60%	$ 47,198.40	Public Outreach, Record Drawings, Geotechnical
	6.0%	**Construction Engineering Total**				$ 306,893	60%	$ 184,136.01	
		Construction Costs							
15	1.0%	Mobilization	1	LS	48,684.27	$ 48,684.27	60%	$ 29,210.56	
16	0.0%	Bonding	0		-	$ -	60%	$ -	
17	0.0%	Insurance	0		-	$ -	60%	$ -	
18	0.2%	Gate - Remove	13	EA	675.00	$ 8,775.00	60%	$ 5,265.00	
19	0.1%	Hydrant - Remove	5	EA	950.00	$ 4,750.00	60%	$ 2,850.00	
20	1.4%	Removal of ACP	1400	LF	50.00	$ 70,000.00	60%	$ 42,000.00	
21	4.1%	Water Main 6 in	2300	LF	90.50	$ 208,150.00	60%	$ 124,890.00	
22	0.2%	Water Main 8 in	20	LF	539.00	$ 10,780.00	60%	$ 6,468.00	
23	1.1%	Hydrant	6	EA	9,100.00	$ 54,600.00	60%	$ 32,760.00	
24	1.6%	Gate Valve	21	EA	3,847.62	$ 80,800.00	60%	$ 48,480.00	
25	2.8%	Water Service Line	2060	LF	68.50	$ 141,110.00	60%	$ 84,666.00	
26	1.5%	Curb Stop	63	EA	1,200.00	$ 75,600.00	60%	$ 45,360.00	
27	1.6%	Temporary Water	1	LS	79,000.00	$ 79,000.00	60%	$ 47,400.00	
28	1.3%	Removals - Surface	1	LS	64,143.85	$ 64,143.85	60%	$ 38,486.31	
29	2.1%	Earthwork	1	LS	105,576.47	$ 105,576.47	60%	$ 63,345.88	
30	7.6%	Paving	1	LS	387,096.79	$ 387,096.79	60%	$ 232,258.07	
31	1.0%	Surface Restoration	1	LS	51,276.04	$ 51,276.04	60%	$ 30,765.62	
32	0.0%	Traffic Control	1	LS	1,573.28	$ 1,573.28	60%	$ 943.97	
33	0.5%	General	1	LS	26,238.82	$ 26,238.82	60%	$ 15,743.29	
34	0.0%		0			$ -	60%	$ -	
35	0.0%		0			$ -	60%	$ -	
36	0.0%		0		-	$ -	60%	$ -	
		Construction Sub-Total				$ 1,418,154.52	60%	$ 850,892.71	
	2.8%	**Allowable Contingency (10%)**				$ 141,815.45	60%	$ 85,089.27	
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -	
	30.7%	**Construction Total**				$ 1,559,969.97	60%	$ 935,981.98	
		Eligible Preconstruction				$ 97,320.00	60%	$ 58,392.00	
		Eligible Construction				$ 1,866,863.32	60%	$ 1,120,117.99	
		Eligible Total				$ 1,964,183.32	60%	$ 1,178,509.99	
		Ineligible Preconstruction Costs							
37	3.7%	Other Preconstr. Eng. (Not Water Related)	1	LS	186,236.82	$ 186,237	0%	$ -	
38	0.0%		0			$ -	0%	$ -	
39	0.0%		0		-	$ -	0%	$ -	
40	0.0%		0		-	$ -	0%	$ -	
	3.7%	**Preconstruction Ineligible Total**				$ 186,237	0%	$ -	
		Ineligible Construction Costs							
41	43.1%	Other Constr. (Not Water Related)	1	LS	2,190,030.02	$ 2,190,030.02	0%	$ -	
42	10.9%	Other Constr. Eng. (Not Water Related)	1	LS	554,489.89	$ 554,489.89	0%	$ -	
43	3.7%	Legal Expenses	1	LS	188,671.62	$ 188,671.62	0%	$ -	
44	0.0%		0		-	$ -	0%	$ -	
	57.7%	**Construction Ineligible Total**				$ 2,933,191.53	0%	$ -	
		Ineligible Total				$ 3,119,428.35	0%	$ -	
	100.0%	**Project Total**				$ 5,083,611.67			
		Federal or State Funds That Supplant Costs				$ -			
		Eligible Cost Total				$ 1,964,183.32	60%	$ 1,178,509.99	

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of West Fargo
Project Title: Meadow Ridge Improvements - Additional 5th Ave Reconstruction
Date: March 3, 2026

Explanation of Alternatives:

•Full Replacement Open Trench – **Preferred Alternative:** Replace the entire water system in the project area using open cut trenching. Replacement includes mains, hydrants, gate valves, fittings, curb stops, and water service lines up to the property line. The existing asbestos cement pipe will be removed as needed or abandoned in place.

•Full Replacement HDD: Replace the entire water system in the project area using horizontal directional drilling where possible. Replacements include mains, hydrants, gate valves, fittings, curb stops, and water service lines up to the property line. The existing asbestos cement pipe will be removed as needed or abandoned in place.

•"Do-Nothing" Alternative: No improvements are made and the existing water system is maintained as it is today. Aging infrastructure is addressed as problems occur.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	53
Net Connections (New + Current)	53

Current CIF Balance	$30,338,088
Annual CIF Contribution	$11,200,000
Cash Funding Target (Percentage %) New Assets	20%
Cash Funding Target (Percentage %) Existing Assets	5%
Annual CIF Contribution suggested for the Project	$160

	Full Replacement - Open Trench (Preferred)	Full Replacement - HDD	Do Nothing
Construction Cost	$5,100,000	$5,178,600	$0
Annual O & M	$5,000	$5,000	$30,000

Details:

The construction cost per user ($96,226) is much higher than historic urban cost. This is however a combined infrastructure project.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		Full Replacement - Open Trench (Preferred)	Full Replacement - HDD	Do Nothing
Capital Costs		$5,100,000	$5,179,000	$0
O&M		$121,000	$121,000	$757,000
Repair, Rehab, Replacement		$112,000	$139,000	$0
Salvage Value		$27,000	$34,000	$0
Total PVC		**$5,306,000**	**$5,405,000**	$757,000
PV Cost Per User		**$100,113**	**$101,981**	**$14,283**
Construction Cost Per User		**$96,226**	**$97,717**	
Current Water Rate (Cost Per 5000g)		**$44**		
Comparable Water Rate		**$61**		
Net Connections (New + Current)		53	53	53
Cost-Share Percent		60%	60%	60%
	Local Share	$2,040,000	$2,071,600	$0
	Other Funding	$0	$0	$0
	Total Local	$2,040,000	$2,071,600	$0
Payment Per User With Cost-Share		**$194.72**	**$197.73**	**$0.00**
	Local Share	$5,100,000	$5,179,000	$0
	Other Funding	$0	$0	$0
	Total Local	$5,100,000	$5,179,000	$0
Payment Per User Without Cost-Share		**$486.79**	**$494.33**	**$0.00**

Explanation of Results:

The preferred project replaces the existing water system using open cut trenching methods. Total present value cost is $5,306,000 and total construction cost is $5,100,000. Present value cost per user is $100,113 and construction cost per user is $96,226. The monthly cost with 60% DWR cost-share participation is $194.72 per user and $486.79 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	25,830	41,027	4.2%	1086

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

CITY OF WEST FARGO

ENGINEERING DEPARTMENT
2515 6th Street E
West Fargo, ND 58078
701.515.5100
www.westfargond.gov

February 17, 2026

Lori Noack
Cost Share Program Administrator
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58505-0850

RE: Meadow Ridge Construction Cost Share Request

Dear Lori:

The City of West Fargo has initiated a project to replace the water mains, gate valves, fire hydrants, and water services within the Meadow Ridge Addition. The Meadow Ridge Addition contains 63 residential properties that are home to approximately 189 people. The area's water distribution system consists of asbestos cement pipe (ACP) water mains and appurtenances that are now at least 45 years old.

The overall project will also reconstruct the sanitary sewer system, storm sewer system, sidewalks, and streets within the neighborhood. The water supply improvements constitute 38% of the total construction costs. In May 2025, the City received DWR preconstruction cost share funding in the amount of $58,392. With design completed and bidding underway, the City is now respectfully requesting 60% cost share for the water portion of construction and construction contract management costs.

We appreciate your willingness to support the City's efforts to provide safe, reliable, and cost-effective drinking water to its residents and visitors. If you have any questions, please feel free to contact me or the City's engineering consultant, Brandon Smith, at brandon.smith@mooreengineeringinc.com or (701) 551-1066.

Thank you.

Sincerely,

Jerry Wallace, City Engineer
City of West Fargo, North Dakota

DWR Date Received : 2/23/26

City Commission Agenda Item Memo
Meeting Date: February 17, 2026

☒Consent Agenda
☐Regular Agenda

Item Title: 2026 CIP Project Funding Opportunity

Requested Action/Staff Recommendation: Authorize Engineer to submit DWR applications for construction costs for the applicable 2026 CIP Projects

Presented By: Jerry Wallace, City Engineer

New Information: The purpose of this action is to authorize staff to apply for state funding to offset watermain-related construction costs on the Meadow Ridge Reconstruction – Phase 1 and 1st Avenue East Reconstruction (2nd Street to 4th Street) projects.

The City is currently advancing two neighborhood reconstruction projects, both previously identified in the Capital Improvements Plan and approved by the Commission. Based on project scope, both are potentially eligible for funding through the North Dakota Department of Water Resources (DWR). Prior Commission action authorized staff to pursue DWR funding for preconstruction-related costs.

Financial Analysis: DWR cost-share funding offers an opportunity to significantly reduce the local share of water main design and construction costs. Eligible projects may receive up to a 60% grant for watermain and associated improvements. Similar funding received for the Westwood Addition Reconstruction project resulted in meaningful cost savings to the City.

Authorization at this stage allows staff to submit applications only; acceptance of any awarded funding would be brought back to the Commission for consideration.

Policy Analysis: The Engineering Department continues to actively pursue grant and cost-share opportunities to reduce the financial burden of capital improvement projects on local taxpayers while maintaining infrastructure quality.

Previously Presented Information & Commission Actions:

April 21, 2025 –

- **Staff Recommendation:** Authorize Engineer to submit DWR applications for preconstruction costs for the applicable 2026 CIP Projects
- **Commission Action:** Commissioner Anderson moved and Commission Olson seconded to approve. No opposition, motion carried.

West Fargo City Commission
Bernie Dardis, Commission President
Brad Olson, Commission Vice President
Roben Anderson, Rory Jorgensen, Amy Zundel, Commissioners
Dustin Scott, City Administrator

West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Tuesday, February 17, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, February 17, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- February 2, 2026

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of February 2, 2026. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 2, 2026, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioner Jorgensen recused himself; Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. 2026 CIP Project Funding Opportunity -- Jerry Wallace, City Engineer

- **Authorize Engineer to submit DWR Applications for construction costs for the applicable 2026 CIP Projects**

c. A26-1 Sukut's 2nd Subdivision, request for Conditional Use Permit to allow an illuminated sign in a residential district

d. Charleston II Townhomes – Sale of LIHTC Property

e. City of West Fargo Designated Depositories

f. Pledge of Securities as of 9-30-2025 and 12-31-2025

g. Monthly Financial Statement as of December 31, 2025

h. Monthly Financial Statement as of January 31, 2026

i. **Games of Chance for David Diedrich Leukemia Fund Inc at Precision Plumbing Heating Cooling and Dirtworks on June 5, 2026**

j. **Resolution Setting Fire Code Permit Fees**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. **Public Comment**

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one signed up to speak during this time.

2. **Public Hearings (each item will adjourn out of regular meeting into a public hearing)**

a. **Excavation Code Ordinance and ROW Management Policy Adoption**
-- Jerry Wallace, City Engineer

• First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy

The Public Hearing was held for the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioner Anderson moved and Commissioner Zundel seconded to approve the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

3. **Update on Public Works Expansion Progress -- Public Works**

Brian Matzke, Director of Public Works Operations presented an update on the Public Works expansion progress. This item was informational only, no action was taken.

4. **Building Code Adoption and Fee Updates -- Mark Housh, Inspections Administrator and Dell Sprecher, Deputy Fire Chief of Community Risk Reduction**
   Commissioner Zundel moved and Commissioner Olson seconded to approve First Reading of Building Code Adoption and Fee Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of the Building Code Adoption and Fee Updates, was declared carried.
5. **Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements -- Jerry Wallace, City Engineer**
   - **Accept bid and Award Contract**

   Commissioner Olson moved and Commissioner Anderson seconded to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete, was declared carried.
6. **Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments -- Jerry Wallace, City Engineer**
   - **Approve Task Order No. 6-1 with Bolton & Menk**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments; Approve Task Order No. 6-1 with Bolton & Menk. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.
7. **2026 Public Works Mill & Overlay -- Jerry Wallace, City Engineer**
   - **Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report**

   Commissioner Jorgensen moved and Commissioner Olson seconded to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report, was declared carried.

8. **Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer**
   - **Accept Bid and Award Contract**

   Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried
9. **Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer**
   - **Accept Bid and Award Contract**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried
10. **Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation -- Jerry Wallace City Engineer**
    - **Approve extra pump purchase for SA-27**

    Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27, was declared carried
11. **Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1).**

    The West Fargo City Commission went into Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1). Commissioner Jorgensen moved and Commissioner Zundel seconded to adopt the emergency operations and security plans. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve adopting the emergency operations and security plans, was declared carried.

12. City Administrator's Report -- Dustin Scott, City Administrator

a. Budget Process Update for 2027
b. HR Director Update

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

There were no non-agenda items.

15. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners voted nay the motion was declared carried, the meeting adjourned at 6:24 pm.

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Williston
2026 Williston Square Improvements
DATE: March 26, 2026

Background & Description

The City of Williston is requesting construction cost-share for their 2026 Williston Square Improvements (Project). The Project is installation of 7,275 feet of new water main to extend service to Sloulin Drive, 36th Street W, 38th Street W, and 8th Avenue W in the Williston Square development area. The Project is part of a combined street, sanitary and storm sewer, and water supply improvements planned for Williston. The Project is located in Williams County.

Supplemental Information

Water Development Plan/Priority	None
New / Future / Current Service Users	0 / 200 / 0
Present Value Cost / User (Preferred Alternative)	$9,615
Rate / 5,000-Gallons	$26
Comparable Rate / 5,000-Gallons	$61
Water Source – Western Area Water Supply – Missouri River	

Schedule

Task	Dates
Study	Feb. 2019
Design	Jan 2026
Bid	Jan. 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$7,944,025	$7,944,025		
Eligible Cost	$0	$1,710,050	$1,710,050		
Total	$0	$9,654,075	$9,654,075		
Cost-Share 60%	$0	**$1,026,030**	$1,026,030		**$1,026,030**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Williston for state cost-share participation in the 2026 Williston Square Improvements project at 60 percent of eligible costs, not to exceed $1,026,030, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WLL

1087385 - 2026 Williston Square Improvements

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 5:10 PM

Initially Submitted By: Abby Ritz

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Jes First Name
Middle Name Conz
Last Name

Title:

Email*: jessicac@ci.williston.nd.us

Address*: 1121 5th St East

Organization Information

Status*: Approved

Name*: City of Williston

Organization Type*: Political Subdivision

Tax Id:

Organization Website:

Address*: 1121 5th St E

Williston North Dakota
City State/Province

58801
Postal Code/Zip

Phone*: 701-577-6368 Ext.
Phone
###-###-####

Fax: *###-###-####*

Comments:

Williston North Dakota
City State/Province

58802-0000
Postal Code/Zip

Phone*: (701) 577-8100 Ext.
###-###-####

Fax: *###-###-####*

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	2026 Williston Square Improvements Project
Sponsor(s)*:	City of Williston
County*:	Williams
City*:	Williston
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Missouri River

Jurisdictions/Stakeholders Involved*:

City of Williston

Describe the Problem/Need and the Circumstances that Led to This Application*:

The City is in the process of redeveloping its former airport property (Sloulin Field). The existing watermains were installed to serve the single airport facility and do not have the capacity or distribution infrastructure to serve the extended and increased demand that will come with the redevelopment.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

To support redevelopment of the site, watermains and appurtenances need to be installed along 36th, 38th, and 8th Avenues and Sloulin Drive. These improvements will ensure the system has the capacity and infrastructure in place to serve all of the new connections on the property.

Describe the Objectives or Goals Specific to This Application*:

This application is for construction cost-share of the eligible watermain and appurtenances.

Describe the Scope of Work or Project Activities Specific to This Application*:

The overall project includes extending new water, sewer, storm and street infrastructure. Eligible project activities include all construction associated with the new watermain as well as a 10' trench of streets.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	29160

For this project,

What is the Benefited Population?*:	920
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes

If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:

The existing underground utilities were installed with the former airport and sized to serve the single airport facility. All will be replaced and upgraded with this project.

Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No

Have You Received, or Do You Anticipate Receiving Federal Funding? (Example: Hazard Mitigation Grant Program) ***:**	No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*:	02/2019
Design Completion*:	01/2026
Bid*:	01/28/2026
Construction Start*:	05/2026
Construction Completion*:	10/24/2026

Explain Additional Timeline Issues*:

No issues anticipated.

Consulting Engineer*:	Lawrence Stubbs
Engineer Direct Phone Number*:	701-609-0073
Engineer Email*:	LS@allianceconsulting.us

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	David (First Name) Juma (Last Name) 02/20/2026 (Date)
Title/Position/Authority*:	City Engineer
Address*:	1121 5th Street East Address Line 1 PO Box 2437 Address Line 2 Williston (City) North Dakota (State) 58802-2437 (Zip Code)
Direct Phone Number*:	701-577-6368
Sponsor Email*:	davidj@ci.williston.us
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Howard (First Name) Klug (Last Name)

Authorized Signor Title/Position:	Mayor / Commission President
Authorized Signor Email:	howardk@ci.williston.nd.us
Authorized Signor Direct Phone Number:	701-577-8100
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	2026 Williston Square Improvements Map.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	02.10.2026 Minutes-3.pdf
Cover Letter:	Cover Letter - Signed.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	Williston Square Delineation of Cost.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	Spec Book.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	Williston Square LCCA.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	Williston Square BAIA 2025 v.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No

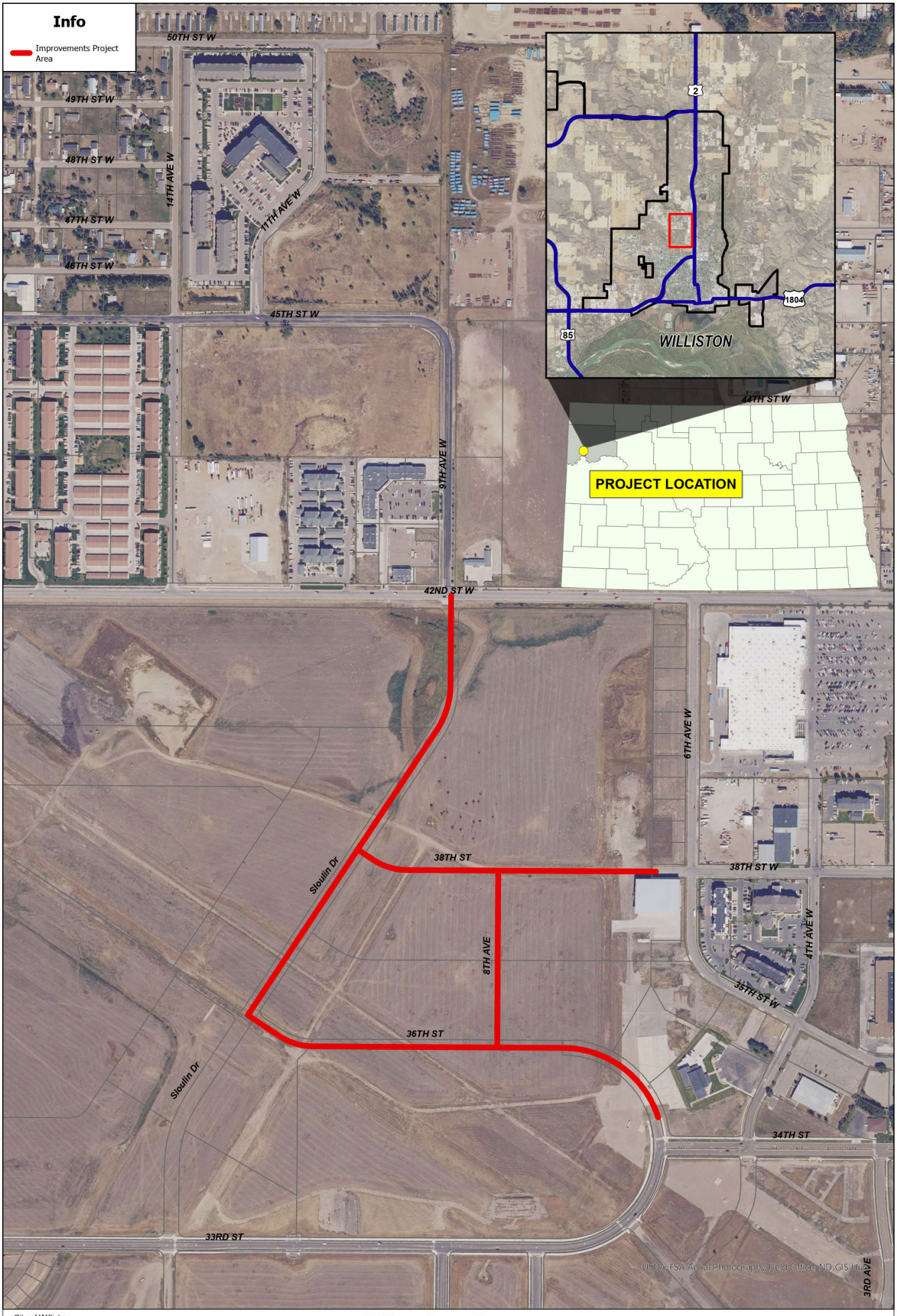
Sovereign Land Permit, if Required for Construction Request:	
DWR Construction Permit, if Required for Construction Request:	
Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:	
Has a Feasibility/Engineering Study Been Completed for the Project?:	No
Photos of Problem/Issue:	
GIS Files:	Please Compress All Files Into One .zip File.
Other Applicable Document(s):	Yes
Other Applicable Document:	Plans - Bid Set.pdf
Other Applicable Document:	
Other Applicable Document:	

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share		Current Request	$0.00	$1,026,030.00	$0.00	$1,026,030.00		0.00	0.00

Construction								
Other	City Funded		$0.00	$8,628,045.00	$0.00	$8,628,045.00	0.00	0.00
			$0.00	**$9,654,075.00**	**$0.00**	**$9,654,075.00**		



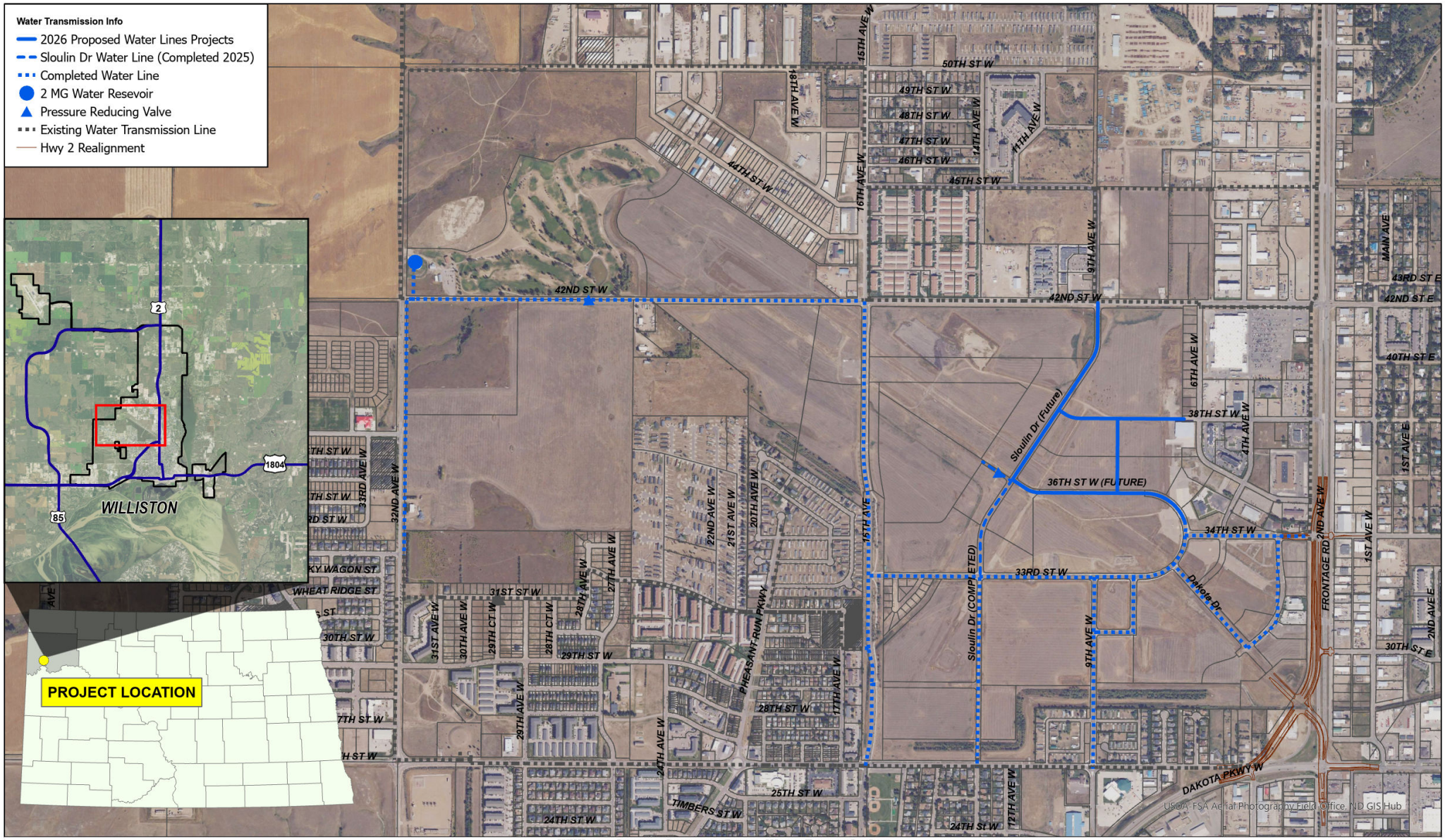
City of Williston
Engineering Department
1121 5th St E
Williston ND, 58801

Phone: 1-701-577-6368
Fax: 1-701-577-6360

Williston Square Improvements

0 400 800 1,600 Feet

CITY OF WILLISTON



Williston Square: Current & Future Water Transmission

City of Williston
Engineering Department
809 5th St E
Williston ND, 58801

Phone: 1-701-577-6368
Fax: 1-701-577-6360

N

0 1,000 2,000 4,000 Feet

CITY OF WILLISTON

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/23/26
Project :	2026 Williston Square Improvements
Sponsor :	City of Williston
Contact :	David Juma, City Engineer
Phone :	701-577-6368
Engineer :	Lawrence Stubbs, Alliance Consulting
Phone :	701-609-0073

Total Cost :	$ 9,654,075.34	**Total Cost-Share* :**	$ 1,026,030.00
Ineligible Cost :	$ 7,944,025.35	**Other Eligible:**	$ -
Eligible Cost :	$ 1,710,049.99	**Preconstruction :**	$ -
Local Cost :	$ 8,628,045.35	**Construction :**	$ 1,026,030.00

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.0%		0		-	$ -	60%	$ -
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	0.0%	**Construction Engineering Total**				$ -	60%	$ -
		Construction Costs						
15	0.6%	Mobilization	0.120607	LS	485,000.00	$ 58,494.46	60%	$ 35,096.67
16	0.0%	Bonding	0		-	$ -	60%	$ -
17	0.0%	Insurance	0		-	$ -	60%	$ -
18	0.0%	Traffic Control	0.120607	LS	15,150.00	$ 1,827.20	60%	$ 1,096.32
19	0.1%	Erosion Control	0.120607	LS	53,000.00	$ 6,392.18	60%	$ 3,835.31
20	0.3%	Other General Expenses	0.120607	LS	263,354.00	$ 31,762.37	60%	$ 19,057.42
21	4.0%	Water Main 10 in	5,550.00	LF	69.32	$ 384,726.00	60%	$ 230,835.60
22	1.2%	Water Main 8 in	1725	LF	64.85	$ 111,866.25	60%	$ 67,119.75
23	1.6%	Gate Valve	28	EA	5,590.40	$ 156,531.20	60%	$ 93,918.72
24	0.6%	Gate Valve	14	EA	3,913.28	$ 54,785.92	60%	$ 32,871.55
25	0.8%	Pipeline Appurtenances	1	LS	80,044.35	$ 80,044.35	60%	$ 48,026.61
26	0.4%	Water Service Line	5	EA	8,273.80	$ 41,369.00	60%	$ 24,821.40
27	1.9%	Hydrant	14	EA	13,416.96	$ 187,837.44	60%	$ 112,702.46
28	0.3%	Connection to Existing Line	1	LS	29,964.54	$ 29,964.54	60%	$ 17,978.72
29	4.2%	Eligible Street Expenses	1	LS	408,990.00	$ 408,990.00	60%	$ 245,394.00
30	0.0%		0		-	$ -	60%	$ -
31	0.0%		0		-	$ -	60%	$ -
32	0.0%		0		-	$ -	60%	$ -
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 1,554,590.90	60%	$ 932,754.54
	1.6%	**Allowable Contingency (10%)**				$ 155,459.09	60%	$ 93,275.45
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	17.7%	**Construction Total**				$ 1,710,049.99	60%	$ 1,026,030.00
		Eligible Preconstruction				$ -	60%	$ -
		Eligible Construction				$ 1,710,049.99	60%	$ 1,026,030.00
		Eligible Total				$ 1,710,049.99	60%	$ 1,026,030.00
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	7.4%	Mobilization, Bonding, Insurance (Not Water Rela	0.879393	LS	816,503.50	$ 718,027.36	0%	$ -
42	74.8%	Other Constr. (Not Water Related)	1	LS	7,225,997.99	$ 7,225,997.99	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	82.3%	**Construction Ineligible Total**				$ 7,944,025.35	0%	$ -
		Ineligible Total				$ 7,944,025.35	0%	$ -
	100.0%	**Project Total**				$ 9,654,075.34		
		Federal or State Funds That Supplant Costs				$ -		
		Eligible Cost Total				$ 1,710,049.99	60%	$ 1,026,030.00

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Williston
Project Title: 2026 Williston Square Improvements **Date:** March 6, 2026

Explanation of Alternatives:

•New Watermain and Appurtenances – **Preferred Alternative**: install new watermains and appurtenances to support the redevelopment of the City's former airport property.

•Full Project Infrastructure Expansion: Redevelop the city's former airport property including the installation of new watermains and appurtenances. This alternative provides context to the full project costs.

•No-Build, "Do Nothing" Alternative: No improvements made to the former airport property. There is no additional cost to the city under this alternative.

•Regionalization: The City is a member of Western Area Water Supply Authority (WAWSA). Regionalization is not a viable alternative because the project consists of improvements to the city's local water distribution system and does not serve a regional function.

Inputs:

New Connections Served	0
Future Connections Served	200
Current Connections Served	0
Net Connections (New + Current)	200

Current CIF Balance	$12,270,912
Annual CIF Contribution	$955,687
Cash Funding Target (Percentage %) New Assets	30%
Cash Funding Target (Percentage %) Existing Assets	10%
Annual CIF Contribution suggested for the Project	$26,990

	Alternative 1 - New Watermain and Appurtenances	Alternative 2 - Full Project Infrastructure Expansion	Alternative 3 - Regionalization	No-Build
Construction Cost	$1,710,100	$9,654,100	$0	$0
Annual O & M	$2,000	$2,000	$0	$0

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		Alternative 1 - New Watermain and Appurtenances	Alternative 2 - Full Project Infrastructure Expansion	Alternative 3 - Regionalization	No-Build
Capital Costs		$1,710,000	$9,654,000	$0	$0
O&M		$51,000	$51,000	$0	$0
Repair, Rehab, Replacement		$199,000	$199,000	$0	$0
Salvage Value		$37,000	$37,000	$0	$0
Total PVC		**$1,923,000**	**$9,867,000**	$0	$0
PV Cost Per User		**$9,615**	**$49,335**	**$0**	**$0**
Construction Cost Per User		**$8,551**	**$48,271**		
Current Water Rate (Cost Per 5000g)		**$26**			
Comparable Water Rate		**$61**			
Net Connections (New + Current)		200	200	200	200
Cost-Share Percent		60%	60%	60%	60%
	Local Share	$684,000	$3,861,600	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$684,000	$3,861,600	$0	$0
Payment Per User With Cost-Share		**$17.30**	**$97.68**	**$0.00**	**$0.00**
	Local Share	$1,710,000	$9,654,000	$0	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$1,710,000	$9,654,000	$0	$0
Payment Per User Without Cost-Share		**$43.25**	**$244.19**	**$0.00**	**$0.00**

Explanation of Results:

The preferred project installs new watermains and appurtenances to support the redevelopment of the city's former airport property. Total present value cost is $1,923,000 and total construction cost is $1,710,100. Present value cost per user is $9,615 and construction cost per user is $8,551. The monthly cost with 60% DWR cost-share participation is $17.30 per user and $43.25 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	14,716	28,821	6.8%	1008

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

CITY OF WILLISTON ENGINEERING

February 19, 2026

Reice Haase, Director
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504

RE: Williston 2026 Williston Square Improvements Project

Dear Mr. Haase,

The City of Williston is pleased to submit the 2026 Williston Square Improvements Project construction cost-share request for consideration at the upcoming April 9, 2026 State Water Commission meeting.

This project will extend new water, sewer, storm and street infrastructure as part of the Williston Square Redevelopment. This project specifically will install new infrastructure along 36th, 38th and 8th Avenue and Sloulin Drive. These improvements will ensure the system has the capacity and infrastructure in place to serve all of the new connections on the property.

We appreciate your considering Williston's cost-share request and look forward to working with the Department of Water Resources on potential funding for this important project. If you have any questions, please do not hesitate to contact me at 701-577-6368.

Best Regards,

David Juma, PE, City Engineer
City of Williston

CITY OF WILLISTON CITY COMMISSION

MINUTES
Board of City Commissioners
February 10, 2026 | 6:00 pm CT
City Hall & GoToMeeting | Williston, North Dakota

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug

COMMISSIONERS ABSENT: N/A

City Attorney: Taylor Olson

OTHERS PRESENT: Kenny Bergstrom, Hercules Cummings, Steven Gutknecht, Kent Jarcik, Corey Johnson, David Juma, Mitch Melberg, Anna Nelson, Ryan O'Rear, Mark Schneider, Lisa Weidner

CHANGES/ADDITIONS TO THE AGENDA:

Motion by Bekkedahl seconded by Bervig, to approve the agenda.
UNANIMOUS BY VOICE VOTE

2. Consent Agenda
   - A. Administration
     - 1) Approval of Minutes – January 27, 2026
     - 2) Business Licenses
   - B. Auditor and Finance
     - 1) Accounts, Claims, and Bills – January 22-February 6, 2026

Check #	Payee	Amount	Date
12202	Aflac Traditional & Direct	$1,637.79	02/06/26
12203	Avesis	$2,683.51	02/06/26
12204	DCI Credit Service Inc	$694.11	02/06/26
12205	ND State Tax Commissioner	$370.80	02/06/26
12206	WEX Health Inc.	$4,180.05	02/06/26
12207	Medico Life and Health Insurance Co	$1,023.48	02/06/26
12208	United States Treasury	$440.00	02/06/26
12209	Job Service North Dakota	$413.03	02/06/26
EPAY	IAFF Local 3734	$675.00	02/06/26
EPAY	North Dakota Child Support	$5,126.35	02/06/26
EPAY	Pennsylvania Child Support	$385.00	02/06/26
EPAY	Washington Child Support	$393.00	02/06/26

564359	ALYSSA NELSON	$1,593.88	02/06/26
564360	KENNETH BERGSTROM	$3,282.97	02/06/26
564361	MANDI FUCHS	$1,716.66	02/06/26
564362	MITCHEL MELBERG	$2,367.05	02/06/26
564363	OLIVIA WIEDRICH	$1,687.17	02/06/26
564364	PEGGY MASTERS	$2,182.62	02/06/26
564365	SHAWN WENKO	$4,837.72	02/06/26
564366	WHITNEY MONSON	$1,748.62	02/06/26
564367	ADAM ERDMAN	$1,885.82	02/06/26
564368	ASHTON SLOTSVE	$2,138.25	02/06/26
564369	BRIAN ZAYAS-SANTIAGO	$2,866.30	02/06/26
564370	DEVIN REIFSTECK	$3,048.16	02/06/26
564371	ETHAN ACKMAN	$2,499.51	02/06/26
564372	GLENN MARSHALL	$3,488.45	02/06/26
564373	JAMES TIERNAN	$2,886.04	02/06/26
564374	KAYLA STAMP	$2,117.54	02/06/26
564375	KYLE KROUSE	$1,704.50	02/06/26
564376	MASON HAUGEN	$716.09	02/06/26
564377	MASON JOHNSON	$1,994.31	02/06/26
564378	NATHANIEL BALIGAD	$1,680.40	02/06/26
564379	ROMAN LEE	$820.21	02/06/26
564380	RYAN O'REAR	$3,984.32	02/06/26
564381	STEVEN CARVEY	$2,891.19	02/06/26
564382	TIMOTHY BRANDT	$1,798.19	02/06/26
564383	TUCKER LENE	$2,402.93	02/06/26
564384	DEBRA KEITH	$83.39	02/06/26
564385	HANNAH ADAM	$2,161.37	02/06/26
564386	HOLLY CUMMINS	$73.62	02/06/26
564387	KAILA SCHIMETZ	$572.89	02/06/26
564388	MACI PAINE	$1,948.42	02/06/26
564389	ADAM RONDEAU	$3,711.20	02/06/26
564390	BRIAN SWANSON	$3,012.46	02/06/26
564391	JOHN MANLEY	$5,188.01	02/06/26
564392	JOSHUA STEARNS	$3,681.64	02/06/26
564393	SETH KNUTSON	$4,694.96	02/06/26
564394	KELLY HEISE	$3,699.41	02/06/26
564395	BRENT HANSON	$2,898.47	02/06/26
564396	ELI LUND	$1,732.22	02/06/26
564397	AMANDA SORENSEN	$1,780.02	02/06/26
564398	AMY KRUEGER	$3,649.83	02/06/26
564399	JENNIFER STRIETZEL	$2,279.78	02/06/26
564400	MEGAN LIS	$1,698.11	02/06/26
564401	SHELBY MEYER	$447.49	02/06/26

564402	VIVIAN KALMIK	$306.72	02/06/26
564403	ABRIL FOSSEN GUTIERREZ	$1,676.90	02/06/26
564404	ADDIE MORTENSON	$1,765.54	02/06/26
564405	CRYSTAL ERICKSON	$1,711.57	02/06/26
564406	DONNA HANSEN	$92.35	02/06/26
564407	HEIDI JOHNSON	$92.35	02/06/26
564408	JOHN WARD	$2,041.96	02/06/26
564409	KARA ROBINSON	$1,787.59	02/06/26
564410	KASSANDRA GORDER	$92.35	02/06/26
564411	KELLY SOTO	$1,301.83	02/06/26
564412	KENT JARCIK	$3,293.68	02/06/26
564413	LISA WEIDNER	$2,464.19	02/06/26
564414	MARK SCHNEIDER	$4,074.99	02/06/26
564415	ROBERT EYNON	$92.35	02/06/26
564416	SKYE CARRAWAY	$1,617.07	02/06/26
564417	THOMAS FREEMAN	$2,241.64	02/06/26
564418	WILLIAM TOWNSLEY	$2,298.39	02/06/26
564419	ANN KVANDE	$1,817.68	02/06/26
564420	ANNA NELSON	$4,141.25	02/06/26
564421	BRENDA SCHMIDT	$2,006.90	02/06/26
564422	RICHARD THOMPSON	$3,580.35	02/06/26
564423	Ahmad Aria	$2,215.27	02/06/26
564424	DAVID JUMA	$3,149.72	02/06/26
564425	JASON HOULE	$2,398.65	02/06/26
564426	JESSICA CONZ	$2,079.54	02/06/26
564427	MATTHEW ELBERT	$2,631.77	02/06/26
564428	MICHEAL WERKMEISTER	$2,128.58	02/06/26
564429	MURAT BICE	$2,295.78	02/06/26
564430	WAYNE WIEDRICH	$3,340.77	02/06/26
564431	ANTHONY LEE	$1,771.74	02/06/26
564432	BOBBY OLIVER	$1,384.34	02/06/26
564433	KEVIN POWERS	$3,289.10	02/06/26
564434	PRESTON OLSON	$2,359.49	02/06/26
564435	STEVEN BROE	$1,663.22	02/06/26
564436	CAITLIN KUKUK	$2,080.78	02/06/26
564437	HERCULES CUMMINGS	$4,139.62	02/06/26
564438	KAREN LARSON	$1,627.47	02/06/26
564439	KRISTEN DAHLGREN	$1,464.47	02/06/26
564440	KRISTI HENSLEY	$1,978.06	02/06/26
564441	TERRI CREED	$2,117.99	02/06/26
564442	ALLISON VOSS	$2,732.33	02/06/26
564443	ANNA WALKER	$1,921.10	02/06/26
564444	ARIC ARENDS	$2,291.67	02/06/26

564445	BIANCA ALVARADO GAVILANES	$2,357.68	02/06/26
564446	BRIAN MINTON	$1,953.15	02/06/26
564447	BRITTA HEHR	$2,142.35	02/06/26
564448	BRITTANY STORM	$3,147.81	02/06/26
564449	CALLEY MANN	$2,971.45	02/06/26
564450	CHRISTIAN OLSON	$5,030.76	02/06/26
564451	CHRISTOPHER GILLIES	$2,178.52	02/06/26
564452	CLINTON BATES	$5,140.20	02/06/26
564453	COREY JOHNSON	$3,315.34	02/06/26
564454	CULLEN RATKELIS	$2,091.53	02/06/26
564455	DAMON WALKER	$1,641.94	02/06/26
564456	DANIEL FLATHERS	$2,772.80	02/06/26
564457	DEVIN CORTEZ	$1,670.33	02/06/26
564458	DONALD BUCK	$1,893.34	02/06/26
564459	DUSTIN BURNS	$3,361.28	02/06/26
564460	EARNEST THEETGE	$2,360.39	02/06/26
564461	EMERY AVERETT	$1,783.52	02/06/26
564462	ERICA MYERS	$2,047.72	02/06/26
564463	FLETCHER SCAIFE	$4,367.24	02/06/26
564464	GARRETT STEVENS	$2,389.62	02/06/26
564465	GRANT NISKANEN	$2,562.83	02/06/26
564466	HUNTER VOSS	$3,011.09	02/06/26
564467	JACK GOCKENBACH	$2,284.53	02/06/26
564468	JAKE BYMAN	$2,327.45	02/06/26
564469	JASON LEWIS	$3,319.00	02/06/26
564470	JEREMY KNAPKEWICZ	$3,024.93	02/06/26
564471	JESSICA GILLIES	$2,505.72	02/06/26
564472	JOSE SERRATO	$3,061.05	02/06/26
564473	JOSHUA LARSON	$2,862.11	02/06/26
564474	JUSTIN OLCOTT	$2,809.41	02/06/26
564475	KARALEE BARLOW	$2,029.56	02/06/26
564476	KATELYN KOLNESS	$2,342.25	02/06/26
564477	KAYLYNN RIELY	$1,868.06	02/06/26
564478	KELLEE BRINKMAN	$2,530.03	02/06/26
564479	KELVIN STARKS	$2,629.73	02/06/26
564480	KERRY ANDRE	$2,198.62	02/06/26
564481	KIA HILLER	$852.73	02/06/26
564482	KIRSTI SAVELA	$2,760.07	02/06/26
564483	LEAH MOEN	$1,978.40	02/06/26
564484	MADDIX LONGIE	$2,201.59	02/06/26
564485	MADISON ATOL	$1,108.55	02/06/26
564486	MATTHEW PAZANIN	$4,358.54	02/06/26
564487	MATTHEW VANDERLEY	$3,286.95	02/06/26

564488	MCKENZIE STONE	$1,639.95	02/06/26
564489	MEKELLE DAVIS	$3,599.45	02/06/26
564490	MILTON SLUDER	$2,961.01	02/06/26
564491	MITCHELL BYMAN	$4,594.05	02/06/26
564492	MORGAN HONGSLO	$2,585.66	02/06/26
564493	NOAH GERMUNDSON	$2,168.25	02/06/26
564494	OLIVIA SMITH	$1,812.30	02/06/26
564495	REGHAN STILLER	$1,816.20	02/06/26
564496	RILEY ECKART	$3,437.33	02/06/26
564497	ROBERT BENTH	$3,034.37	02/06/26
564498	RYAN MILLER	$2,621.16	02/06/26
564499	SAMANTHA HAZZARD-BRADLEY	$2,474.72	02/06/26
564500	SAMUEL BAUER	$3,203.15	02/06/26
564501	SARA SCOVEL-HEFTY	$3,108.92	02/06/26
564502	SHAWN SNEVA	$2,565.14	02/06/26
564503	STEPHANIE WARD	$1,552.63	02/06/26
564504	SUEDE TORGERSON	$1,839.95	02/06/26
564505	TAJAY WILLIAMS	$2,150.23	02/06/26
564506	TALISSA HARRIS	$2,651.46	02/06/26
564507	TRAVIS RINTAMAKI	$1,783.62	02/06/26
564508	TRAVIS SHAY	$2,655.72	02/06/26
564509	TYLER UHLICH	$1,843.00	02/06/26
564510	WESLEY KINDEL	$2,050.75	02/06/26
564511	WYATT MOEN	$3,036.36	02/06/26
564512	YANCE HUHTA	$1,977.75	02/06/26
564513	JILL KNAPKEWICZ	$3,196.66	02/06/26
564514	CAMERON ESLINGER	$3,182.13	02/06/26
564515	BONNIE HODNEFIELD	$2,366.48	02/06/26
564516	CATHERINE LARSON	$2,365.03	02/06/26
564517	JOSILYN BEAN-BROKAW	$3,408.94	02/06/26
564518	KAY METZGER	$1,614.41	02/06/26
564519	KRISTIN DIXON	$2,744.40	02/06/26
564520	ARTHUR CRUMB	$2,681.71	02/06/26
564521	BENJAMIN BALDWIN	$1,134.88	02/06/26
564522	DAVID HEINEY	$3,002.81	02/06/26
564523	DEVIN MONTOYA	$1,356.25	02/06/26
564524	LESLIE NEHRING	$1,763.15	02/06/26
564525	LESTER RONHOLDT	$1,821.52	02/06/26
564526	PATRICK KENNEDY	$1,789.30	02/06/26
564527	ANDREA PLACHER	$3,122.18	02/06/26
564528	DESTINY SANCHEZ	$583.97	02/06/26
564529	ETHAN BECK	$532.93	02/06/26
564530	KATARINA CANERDY	$176.44	02/06/26

564531	KAYLA HELL	$1,396.13	02/06/26
564532	MELISHA THURMAN	$625.18	02/06/26
564533	MONTANA ACKMAN	$1,416.38	02/06/26
564534	MORGAN KEYSER	$1,264.41	02/06/26
564535	MORGAN KEYSER	$1,216.18	02/06/26
564536	SAWYER ZENT	$1,205.25	02/06/26
564537	TEYLOR FISK	$318.39	02/06/26
564538	TODD PARISIEN	$180.09	02/06/26
564539	TORI LEE	$1,420.47	02/06/26
564540	WANDA OLAF	$1,133.37	02/06/26
564541	ZOEY MELBERG	$1,204.88	02/06/26
564542	CHARLES TANNER	$358.91	02/06/26
564543	JACQUELINE MONZON	$2,974.04	02/06/26
564544	REAGAN TODD	$1,809.47	02/06/26
564545	SARAH SHAVER	$2,655.74	02/06/26
564546	DIANE HAGEN	$1,191.11	02/06/26
564547	ABRAHAM TORRES	$34.96	02/06/26
564548	BRANDON BRUNO	$622.97	02/06/26
564549	BRANDON HOFFMAN	$547.57	02/06/26
564550	BRENDEN STEVENS	$496.70	02/06/26
564551	DELMONTE GREVIOUS	$524.32	02/06/26
564552	EDWARD ALDRETE	$244.69	02/06/26
564553	KENNY KUKUK	$116.09	02/06/26
564554	MATHEW EKBLAD	$646.47	02/06/26
564555	MICHAEL RIZZO	$34.95	02/06/26
564556	MICHAEL WALTERS	$743.28	02/06/26
564557	PAUL RIELY	$318.78	02/06/26
564558	REECE JOHNSON	$454.40	02/06/26
564559	RYAN LEE	$816.54	02/06/26
564560	TYLER HESER	$454.40	02/06/26
564561	TYLER CARLSTAD	$92.35	02/06/26
564562	WRANGLER FRYE	$244.68	02/06/26
564563	ALEXANDER WELCH	$2,541.80	02/06/26
564564	ALEXANDER WILLIAMS	$3,353.24	02/06/26
564565	ALEXIS ARENDS	$2,827.26	02/06/26
564566	ALEXIUS CLARK	$2,723.90	02/06/26
564567	AMBER KOEHN	$2,484.53	02/06/26
564568	AMBER PELZL	$1,694.73	02/06/26
564569	ANTHONY BURGESS	$2,348.59	02/06/26
564570	ANTHONY MANN	$2,949.04	02/06/26
564571	AUTUMN IDLAND	$1,676.78	02/06/26
564572	BRANDON ADKINS	$2,376.88	02/06/26
564573	BRETT FLESNESS	$3,283.46	02/06/26

564574	BRYSON NORSTEN	$2,916.49	02/06/26
564575	CADEN COLLINS	$2,274.61	02/06/26
564576	CALEB PROUT	$2,127.54	02/06/26
564577	CALLI STELLMACHER	$2,262.64	02/06/26
564578	CHANCE JOHNSON	$2,467.14	02/06/26
564579	CHANCE RENFRO	$3,036.02	02/06/26
564580	CHARLIE NORSTEN	$2,114.49	02/06/26
564581	CHASE COOK	$2,485.70	02/06/26
564582	CHRIS DICK	$2,076.11	02/06/26
564583	COLTON GUTKNECHT	$1,282.20	02/06/26
564584	CRYSTAL SCHAUBEL	$1,675.12	02/06/26
564585	DANIELLE HENDRICKS	$2,897.43	02/06/26
564586	DEREK SCHIPFERLING	$3,445.58	02/06/26
564587	DEREK SCHIPFERLING	$377.05	02/06/26
564588	DREW TEMPLE	$2,129.93	02/06/26
564589	ELENA JOHNSON	$2,184.04	02/06/26
564590	ERIC KEYES	$2,544.91	02/06/26
564591	GARRETT NORSTEN	$3,151.34	02/06/26
564592	GREGORY OSTER	$2,421.53	02/06/26
564593	HANNAH FISHER	$2,255.83	02/06/26
564594	HEATHER HAAGENSON	$2,109.88	02/06/26
564595	JACOB KOEHN	$2,613.11	02/06/26
564596	JACOB MARSHALL	$2,518.43	02/06/26
564597	JADA OSBORN	$2,480.69	02/06/26
564598	JAIME JAIME	$2,694.85	02/06/26
564599	JANET CLARK	$1,759.67	02/06/26
564600	JASON BARTEN	$2,690.59	02/06/26
564601	JEFFREY OLSON	$2,724.71	02/06/26
564602	JEREMIAH LACHNER	$3,290.95	02/06/26
564603	JESSE WEICHT	$2,792.31	02/06/26
564604	JON-PAUL MCCLELLAN	$3,897.56	02/06/26
564605	JONATHAN HOLTER	$3,038.17	02/06/26
564606	JORDAN PATTON	$2,650.85	02/06/26
564607	JORY FORSBERG	$2,054.49	02/06/26
564608	JOSEPH EVANS	$2,424.09	02/06/26
564609	JOSHUA MAHLUM	$2,639.30	02/06/26
564610	JUSTIN PELZL	$2,931.34	02/06/26
564611	KOURTNEY RENFRO	$2,672.83	02/06/26
564612	KRISTIINA RAVASKA	$2,981.48	02/06/26
564613	LINDA GRANBOIS	$2,051.98	02/06/26
564614	LUKE OLSON	$2,830.65	02/06/26
564615	MICHAEL WILSON	$3,155.24	02/06/26
564616	MICHELLE ANTONSON	$961.00	02/06/26

564617	MOMCILO BABIC	$2,933.52	02/06/26
564618	MONICA RUDEBAUGH	$1,800.31	02/06/26
564619	NICHOLAS NELSON	$2,339.37	02/06/26
564620	NICHOLAS SATERMO	$1,898.64	02/06/26
564621	NICK RINTAMAKI	$2,442.79	02/06/26
564622	RANDY HAUGENOE	$2,552.93	02/06/26
564623	RODNEY DICKERSON	$3,439.21	02/06/26
564624	ROWAN HORSWILL	$2,432.08	02/06/26
564625	RYAN ZIMMERMAN	$2,721.89	02/06/26
564626	SAM AIDE	$2,727.28	02/06/26
564627	SAMUEL VALDEZ	$3,012.25	02/06/26
564628	SHAWN EGGE	$3,132.80	02/06/26
564629	STEVEN ARMSTRONG	$3,675.96	02/06/26
564630	STEVEN GUTKNECHT	$4,403.53	02/06/26
564631	TANNER FARSTVEET	$3,083.23	02/06/26
564632	TANNER HRONEK	$2,459.75	02/06/26
564633	THEODORE VANGRINSVEN	$2,611.12	02/06/26
564634	TODD MOORE	$2,206.66	02/06/26
564635	TRAVIS SELF	$2,248.29	02/06/26
564636	TRAVIS MARTINSON	$3,164.90	02/06/26
564637	TYLER WOLD	$2,840.68	02/06/26
564638	WALTER HALL	$2,788.22	02/06/26
564639	JEREMY REHBERG	$1,864.49	02/06/26
564640	MAKAYLA WOOD	$2,401.37	02/06/26
564641	BRIAN CERKONEY	$1,696.63	02/06/26
564642	CARLOS CASTILLO	$1,946.83	02/06/26
564643	DEKLAN HAUGEN	$2,364.69	02/06/26
564644	IAN WEIGEL	$3,493.49	02/06/26
564645	JAKE BOOTS	$2,079.83	02/06/26
564646	KASEY GOETZ	$2,244.19	02/06/26
564647	KATIE HELTEMES	$2,442.93	02/06/26
564648	MARC MOHR	$2,895.43	02/06/26
564649	MARK VONDAL	$2,437.54	02/06/26
564650	TAYLAR MICHAEL	$2,974.35	02/06/26
564651	TREVIN FALCON	$2,186.51	02/06/26
564652	TREVOR ODEGARD	$3,737.56	02/06/26
564653	TROY OSTER	$2,261.62	02/06/26
564654	WILLIAM EVANS	$3,768.78	02/06/26
564655	KEVIN IMBACHI	$2,981.48	02/06/26
564656	ALEXIS CEBALLOS	$1,828.72	02/06/26
564657	BRYCE STORY	$2,008.17	02/06/26
564658	DAVID SMITHBERG	$1,791.64	02/06/26
564659	DEREK MCKINZIE	$1,751.36	02/06/26

564660	JEFF PECK	$1,793.57	02/06/26
564661	JEFFREY OLSON	$1,846.81	02/06/26
564662	JOHNATHAN JOHNSON	$1,843.20	02/06/26
564663	KENNETH JOHNSON	$1,956.70	02/06/26
564664	KENNETH TRAHAN	$2,310.26	02/06/26
564665	RENA COLLIE	$2,638.65	02/06/26
564666	REX OLSON	$1,903.56	02/06/26
564667	ROBERT ODEGARD	$1,607.30	02/06/26
564668	ROBIN ZEALLEY	$1,880.40	02/06/26
564669	THAYNE POPE	$1,599.97	02/06/26
564670	TYRELL SMITH	$1,993.25	02/06/26
564671	VERNON HENDRICKSON	$2,137.04	02/06/26
564672	BRANDON SOISETH	$2,075.20	02/06/26
564673	MICHAEL SIMPSON	$2,361.83	02/06/26
564674	TYLOR SORENSON	$1,855.60	02/06/26
564675	DAKOTA HURLEY	$2,522.39	02/06/26
564676	GEORGE SANDBERG	$1,676.17	02/06/26
564677	HEIDI HUGHES	$1,881.92	02/06/26
564678	LES CHRISTENSEN	$3,094.57	02/06/26
564679	LES WALTER	$2,859.16	02/06/26
564680	SHAUNDRA STEIN	$1,586.75	02/06/26
564681	KENT SKABO	$2,810.31	02/06/26
564682	TRAVIS KLEPPEN	$2,569.14	02/06/26
564683	DANALEE WHILE	$1,804.87	02/06/26
564684	THOMAS ATOR	$2,730.76	02/06/26
564685	BRANDON SANDBERG	$3,362.73	02/06/26
564686	DONALD STENNES	$2,448.08	02/06/26
564687	KYLE BREDWICK	$1,808.38	02/06/26
564688	SCOTT VASSEN	$2,965.71	02/06/26
564689	ANDREW KOLLING	$1,864.00	02/06/26
564690	AUSTIN JACKSON	$1,503.62	02/06/26
564691	BRIAN YOUNG	$2,768.13	02/06/26
564692	EDDY BERGERON	$2,082.21	02/06/26
564693	JOSHUA DAGENAIS	$2,534.83	02/06/26
564694	KELSY BROOME	$2,421.28	02/06/26
564695	ALDON OLSON	$1,491.61	02/06/26
564696	AMANDA KAISER-LEE	$2,156.30	02/06/26
564697	BENARD JOHNSON	$2,099.14	02/06/26
564698	BENJAMIN VASSEN	$2,062.76	02/06/26
564699	CURTIS CLARYS	$2,346.84	02/06/26
564700	EMMANUEL BACCAY	$2,041.62	02/06/26
564701	KIM MANZANARES	$2,281.58	02/06/26
564702	MORKATAA DHINAA	$2,106.27	02/06/26

564703	NANCY GASTON	$2,052.88	02/06/26
564704	NEREO OCSIO	$2,050.82	02/06/26
564705	PAULITA LONG	$2,040.29	02/06/26
564706	REYNANTE ZETA	$3,235.78	02/06/26
564707	ROBERT SKURDAL	$2,286.72	02/06/26
564708	SCOTT KVERNUM	$1,626.45	02/06/26
564709	TYLER FIXEN	$2,812.01	02/06/26
12199	PAUL BAUER	$92.35	02/06/26
12200	WILLIAM GLEN	$92.35	02/06/26
12201	RICHARD ODEGARD	$2,727.80	02/06/26
99875	JOB SERVICE NORTH DAKOTA	$3,839.69	01/26/26
138006	ADVANCED ENGINEERING (AE2S) &	$1,814.25	01/22/26
138007	AMERICAN STATE BANK	$1,090,989.36	01/23/26
138008	WILLISTON PARK DISTRICT	$44,002.37	01/23/26
138009	MENARDS	$1,775.04	01/26/26
138010	QUILL CORPORATION	$1,508.13	01/26/26
138011	CITY AUDITOR'S FUND	$439.50	01/27/26
138012	WILLIAMS COUNTY TREASURER/RECORDE	$333.48	01/28/26
138013	MONTANA DAKOTA UTILITIES	$65,306.20	01/28/26
138014	BAILEY SELLEY	$300.00	01/28/26
138015	TRACY MAI	$700.00	01/28/26
138016	CLERK OF DISTRICT COURT	$400.00	01/28/26
138017	CLERK OF DISTRICT COURT	$400.00	01/28/26
138018	CLERK OF DISTRICT COURT	$400.00	01/28/26
138019	CLERK OF DISTRICT COURT	$400.00	01/28/26
138020	CLERK OF DISTRICT COURT	$400.00	01/28/26
138021	WILLIAMS COUNTY TREASURER/RECORDE	$166.74	01/29/26
138022	FEDEX	$169.12	02/02/26
138023	BUSTED KNUCKLE BREWERY WILLISTON	$1,000.00	02/04/26
138024	3 Forks Services	$29,630.00	02/04/26
138025	A & A LANDSCAPE AND MAINTENANCE L	$405.00	02/04/26
138026	ACE HARDWARE & FLOORING	$966.19	02/04/26
138027	ADVANCED ENGINEERING (AES) &	$30,684.14	02/04/26
138028	ALERT MAGAZINE LLC	$305.00	02/04/26
138029	ALLSTATE PETERBILT GROUP	$234.59	02/04/26
138030	AMAZON CAPITAL SERVICES	$705.92	02/04/26
138031	AMERICAN ENGINEERING TESTING INC	$6,500.00	02/04/26
138032	AMERICAN RED CROSS	$1,024.10	02/04/26
138033	AMY A. KRUEGER	$75.00	02/04/26
138034	AQUA-PURE INC.	$13,950.00	02/04/26
138035	BAKKEN OCCUPATIONAL HEALTH, PC	$1,408.22	02/04/26
138036	BALCO UNIFORM CO., INC.	$2,186.00	02/04/26
138037	BANK OF NORTH DAKOTA	$60,661.22	02/04/26

138038	BASIN PRINTERS, INC.	$486.00	02/04/26
138039	BENCO EQUIPMENT CO	$18,832.25	02/04/26
138040	BONNIE & CLYDE PEST CONTROL, LLC	$150.00	02/04/26
138041	BORDER STATES Industries, INC	$1,785.84	02/04/26
138042	BOSS OFFICE PRODUCTS	$990.66	02/04/26
138043	BSH TOWING	$150.00	02/04/26
138044	C & D WATER SERVICES	$174.00	02/04/26
138045	CAMERON ESLINGER	$189.00	02/04/26
138046	CENTRAL SPECIALITIES, INC	$163,325.14	02/04/26
138047	CITY OF WILLISTON	$2,221.63	02/04/26
138048	CITY OF WILLISTON	$28,455.50	02/04/26
138049	CITY OF WILLISTON	$89.97	02/04/26
138050	COBORN'S INC.	$300.23	02/04/26
138051	COCA-COLA OF WILLISTON	$85.50	02/04/26
138052	CORE & MAIN LP	$24,276.57	02/04/26
138053	CUMMINS SALES AND SERVICE	$2,810.00	02/04/26
138054	DAKOTA DIESEL	$1,065.40	02/04/26
138055	DAKOTA PUMP & CONTROL	$11,011.09	02/04/26
138056	DAN'S TIRE SERVICE	$16,799.17	02/04/26
138057	DELL MARKETING L.P.	$12,570.00	02/04/26
138058	DISCO K- LLC	$5,000.00	02/04/26
138059	EDND (ECONOMIC DEV ASSOC OF ND)	$1,100.00	02/04/26
138060	ELECTRIC & MAGNETO, INC.	$540.91	02/04/26
138061	ETSystems, INC.	$80.00	02/04/26
138062	EVERYTHING SAFETY	$179.97	02/04/26
138063	FASTENAL COMPANY	$207.02	02/04/26
138064	FISHER SCIENTIFIC	$189.10	02/04/26
138065	FLEXIBLE PIPE TOOLS & EQUIPMENT	$978.20	02/04/26
138066	FURUSETH LAW FIRM, PC	$44,880.00	02/04/26
138067	GALLS, LLC	$3,854.73	02/04/26
138068	GARRISON-MAX AMBULANCE	$8,400.00	02/04/26
138069	GDI SERVICES, INC.	$30,507.45	02/04/26
138070	GENERAL EQUIPMENT & SUPPLIES	$14,714.20	02/04/26
138071	GOOSENECK IMPLEMENT	$27.02	02/04/26
138072	GRAINGER	$93.40	02/04/26
138073	GRAND FORKS FIRE EQUIPMENT LLC	$9,216.31	02/04/26
138074	GRAYMONT WESTERN CANADA	$14,671.77	02/04/26
138075	GREYSTONE CONSTRUCTION COMPANY	$2,700.00	02/04/26
138076	GT TOOLS INC	$104.00	02/04/26
138077	HACH	$53,513.36	02/04/26
138078	HAWKINS, INC.	$47,357.86	02/04/26
138079	HEIMAN FIRE EQUIPMENT, INC.	$342.82	02/04/26
138080	HILL ENTERPRISES LLC	$508.67	02/04/26

138081	HOIST AND CRANE SERVICES INC	$6,515.00	02/04/26
138082	HORIZON RESOURCES	$53,149.96	02/04/26
138083	HOSE AND RUBBER SUPPLY	$1,240.64	02/04/26
138084	Hotsy Cleaning Systems	$1,253.40	02/04/26
138085	IDEMIA IDENTITY & SECURITY	$257.00	02/04/26
138086	INDUSTRIAL EQUIPMENT	$1,975.61	02/04/26
138087	INNOVA INTEGRATED SOLUTIONS, INC.	$825.00	02/04/26
138088	INTERNATIONAL CODE COUNCIL	$596.45	02/04/26
138089	INTERSTATE BILLING SERVICE, INC	$1,127.63	02/04/26
138090	INTERSTATE POWER SYSTEMS	$66.70	02/04/26
138091	JOE'S DIGGING SERVICE INC	$11,875.00	02/04/26
138092	JOURNEYS BY JAN	$1,296.00	02/04/26
138093	KANOPY INC.	$14.00	02/04/26
138094	KELLER SUPPLY COMPANY	$186.49	02/04/26
138095	KHRYSTINA NOHAVA	$53.57	02/04/26
138096	KNOX	$1,016.00	02/04/26
138097	LINDE GAS & EQUIPMENT INC	$653.52	02/04/26
138098	M-B COMPANIES, INC.	$8,648.82	02/04/26
138099	MAD DOG BROKERAGE INC	$8,637.39	02/04/26
138100	MANGER INSURANCE, INC.	$1,362.00	02/04/26
138101	MARCO TECHNOLOGIES LLC (MPLS)	$1,084.34	02/04/26
138102	MARCO TECHNOLOGIES LLC (ST. LOUIS	$8,245.54	02/04/26
138103	MARCO TECHNOLOGIES, LLC	$366.43	02/04/26
138104	MCCODY CONCRETE PRODUCTS, INC	$3,882.35	02/04/26
138105	MENARDS	$2,634.64	02/04/26
138106	MERCY MEDICAL CENTER	$422.74	02/04/26
138107	MERRICK INDUSTRIES	$583.33	02/04/26
138108	MIDCONTINENT COMMUNICATIONS	$582.92	02/04/26
138109	MIDWEST HOSE & SPECIALTY, INC.	$165.10	02/04/26
138110	MONTANA DAKOTA UTILITIES	$86,042.59	02/04/26
138111	MOTION & CONTROL ENTERPRISES LLC	$330.05	02/04/26
138112	MOTOROLA SOLUTIONS, INC.	$887.72	02/04/26
138113	MOUNTRAIL-WILLIAMS REC	$8,303.99	02/04/26
138114	MVTL/MINNESOTA VALLEY	$517.75	02/04/26
138115	NAPA AUTO PARTS	$6,867.13	02/04/26
138116	NATIONWIDE - MN	$50.00	02/04/26
138117	ND DEPT OF ENVIRONMENTAL QUALITY	$789.54	02/04/26
138118	ND DEPT OF TRANSPORTATION	$217,276.65	02/04/26
138119	ND ONE CALL	$1.50	02/04/26
138120	NDEMSA	$805.00	02/04/26
138121	NEFF LAW, P.C.	$7,000.00	02/04/26
138122	NELSON GRANITE LIMITED	$572.50	02/04/26
138123	NEXXUS CONSULTING, LLC	$7,500.00	02/04/26

138124	NORTHWEST COMMUNICATIONS COOPERAT	$7,140.69	02/04/26
138125	NORTHWEST RURAL WATER DISTRICT	$1,204.94	02/04/26
138126	NORTHWEST SUPPLY & R&R TROPHIES I	$1,168.00	02/04/26
138127	NOVA FIRE PROTECTION, INC	$1,195.00	02/04/26
138128	OLYMPIC SALES, INC.	$1,924.35	02/04/26
138129	ONE SOURCE THE BACKGROUND CHECK C	$445.82	02/04/26
138130	OSHKOSH AEROTECH, LLC	$6,577.65	02/04/26
138131	PACIFIC STEEL & RECYCLING	$267.88	02/04/26
138132	PENWORTHY	$966.84	02/04/26
138133	PETE LIEN & SONS, INC.	$9,228.36	02/04/26
138134	PH&S PRODUCTS, LLC	$306.00	02/04/26
138135	PLAYAWAY PRODUCTS LLC	$410.92	02/04/26
138136	POET ETHANOL PRODUCTS, LLC	$22,354.92	02/04/26
138137	POWERPLAN OIB	$458.35	02/04/26
138138	PROSAFE PEST CONTROL LLC	$75.00	02/04/26
138139	Quadient Finance USA, Inc.	$1,000.00	02/04/26
138140	QUILL CORPORATION	$1,622.01	02/04/26
138141	RECORD KEEPERS LLC	$35.00	02/04/26
138142	RED ROCK CHEVROLET GMC LLC	$225.94	02/04/26
138143	RED ROCK FORD	$2,740.43	02/04/26
138144	REEVES COMPANY, INC.	$67.54	02/04/26
138145	ROUGH RIDER INDUSTRIES	$2,267.00	02/04/26
138146	RUNNINGS SUPPLY, INC	$202.88	02/04/26
138147	RYAN MOTORS	$1,757.03	02/04/26
138148	RYAN O'REAR	$835.71	02/04/26
138149	S&L CLEANING SERVICE LLC	$1,650.00	02/04/26
138150	SANITATION SISTERS, LLC	$3,200.00	02/04/26
138151	SELID MECHANICAL, INC.	$492.60	02/04/26
138152	SIDDONS MARTIN EMERGENCY GROUP	$794.57	02/04/26
138153	SLATE GROUP	$336.50	02/04/26
138154	SOUTHERN NEVADA CHAPTER INTERNATI	$1,100.00	02/04/26
138155	STEALTH ENERGY GROUP, LLC	$3,461.00	02/04/26
138156	STORBAKKEN & SONS CONSTRUCTION, I	$1,155.00	02/04/26
138157	STRYKER	$31,825.30	02/04/26
138158	THOMSON REUTERS - WEST	$178.50	02/04/26
138159	TOP DEAD CENTER AUTOMOTIVE	$1,323.49	02/04/26
138160	TOWNSQUARE MEDIA - WILLISTON	$79.98	02/04/26
138161	TRACTOR & EQUIPMENT CO.	$12,942.47	02/04/26
138162	TRAILER & TRUCK EQUIPMENT	$1,245.00	02/04/26
138163	TRANSUNION RISK & ALTERNATIVE	$100.00	02/04/26
138164	ULINE SHIPPING SUPPLY SPECIALISTS	$657.50	02/04/26
138165	UNIVERSITY OF NORTH DAKOTA ONE-ST	$1,752.18	02/04/26
138166	UPS	$170.63	02/04/26

138167	US FLAGPOLE GUY LLC	$155.00	02/04/26
138168	VAC-U-JET	$2,384.00	02/04/26
138169	VERIZON WIRELESS	$1,919.30	02/04/26
138170	VESTIS SERVICES, LLC	$1,748.21	02/04/26
138171	VISA	$8,163.40	02/04/26
138172	WALLWORK TRUCK CENTER	$530.64	02/04/26
138173	WESTLIE MOTOR CO.	$901.08	02/04/26
138174	WEX BANK	$3,871.61	02/04/26
138175	WILLIAMS COUNTY	$268,291.71	02/04/26
138176	WILLIAMS COUNTY TREASURER/RECORDE	$40.00	02/04/26
138177	WILLISTON COMMUNITY LIBRARY	$136.16	02/04/26
138178	WILLISTON CONVENTION & VISITOR BU	$3,559.08	02/04/26
138179	WILLISTON HERALD	$2,494.20	02/04/26

Voucher Total: $2,764,813.36
Payroll Total: $807,658.08
Grand Total: $3,572,471.44
# of Checks: 541

C. Development Services
   1) Contractor Licenses
   2) Request for a Public Hearing at the February 24, 2026, Board of City Commissioner Meetings to Consider an Amendment to the Planned Unit Development from a Residential Land Use Designation to Golf Course/Open Space on Lot 29 and Lot 31, Williston Square Subdivision; and to Consider a Zone Change from R-1: Single Family Residential to P: Park Open Space Zoning District on Lot 31, Williston Square Subdivision.
D. Engineering
E. Authorization to Advertise for Bids
   1) 2026 Underground Wire Replacement Project
F. Economic Development
   1) Purchase Agreement – Typhoon Rentals LLC – Resolution 26-004
G. Attorney
   1) Renewal Contract – City Administrator
   2) First Addendum to Real Estate Purchase Agreement – Quest Properties LLC

Motion by Bervig seconded by Bekkedahl, to approve the consent agenda.
UNANIMOUS BY VOICE VOTE

3. Public Comment
4. Public Hearings
   A. Subdivision Application for Lot 1R Williston Square Subdivision a Rearrangement of Lot 19; Lot 16, 17, 18 & 20 of the Williston Square Subdivision; Lots 1, 2 & 6 of the PSAP Subdivision; and Lot 1-12 of the Sloulin Field First Addition

Lisa Weidner: Staff Planner
This is a Subdivision Application for Lot 1R Williston Square Subdivision a Rearrangement of Lot 19; Lot 16, 17, 18 & 20 of the Williston Square Subdivision; Lots 1, 2, & 6 of the PSAP Subdivision; and Lot 1-12 of the Sloulin Field First Addition was submitted by the City of Williston to accommodate the future right-of-way for 36th, 37th,38th Street West, 8th Avenue, the Williston Ice Hockey proposal and the future private indoor youth sports and recreational facility.

The Energy Center Subdivision is comprised of portions of the Williston Square Subdivision, the PSAP Subdivision and the Sloulin Filed First Addition Subdivision

Motion by Bekkedahl seconded by Bervig to approve the Energy Center Subdivision application for Lot 1R Williston Square Subdivision Rearrangement of Lot 19; Lot 16,17,18 & 20 of the Williston Square Subdivision; Lots 1, 2, & 6 of the PSAP Subdivision; and Lots 1-12 of the Sloulin Subdivision.

5. Bid Openings
   A. 2026 Williston Square Improvements Project

David Juma: City Engineer
We opened bids on these on January 28th in the commission chambers room. We had some very good showings. We had eight bids in total from prime bidders. The low bid for this project was Strata/Knife River. The low bid was $9,498,616.16, which was significantly lower than our engineers estimate.

Motion by Bervig seconded by Bekkedahl to accept the bid received from Strata in the amount of $9,498,616.16 for the base bid and all alternates and direct the City Engineer to execute the necessary documents to complete the construction contracts with Strata and to apply for the State Water Commission grant funding for the 2026 Williston Square Improvements Project.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

   B. West Broadway Improvements Project

This is a reconstruct of the water, sewer and storm sewer system on West Broadway tying into the system that was installed on Main Street. On January 28th we opened the bids. There were three from BEK, Wagner and Crow River. Crow River was the current low bidder with a total bid of $2,014,857.75 for the base bid and alternate. This bid is a little higher than the engineers' estimate by about $100,000.00. Though is does fall below what was budgeted for this project. This was one project we purposefully held back on with the thought that we were going to get into some unknowns.

Motion by Bekkedahl seconded by Bervig to accept the bid received from Crow River Construction in the amount of $2,014,857.75 for the base bid and alternate and direct the City Engineer to execute the necessary documents to complete the construction contracts with Crow River Construction, and to apply for the State Water Commission grant funding for the W. Broadway Improvements Project
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:

Carries: 5-0

C. D26-1 Sidewalk District

We also opened bids on January 28th for this. We received three bids; the low bid was for Jaramillo Concrete. The estimate was $175,755 and their estimate was $161,012.50. For anyone interested in participating in the sidewalk district they can contact the City Engineer office at 701-577-6368. The districts are assessed in the amount of 20 years if you choose to participate.

Motion by Bekkedahl seconded by Bervig to accept the bid received from Jaramillo Concrete in the amount of $161,012.50 for the D26-01 for the Sidewalk District and direct the City Engineer to execute the necessary documents to complete the construction contracts with Jaramillo Concrete.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

D. 2026 Seal Coat Project

This is a Seal Coat project that we opened bids for on February 4th. We had two bids total, one from Asphalt Surface Technologies (Astech) and Asphalt Preservation Company. Both companies have performed work in Williston in the past. This year's low bidder was Astech with a total of $254,712.29. The engineer's estimate was $338,692. We are currently looking at other areas where we can utilize this lower pricing on to expand our purchasing power. Our budget for this year was $350,000.

Motion by Bervig seconded by Bekkedahl to accept the bid received from Asphalt Surface Technologies (Astech) in the amount of $254,712.29 for the 2026 Seal Coat Project and direct the City Engineer to execute the necessary documents to complete the construction contracts with Asphalt Surface Technologies.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

E. 2026 Striping Project

This is the 2026 Striping Project. We had one bidder which was Traffic Safety Services. Their bid came in in the amount of $44,446.00 and our engineers' estimate was $50,316. In the budget, it included $150,000 for striping and patching.

Motion by Bekkedahl seconded by Bervig to accept the bid received from the Traffic Safety Services in the amount of $44,446.00 for the 2026 Striping Project and direct the City Engineer to execute the necessary documents to complete the construction contracts with Traffic Safety Services.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

6. Ordinances
7. Petitions, Communications, and Remonstrances
8. Report of Commissioners
   A. President of the Board

B. Finance Commissioner
C. Airport, Engineering, and Public Works Commissioner
D. Ambulance, Fire, and Police Commissioner
E. Development Services, Economic Development, and Library Commissioner

9. Report of Departments
A. Administration
B. Finance
1) Anti-Fraud Policy

Hercules Cummings: Finance Director
The City of Williston has adopted a comprehensive Anti-Fraud Policy to protect municipal revenue, assets, information, property, and reputation from fraud, waste, abuse, misconduct, and dishonesty. The policy establishes a zero-tolerance stance toward fraud and corruption, promotes an ethical culture, strengthens internal controls, and provides clear procedures for prevention, detection, reporting, investigation, and response. It safeguards taxpayer resources, maintains public trust and confidence, ensures compliance with North Dakota Century Code, federal grant rules and related City policies, and aligns with Government Auditing Standards and GFOA best practices. This memorandum summarizes the key elements of the policy for the Commission's review.

The Anti-Fraud Policy establishes a framework for deterring, detecting, and correcting misconduct and dishonesty. The policy aims to Safeguard the City's reputation and financial viability, prevent fraudulent financial reporting and asset misappropriation, detect and prevent corruption, maintain public trust and confidence, provide clear procedures for reporting and investigating suspected fraud and ensure compliance with North Dakota Century Code and federal regulations

This policy applies to all City elected officials, staff, appointed board/committee members, contractors, vendors, and external parties conducting business with the City.

Asset Misappropriation: Theft or misuse of City cash, inventory, vehicles, equipment, or other resources

Corruption: Bribery, conflicts of interest, bid rigging, and illegal gratuities. Fraudulent Financial Reporting: Intentional misstatements or omissions in financial records
The policy establishes multiple channels for reporting suspected fraud, ensuring that all stakeholders can confidentially report concerns without fear of retaliation. Reports may be made to supervisors, department heads, the City Administrator, Human Resources, or external authorities as appropriate.

The policy identifies significant potential impacts of fraud and misconduct: financial loss to the City and taxpayers, damage to City reputation and staff morale, loss of public confidence and trust, investigation and legal expenses, regulatory sanctions and penalties and potential criminal prosecution

The policy incorporates requirements from multiple authoritative sources including North Dakota Century Code, Government Accounting Standards, Government Finance Officers Association (GFOA) guidelines, and federal grant compliance standards (2 CFR Part 200). These standards require prompt disclosure of fraud, conflicts of interest, and violations of law or regulation.

The Anti-Fraud Policy works in conjunction with: Code of Ethics, Purchasing and Procurement Policies, Financial Management Policies, Personnel Policies and Procedures, Information Technology Security Policies and Whistleblower Protection Policies

Motion by Bekkedahl seconded by Bervig to approve the City of Williston's Anti-Fraud Policy as presented with the spelling corrections made.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

C. Attorney
D. Public Works
E. Engineering
F. Fire Department
G. Police Department
H. Development Services
I. Economic Development
J. Airport
1) Aero Spraying Service Authorization Application

Ryan O'Rear: Interim Airport Director
Richard Marburger has submitted an Authorization Application for the Board's consideration. The approval, if granted, will allow Mr. Marburger, or designee, to perform aerial spraying for mosquitos and stipulates a 24-hour public notice before spraying operations begin. This approval provides a low-flying aircraft waiver that is required by the FAA.
Motion by Bekkedahl seconded by Bervig to approve the authorization application for Aero Spraying Service.
UNANIMOUS BY VOICE VOTE

K. Convention and Visitors Bureau

10. Appointments and Consultations with Officers
A. Housing Commission Appointments

Mark Schneider: Director of Development Services
We have 3 seats to fill on the Housing Commission for 2026. One was vacant from a commissioner leaving town, the second we will ask to renew an existing Commissioner seat, and the third we will seek a new member to fill this seat.

The First seat will be to fill the vacant WABA (Western Area Builders Association) seat. We would like to nominate Bob Horab, who was the past ND State Builders Association President in 2025. With his connections of other Builders Associations across the state and continued connections at the National level, he is a great fit for the local needs of our Housing Commission. This will give us opportunity to bounce ideas off other major cities in North Dakota and take our concerns up to a National level.

The Second seat represents the Builder/Developer category, and one year ago we nominated Thane Corpron, who works for J&K Homes, Spearfish Excavating. Thane filled a vacancy on the Housing Commission at that time. Thane's experience in the Home Building process has been extremely valuable, and we appreciate his willingness to serve another 3 years.

The Third seat would fill Jason Splichal's (Builder's First Source) position, who has served the past 6 years on our commission representing the Supply Industry. His contributions have been greatly appreciated. Ashley Neumiller with Prairie Supply will fill the Supply Industry seat for the next 3 years.

The City advertises these positions to attract interested people who want to participate in volunteer positions. This year we were lacking applications, so made a few calls to seek out these applicants. Applicants are considered and recommended based on qualifications within their industry.

Motion by Bervig seconded by Bekkedahl to recommend Bob Horab (McCody Concrete), Thane Corpron (J&K Homes), and Ashley Neumiller (Prairie Supply) be approved as new Housing Commissioners for the next 3 years serving from February 2026 to February 2029.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

11. Unfinished Business
12. New Business
13. Executive Session
    A. Contract Negotiations for Williston Square Property (Exempt Under 44-04-19.2)

Mayor Klug:
It is now 6:35 p.m. The next item on the agenda is consideration to adjourn into executive session for the purposes of ongoing contract negotiation discussion.

Under N.D.C.C. § 44-04-17.1, § 44-04-19.1, § 44-04-19.2, and § 44-04-18.4, the Commission may consult with each other in an executive session that is closed to the public.
Is there a motion to discuss this topic in executive session?
Motion by Bekkedahl seconded by Bervig to discuss this topic in executive session.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

The motion has passed and under the Century Code provisions previously identified, the Commission will now adjourn into executive session for ongoing contract negotiations.
The executive session was adjourned at 6:48 p.m. on February 10, 2025. The Commission has returned to the meeting room, and the Commission is now back in open session.
We made one motion in the executive session we had a motion and a second, I will now ask for a roll call on the motion.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

14. Adjourn at 6:50

Motion by Bekkedahl seconded by Bervig to Adjourn

UNANIMOUS BY VOICE VOTE

NORTH Dakota | Water Resources
Be Legendary.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: State Water Supply – City of Williston
West Broadway Improvements
DATE: March 26, 2026

Background & Description

The City of Williston is requesting construction cost-share for their West Broadway Improvements (Project). The Project is replacement of approximately 1,000 feet of aging cast iron water main along West Broadway between 2nd Avenue W and Main Street. The Project is part of a combined street replacement, sanitary and storm sewer, and water supply improvements planned for Williston. The Project is located in Williams County.

Supplemental Information

Water Development Plan/Priority	None
New / Future / Current Service Users	0 / 0 / 14
Present Value Cost / User (Preferred Alternative)	$64,500
Rate / 5,000-Gallons	$26
Comparable Rate / 5,000-Gallons	$61
Water Source – Western Area Water Supply – Missouri River	

Schedule

Task	Dates
Study	-
Design	Jan. 2026
Bid	Jan. 2026
Construction	May 2026
Completion	Oct. 2026

Cost-Share Funding Summary

	Preconstruction	**Construction**	Total	Approved	**Recommend**
Noneligible Cost	$0	$1,414,916	$1,414,916		
Eligible Cost	$0	$659,936	$659,936		
Total	$0	$2,074,852	$2,074,852		
Cost-Share 60%	$0	**$395,962**	$395,962		**$395,962**

This project, as presented, meets the guidelines of the Water Commission's cost-share policy. Therefore, this request by the City of Williston for state cost-share participation in the West Broadway Improvements project at 60 percent of eligible costs, not to exceed $395,962, is eligible for consideration, contingent on available funding.

RH:jsp:ln/2050WLL

Water Development Plan: No (2025)

1087408 - West Broadway Improvements Project

Application Details

Funding Opportunity:
1085949-July 2025 - June 2026 Infrastructure Request

Funding Opportunity Due Date: Jun 30, 2026 3:00 PM

Program Area:
Funding for Infrastructure in ND - FIND

Status: Submitted

Stage: Final Application

Initial Submit Date: Feb 23, 2026 5:12 PM

Initially Submitted By: Abby Ritz

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name: Salutation Jes First Name
Middle Name Conz
Last Name

Title:

Email*: jessicac@ci.williston.nd.us

Address*: 1121 5th St East

Organization Information

Status*: Approved

Name*: City of Williston

Organization Type*: Political Subdivision

Tax Id:

Organization Website:

Address*: 1121 5th St E

Williston North Dakota
City State/Province

58801
Postal Code/Zip

Phone*: 701-577-6368 Ext.
Phone
###-###-####

Fax: *###-###-####*

Comments:

Williston North Dakota
City State/Province

58802-0000
Postal Code/Zip

Phone*: (701) 577-8100 Ext.
###-###-####

Fax: *###-###-####*

Vendor ID:

PeopleSoft Supplier ID:

Comments:

Location Code:

Infrastructure Funding Request

Infrastructure Funding Request

Project Name*:	West Broadway Improvements Project
Sponsor(s)*:	City of Williston
County*:	Williams
City*:	Williston
Description of Request*:	New
Project Type:	Municipal Water Supply
If Project is a Study, What Type?:	
If Project is Rural Water Supply or Municipal Water Supply, What is the Name of the Water Supply Source?:	Missouri River

Jurisdictions/Stakeholders Involved*:

City of Williston

Describe the Problem/Need and the Circumstances that Led to This Application*:

The infrastructure within the project area is past useful life and has declining water service and quality in recent years.

Describe the Proposed or Chosen Solution(s) to Address the Problem/Need*:

This project will replace aging potable water, sanitary sewer, and storm sewer along with street resurfacing. Performing these improvements will improve the water service and quality for the services throughout the project, with less downtime and operations costs and increased system redundancy and resilience.

Describe the Objectives or Goals Specific to This Application*:

This application is for construction cost-share of the eligible watermain and appurtenances.

Describle the Scope of Work or Project Activities Specific to This Application*:

The overall project includes extending new water, sewer, storm and street infrastructure. Eligible project activities include all construction associated with the new watermain as well as a 10' trench of streets.

For this project,

Choose City, County, Water District or Other*:	City
What is the Current Estimated Population?*:	29160

For this project,

What is the Benefited Population?*:	35
Have Assessment Districts Been Formed?*:	No
Have Land or Easements Been Acquired?*:	N/A

Are There Any Properties with Wells, Drain Fields, or Holding Tanks Within the Project Area That Will Benefit from the Project?*:	No
Are There Any Road Improvements Included as Part of the Project?*:	Yes
If Yes, Describe the Condition of Drinking Water, Sanitary and Storm Sewer Utilities. When Were the Last Improvements Made to Any Underground Infrastructure? Give Approximate Years for Water Improvements and Sanitary and Storm Sewer Improvements.:	

The existing underground utilities are all past useful life and in need of replacements All will be replaced and upgraded with this project.

Have You Applied For Any Federal Permits?*:	No
Have You Applied for any State Permits?*:	No
Have You Applied for any Local Permits?*:	No
Do You Expect Any Obstacles to Implementation (i.e. Problems with Land Acquisition, Permits, Funding, Local Opposition, Environmental Concerns, etc.)?*:	No

Have You Received, or Do You Anticipate Receiving Federal Funding?
(Example: Hazard Mitigation Grant Program)
***:** No

Implementation Timelines

Enter Start Date, Estimated Start Date or Not Applicable.

Study Completion*: N/A

Design Completion*: 01/2026

Bid*: 01/28/2026

Construction Start*: 05/01/2026

Construction Completion*: 10/24/2026

Explain Additional Timeline Issues*:
No issues anticipated.

Consulting Engineer*: Lawrence Stubbs

Engineer Direct Phone Number*: 701-609-0073

Engineer Email*: LS@allianceconsulting.us

Certification (Must Be Completed by Project Sponsor)

It is an Offense to Intentionally Falsify Statements as Part of the Cost-Share Application Process Per NDCC 12.1-11-02. Therefore, I Certify That, to the Best of My Knowledge, the Provided Information is True and Accurate, and in Execution of This Project, the Sponsor Will Follow All Applicable Laws and Permitting Requirements. I Further Certify Assurance of Sustainable Operation, Maintenance, and Replacement of The Assets For Which We Are Requesting Cost-Share.*:	Yes
Authorized Individual*:	David (First Name) Juma (Last Name) 02/23/2026 (Date)
Title/Position/Authority*:	City Engineer
Address*:	1121 5th Street East Address Line 1 PO Box 2437 Address Line 2 Williston (City) North Dakota (State) 58802-2437 (Zip Code)
Direct Phone Number*:	701-577-6368
Sponsor Email*:	davidj@ci.williston.us
Are You Seeking Department of Water Resources Cost-Share?*:	Yes
Enter the Full Name of the Individual Who Has Legal Authority to Sign the Cost-Share Agreement on Behalf of the Sponsor:	Howard (First Name) Klug (Last Name)

Authorized Signor Title/Position:	Mayor / Commission President
Authorized Signor Email:	howardk@ci.williston.nd.us
Authorized Signor Direct Phone Number:	701-577-8100
Provide the Name for One Additional Board Member, if Applicable:	First Name Last Name
Additional Board Member Title/Position:	
Additional Board Member Email:	
Additional Board Member Direct Phone Number:	

Documentation

Documentation

Project in Extraterritorial Jurisdiction? If Yes, Add Boundary to Project Specific Map.*:	No
CLICK HERE **to see examples.**	
Project Specific Map Must Include Project Location in State Using an Inset Map and Distance/Direction to Nearest Community ***:**	West Broadway Water Main 2026.pdf
Are You Seeking Funding From the State Revolving Fund or BND Infrastructure Revolving Loan Fund?*:	No
Are You Seeking Department of Water Resources Cost-Share?*:	Yes

Attach Minutes (Can Be Draft and Unsigned), and a Cover Letter Acknowledging the Cost-Share Request that is Signed by a Representative of the Sponsoring Entity (Mayor, Board Chair, City Administrator, District Manager, Executive Director, Etc.).

Minutes:	02.10.2026 Minutes-3.pdf
Cover Letter:	Cover Letter - W. Brdwy - Signed.pdf
Are You Seeking Cost-Share for a Main Street Initiative Related Project?:	No

CLICK HERE **for SFN 61801 Delineation of Costs Instructions and Current Version.**

Delineation of Costs SFN 61801:	Williston W Broadway Delineation of Cost.xlsx
Type of Request:	Construction
Signed Plans and Specifications For Bidding:	COMBINED PLANSET - OPTIMIZED.pdf
Is This a Water Supply Project?:	Yes

CLICK HERE **for Life Cycle Cost Analysis Instructions and Current Version, as Shown on Title Tab.**

Life Cycle Cost Analysis:	Williston W Broadway LCCA.xlsx

CLICK HERE **for SFN 62417 Basic Asset Inventory Tool and Current Version.**

Asset Inventory Assessment:	Williston W Broadway BAIA 2025v.xlsx
Is This a Rural Flood Control Project?:	No
Is This a Drain Reconstruction Project?:	No
Is This a Flood Recovery Property Acquisition Project?:	No
If Request is for Construction of a Community Flood Control or Water Conveyance Project (Excluding Assessment Drain Projects), is the Total Construction Cost $200,000 or More?:	No

Sovereign Land Permit, if Required for Construction Request:

DWR Construction Permit, if Required for Construction Request:

Conditional Letter of Map Revision (CLOMR), if Required for Construction Request:

Has a Feasibility/Engineering Study Been Completed for the Project?: No

Photos of Problem/Issue:

GIS Files: Please Compress All Files Into One .zip File.

Other Applicable Document(s): No

Sources

Project Funding Sources - Include All Funding Sources for the Project (Should Equal Project Cost)

Source	If Other, Specify Funding Source	Source Status	State Fiscal Year 1 July to June	State Fiscal Year 2 July to June	Beyond Current Biennium	Total Cost	Type	Term	Interest Rate
Department of Water Resources Cost Share Construction		Current Request	$0.00	$395,961.68	$0.00	$395,961.68		0.00	0.00
Other	City Funded		$0.00	$1,678,890.26	$0.00	$1,678,890.26		0.00	0.00

			$0.00	**$2,074,851.94**	**$0.00**	**$2,074,851.94**			



City of Williston
Engineering Department
1121 5th St E
Williston ND, 58801

Phone: 1-701-577-6368
Fax: 1-701-577-6360

N

West Broadway Water Main

0 200 400 800 Feet

CITY OF WILLISTON

DELINEATION OF COSTS
NORTH DAKOTA DEPARTMENT OF WATER RESOURCES
PLANNING AND EDUCATION
SFN 61801 (11/2025)

DWR Date Received : February 23, 2026

Date :	2/23/26
Project :	West Broadway Improvement Project
Sponsor :	City of Williston
Contact :	David Juma, City Engineer
Phone :	701-577-6368
Engineer :	Lawrence Stubbs, Alliance Consulting
Phone :	701-609-0073

Total Cost :	$ 2,074,851.94	**Total Cost-Share* :**	$ 395,961.68
Ineligible Cost :	$ 1,414,915.81	**Other Eligible:**	$ -
Eligible Cost :	$ 659,936.13	**Preconstruction :**	$ -
Local Cost :	$ 1,678,890.26	**Construction :**	$ 395,961.68

Project Type:	**Cost-share %**
Water Supply - Municipal	60%

Item	% of Cost	Cost Classification	Quantity	Unit	Unit Price	Total	Cost-Share %	Cost-Share $
		BAIA / CIP, EAP, DWR Sponsored Project, or Cooperative Program Costs						
1	0.0%		0		-	$ -	60%	$ -
2	0.0%		0		-	$ -	60%	$ -
3	0.0%		0		-	$ -	60%	$ -
4	0.0%		0		-	$ -	60%	$ -
5	0.0%		0		-	$ -	60%	$ -
	0.0%	**Other Eligible Total**				$ -	60%	$ -
		Preconstruction (Feasibility, Preliminary, Final Design) Engineering Costs						
6	0.0%		0		-	$ -	60%	$ -
7	0.0%		0		-	$ -	60%	$ -
8	0.0%		0		-	$ -	60%	$ -
9	0.0%		0		-	$ -	60%	$ -
10	0.0%		0		-	$ -	60%	$ -
	0.0%	**Preconstruction Total**				$ -	60%	$ -
		Construction Engineering Costs						
11	0.0%		0		-	$ -	60%	$ -
12	0.0%		0		-	$ -	60%	$ -
13	0.0%		0		-	$ -	60%	$ -
14	0.0%		0		-	$ -	60%	$ -
	0.0%	**Construction Engineering Total**				$ -	60%	$ -
		Construction Costs						
15	2.0%	Mobilization	0.242105	LS	175,000.00	$ 42,368.42	60%	$ 25,421.05
16	0.0%	Bonding	0			$ -	60%	$ -
17	0.0%	Insurance	0			$ -	60%	$ -
18	0.3%	Traffic Control	0.242105	LS	25,875.00	$ 6,264.47	60%	$ 3,758.68
19	0.1%	Erosion Control	0.242105	LS	5,000.00	$ 1,210.53	60%	$ 726.32
20	3.4%	Other General Expenses	0.242105	LS	289,210.00	$ 70,019.27	60%	$ 42,011.56
21	5.9%	Water Main 8 in	975.00	LF	125.00	$ 121,875.00	60%	$ 73,125.00
22	0.2%	Water Main 6 in	36	LF	120.00	$ 4,320.00	60%	$ 2,592.00
23	5.7%	Water Service Line	14	EA	8,500.00	$ 119,000.00	60%	$ 71,400.00
24	1.3%	Gate Valve	6	EA	4,500.00	$ 27,000.00	60%	$ 16,200.00
25	0.5%	Pipeline Appurtenances	1	LS	10,250.00	$ 10,250.00	60%	$ 6,150.00
26	0.2%	Water Service Line	4	EA	1,250.00	$ 5,000.00	60%	$ 3,000.00
27	1.5%	Hydrant	2	EA	15,250.00	$ 30,500.00	60%	$ 18,300.00
28	1.0%	Temporary Water & Property Owner Coordination	1	LS	20,000.00	$ 20,000.00	60%	$ 12,000.00
29	1.4%	Connection to Existing Line	5	EA	6,000.00	$ 30,000.00	60%	$ 18,000.00
30	5.4%	Eligible Street Expenses	1	LS	112,134.25	$ 112,134.25	60%	$ 67,280.55
31	0.0%		0		-	$ -	60%	$ -
32	0.0%		0		-	$ -	60%	$ -
33	0.0%		0		-	$ -	60%	$ -
34	0.0%		0		-	$ -	60%	$ -
35	0.0%		0		-	$ -	60%	$ -
36	0.0%		0		-	$ -	60%	$ -
		Construction Sub-Total				$ 599,941.94	60%	$ 359,965.16
	2.9%	**Allowable Contingency (10%)**				$ 59,994.19	60%	$ 35,996.52
	0.0%	**Elective Contingency Reduction**	0		-	$ -	60%	$ -
	31.8%	**Construction Total**				$ 659,936.13	60%	$ 395,961.68
					Eligible Preconstruction	$ -	60%	$ -
					Eligible Construction	$ 659,936.13	60%	$ 395,961.68
					Eligible Total	$ 659,936.13	60%	$ 395,961.68
		Ineligible Preconstruction Costs						
37	0.0%		0		-	$ -	0%	$ -
38	0.0%		0		-	$ -	0%	$ -
39	0.0%		0		-	$ -	0%	$ -
40	0.0%		0		-	$ -	0%	$ -
	0.0%	**Preconstruction Ineligible Total**				$ -	0%	$ -
		Ineligible Construction Costs						
41	18.1%	Mobilization, Bonding, Insurance (Not Water Rela	0.757895	LS	495,085.00	$ 375,222.31	0%	$ -
42	50.1%	Other Constr. (Not Water Related)	1	LS	1,039,693.50	$ 1,039,693.50	0%	$ -
43	0.0%		0		-	$ -	0%	$ -
44	0.0%		0		-	$ -	0%	$ -
	68.2%	**Construction Ineligible Total**				$ 1,414,915.81	0%	$ -
					Ineligible Total	$ 1,414,915.81	0%	$ -
	100.0%				**Project Total**	$ 2,074,851.94		
					Federal or State Funds That Supplant Costs	$ -		
					Eligible Cost Total	$ 659,936.13	60%	$ 395,961.68

* The cost-share estimate is for planning and informational purposes only and does not guarantee a financial commitment from the State Water Commission.

Life Cycle Cost Analysis Review

Sponsor: City of Williston
Project Title: West Broadway Improvements Project **Date:** March 6, 2026

Explanation of Alternatives:

•Watermain Replacement - **Preferred Alternative**: Replace aged watermains and appurtenances along West Broadway from 2nd Avenue W to Main Street.

•"Do-Nothing" Alternative: No improvements to the water infrastructure are made for this area and aging watermains are maintained as-is and failures addressed as they occur.

•Full Project Infrastructure Reconstruction: Replace aging potable water, sanitary sewer, and storm sewer along with street resurfacing.

•Regionalization: The City is a member of Western Area Water Supply Authority (WAWSA). Regionalization is not a viable alternative because the project consists of improvements to the city's local water distribution system and does not serve a regional function.

Inputs:

New Connections Served	0
Future Connections Served	0
Current Connections Served	14
Net Connections (New + Current)	14

Current CIF Balance	$12,270,912
Annual CIF Contribution	$955,687
Cash Funding Target (Percentage %) New Assets	30%
Cash Funding Target (Percentage %) Existing Asets	10%
Annual CIF Contribution suggested for the Project	$970

	Watermain Replacement	"Do-Nothing"	Full Project Infrastructure	Regionalization
Construction Cost	$660,000	$0	$2,074,900	$0
Annual O & M	$7,877	$127,493	$7,877	$0

Details:

The city has had 3 main breaks in the project area in the past four years. The "Do-Nothing" O&M cost includes the average costs of repairs for this time.

LCCA Model Results:

Scenario Analysis - Present Value Life Cycle Cost Summary

Present Value		Watermain Replacement	"Do-Nothing"	Full Project Infrastructure	Regionalization
Capital Costs		$660,000	$0	$2,075,000	$0
O&M		$193,000	$3,229,000	$193,000	$0
Repair, Rehab, Replacement		$65,000	$0	$65,000	$0
Salvage Value		$15,000	$0	$15,000	$0
Total PVC		**$903,000**	**$3,229,000**	$2,318,000	$0
PV Cost Per User		**$64,500**	**$230,643**	**$165,571**	**$0**
Construction Cost Per User		**$47,143**	**$0**	**$148,207**	**$0**
Current Water Rate (Cost Per 5000g)		**$26**			
Comparable Water Rate		**$61**			
Net Connections (New + Current)		14	14	14	14
Cost-Share Percent		60%	60%	60%	60%
	Local Share	$264,000	$0	$830,000	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$264,000	$0	$830,000	$0
Payment Per User With Cost-Share		**$95.40**	**$0.00**	**$299.92**	**$0.00**
	Local Share	$660,000	$0	$2,075,000	$0
	Other Funding	$0	$0	$0	$0
	Total Local	$660,000	$0	$2,075,000	$0
Payment Per User Without Cost-Share		**$238.49**	**$0.00**	**$749.79**	**$0.00**

Explanation of Results:

The preferred project replaces aging watermains as a part of a larger infrastructure replacement project. Total present value cost is $903,000 and total construction cost is $660,000. Present value cost per user is $64,500 and construction cost per user is $47,143. The monthly cost with 60% DWR cost-share participation is $94.40 per user and $238.49 per user without DWR participation.

	Year		Annual Population Growth Rate	Average Annual Population Increase/Decrease
ND Dept. of Commerce	2010	2024		
Population & Trends	14,716	28,821	6.8%	1008

The economic model appears to have functioned properly. The results are deemed to be reliable and repeatable with the inputs provided by the project sponsor.

LCCA Version Version 1.2024.04.18

DWR Date Received : 2/23/26

CITY OF WILLISTON ENGINEERING

February 20, 2026

Reice Haase, Director
North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504

RE: Williston West Broadway Improvement Project

Dear Mr. Haase,

The City of Williston is pleased to submit the West Broadway Improvement Project construction cost-share request for consideration at the upcoming April 9, 2026 State Water Commission meeting.

This project will replace aging potable water, sanitary sewer, and storm sewer along with street resurfacing. Performing these improvements will result in better water service and quality for the services throughout the project, with less downtime and operational costs and increased system redundancy and resilience.

We appreciate your considering Williston's cost-share request and look forward to working with the Department of Water Resources on potential funding for this important project. If you have any questions, please do not hesitate to contact me at 701-577-6368.

Best Regards,

David Juma, PE, City Engineer
City of Williston

CITY OF WILLISTON CITY COMMISSION

MINUTES
Board of City Commissioners
February 10, 2026 | 6:00 pm CT
City Hall & GoToMeeting | Williston, North Dakota

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug

COMMISSIONERS ABSENT: N/A

City Attorney: Taylor Olson

OTHERS PRESENT: Kenny Bergstrom, Hercules Cummings, Steven Gutknecht, Kent Jarcik, Corey Johnson, David Juma, Mitch Melberg, Anna Nelson, Ryan O'Rear, Mark Schneider, Lisa Weidner

CHANGES/ADDITIONS TO THE AGENDA:

Motion by Bekkedahl seconded by Bervig, to approve the agenda.
UNANIMOUS BY VOICE VOTE

2. Consent Agenda
   - A. Administration
     - 1) Approval of Minutes – January 27, 2026
     - 2) Business Licenses
   - B. Auditor and Finance
     - 1) Accounts, Claims, and Bills – January 22-February 6, 2026

Check #	Payee	Amount	Date
12202	Aflac Traditional & Direct	$1,637.79	02/06/26
12203	Avesis	$2,683.51	02/06/26
12204	DCI Credit Service Inc	$694.11	02/06/26
12205	ND State Tax Commissioner	$370.80	02/06/26
12206	WEX Health Inc.	$4,180.05	02/06/26
12207	Medico Life and Health Insurance Co	$1,023.48	02/06/26
12208	United States Treasury	$440.00	02/06/26
12209	Job Service North Dakota	$413.03	02/06/26
EPAY	IAFF Local 3734	$675.00	02/06/26
EPAY	North Dakota Child Support	$5,126.35	02/06/26
EPAY	Pennsylvania Child Support	$385.00	02/06/26
EPAY	Washington Child Support	$393.00	02/06/26

564359	ALYSSA NELSON	$1,593.88	02/06/26
564360	KENNETH BERGSTROM	$3,282.97	02/06/26
564361	MANDI FUCHS	$1,716.66	02/06/26
564362	MITCHEL MELBERG	$2,367.05	02/06/26
564363	OLIVIA WIEDRICH	$1,687.17	02/06/26
564364	PEGGY MASTERS	$2,182.62	02/06/26
564365	SHAWN WENKO	$4,837.72	02/06/26
564366	WHITNEY MONSON	$1,748.62	02/06/26
564367	ADAM ERDMAN	$1,885.82	02/06/26
564368	ASHTON SLOTSVE	$2,138.25	02/06/26
564369	BRIAN ZAYAS-SANTIAGO	$2,866.30	02/06/26
564370	DEVIN REIFSTECK	$3,048.16	02/06/26
564371	ETHAN ACKMAN	$2,499.51	02/06/26
564372	GLENN MARSHALL	$3,488.45	02/06/26
564373	JAMES TIERNAN	$2,886.04	02/06/26
564374	KAYLA STAMP	$2,117.54	02/06/26
564375	KYLE KROUSE	$1,704.50	02/06/26
564376	MASON HAUGEN	$716.09	02/06/26
564377	MASON JOHNSON	$1,994.31	02/06/26
564378	NATHANIEL BALIGAD	$1,680.40	02/06/26
564379	ROMAN LEE	$820.21	02/06/26
564380	RYAN O'REAR	$3,984.32	02/06/26
564381	STEVEN CARVEY	$2,891.19	02/06/26
564382	TIMOTHY BRANDT	$1,798.19	02/06/26
564383	TUCKER LENE	$2,402.93	02/06/26
564384	DEBRA KEITH	$83.39	02/06/26
564385	HANNAH ADAM	$2,161.37	02/06/26
564386	HOLLY CUMMINS	$73.62	02/06/26
564387	KAILA SCHIMETZ	$572.89	02/06/26
564388	MACI PAINE	$1,948.42	02/06/26
564389	ADAM RONDEAU	$3,711.20	02/06/26
564390	BRIAN SWANSON	$3,012.46	02/06/26
564391	JOHN MANLEY	$5,188.01	02/06/26
564392	JOSHUA STEARNS	$3,681.64	02/06/26
564393	SETH KNUTSON	$4,694.96	02/06/26
564394	KELLY HEISE	$3,699.41	02/06/26
564395	BRENT HANSON	$2,898.47	02/06/26
564396	ELI LUND	$1,732.22	02/06/26
564397	AMANDA SORENSEN	$1,780.02	02/06/26
564398	AMY KRUEGER	$3,649.83	02/06/26
564399	JENNIFER STRIETZEL	$2,279.78	02/06/26
564400	MEGAN LIS	$1,698.11	02/06/26
564401	SHELBY MEYER	$447.49	02/06/26

564402	VIVIAN KALMIK	$306.72	02/06/26
564403	ABRIL FOSSEN GUTIERREZ	$1,676.90	02/06/26
564404	ADDIE MORTENSON	$1,765.54	02/06/26
564405	CRYSTAL ERICKSON	$1,711.57	02/06/26
564406	DONNA HANSEN	$92.35	02/06/26
564407	HEIDI JOHNSON	$92.35	02/06/26
564408	JOHN WARD	$2,041.96	02/06/26
564409	KARA ROBINSON	$1,787.59	02/06/26
564410	KASSANDRA GORDER	$92.35	02/06/26
564411	KELLY SOTO	$1,301.83	02/06/26
564412	KENT JARCIK	$3,293.68	02/06/26
564413	LISA WEIDNER	$2,464.19	02/06/26
564414	MARK SCHNEIDER	$4,074.99	02/06/26
564415	ROBERT EYNON	$92.35	02/06/26
564416	SKYE CARRAWAY	$1,617.07	02/06/26
564417	THOMAS FREEMAN	$2,241.64	02/06/26
564418	WILLIAM TOWNSLEY	$2,298.39	02/06/26
564419	ANN KVANDE	$1,817.68	02/06/26
564420	ANNA NELSON	$4,141.25	02/06/26
564421	BRENDA SCHMIDT	$2,006.90	02/06/26
564422	RICHARD THOMPSON	$3,580.35	02/06/26
564423	Ahmad Aria	$2,215.27	02/06/26
564424	DAVID JUMA	$3,149.72	02/06/26
564425	JASON HOULE	$2,398.65	02/06/26
564426	JESSICA CONZ	$2,079.54	02/06/26
564427	MATTHEW ELBERT	$2,631.77	02/06/26
564428	MICHEAL WERKMEISTER	$2,128.58	02/06/26
564429	MURAT BICE	$2,295.78	02/06/26
564430	WAYNE WIEDRICH	$3,340.77	02/06/26
564431	ANTHONY LEE	$1,771.74	02/06/26
564432	BOBBY OLIVER	$1,384.34	02/06/26
564433	KEVIN POWERS	$3,289.10	02/06/26
564434	PRESTON OLSON	$2,359.49	02/06/26
564435	STEVEN BROE	$1,663.22	02/06/26
564436	CAITLIN KUKUK	$2,080.78	02/06/26
564437	HERCULES CUMMINGS	$4,139.62	02/06/26
564438	KAREN LARSON	$1,627.47	02/06/26
564439	KRISTEN DAHLGREN	$1,464.47	02/06/26
564440	KRISTI HENSLEY	$1,978.06	02/06/26
564441	TERRI CREED	$2,117.99	02/06/26
564442	ALLISON VOSS	$2,732.33	02/06/26
564443	ANNA WALKER	$1,921.10	02/06/26
564444	ARIC ARENDS	$2,291.67	02/06/26

564445	BIANCA ALVARADO GAVILANES	$2,357.68	02/06/26
564446	BRIAN MINTON	$1,953.15	02/06/26
564447	BRITTA HEHR	$2,142.35	02/06/26
564448	BRITTANY STORM	$3,147.81	02/06/26
564449	CALLEY MANN	$2,971.45	02/06/26
564450	CHRISTIAN OLSON	$5,030.76	02/06/26
564451	CHRISTOPHER GILLIES	$2,178.52	02/06/26
564452	CLINTON BATES	$5,140.20	02/06/26
564453	COREY JOHNSON	$3,315.34	02/06/26
564454	CULLEN RATKELIS	$2,091.53	02/06/26
564455	DAMON WALKER	$1,641.94	02/06/26
564456	DANIEL FLATHERS	$2,772.80	02/06/26
564457	DEVIN CORTEZ	$1,670.33	02/06/26
564458	DONALD BUCK	$1,893.34	02/06/26
564459	DUSTIN BURNS	$3,361.28	02/06/26
564460	EARNEST THEETGE	$2,360.39	02/06/26
564461	EMERY AVERETT	$1,783.52	02/06/26
564462	ERICA MYERS	$2,047.72	02/06/26
564463	FLETCHER SCAIFE	$4,367.24	02/06/26
564464	GARRETT STEVENS	$2,389.62	02/06/26
564465	GRANT NISKANEN	$2,562.83	02/06/26
564466	HUNTER VOSS	$3,011.09	02/06/26
564467	JACK GOCKENBACH	$2,284.53	02/06/26
564468	JAKE BYMAN	$2,327.45	02/06/26
564469	JASON LEWIS	$3,319.00	02/06/26
564470	JEREMY KNAPKEWICZ	$3,024.93	02/06/26
564471	JESSICA GILLIES	$2,505.72	02/06/26
564472	JOSE SERRATO	$3,061.05	02/06/26
564473	JOSHUA LARSON	$2,862.11	02/06/26
564474	JUSTIN OLCOTT	$2,809.41	02/06/26
564475	KARALEE BARLOW	$2,029.56	02/06/26
564476	KATELYN KOLNESS	$2,342.25	02/06/26
564477	KAYLYNN RIELY	$1,868.06	02/06/26
564478	KELLEE BRINKMAN	$2,530.03	02/06/26
564479	KELVIN STARKS	$2,629.73	02/06/26
564480	KERRY ANDRE	$2,198.62	02/06/26
564481	KIA HILLER	$852.73	02/06/26
564482	KIRSTI SAVELA	$2,760.07	02/06/26
564483	LEAH MOEN	$1,978.40	02/06/26
564484	MADDIX LONGIE	$2,201.59	02/06/26
564485	MADISON ATOL	$1,108.55	02/06/26
564486	MATTHEW PAZANIN	$4,358.54	02/06/26
564487	MATTHEW VANDERLEY	$3,286.95	02/06/26

564488	MCKENZIE STONE	$1,639.95	02/06/26
564489	MEKELLE DAVIS	$3,599.45	02/06/26
564490	MILTON SLUDER	$2,961.01	02/06/26
564491	MITCHELL BYMAN	$4,594.05	02/06/26
564492	MORGAN HONGSLO	$2,585.66	02/06/26
564493	NOAH GERMUNDSON	$2,168.25	02/06/26
564494	OLIVIA SMITH	$1,812.30	02/06/26
564495	REGHAN STILLER	$1,816.20	02/06/26
564496	RILEY ECKART	$3,437.33	02/06/26
564497	ROBERT BENTH	$3,034.37	02/06/26
564498	RYAN MILLER	$2,621.16	02/06/26
564499	SAMANTHA HAZZARD-BRADLEY	$2,474.72	02/06/26
564500	SAMUEL BAUER	$3,203.15	02/06/26
564501	SARA SCOVEL-HEFTY	$3,108.92	02/06/26
564502	SHAWN SNEVA	$2,565.14	02/06/26
564503	STEPHANIE WARD	$1,552.63	02/06/26
564504	SUEDE TORGERSON	$1,839.95	02/06/26
564505	TAJAY WILLIAMS	$2,150.23	02/06/26
564506	TALISSA HARRIS	$2,651.46	02/06/26
564507	TRAVIS RINTAMAKI	$1,783.62	02/06/26
564508	TRAVIS SHAY	$2,655.72	02/06/26
564509	TYLER UHLICH	$1,843.00	02/06/26
564510	WESLEY KINDEL	$2,050.75	02/06/26
564511	WYATT MOEN	$3,036.36	02/06/26
564512	YANCE HUHTA	$1,977.75	02/06/26
564513	JILL KNAPKEWICZ	$3,196.66	02/06/26
564514	CAMERON ESLINGER	$3,182.13	02/06/26
564515	BONNIE HODNEFIELD	$2,366.48	02/06/26
564516	CATHERINE LARSON	$2,365.03	02/06/26
564517	JOSILYN BEAN-BROKAW	$3,408.94	02/06/26
564518	KAY METZGER	$1,614.41	02/06/26
564519	KRISTIN DIXON	$2,744.40	02/06/26
564520	ARTHUR CRUMB	$2,681.71	02/06/26
564521	BENJAMIN BALDWIN	$1,134.88	02/06/26
564522	DAVID HEINEY	$3,002.81	02/06/26
564523	DEVIN MONTOYA	$1,356.25	02/06/26
564524	LESLIE NEHRING	$1,763.15	02/06/26
564525	LESTER RONHOLDT	$1,821.52	02/06/26
564526	PATRICK KENNEDY	$1,789.30	02/06/26
564527	ANDREA PLACHER	$3,122.18	02/06/26
564528	DESTINY SANCHEZ	$583.97	02/06/26
564529	ETHAN BECK	$532.93	02/06/26
564530	KATARINA CANERDY	$176.44	02/06/26

564531	KAYLA HELL	$1,396.13	02/06/26
564532	MELISHA THURMAN	$625.18	02/06/26
564533	MONTANA ACKMAN	$1,416.38	02/06/26
564534	MORGAN KEYSER	$1,264.41	02/06/26
564535	MORGAN KEYSER	$1,216.18	02/06/26
564536	SAWYER ZENT	$1,205.25	02/06/26
564537	TEYLOR FISK	$318.39	02/06/26
564538	TODD PARISIEN	$180.09	02/06/26
564539	TORI LEE	$1,420.47	02/06/26
564540	WANDA OLAF	$1,133.37	02/06/26
564541	ZOEY MELBERG	$1,204.88	02/06/26
564542	CHARLES TANNER	$358.91	02/06/26
564543	JACQUELINE MONZON	$2,974.04	02/06/26
564544	REAGAN TODD	$1,809.47	02/06/26
564545	SARAH SHAVER	$2,655.74	02/06/26
564546	DIANE HAGEN	$1,191.11	02/06/26
564547	ABRAHAM TORRES	$34.96	02/06/26
564548	BRANDON BRUNO	$622.97	02/06/26
564549	BRANDON HOFFMAN	$547.57	02/06/26
564550	BRENDEN STEVENS	$496.70	02/06/26
564551	DELMONTE GREVIOUS	$524.32	02/06/26
564552	EDWARD ALDRETE	$244.69	02/06/26
564553	KENNY KUKUK	$116.09	02/06/26
564554	MATHEW EKBLAD	$646.47	02/06/26
564555	MICHAEL RIZZO	$34.95	02/06/26
564556	MICHAEL WALTERS	$743.28	02/06/26
564557	PAUL RIELY	$318.78	02/06/26
564558	REECE JOHNSON	$454.40	02/06/26
564559	RYAN LEE	$816.54	02/06/26
564560	TYLER HESER	$454.40	02/06/26
564561	TYLER CARLSTAD	$92.35	02/06/26
564562	WRANGLER FRYE	$244.68	02/06/26
564563	ALEXANDER WELCH	$2,541.80	02/06/26
564564	ALEXANDER WILLIAMS	$3,353.24	02/06/26
564565	ALEXIS ARENDS	$2,827.26	02/06/26
564566	ALEXIUS CLARK	$2,723.90	02/06/26
564567	AMBER KOEHN	$2,484.53	02/06/26
564568	AMBER PELZL	$1,694.73	02/06/26
564569	ANTHONY BURGESS	$2,348.59	02/06/26
564570	ANTHONY MANN	$2,949.04	02/06/26
564571	AUTUMN IDLAND	$1,676.78	02/06/26
564572	BRANDON ADKINS	$2,376.88	02/06/26
564573	BRETT FLESNESS	$3,283.46	02/06/26

564574	BRYSON NORSTEN	$2,916.49	02/06/26
564575	CADEN COLLINS	$2,274.61	02/06/26
564576	CALEB PROUT	$2,127.54	02/06/26
564577	CALLI STELLMACHER	$2,262.64	02/06/26
564578	CHANCE JOHNSON	$2,467.14	02/06/26
564579	CHANCE RENFRO	$3,036.02	02/06/26
564580	CHARLIE NORSTEN	$2,114.49	02/06/26
564581	CHASE COOK	$2,485.70	02/06/26
564582	CHRIS DICK	$2,076.11	02/06/26
564583	COLTON GUTKNECHT	$1,282.20	02/06/26
564584	CRYSTAL SCHAUBEL	$1,675.12	02/06/26
564585	DANIELLE HENDRICKS	$2,897.43	02/06/26
564586	DEREK SCHIPFERLING	$3,445.58	02/06/26
564587	DEREK SCHIPFERLING	$377.05	02/06/26
564588	DREW TEMPLE	$2,129.93	02/06/26
564589	ELENA JOHNSON	$2,184.04	02/06/26
564590	ERIC KEYES	$2,544.91	02/06/26
564591	GARRETT NORSTEN	$3,151.34	02/06/26
564592	GREGORY OSTER	$2,421.53	02/06/26
564593	HANNAH FISHER	$2,255.83	02/06/26
564594	HEATHER HAAGENSON	$2,109.88	02/06/26
564595	JACOB KOEHN	$2,613.11	02/06/26
564596	JACOB MARSHALL	$2,518.43	02/06/26
564597	JADA OSBORN	$2,480.69	02/06/26
564598	JAIME JAIME	$2,694.85	02/06/26
564599	JANET CLARK	$1,759.67	02/06/26
564600	JASON BARTEN	$2,690.59	02/06/26
564601	JEFFREY OLSON	$2,724.71	02/06/26
564602	JEREMIAH LACHNER	$3,290.95	02/06/26
564603	JESSE WEICHT	$2,792.31	02/06/26
564604	JON-PAUL MCCLELLAN	$3,897.56	02/06/26
564605	JONATHAN HOLTER	$3,038.17	02/06/26
564606	JORDAN PATTON	$2,650.85	02/06/26
564607	JORY FORSBERG	$2,054.49	02/06/26
564608	JOSEPH EVANS	$2,424.09	02/06/26
564609	JOSHUA MAHLUM	$2,639.30	02/06/26
564610	JUSTIN PELZL	$2,931.34	02/06/26
564611	KOURTNEY RENFRO	$2,672.83	02/06/26
564612	KRISTIINA RAVASKA	$2,981.48	02/06/26
564613	LINDA GRANBOIS	$2,051.98	02/06/26
564614	LUKE OLSON	$2,830.65	02/06/26
564615	MICHAEL WILSON	$3,155.24	02/06/26
564616	MICHELLE ANTONSON	$961.00	02/06/26

564617	MOMCILO BABIC	$2,933.52	02/06/26
564618	MONICA RUDEBAUGH	$1,800.31	02/06/26
564619	NICHOLAS NELSON	$2,339.37	02/06/26
564620	NICHOLAS SATERMO	$1,898.64	02/06/26
564621	NICK RINTAMAKI	$2,442.79	02/06/26
564622	RANDY HAUGENOE	$2,552.93	02/06/26
564623	RODNEY DICKERSON	$3,439.21	02/06/26
564624	ROWAN HORSWILL	$2,432.08	02/06/26
564625	RYAN ZIMMERMAN	$2,721.89	02/06/26
564626	SAM AIDE	$2,727.28	02/06/26
564627	SAMUEL VALDEZ	$3,012.25	02/06/26
564628	SHAWN EGGE	$3,132.80	02/06/26
564629	STEVEN ARMSTRONG	$3,675.96	02/06/26
564630	STEVEN GUTKNECHT	$4,403.53	02/06/26
564631	TANNER FARSTVEET	$3,083.23	02/06/26
564632	TANNER HRONEK	$2,459.75	02/06/26
564633	THEODORE VANGRINSVEN	$2,611.12	02/06/26
564634	TODD MOORE	$2,206.66	02/06/26
564635	TRAVIS SELF	$2,248.29	02/06/26
564636	TRAVIS MARTINSON	$3,164.90	02/06/26
564637	TYLER WOLD	$2,840.68	02/06/26
564638	WALTER HALL	$2,788.22	02/06/26
564639	JEREMY REHBERG	$1,864.49	02/06/26
564640	MAKAYLA WOOD	$2,401.37	02/06/26
564641	BRIAN CERKONEY	$1,696.63	02/06/26
564642	CARLOS CASTILLO	$1,946.83	02/06/26
564643	DEKLAN HAUGEN	$2,364.69	02/06/26
564644	IAN WEIGEL	$3,493.49	02/06/26
564645	JAKE BOOTS	$2,079.83	02/06/26
564646	KASEY GOETZ	$2,244.19	02/06/26
564647	KATIE HELTEMES	$2,442.93	02/06/26
564648	MARC MOHR	$2,895.43	02/06/26
564649	MARK VONDAL	$2,437.54	02/06/26
564650	TAYLAR MICHAEL	$2,974.35	02/06/26
564651	TREVIN FALCON	$2,186.51	02/06/26
564652	TREVOR ODEGARD	$3,737.56	02/06/26
564653	TROY OSTER	$2,261.62	02/06/26
564654	WILLIAM EVANS	$3,768.78	02/06/26
564655	KEVIN IMBACHI	$2,981.48	02/06/26
564656	ALEXIS CEBALLOS	$1,828.72	02/06/26
564657	BRYCE STORY	$2,008.17	02/06/26
564658	DAVID SMITHBERG	$1,791.64	02/06/26
564659	DEREK MCKINZIE	$1,751.36	02/06/26

564660	JEFF PECK	$1,793.57	02/06/26
564661	JEFFREY OLSON	$1,846.81	02/06/26
564662	JOHNATHAN JOHNSON	$1,843.20	02/06/26
564663	KENNETH JOHNSON	$1,956.70	02/06/26
564664	KENNETH TRAHAN	$2,310.26	02/06/26
564665	RENA COLLIE	$2,638.65	02/06/26
564666	REX OLSON	$1,903.56	02/06/26
564667	ROBERT ODEGARD	$1,607.30	02/06/26
564668	ROBIN ZEALLEY	$1,880.40	02/06/26
564669	THAYNE POPE	$1,599.97	02/06/26
564670	TYRELL SMITH	$1,993.25	02/06/26
564671	VERNON HENDRICKSON	$2,137.04	02/06/26
564672	BRANDON SOISETH	$2,075.20	02/06/26
564673	MICHAEL SIMPSON	$2,361.83	02/06/26
564674	TYLOR SORENSON	$1,855.60	02/06/26
564675	DAKOTA HURLEY	$2,522.39	02/06/26
564676	GEORGE SANDBERG	$1,676.17	02/06/26
564677	HEIDI HUGHES	$1,881.92	02/06/26
564678	LES CHRISTENSEN	$3,094.57	02/06/26
564679	LES WALTER	$2,859.16	02/06/26
564680	SHAUNDRA STEIN	$1,586.75	02/06/26
564681	KENT SKABO	$2,810.31	02/06/26
564682	TRAVIS KLEPPEN	$2,569.14	02/06/26
564683	DANALEE WHILE	$1,804.87	02/06/26
564684	THOMAS ATOR	$2,730.76	02/06/26
564685	BRANDON SANDBERG	$3,362.73	02/06/26
564686	DONALD STENNES	$2,448.08	02/06/26
564687	KYLE BREDWICK	$1,808.38	02/06/26
564688	SCOTT VASSEN	$2,965.71	02/06/26
564689	ANDREW KOLLING	$1,864.00	02/06/26
564690	AUSTIN JACKSON	$1,503.62	02/06/26
564691	BRIAN YOUNG	$2,768.13	02/06/26
564692	EDDY BERGERON	$2,082.21	02/06/26
564693	JOSHUA DAGENAIS	$2,534.83	02/06/26
564694	KELSY BROOME	$2,421.28	02/06/26
564695	ALDON OLSON	$1,491.61	02/06/26
564696	AMANDA KAISER-LEE	$2,156.30	02/06/26
564697	BENARD JOHNSON	$2,099.14	02/06/26
564698	BENJAMIN VASSEN	$2,062.76	02/06/26
564699	CURTIS CLARYS	$2,346.84	02/06/26
564700	EMMANUEL BACCAY	$2,041.62	02/06/26
564701	KIM MANZANARES	$2,281.58	02/06/26
564702	MORKATAA DHINAA	$2,106.27	02/06/26

564703	NANCY GASTON	$2,052.88	02/06/26
564704	NEREO OCSIO	$2,050.82	02/06/26
564705	PAULITA LONG	$2,040.29	02/06/26
564706	REYNANTE ZETA	$3,235.78	02/06/26
564707	ROBERT SKURDAL	$2,286.72	02/06/26
564708	SCOTT KVERNUM	$1,626.45	02/06/26
564709	TYLER FIXEN	$2,812.01	02/06/26
12199	PAUL BAUER	$92.35	02/06/26
12200	WILLIAM GLEN	$92.35	02/06/26
12201	RICHARD ODEGARD	$2,727.80	02/06/26
99875	JOB SERVICE NORTH DAKOTA	$3,839.69	01/26/26
138006	ADVANCED ENGINEERING (AE2S) &	$1,814.25	01/22/26
138007	AMERICAN STATE BANK	$1,090,989.36	01/23/26
138008	WILLISTON PARK DISTRICT	$44,002.37	01/23/26
138009	MENARDS	$1,775.04	01/26/26
138010	QUILL CORPORATION	$1,508.13	01/26/26
138011	CITY AUDITOR'S FUND	$439.50	01/27/26
138012	WILLIAMS COUNTY TREASURER/RECORDE	$333.48	01/28/26
138013	MONTANA DAKOTA UTILITIES	$65,306.20	01/28/26
138014	BAILEY SELLEY	$300.00	01/28/26
138015	TRACY MAI	$700.00	01/28/26
138016	CLERK OF DISTRICT COURT	$400.00	01/28/26
138017	CLERK OF DISTRICT COURT	$400.00	01/28/26
138018	CLERK OF DISTRICT COURT	$400.00	01/28/26
138019	CLERK OF DISTRICT COURT	$400.00	01/28/26
138020	CLERK OF DISTRICT COURT	$400.00	01/28/26
138021	WILLIAMS COUNTY TREASURER/RECORDE	$166.74	01/29/26
138022	FEDEX	$169.12	02/02/26
138023	BUSTED KNUCKLE BREWERY WILLISTON	$1,000.00	02/04/26
138024	3 Forks Services	$29,630.00	02/04/26
138025	A & A LANDSCAPE AND MAINTENANCE L	$405.00	02/04/26
138026	ACE HARDWARE & FLOORING	$966.19	02/04/26
138027	ADVANCED ENGINEERING (AES) &	$30,684.14	02/04/26
138028	ALERT MAGAZINE LLC	$305.00	02/04/26
138029	ALLSTATE PETERBILT GROUP	$234.59	02/04/26
138030	AMAZON CAPITAL SERVICES	$705.92	02/04/26
138031	AMERICAN ENGINEERING TESTING INC	$6,500.00	02/04/26
138032	AMERICAN RED CROSS	$1,024.10	02/04/26
138033	AMY A. KRUEGER	$75.00	02/04/26
138034	AQUA-PURE INC.	$13,950.00	02/04/26
138035	BAKKEN OCCUPATIONAL HEALTH, PC	$1,408.22	02/04/26
138036	BALCO UNIFORM CO., INC.	$2,186.00	02/04/26
138037	BANK OF NORTH DAKOTA	$60,661.22	02/04/26

138038	BASIN PRINTERS, INC.	$486.00	02/04/26
138039	BENCO EQUIPMENT CO	$18,832.25	02/04/26
138040	BONNIE & CLYDE PEST CONTROL, LLC	$150.00	02/04/26
138041	BORDER STATES Industries, INC	$1,785.84	02/04/26
138042	BOSS OFFICE PRODUCTS	$990.66	02/04/26
138043	BSH TOWING	$150.00	02/04/26
138044	C & D WATER SERVICES	$174.00	02/04/26
138045	CAMERON ESLINGER	$189.00	02/04/26
138046	CENTRAL SPECIALITIES, INC	$163,325.14	02/04/26
138047	CITY OF WILLISTON	$2,221.63	02/04/26
138048	CITY OF WILLISTON	$28,455.50	02/04/26
138049	CITY OF WILLISTON	$89.97	02/04/26
138050	COBORN'S INC.	$300.23	02/04/26
138051	COCA-COLA OF WILLISTON	$85.50	02/04/26
138052	CORE & MAIN LP	$24,276.57	02/04/26
138053	CUMMINS SALES AND SERVICE	$2,810.00	02/04/26
138054	DAKOTA DIESEL	$1,065.40	02/04/26
138055	DAKOTA PUMP & CONTROL	$11,011.09	02/04/26
138056	DAN'S TIRE SERVICE	$16,799.17	02/04/26
138057	DELL MARKETING L.P.	$12,570.00	02/04/26
138058	DISCO K- LLC	$5,000.00	02/04/26
138059	EDND (ECONOMIC DEV ASSOC OF ND)	$1,100.00	02/04/26
138060	ELECTRIC & MAGNETO, INC.	$540.91	02/04/26
138061	ETSystems, INC.	$80.00	02/04/26
138062	EVERYTHING SAFETY	$179.97	02/04/26
138063	FASTENAL COMPANY	$207.02	02/04/26
138064	FISHER SCIENTIFIC	$189.10	02/04/26
138065	FLEXIBLE PIPE TOOLS & EQUIPMENT	$978.20	02/04/26
138066	FURUSETH LAW FIRM, PC	$44,880.00	02/04/26
138067	GALLS, LLC	$3,854.73	02/04/26
138068	GARRISON-MAX AMBULANCE	$8,400.00	02/04/26
138069	GDI SERVICES, INC.	$30,507.45	02/04/26
138070	GENERAL EQUIPMENT & SUPPLIES	$14,714.20	02/04/26
138071	GOOSENECK IMPLEMENT	$27.02	02/04/26
138072	GRAINGER	$93.40	02/04/26
138073	GRAND FORKS FIRE EQUIPMENT LLC	$9,216.31	02/04/26
138074	GRAYMONT WESTERN CANADA	$14,671.77	02/04/26
138075	GREYSTONE CONSTRUCTION COMPANY	$2,700.00	02/04/26
138076	GT TOOLS INC	$104.00	02/04/26
138077	HACH	$53,513.36	02/04/26
138078	HAWKINS, INC.	$47,357.86	02/04/26
138079	HEIMAN FIRE EQUIPMENT, INC.	$342.82	02/04/26
138080	HILL ENTERPRISES LLC	$508.67	02/04/26

138081	HOIST AND CRANE SERVICES INC	$6,515.00	02/04/26
138082	HORIZON RESOURCES	$53,149.96	02/04/26
138083	HOSE AND RUBBER SUPPLY	$1,240.64	02/04/26
138084	Hotsy Cleaning Systems	$1,253.40	02/04/26
138085	IDEMIA IDENTITY & SECURITY	$257.00	02/04/26
138086	INDUSTRIAL EQUIPMENT	$1,975.61	02/04/26
138087	INNOVA INTEGRATED SOLUTIONS, INC.	$825.00	02/04/26
138088	INTERNATIONAL CODE COUNCIL	$596.45	02/04/26
138089	INTERSTATE BILLING SERVICE, INC	$1,127.63	02/04/26
138090	INTERSTATE POWER SYSTEMS	$66.70	02/04/26
138091	JOE'S DIGGING SERVICE INC	$11,875.00	02/04/26
138092	JOURNEYS BY JAN	$1,296.00	02/04/26
138093	KANOPY INC.	$14.00	02/04/26
138094	KELLER SUPPLY COMPANY	$186.49	02/04/26
138095	KHRYSTINA NOHAVA	$53.57	02/04/26
138096	KNOX	$1,016.00	02/04/26
138097	LINDE GAS & EQUIPMENT INC	$653.52	02/04/26
138098	M-B COMPANIES, INC.	$8,648.82	02/04/26
138099	MAD DOG BROKERAGE INC	$8,637.39	02/04/26
138100	MANGER INSURANCE, INC.	$1,362.00	02/04/26
138101	MARCO TECHNOLOGIES LLC (MPLS)	$1,084.34	02/04/26
138102	MARCO TECHNOLOGIES LLC (ST. LOUIS	$8,245.54	02/04/26
138103	MARCO TECHNOLOGIES, LLC	$366.43	02/04/26
138104	MCCODY CONCRETE PRODUCTS, INC	$3,882.35	02/04/26
138105	MENARDS	$2,634.64	02/04/26
138106	MERCY MEDICAL CENTER	$422.74	02/04/26
138107	MERRICK INDUSTRIES	$583.33	02/04/26
138108	MIDCONTINENT COMMUNICATIONS	$582.92	02/04/26
138109	MIDWEST HOSE & SPECIALTY, INC.	$165.10	02/04/26
138110	MONTANA DAKOTA UTILITIES	$86,042.59	02/04/26
138111	MOTION & CONTROL ENTERPRISES LLC	$330.05	02/04/26
138112	MOTOROLA SOLUTIONS, INC.	$887.72	02/04/26
138113	MOUNTRAIL-WILLIAMS REC	$8,303.99	02/04/26
138114	MVTL/MINNESOTA VALLEY	$517.75	02/04/26
138115	NAPA AUTO PARTS	$6,867.13	02/04/26
138116	NATIONWIDE - MN	$50.00	02/04/26
138117	ND DEPT OF ENVIRONMENTAL QUALITY	$789.54	02/04/26
138118	ND DEPT OF TRANSPORTATION	$217,276.65	02/04/26
138119	ND ONE CALL	$1.50	02/04/26
138120	NDEMSA	$805.00	02/04/26
138121	NEFF LAW, P.C.	$7,000.00	02/04/26
138122	NELSON GRANITE LIMITED	$572.50	02/04/26
138123	NEXXUS CONSULTING, LLC	$7,500.00	02/04/26

138124	NORTHWEST COMMUNICATIONS COOPERAT	$7,140.69	02/04/26
138125	NORTHWEST RURAL WATER DISTRICT	$1,204.94	02/04/26
138126	NORTHWEST SUPPLY & R&R TROPHIES I	$1,168.00	02/04/26
138127	NOVA FIRE PROTECTION, INC	$1,195.00	02/04/26
138128	OLYMPIC SALES, INC.	$1,924.35	02/04/26
138129	ONE SOURCE THE BACKGROUND CHECK C	$445.82	02/04/26
138130	OSHKOSH AEROTECH, LLC	$6,577.65	02/04/26
138131	PACIFIC STEEL & RECYCLING	$267.88	02/04/26
138132	PENWORTHY	$966.84	02/04/26
138133	PETE LIEN & SONS, INC.	$9,228.36	02/04/26
138134	PH&S PRODUCTS, LLC	$306.00	02/04/26
138135	PLAYAWAY PRODUCTS LLC	$410.92	02/04/26
138136	POET ETHANOL PRODUCTS, LLC	$22,354.92	02/04/26
138137	POWERPLAN OIB	$458.35	02/04/26
138138	PROSAFE PEST CONTROL LLC	$75.00	02/04/26
138139	Quadient Finance USA, Inc.	$1,000.00	02/04/26
138140	QUILL CORPORATION	$1,622.01	02/04/26
138141	RECORD KEEPERS LLC	$35.00	02/04/26
138142	RED ROCK CHEVROLET GMC LLC	$225.94	02/04/26
138143	RED ROCK FORD	$2,740.43	02/04/26
138144	REEVES COMPANY, INC.	$67.54	02/04/26
138145	ROUGH RIDER INDUSTRIES	$2,267.00	02/04/26
138146	RUNNINGS SUPPLY, INC	$202.88	02/04/26
138147	RYAN MOTORS	$1,757.03	02/04/26
138148	RYAN O'REAR	$835.71	02/04/26
138149	S&L CLEANING SERVICE LLC	$1,650.00	02/04/26
138150	SANITATION SISTERS, LLC	$3,200.00	02/04/26
138151	SELID MECHANICAL, INC.	$492.60	02/04/26
138152	SIDDONS MARTIN EMERGENCY GROUP	$794.57	02/04/26
138153	SLATE GROUP	$336.50	02/04/26
138154	SOUTHERN NEVADA CHAPTER INTERNATI	$1,100.00	02/04/26
138155	STEALTH ENERGY GROUP, LLC	$3,461.00	02/04/26
138156	STORBAKKEN & SONS CONSTRUCTION, I	$1,155.00	02/04/26
138157	STRYKER	$31,825.30	02/04/26
138158	THOMSON REUTERS - WEST	$178.50	02/04/26
138159	TOP DEAD CENTER AUTOMOTIVE	$1,323.49	02/04/26
138160	TOWNSQUARE MEDIA - WILLISTON	$79.98	02/04/26
138161	TRACTOR & EQUIPMENT CO.	$12,942.47	02/04/26
138162	TRAILER & TRUCK EQUIPMENT	$1,245.00	02/04/26
138163	TRANSUNION RISK & ALTERNATIVE	$100.00	02/04/26
138164	ULINE SHIPPING SUPPLY SPECIALISTS	$657.50	02/04/26
138165	UNIVERSITY OF NORTH DAKOTA ONE-ST	$1,752.18	02/04/26
138166	UPS	$170.63	02/04/26

138167	US FLAGPOLE GUY LLC	$155.00	02/04/26
138168	VAC-U-JET	$2,384.00	02/04/26
138169	VERIZON WIRELESS	$1,919.30	02/04/26
138170	VESTIS SERVICES, LLC	$1,748.21	02/04/26
138171	VISA	$8,163.40	02/04/26
138172	WALLWORK TRUCK CENTER	$530.64	02/04/26
138173	WESTLIE MOTOR CO.	$901.08	02/04/26
138174	WEX BANK	$3,871.61	02/04/26
138175	WILLIAMS COUNTY	$268,291.71	02/04/26
138176	WILLIAMS COUNTY TREASURER/RECORDE	$40.00	02/04/26
138177	WILLISTON COMMUNITY LIBRARY	$136.16	02/04/26
138178	WILLISTON CONVENTION & VISITOR BU	$3,559.08	02/04/26
138179	WILLISTON HERALD	$2,494.20	02/04/26

Voucher Total: $2,764,813.36
Payroll Total: $807,658.08
Grand Total: $3,572,471.44
# of Checks: 541

C. Development Services
   1) Contractor Licenses
   2) Request for a Public Hearing at the February 24, 2026, Board of City Commissioner Meetings to Consider an Amendment to the Planned Unit Development from a Residential Land Use Designation to Golf Course/Open Space on Lot 29 and Lot 31, Williston Square Subdivision; and to Consider a Zone Change from R-1: Single Family Residential to P: Park Open Space Zoning District on Lot 31, Williston Square Subdivision.
D. Engineering
E. Authorization to Advertise for Bids
   1) 2026 Underground Wire Replacement Project
F. Economic Development
   1) Purchase Agreement – Typhoon Rentals LLC – Resolution 26-004
G. Attorney
   1) Renewal Contract – City Administrator
   2) First Addendum to Real Estate Purchase Agreement – Quest Properties LLC

Motion by Bervig seconded by Bekkedahl, to approve the consent agenda.
UNANIMOUS BY VOICE VOTE

3. Public Comment
4. Public Hearings
   A. Subdivision Application for Lot 1R Williston Square Subdivision a Rearrangement of Lot 19; Lot 16, 17, 18 & 20 of the Williston Square Subdivision; Lots 1, 2 & 6 of the PSAP Subdivision; and Lot 1-12 of the Sloulin Field First Addition

Lisa Weidner: Staff Planner
This is a Subdivision Application for Lot 1R Williston Square Subdivision a Rearrangement of Lot 19; Lot 16, 17, 18 & 20 of the Williston Square Subdivision; Lots 1, 2, & 6 of the PSAP Subdivision; and Lot 1-12 of the Sloulin Field First Addition was submitted by the City of Williston to accommodate the future right-of-way for 36th, 37th,38th Street West, 8th Avenue, the Williston Ice Hockey proposal and the future private indoor youth sports and recreational facility.

The Energy Center Subdivision is comprised of portions of the Williston Square Subdivision, the PSAP Subdivision and the Sloulin Filed First Addition Subdivision

Motion by Bekkedahl seconded by Bervig to approve the Energy Center Subdivision application for Lot 1R Williston Square Subdivision Rearrangement of Lot 19; Lot 16,17,18 & 20 of the Williston Square Subdivision; Lots 1, 2, & 6 of the PSAP Subdivision; and Lots 1-12 of the Sloulin Subdivision.

5. Bid Openings
   A. 2026 Williston Square Improvements Project

David Juma: City Engineer
We opened bids on these on January 28th in the commission chambers room. We had some very good showings. We had eight bids in total from prime bidders. The low bid for this project was Strata/Knife River. The low bid was $9,498,616.16, which was significantly lower than our engineers estimate.

Motion by Bervig seconded by Bekkedahl to accept the bid received from Strata in the amount of $9,498,616.16 for the base bid and all alternates and direct the City Engineer to execute the necessary documents to complete the construction contracts with Strata and to apply for the State Water Commission grant funding for the 2026 Williston Square Improvements Project.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

   B. West Broadway Improvements Project

This is a reconstruct of the water, sewer and storm sewer system on West Broadway tying into the system that was installed on Main Street. On January 28th we opened the bids. There were three from BEK, Wagner and Crow River. Crow River was the current low bidder with a total bid of $2,014,857.75 for the base bid and alternate. This bid is a little higher than the engineers' estimate by about $100,000.00. Though is does fall below what was budgeted for this project. This was one project we purposefully held back on with the thought that we were going to get into some unknowns.

Motion by Bekkedahl seconded by Bervig to accept the bid received from Crow River Construction in the amount of $2,014,857.75 for the base bid and alternate and direct the City Engineer to execute the necessary documents to complete the construction contracts with Crow River Construction, and to apply for the State Water Commission grant funding for the W. Broadway Improvements Project
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:

Carries: 5-0

C. D26-1 Sidewalk District

We also opened bids on January 28th for this. We received three bids; the low bid was for Jaramillo Concrete. The estimate was $175,755 and their estimate was $161,012.50. For anyone interested in participating in the sidewalk district they can contact the City Engineer office at 701-577-6368. The districts are assessed in the amount of 20 years if you choose to participate.

Motion by Bekkedahl seconded by Bervig to accept the bid received from Jaramillo Concrete in the amount of $161,012.50 for the D26-01 for the Sidewalk District and direct the City Engineer to execute the necessary documents to complete the construction contracts with Jaramillo Concrete.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

D. 2026 Seal Coat Project

This is a Seal Coat project that we opened bids for on February 4th. We had two bids total, one from Asphalt Surface Technologies (Astech) and Asphalt Preservation Company. Both companies have performed work in Williston in the past. This year's low bidder was Astech with a total of $254,712.29. The engineer's estimate was $338,692. We are currently looking at other areas where we can utilize this lower pricing on to expand our purchasing power. Our budget for this year was $350,000.

Motion by Bervig seconded by Bekkedahl to accept the bid received from Asphalt Surface Technologies (Astech) in the amount of $254,712.29 for the 2026 Seal Coat Project and direct the City Engineer to execute the necessary documents to complete the construction contracts with Asphalt Surface Technologies.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

E. 2026 Striping Project

This is the 2026 Striping Project. We had one bidder which was Traffic Safety Services. Their bid came in in the amount of $44,446.00 and our engineers' estimate was $50,316. In the budget, it included $150,000 for striping and patching.

Motion by Bekkedahl seconded by Bervig to accept the bid received from the Traffic Safety Services in the amount of $44,446.00 for the 2026 Striping Project and direct the City Engineer to execute the necessary documents to complete the construction contracts with Traffic Safety Services.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

6. Ordinances
7. Petitions, Communications, and Remonstrances
8. Report of Commissioners
   A. President of the Board

B. Finance Commissioner
C. Airport, Engineering, and Public Works Commissioner
D. Ambulance, Fire, and Police Commissioner
E. Development Services, Economic Development, and Library Commissioner

9. Report of Departments
A. Administration
B. Finance
1) Anti-Fraud Policy

Hercules Cummings: Finance Director
The City of Williston has adopted a comprehensive Anti-Fraud Policy to protect municipal revenue, assets, information, property, and reputation from fraud, waste, abuse, misconduct, and dishonesty. The policy establishes a zero-tolerance stance toward fraud and corruption, promotes an ethical culture, strengthens internal controls, and provides clear procedures for prevention, detection, reporting, investigation, and response. It safeguards taxpayer resources, maintains public trust and confidence, ensures compliance with North Dakota Century Code, federal grant rules and related City policies, and aligns with Government Auditing Standards and GFOA best practices. This memorandum summarizes the key elements of the policy for the Commission's review.

The Anti-Fraud Policy establishes a framework for deterring, detecting, and correcting misconduct and dishonesty. The policy aims to Safeguard the City's reputation and financial viability, prevent fraudulent financial reporting and asset misappropriation, detect and prevent corruption, maintain public trust and confidence, provide clear procedures for reporting and investigating suspected fraud and ensure compliance with North Dakota Century Code and federal regulations

This policy applies to all City elected officials, staff, appointed board/committee members, contractors, vendors, and external parties conducting business with the City.

Asset Misappropriation: Theft or misuse of City cash, inventory, vehicles, equipment, or other resources

Corruption: Bribery, conflicts of interest, bid rigging, and illegal gratuities. Fraudulent Financial Reporting: Intentional misstatements or omissions in financial records
The policy establishes multiple channels for reporting suspected fraud, ensuring that all stakeholders can confidentially report concerns without fear of retaliation. Reports may be made to supervisors, department heads, the City Administrator, Human Resources, or external authorities as appropriate.

The policy identifies significant potential impacts of fraud and misconduct: financial loss to the City and taxpayers, damage to City reputation and staff morale, loss of public confidence and trust, investigation and legal expenses, regulatory sanctions and penalties and potential criminal prosecution

The policy incorporates requirements from multiple authoritative sources including North Dakota Century Code, Government Accounting Standards, Government Finance Officers Association (GFOA) guidelines, and federal grant compliance standards (2 CFR Part 200). These standards require prompt disclosure of fraud, conflicts of interest, and violations of law or regulation.

The Anti-Fraud Policy works in conjunction with: Code of Ethics, Purchasing and Procurement Policies, Financial Management Policies, Personnel Policies and Procedures, Information Technology Security Policies and Whistleblower Protection Policies

Motion by Bekkedahl seconded by Bervig to approve the City of Williston's Anti-Fraud Policy as presented with the spelling corrections made.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

C. Attorney
D. Public Works
E. Engineering
F. Fire Department
G. Police Department
H. Development Services
I. Economic Development
J. Airport
1) Aero Spraying Service Authorization Application

Ryan O'Rear: Interim Airport Director
Richard Marburger has submitted an Authorization Application for the Board's consideration. The approval, if granted, will allow Mr. Marburger, or designee, to perform aerial spraying for mosquitos and stipulates a 24-hour public notice before spraying operations begin. This approval provides a low-flying aircraft waiver that is required by the FAA.
Motion by Bekkedahl seconded by Bervig to approve the authorization application for Aero Spraying Service.
UNANIMOUS BY VOICE VOTE

K. Convention and Visitors Bureau

10. Appointments and Consultations with Officers
A. Housing Commission Appointments

Mark Schneider: Director of Development Services
We have 3 seats to fill on the Housing Commission for 2026. One was vacant from a commissioner leaving town, the second we will ask to renew an existing Commissioner seat, and the third we will seek a new member to fill this seat.

The First seat will be to fill the vacant WABA (Western Area Builders Association) seat. We would like to nominate Bob Horab, who was the past ND State Builders Association President in 2025. With his connections of other Builders Associations across the state and continued connections at the National level, he is a great fit for the local needs of our Housing Commission. This will give us opportunity to bounce ideas off other major cities in North Dakota and take our concerns up to a National level.

The Second seat represents the Builder/Developer category, and one year ago we nominated Thane Corpron, who works for J&K Homes, Spearfish Excavating. Thane filled a vacancy on the Housing Commission at that time. Thane's experience in the Home Building process has been extremely valuable, and we appreciate his willingness to serve another 3 years.

The Third seat would fill Jason Splichal's (Builder's First Source) position, who has served the past 6 years on our commission representing the Supply Industry. His contributions have been greatly appreciated. Ashley Neumiller with Prairie Supply will fill the Supply Industry seat for the next 3 years.

The City advertises these positions to attract interested people who want to participate in volunteer positions. This year we were lacking applications, so made a few calls to seek out these applicants. Applicants are considered and recommended based on qualifications within their industry.

Motion by Bervig seconded by Bekkedahl to recommend Bob Horab (McCody Concrete), Thane Corpron (J&K Homes), and Ashley Neumiller (Prairie Supply) be approved as new Housing Commissioners for the next 3 years serving from February 2026 to February 2029.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

11. Unfinished Business
12. New Business
13. Executive Session
    A. Contract Negotiations for Williston Square Property (Exempt Under 44-04-19.2)

Mayor Klug:
It is now 6:35 p.m. The next item on the agenda is consideration to adjourn into executive session for the purposes of ongoing contract negotiation discussion.

Under N.D.C.C. § 44-04-17.1, § 44-04-19.1, § 44-04-19.2, and § 44-04-18.4, the Commission may consult with each other in an executive session that is closed to the public.
Is there a motion to discuss this topic in executive session?
Motion by Bekkedahl seconded by Bervig to discuss this topic in executive session.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

The motion has passed and under the Century Code provisions previously identified, the Commission will now adjourn into executive session for ongoing contract negotiations.
The executive session was adjourned at 6:48 p.m. on February 10, 2025. The Commission has returned to the meeting room, and the Commission is now back in open session.
We made one motion in the executive session we had a motion and a second, I will now ask for a roll call on the motion.
AYE: Bervig, Gjovig, Bekkedahl, Siemieniewski, Klug
NAY:
Carries: 5-0

14. Adjourn at 6:50

Motion by Bekkedahl seconded by Bervig to Adjourn

UNANIMOUS BY VOICE VOTE

N

MEMORANDUM

TO: Governor Kelly Armstrong
State Water Commission
CC: Director Reice Haase
FROM: Matthew Sagsveen, Assistant Attorney General
SUBJECT: Department of Water Resources (DWR) Litigation Update
DATE: March 25, 2026 (for April 8, 2026 meeting)

DEPARTMENT OF WATER RESOURCES (DWR) LITIGATION

Case: **Whiting Oil and Gas Corporation v. Arlen A. Dean, et. al. (27-2016-CV-00040)**
Date Filed: January 25, 2016
Court: McKenzie County District Court
Judge: Robin Schmidt
Attorney: Matthew Sagsveen (OSE)
James Wald (Land Board)
Opposing Counsel: **Paul Forster, Kevin Chapman, Bruce Selinger, Peter Morowski, Lawrence Bender, Shane Hanson, Josh Swanson, Numerous pro se defendants**

CONSOLIDATED WITH

Case: **State of N.D. ex. rel. N.D. State Engineer v. Leland, et al. (27-2019-CV-00312)**
Date Filed: July 10, 2019
Court: McKenzie County District Court
Judge: Robin Schmidt
Attorney: Matthew Sagsveen (OSE)
Opposing Counsel: Kevin Chapman, Ari Johnson

Issues: Whiting filed an interpleader action for lands underlying a spacing unit located near the Montana border for which the Yellowstone River runs through. Whiting was requesting that the Court determine ownership of certain property interests for the spacing unit so that Whiting could correctly distribute the royalties from an oil well located in the unit. Specifically, there are islands contained within the river for which Whiting was unable to determine ownership.

The State of North Dakota filed a quiet title action in October 2019, seeking to quiet title to three islands in the Yellowstone River and the bed of the River in this segment (collectively the "Disputed Lands"), in the same area questioned by Whiting.

The State District Court bifurcated the case into two phases. The first phase was intended to address issues related to property boundaries and ownership of the Disputed Lands. The following issues were considered by the Court in Phase One:

1) Was the Yellowstone River navigable at statehood; 2) How did the West Bank (Island) form and who owns it; 3) How did the North Island/Melland form and who owns it; 4) How did the South Island/Walker form and who owns it; 5) Are the State's claims barred by laches?

After a 4-day bench trial for Phase 1, the Court made the following conclusions of law: 1) The Yellowstone River segment contained in North Dakota's borders was navigable at Statehood; 2) The Yellowstone River's OHWM as stipulated by the parties is adopted by the court; 3) the West Bank is owned by the State; 4) The North Island is not owned by the State; 5) The South Island is owned by the State; and, 6) The State's claim is not barred by laches.

Phase 2 of the case was intended to address whether the State conveyed any of its interest in the Disputed Lands and resolve all title issues. The Defendant landowners moved for summary judgment in July 2024, arguing the State was estopped from asserting that it owned the West Bank, because the State deeded three riparian lots on the east bank of the Yellowstone River in 1950 through a Special Warranty Deed issued by the State Treasurer. The landowners also argued there were no facts in dispute.

The Special Warranty Deed in question conveyed three riparian lots on the east bank of the Yellowstone River, and expressly stated the conveyance was subject to erosion by the River. The State opposed the Defendants' Motion, arguing that the Deed could not have conveyed the West Bank (Island) because the Yellowstone River was the western boundary of the riparian lots, that much of the lots had eroded into the River at the time of the conveyance, and there was a factual disputed regarding what the deed conveyed.

The District Court granted the Defendant landowners' motion for Summary Judgment, holding that the Special Warranty Deed was unambiguous, and also appearing to hold that the riparian lots extended across the east bank of the Yellowstone River, across the West Bank, and to the North Dakota state line.

The DWR filed a Notice of Appeal with the North Dakota Supreme Court. The DWR is appealing the District Court's holding that the State does not own the "North Island" and that the State conveyed the West Bank through a Special Warranty Deed in 1950. Landowner Norby has filed a Cross-Appeal to appeal the District Court's holding that the West Bank is an island that was owned by the State.

Current Status: **Oral argument was held and the parties are waiting for the Court's decision.**

Case: **In re Water Permit Application No. 7074**
Date Filed: August 15, 2025
Court: Office of Administrative Hearings, OAH File No. 20250275
Attorney: Elizabeth Mayans, Matthew Sagsveen
Opposing Counsel: Ross Nilson

Issues: Applicant applied for a water permit to withdraw surface water from an unnamed slough located on his property. Petitioner, the neighboring landowner, alleges that the withdrawal of water from the slough will increase drainage on his land and will destroy the local pheasant and deer habitats.

OAH has scheduled an administrative hearing for March 31, 2026.

Current Status: **Hearing request was withdrawn and case is finished.**

Case: **In re: Surface Drain Permit Application Nos. 6725 and 6737**
Date Filed: ALJ Designated on October 13, 2025
Court: Office of Administrative Hearings, OAH File Nos. 20250312 and 20250311
Attorney: Matthew Sagsveen, Elizabeth Mayans
Opposing Counsel: Kathleen Garvey (Dakota Resource Council) (Intervention Motion Pending); James Beddome, Manitoba Eco-Network Inc. (Pro Se); Caitlin Skye Johns (Pro So), Madeline Luke (Pro Se).

Issues: The Petitioners are challenging the Department's determination that drain permits are not required for the Herberg and Abercrombie Dairies' planned stormwater discharge system.

Current Status: **OAH denied Dakota Resource Council's Motion to Intervene in the case, and DWR is requesting that OAH schedule a prehearing conference to set a hearing date.**

Case: **In re: Perfected Water Permit Nos. 1822 & 1898**
Date Filed: ALJ Designated on November 26, 2025
Court: Office of Administrative Hearings, OAH File No. 20250370
Attorney: Matthew Sagsveen, Elizabeth Mayans
Opposing Counsel: Kathleen Garvey (Dakota Resource Council); Merrill and Stephanie Miranowski (Pro Se); Michael and Cindy Zick (Pro Se); Caitlin Johns and Dylan Johns (Pro So), Mary and David Sahl (Pro Se).

Issues: The Petitioners are challenging the Department's approval of the Bulk Water Purchase Agreement between the City of Wahpeton and Southeast Rural Water Users under North Dakota Administrative Code § 89-03-01-01.5. Wahpeton intends to sell water that is available under Water Permit Nos. 1822 and 1898.

Current Status: **The parties are in the process of working through discovery, and preparing for a hearing on June 16, 2026.**

M E M O R A N D U M

TO: Governor Kelly Armstrong
State Water Commission
CC: Director Reice Haase
FROM: Matthew Sagsveen, Assistant Attorney General
SUBJECT: State Water Commission Litigation Update
DATE: March 30, 2026 (for April 8, 2026 meeting)

STATE WATER COMMISSION LITIGATION

NA

Other cases of interest

WOTUS – The original ND WOTUS case (Obama rule) was on hold until recently, but all Parties have agreed to dismiss the case. North Dakota brought a new case over the new rule (Biden rule) in conjunction with several other states, including West Virginia, Iowa, and Georgia. Preliminary injunction granted in North Dakota, so we are operating under the 1985 regulations. New amended rule has been published. States filed an amended complaint on November 13, 2023. The States moved for summary judgment on February 26, 2024.

The Court has stayed the case at the request of the federal government. There is no change to report on the case, but the EPA and the Corps announced a proposed rule on November 17, 2025. The period for public comment ended on January 5, 2026.

No additional updates at this time.

MHA Litigation – In 2020, the Mandan, Hidatsa, and Arika Nation ("MHA Nation"), filed a lawsuit against the U.S. Department of the Interior ("DOI"), challenging an opinion issued by then-Solicitor of the DOI, Daniel Jorjani in May 2020. The Jorjani Opinion, M-37056, which replaced and superseded certain prior opinions, concluded that the State of North Dakota is the legal owner of submerged lands beneath the Missouri River where the River flows through the Fort Berthold Indian Reservation, i.e. lands in dispute or Riverbed. The MHA Nation filed a Motion for Preliminary Injunction, and North Dakota moved to intervene in the case.

While the MHA Nation's Motion for Preliminary Injunction was pending, there was a change of administrations. In early 2021 the incoming Department of Interior issued a new opinion, M-37073, which withdrew the Jorjani opinion, M-37056. The new M-Opinion rendered certain counts in the MHA Nation's complaint as moot.

The Federal Defendants subsequently took steps to record title to the lands in dispute, and the MHA Nation and Federal Defendants moved forward to address the MHA Nation's claim for an accounting and the status of the existing oil and gas leases. The State of North Dakota intervened in the remaining claims to seek to enforce its claimed ownership rights in the Riverbed.

Ultimately, the Federal Defendants were permitted to amend their answer to add a crossclaim seeking to quiet title to the Riverbed in favor of plaintiff MHA Nation, and the MHA Nation intervened in

the crossclaim. The MHA Nation and Federal Defendants filed dispositive motions, which were both denied by the Court. In February 2026, the federal district court scheduled the case for trial in September 2026.

On March 12, 2026, the Solicitor for the Department of the Interior issued a new Opinion, M-37088, permanently withdrawing Opinion M-37073, and reinstating Opinion M-37056. The Solicitor concluded that the "legal conclusions reached [in Opinion M-37073] do not decisively establish that the status of ownership of the mineral rights below the Riverbed are held in trust for the MHA Nation. For the reasons detailed in Solicitor's Opinion M-37056, I conclude the better interpretation of applicable law is that the original Riverbed, and its underlying minerals where the Missouri River flows through the Fort Berthold Indian Reservation, passed to the State upon its admission to the Union under the Equal Footing Doctrine, and are not held in trust for the MHA Nation."

On March 13, 2026, the Federal Defendants informed the federal district court that its litigation position had not changed, and they were evaluating the impact that Opinion M-37088 may have on the litigation.

Federal Emergency Management Agency National Flood Insurance Program – Risk Rating 2.0 – State Plaintiffs, including North Dakota, filed a lawsuit against the various Federal Defendants, including FEMA, on June 1, 2023. The suit challenges the constitutional, statutory, and procedural validity of FEMA's price methodology known as "Risk Rating 2.0." The Plaintiffs alleged Risk Rating 2.0 fundamentally changes how FEMA calculates rates for federal flood insurance and is producing alarming results. In the nine-count Complaint, Plaintiffs assert Risk Rating 2.0 is (1) contrary to law in four different ways; (2) arbitrary and capricious for failing to account for important aspects of the problem and considering other inappropriate factors; (3) arbitrary and capricious for failure to consider reliance interests; (4) arbitrary and capricious for departing from prior policy without sufficient justification; (5) arbitrary and capricious because it rests on pretextual bases; (6) in violation of the APA's notice-and-comment requirement; (7) in excess of FEMA's statutory authority; (8) contrary to a constitutional right; and (9) in violation of the National Environmental Policy Act ("NEPA"). Plaintiffs are asking the Court to declare and hold that Risk Rating 2.0 is unlawful and to preliminarily and permanently enjoin Defendants from imposing Risk Rating 2.0.

The Plaintiffs' deadline to file their Motion for Summary Judgment is March 25, 2026. Defendants' deadline to file their respective Motion for Summary Judgment is May 11.

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MEMORANDUM

TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: Devils Lake Update
DATE: March 16, 2026

Devils Lake Water Surface Elevation

The Devils Lake water surface elevation as of March 16, 2026, is 1449.0 feet, which is presented in **Figure 1**. The schematic also shows pertinent elevations such as the overflow elevation, record high lake level elevation, the elevation Devils Lake begins spilling into Stump Lake, and the 1992 lake level which was the low point before its significant rise in the following years. The minimum elevation for operation of the West End Outlet (West Outlet) is approximately 1445.0 feet, and 1446.0 feet for the East End Outlet (East Outlet). All elevations are in NGVD 29 datum.

Devils Lake Downstream Conditions

The sulfate concentration of water samples on the Sheyenne River downstream of Devils Lake are illustrated in **Figure 1**. The dates shown in **Figure 1** represent the last sampling dates, some of which are the last water samples taken prior to the end of the 2025 Devils Lake Outlets (Outlets) operation season.

Hydrologic Conditions

The National Weather Service (NWS) provides forecasts for the Devils Lake water surface elevation, which are based on the operation of the Outlets at a daily average of 350 cubic feet per second (cfs) from May 15 through October 30. The last spring flood outlook for Devils Lake was released on March 12, 2026, by NWS, which indicated a 50% chance the lake will meet or exceed an elevation of 1451.6 feet between March 9, 2026, and September 30, 2026. The peak elevation in 2025 was 1449.7 feet.

The outlook also highlighted that the last fall season ended with below normal precipitation, which resulted in reduced soil moisture content before the winter freeze-up occurred. This winter season ended with near to below normal precipitation in the western basin and slightly above normal precipitation in the northern and eastern areas. A major snow event in mid-February brought about an inch or more of liquid precipitation across the basin, which increased the exceedance probabilities from those previously reported on January 22, 2026, and included in the February State Water Commission memo. The January 22, 2026, outlook indicated a 50% chance that the lake will meet or exceed an elevation of 1451.1 feet between January 19, 2026, and September 30, 2026. Detailed information regarding the current snow water equivalent for the state of North Dakota was obtained through the National Operational Hydrologic Remote Sensing Center on March 16, 2026, which is included as **Figure 2**. As of March 16, 2026, the average snow water equivalent across the Devils Lake Basin is approximately 1.6 inches.

The next outlook will be released March 26, 2026.

Devils Lake Outlet Operation Spring Public Meeting

The Department of Water Resources (DWR) has scheduled the spring public meeting regarding the operation of the Devils Lake Outlets for April 13, 2026, at the Lake Region State College, Devils Lake. Relavant entities and stakeholders from the Devils Lake, Sheyenne, and Red River basins including representatives from Minnesota and Manitoba will be notified about the meeting. The meeting will also be hosted virtually to facilitate remote attendance and encourage participation from the different stakeholder groups.

Devils Lake Outlets Ongoing Projects

Given the scale of Devils Lake infrastructure, each project involves considerable planning, procurement, and coordination within the short maintenance windows available between operational and weather constraints.

(1) Motor Reconditioning

DWR has signed a contract with Great Plains Technical Services located in Mandan, ND for offsite inspection of the Outlets motors. Great Plains

Technical Services is a qualified motor service shop. This contract will remain in effect through 2032. One motor was reconditioned in 2025 by this contractor prior to DWR executing this contract. DWR plans to have all of the remaining twelve motors inspected offsite on a rotating basis based on their priorities during the winter months. Any issues identified during these inspections will dictate the necessary repairs. This project will not impact Outlets startup operations in 2026.

(2) Round Lake Pump #4 Electrical Damage

Most of the repairs due to the Round Lake Pump #4 switchgear house caused by a mouse is complete. The electrical contractor was onsite and replaced all of the damaged components. During testing of the repairs, it was found that one additional part must also be replaced. The delivery time for this remaining part is approximately four weeks. This remaining repair and replacement is not expected to impact West Outlet startup operations in 2026.

(3) Preventative switchgear maintenance

Preventative maintenance of switchgears at both Outlets was completed in May 2025, which aimed to identify and repair potential electrical issues to ensure smooth future operations. DWR has reviewed the final report and is working with Bartlett & West/AECOM (BW/AECOM) to address the findings.

(4) East Outlet pump intake area sedimentation removal

Investigation of options for sedimentation removal around pump #1 at the East Outlet is continuing. Due to the unsuccessful attempts to remove the damaged screen by the diving contractor, BW/AECOM, the contracted engineer for the Outlets, was requested to propose options for isolating and dewatering the pump #1 intake bay to allow inspection, and ultimately, repair/replace the damaged intake screen. BW/AECOM has provided a draft plan for installing a bulkhead for pump #1 intake bay isolaton and it is currently under review. This project will not impact East Outlet startup operations in 2026.

(5) Round Lake pump station priming system investigation

Engineering assistance has been utilized to evaluate the pump priming system at the Round Lake pump station. Due to the age of the system, DWR has received a proposal for replacement of the pump priming

system from the original manufacturer, which is under review. This replacement project will not impact West Outlet startup operations in 2026.

(6) West End Outlet flow meter replacement

Flow meters at the West Outlet were replaced last summer. Thoughout the 2025 operation season, two flow meters were found to generate abnormally high readings periodically. DWR has notified the contractor and is working with them to address the findings.

(7) Round Lake intake low water investigation

DWR is continuing its hydraulic modeling efforts to investigate causes and potential solutions for the Round Lake intake low water issue. The issue stems from inefficient water transfer between Devils Lake and Round Lake. Specifically, water flows from Devils Lake into Round Lake through two openings – one at Old Highway 281 and another at 43rd Street Northeast. These two openings create constrictions/restrictions to lake water entering the Round Lake pumping bay. Additionally, an abandoned railroad embankment in the area may also be contributing to flow restrictions. The investigation aims to evaluate the hydraulic capacity of these openings during low lake level conditions and to ensure continued West Outlet operation down to its minimum design elevation of 1445 feet.

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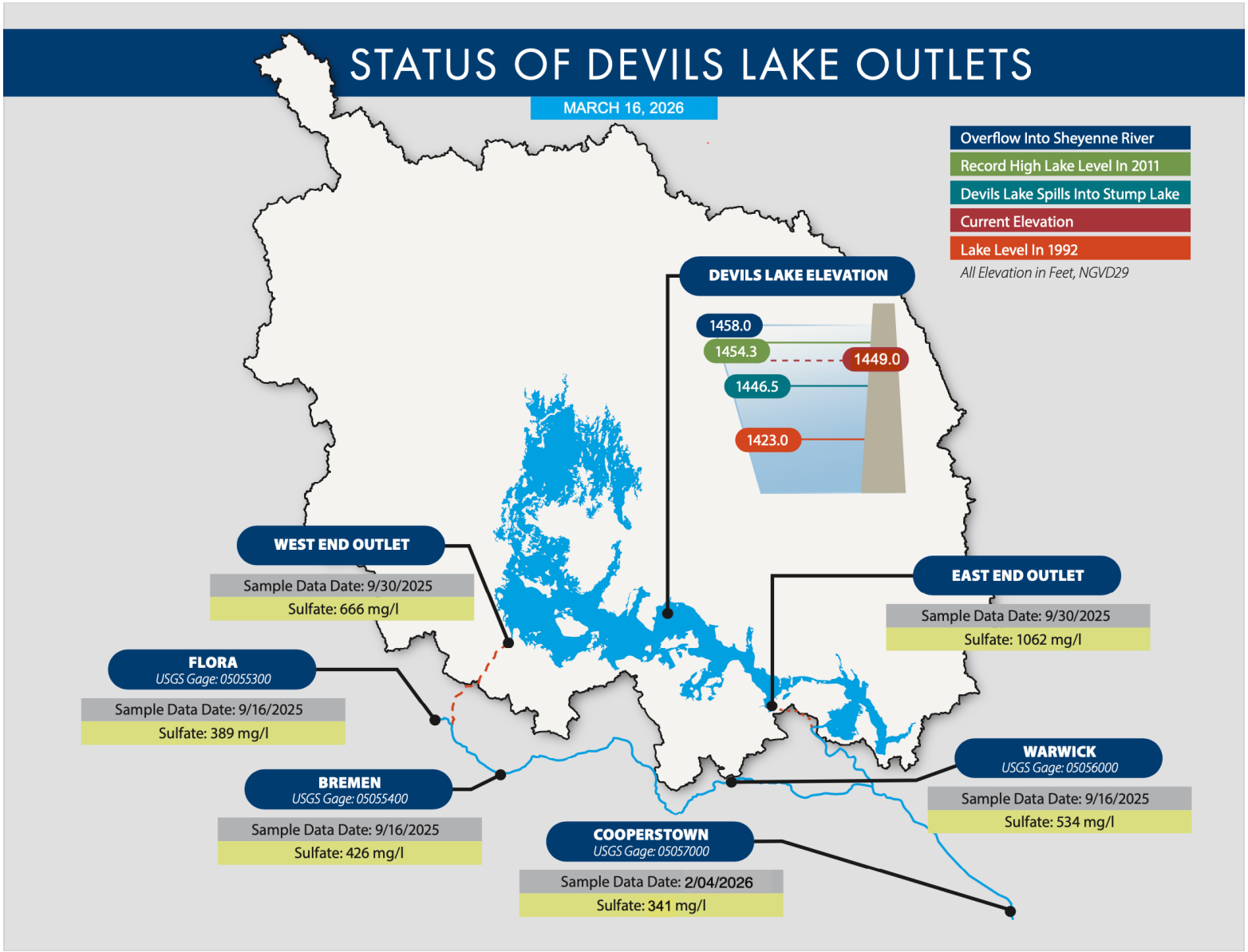


Figure 1: Status of Devils Lake and Downstream Conditions

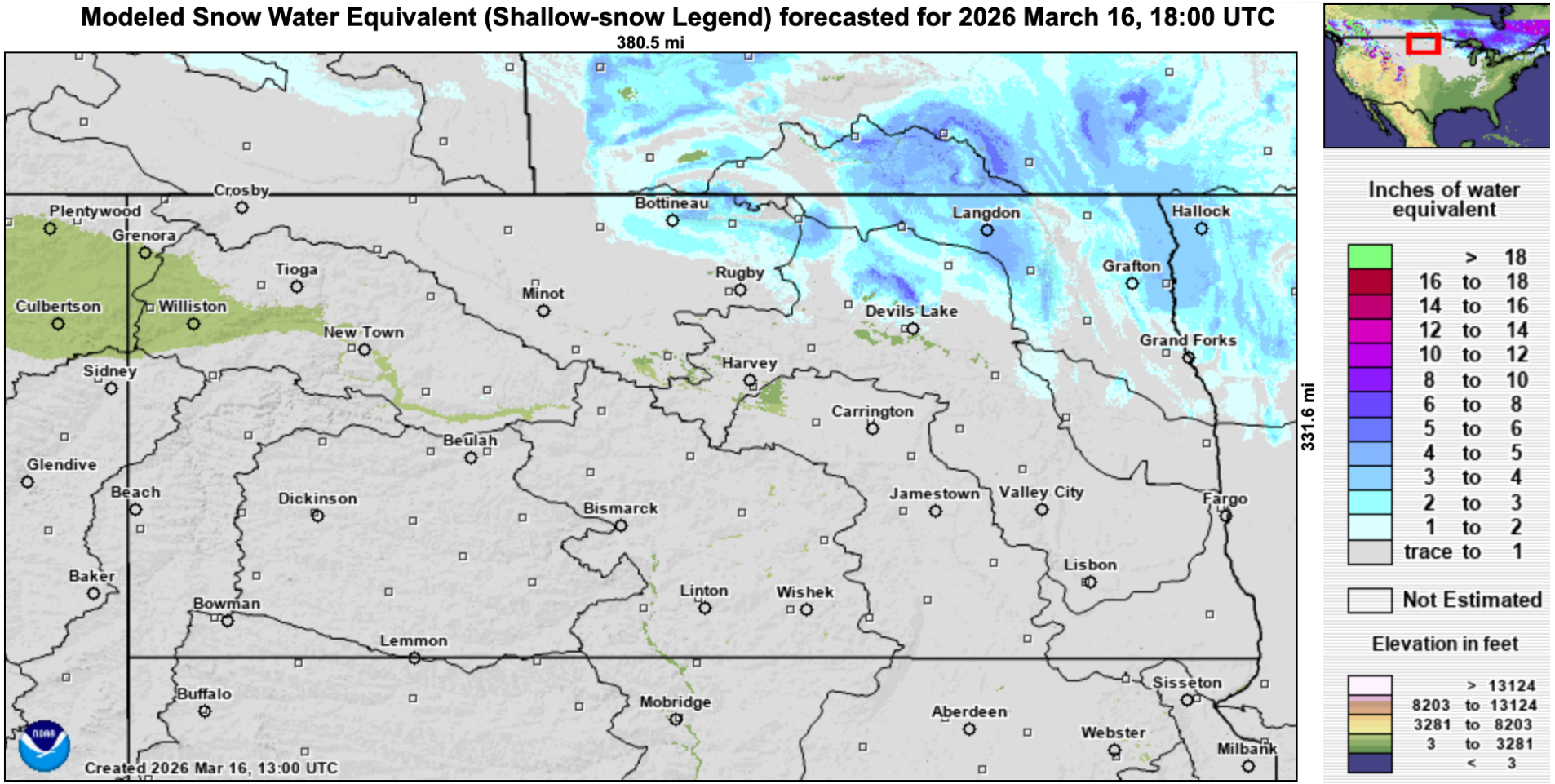


Figure 2: Snow Water Equivalence throughout North Dakota

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MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: Red River Basin Update
DATE: March 19, 2026

Red River Basin Background

The Red River flows north from its headwaters in Minnesota, across the Canada-United States international boundary, to its outlet at Lake Winnipeg in Manitoba. It meanders through the flat and fertile valley of the former glacial Lake Agassiz. The Red River Basin (RRB) occupies a very small portion of northeastern South Dakota, substantial portions of North Dakota, northwestern Minnesota, and southern Manitoba. The RRB covers approximately 45,000 square miles, excluding the Assiniboine River basin, which flows into the Red River at Winnipeg. Figure 1 shows the RRB map including the Red River and its main tributaries.

Hydrologic Conditions

The U.S. National Weather Service (NWS) released the last spring flood outlook for the RRB on March 12, 2026. The outlook highlighted that precipitation from September to November 2025 was below normal for the majority of the RRB. The fall season ended with precipitation well below normal throughout the month of November, which resulted in reduced soil moisture content before the winter freeze-up occurred.

Since December 1, 2025, snowfall has been above normal for roughly the northern half of the RRB, while below normal across the southern half. As of March 12, 2026, little to no snowpack is present roughly along and south of Highway 2. Detailed information regarding the current snow water equivalence for the RRB was obtained through the National Operational Hydrologic Remote Sensing Center on March 16, 2026, which is included as Figure 2. As of March 16, 2026, the average snow water equivalent across the RRB is approximately 1.3 inches.

On the other hand, recent melting of the snowpack has infiltrated the top layer of soil, resulting in wetter than normal topsoil moisture for this time of year. This wetter than normal topsoil might increase runoff from future precipitation events. Current

climate outlooks forecast above normal temperatures mid- to late-March, which will continue to melt any remaining snowpack. Additional precipitation through the spring, along with the timing of the thaw cycle of remaining snowpack, will continue to be the most important spring flood risk factors. Minor to isolated moderate spring flooding is expected in the RRB with this outlook issuance. Figure 3 shows the forecast stages (March 16 through June 14, 2026) at different gages on the Red River mainstem and its tributaries in North Dakota. This information was published on March 12, 2026, and was obtained from NWS.

The next outlook might be released on March 26, 2026, depending on the hydrologic conditions at that time.

International Red River Watershed Board

On August 4, 2021, the International Red River Watershed Board (IRRWB) was officially designated by the International Joint Commission (IJC) to monitor water quality, water quantity, and aquatic health using an integrative, ecosystem approach for the RRB. The IRRWB consists of four sub committees: aquatic ecosystem health, hydrology, water quality, and outreach and engagement. IRRWB also has an indigenous engagement task team. The IRRWB committee comprises an equal number of representatives from Canada and United States. DWR Director, Reice Haase, is an IRRWB board member. DWR staff are represented on the hydrology committee.

The last IRRWB spring meeting was held in Winnipeg, Manitoba, on January 15-16, 2026. Each committee provided updates on the past year summary and the future workplan. During the meeting, Concentrated Animal Feeding Operations (CAFOs) in the RRB were discussed with numerous interested stakeholders. As of March 19, 2026, DWR has received Conditional Water Permit Application No. 7397 from Riverview, LLC to withdraw water from the Red River to supply water to the CAFO located in Richland County south of Abercrombie. The requested point of diversion (POD) is the SW1/4 of Section 25, Township 134 N., Range 48 W. This application is currently pending review. Any downstream impacts would be considered during review of the application. A permit has not been received from Riverview, LLC for appropriation of water to supply the CAFO located in Traill County southeast of Hillsboro. DWR has received and subsequently issued Conditional Water Permit No. 7377 held by East Central Regional Water District (East Central). East Central has indicated that a portion of this water will serve a proposed dairy within their service area, while also supporting other users in their service area. The POD is the SW1/4 AND SE1/4 of Section 11, Township 146 N., Range 51 W., Traill County.

There is also an active appeal of the DWR's no surface drain permits required determination for the same two CAFOs. Any concern regarding water quality concerns will be addressed by ND Department of Environmental Quality.

The next IRRWB meeting will be held virtually on May 12, 2026.

Lower Red Basin Regional Detention Study

In 2019, Red River Basin Commission (RRBC) and U.S. Army Corps of Engineers (USACE) signed an agreement for the Lower Red Basin Regional Detention Study (LRB Regional Study), which was jointly funded by USACE, State Water Commission, Red River Joint Water Resource District (RRJWRD), and Minnesota Red River Watershed Management Board (MN RRWMB). This LRB Regional Study will analyze the regional benefit provided to the Red River mainstem by distributed storage within the U.S. portion of the RRB, with the goal of attaining a 20-percent peak flow reduction in the mainstem. Several local consulting firms were contracted by the RRJWRD and the MN RRWMB to complete retention studies, including hydrologic and hydraulic modeling, for main tributaries. The USACE will subsequently integrate all the tributary models with the Red River mainstream model to achieve the overall project objectives. Multiple iterative modeling efforts are anticipated to refine the results and meet the established goals.

In 2025, the USACE determined that its allocated funding for the project had been fully expended. In response, the RRBC, in cooperation with a local consulting firm, developed a path forward under which the modeling work would be transitioned from the USACE, completed independently, and then resubmitted to the USACE for final review and approval. In December 2025, the RRBC obtained concurrence from the MN RRWMB and RRJWRD for this approach and is finalizing a project timeline. There has been no update on the project timeline.

Pembina Border Road Dike Study

The Pembina River flows from south central Manitoba southeast into North Dakota and confluences with the Red River just south of the international border. In the 1940s, drainage and diking activities within North Dakota were perceived by Manitoba landowners and local governments as increasing flows across the border, prompting the construction of a road dike parallel to, and immediately north of, the international border. The Pembina Road Dike has blocked overflows from spreading into Manitoba and exacerbates flooding in areas of North Dakota since at least 1944.

International cooperation to resolve this issue has been attempted at every level of government over decades.

In 2013, the Premier of Manitoba and Governor of North Dakota both requested that the RRBC initiate the Pembina River Basin Task Team (PBRTT) to identify potential solutions to current flooding conditions. Many potential solutions have been discussed, culminating in December 2024 with the PRBTT report "A Way Forward For Flooding Concerns At The International Border." The report recommends that an engineering assignment cost shared by Manitoba and North Dakota be commissioned immediately to conduct further investigation and to develop functional and preliminary engineering design for select structural and non-structural alternatives. Alternatives will be evaluated using criteria established by the PRBTT to identify the most viable option or combination of options for addressing flooding issues along the Pembina River in North Dakota, based on how effectively they meet the goals outlined in that report.

Both U.S. and Manitoba have reviewed the report and agreed to proceed with a hydrology and hydraulics study. Manitoba, DWR, and RRBC are consulting with USACE to start the study. USACE is working on developing a statement of work and has secured one-year of funding for this project. Future USACE funding is likely available but not guaranteed currently. The scope of work, when developed by USACE, will require Manitoba and DWR review and approval. USACE has not provided the scope of work for Manitoba and DWR's review.

Northern Red River Flood Study

The RRB occupies the flat lakebed of former glacial Lake Agassiz. River gradients are extremely low, decreasing from just over 1 foot per mile south of Grand Forks, North Dakota, to approximately 0.2 feet per mile at the US-Canadian border. Flooding in the RRB is primarily influenced by the northward river flow and minimal gradient.

In 2023, the North Dakota Department of Transportation (NDDOT), in partnership with the Minnesota Department of Transportation (MnDOT) and USACE, began working to enhance transportation resilience in the northern RRB during flooding events by identifying projects that reduce the frequency and duration of interstate and state highway closures. The cooperative effort focuses on major transportation corridors within a study area extending from approximately Grand Forks, North Dakota, to the US-Canadian border with the ultimate goal of developing alternatives that can be evaluated for feasibility and prioritized for implementation.

A Technical Advisory Committee (TAC) was formed for the project to advise on the study scope, execution, and findings. DWR has an advisory representative on the TAC. The last TAC meeting was held virtually on March 19, 2026. During that meeting, the project team: (1) summarized the highway raise corridor prioritization process, (2) provided an overview of the existing conditions baseline hydraulic model, and (3) selected 15 grade raise alternatives that will be moved for further hydraulic evaluation. The TAC is requesting input from its members for selecting the highest ranking 8 of 15 grade raise alternatives. The next public meeting is scheduled at the Alerus Center, Grand Forks, on April 21, from 5-7 pm. The study is expected to be completed in mid-2027.

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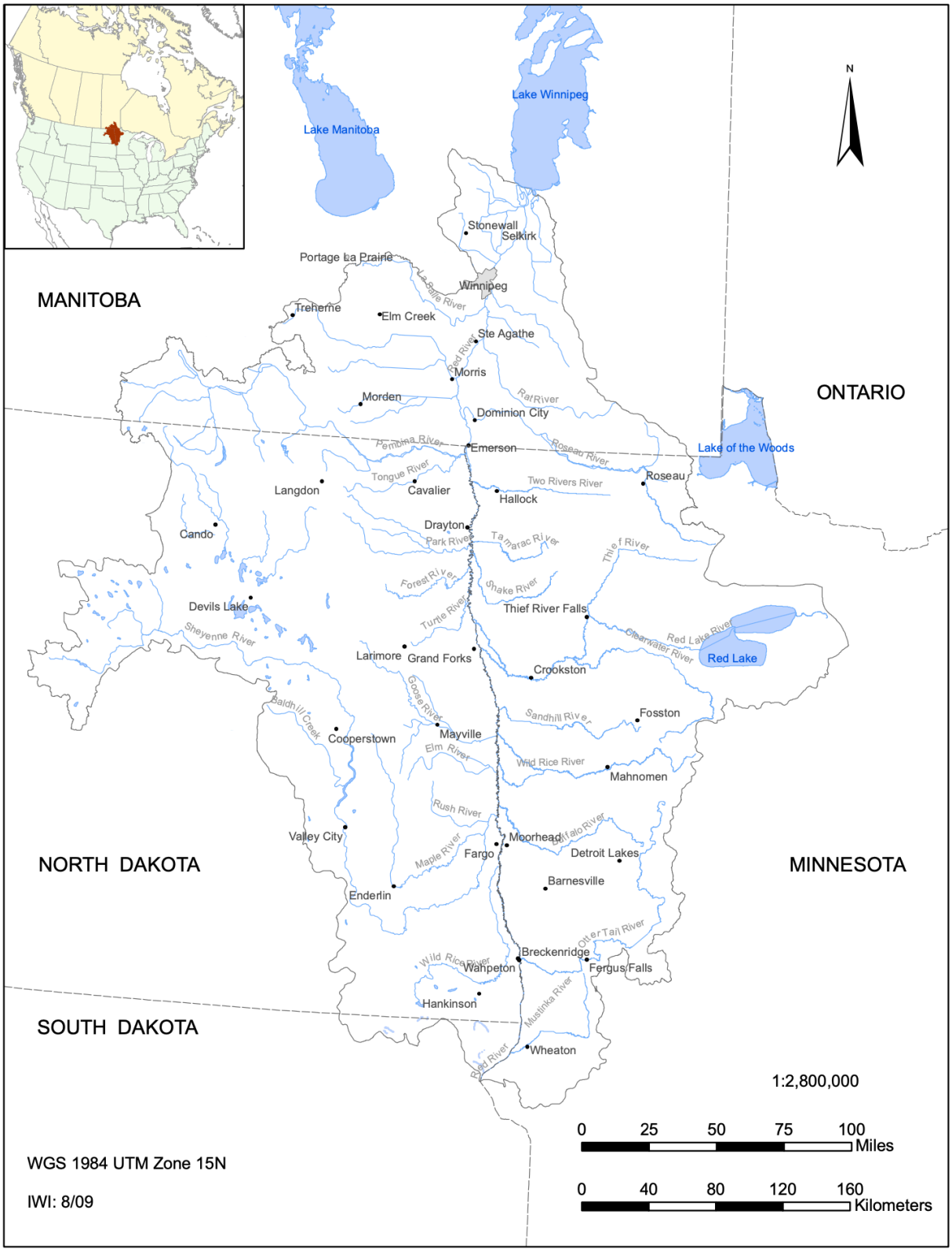


Figure 1: Red River Basin General Map

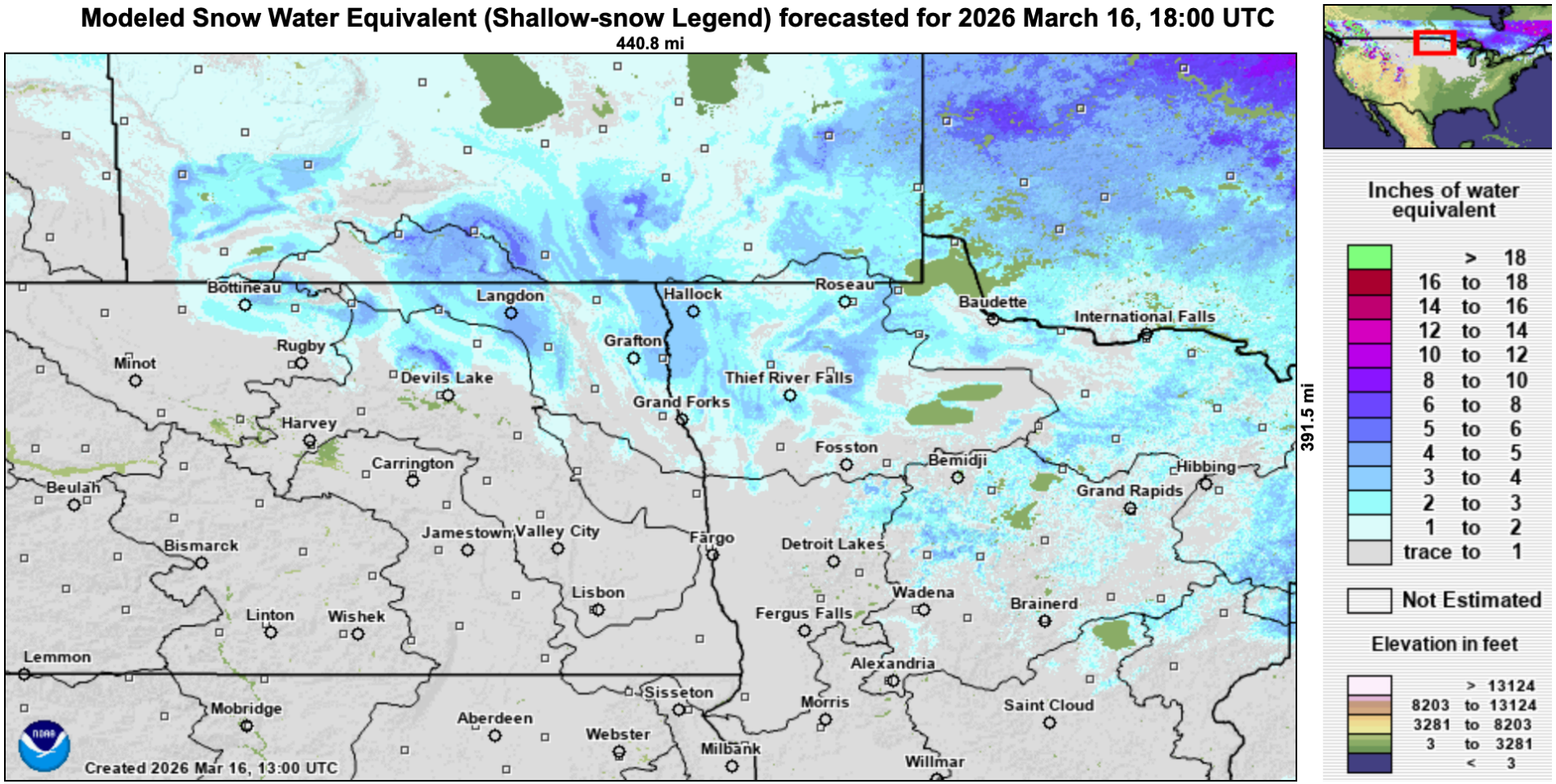


Figure 2: Snow Water Equivalent Throughout Red River Basin

RED RIVER MAINSTEM	95%	90%	75%	50%	25%	10%	5%
Wahpeton	9.0	9.1	10.3	11.6	12.9	14.1	15.0
Hickson	16.0	16.0	18.7	23.4	28.0	31.0	34.6
Fargo	17.4	17.5	20.1	23.5	29.4	33.5	35.3
Halstad	13.4	15.1	16.6	21.4	28.0	34.0	38.4
Grand Forks	24.0	25.0	27.0	32.8	39.0	43.5	47.4
Oslo	23.1	24.5	27.2	32.4	34.5	36.0	37.7
Drayton	25.6	26.4	28.7	34.3	39.1	40.8	42.3
Pembina	36.7	38.6	40.1	45.0	48.0	50.7	51.8

NORTH DAKOTA TRIBUTARIES	95%	90%	75%	50%	25%	10%	5%
Wild Rice River							
Abercrombie	13.3	14.1	17.7	21.6	26.6	30.1	31.6
Sheyenne River							
Valley City	6.8	6.8	7.8	9.9	12.1	15.9	16.7
Lisbon	5.9	5.9	7.0	9.7	11.6	15.7	17.6
Kindred	7.9	7.9	8.8	11.7	13.9	19.6	20.6
West Fargo Diversion	10.8	10.8	10.9	13.0	15.1	20.2	21.3
Harwood	75.2	75.9	77.4	79.9	85.9	90.8	91.9
Maple River							
Enderlin	5.6	6.1	6.9	9.1	10.9	12.5	13.0
Mapleton	13.8	14.6	17.1	19.8	21.6	22.3	23.4
Goose River							
Hillsboro	4.4	4.5	5.0	6.2	8.9	10.8	14.1
Forest River							
Minto	3.6	4.0	4.6	5.6	7.0	8.3	9.1
Pembina River							
Walhalla	4.4	4.7	5.6	6.5	9.0	11.2	12.5
Neche	8.1	8.7	10.6	12.8	17.5	20.5	20.9

Note: Probabilities for all river points do not take into account effects due to ice jamming, etc. Higher stages than depicted may occur.

Figure 3: Forecast Stages Along the Red River Mainstem and the Tributaries in North Dakota from March 16 through June 14, 2026

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MEMORANDUM

TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: Mouse (Souris) River Update
DATE: March 19, 2026

Hydrologic Conditions and Reservoir Status

Current spring conditions have mainly consisted of sporadic runoff from undulating temperatures, while soils remain wet and frozen. Snow water equivalent remaining on the ground is primarily in the basin above Grant Devine Reservoir (up to 2 inches) and in the Turtle Mountains area (up to 4 inches). According to the March 12, 2026, spring flood outlook from the National Weather Service, the risk of major flooding in the basin is low.

In Saskatchewan, Boundary Reservoir received sufficient runoff to fill it nearly to Full Supply Level. In response to this runoff, Saskatchewan Water Security Agency (WSA) is operating the diversion canal, which diverts water from Boundary Reservoir to Rafferty Reservoir. At Rafferty and Grant Devine Reservoirs, water levels have started to rise a small amount, but no releases are occurring at this time.

In North Dakota, the level of Lake Darling has risen close to Full Supply Level, and the U.S. Fish & Wildlife Service initiated a 320 cfs release on March 19, 2026. At J. Clark Salyer National Wildlife Refuge, releases to Manitoba are approximately 30 cfs.

According to spring runoff forecasts, the dams are in non-flood operations. Runoff conditions are being monitored to determine if Canadian dam releases will be needed to meet the June 1, 2026, apportionment volume that is owed to North Dakota.

Reservoir status as of March 18, 2026, in the Souris River Basin is illustrated in Figure 1, along with approximate channel capacity of the mainstem in North Dakota.

International Souris River Board (ISRB)

The ISRB meeting held at Brandon, MB on February 24, 2026, was attended by the following DWR team members: Reice Haase, Matt Lindsay, and Laura Ackerman. The ISRB monitors and reports to the International Joint Commission on numerous aspects of the Souris River. Endeavors this year under the ISRB that are of particular interest to DWR include development of a scope of work for reviewing the ND-MB water sharing agreement (under the Natural Flow and Apportionment Committee) and development of an Adaptive Management Plan (under the Adaptive Management Committee).
The next regular meeting of the ISRB will be held on June 24, 2026, in Weyburn, Saskatchewan, which will be attended by multiple DWR team members.

Water Management Agencies

The Water Management Agencies (WMA) is a group that operates parallel to the ISRB and is focused on issues related to the *Agreement between the Government of Canada and the Government of the United States of America for Water Supply and Flood Control in the Souris River Basin* (1989 Agreement). The 1989 Agreement stipulates the maintenance and operating obligations of the United States and Canada for the Souris Basin Project (Rafferty, Grant Devine, Boundary, and Lake Darling Dams).

It is expected that work will be initiated on two significant issues this year under the WMA, which includes the consultation process for improvements to Rafferty Dam and development of Reservoir Regulation Manuals.

In accordance with the 1989 Agreement, WSA intends to provide a maintenance curtailment notice this year for improvements to Rafferty Dam, including raising the embankment. This will initiate a consultation process with the goal of understanding how any obligations to the United States might be affected during the timeline of the project.

WSA indicated that they plan to draft Reservoir Regulation Manuals for Rafferty and Grant Devine Dams this year. The 1989 Agreement provides for consultation with interested states and provinces in the development of Reservoir Regulation Manuals, which is expected to occur through the WMA. Accomplishing this would address a long-standing non-compliance issue with the 1989 Agreement.

Mouse River Enhanced Flood Protection Project (MREFPP)

The Souris River Joint Board (SRJB) sponsored Mouse River Enhanced Flood Protection Project (MREFPP) is a basin wide project to reduce flood risk in the Mouse River Basin within North Dakota.

At their March meeting, the SRJB received updates on the various phases of the MREFPP. Most construction is paused for the winter. The design team is working towards 95% design plans for the Maple Diversion (MI-4).

At their February meeting, the SRJB approved an update to the Mouse River Plan, which guides the implementation of the MREFPP. The Mouse River Plan (also referred to as the Preliminary Engineering Report) was originally produced in 2012.

More information about the MREFPP can be accessed at https://www.mouseriverplan.com/.

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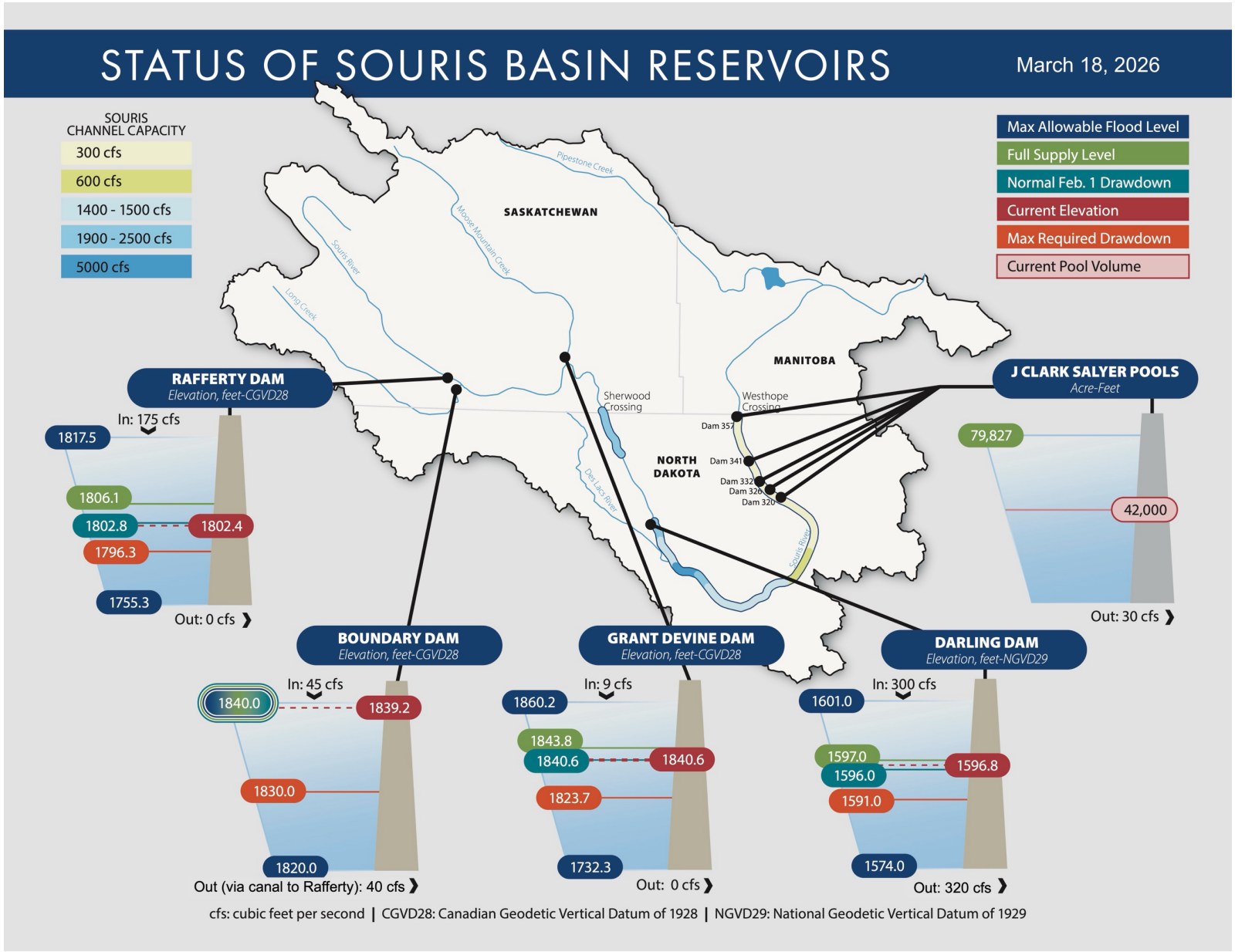


Figure 1: March 18, 2026 Reservoir Status in the Souris River Basin

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MEMORANDUM

TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: Missouri River Update
DATE: March 20, 2026

System/Reservoir Status

Table 1 shows that Fort Peck Lake and Lake Sakakawea are below their averages for this time of year by about six feet. Lake Oahe is below its average for this time of year by about one and a half feet. System storage is below average given the levels of the reservoirs. All 16.3 MAF of flood control storage, plus an additional 6.5 MAF due to the low reservoir levels, is available in the Missouri River System to capture runoff.

Table 1. Current and historical reservoir elevations and total system storage.

	Reservoir Elevation (feet msl)			Total System Storage (MAF)(1)
	Fort Peck	Lake Sakakawea	Lake Oahe	
March 20, 2026	2,222.3	1,827.3	1,602.1	**49.6**
One-Year Ago	2,227.6	1,831.4	1,599.2	**51.1**
	March 31st Reservoir Statistics (period of record: 1967-2025)			
Average	2,228.5	1,833.0	1,603.5	54.7
Record High [year]	2,246.2 [1979]	1,847.7 [1972]	1,617.9 [1997]	64.6 [1997]
Record Low [year]	2,197.5 [2007]	1,807.6 [2008]	1,574.4 [2005]	35.6 [2005]

(1) MAF – Million Acre-Feet. More storage indicates more water is in the system.

Missouri River Runoff Forecasts

Future runoff will depend on several factors including soil moisture and basin precipitation. **Figure 1** from the National Drought Mitigation Center (NDMC) shows that a large portion of the Missouri River basin is experiencing drought. Drought in the basin has intensified since the start of 2026 and spread to 35-percent more of the basin since that time. Despite drought conditions worsening throughout the basin, there are currently no drought conditions in North Dakota. The National Weather Service Climate Prediction Center's Seasonal Drought Outlook released on March 19, 2026, indicates drought conditions are expected to persist through at least June.

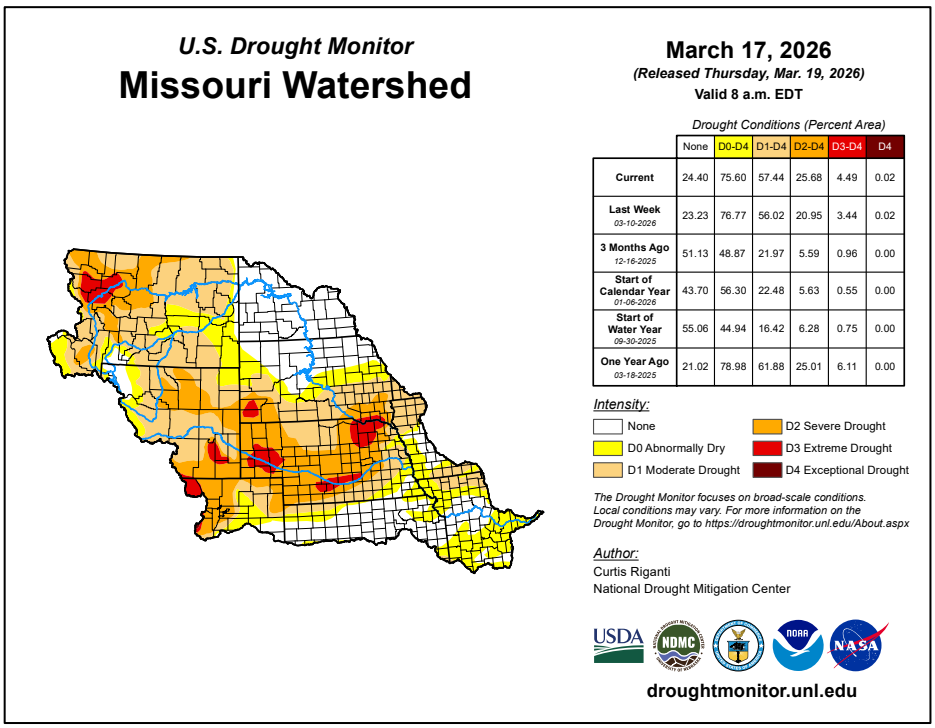


Figure 1. Drought conditions throughout the Missouri River Basin as of March 17, 2026. Graphic is courtesy of the NDMC.

Figure 2 from the National Weather Service's Climate Prediction Center shows soil moisture anomaly, the difference between current soil moisture and long-term averages. Soils are currently wetter than average in parts of North Dakota.

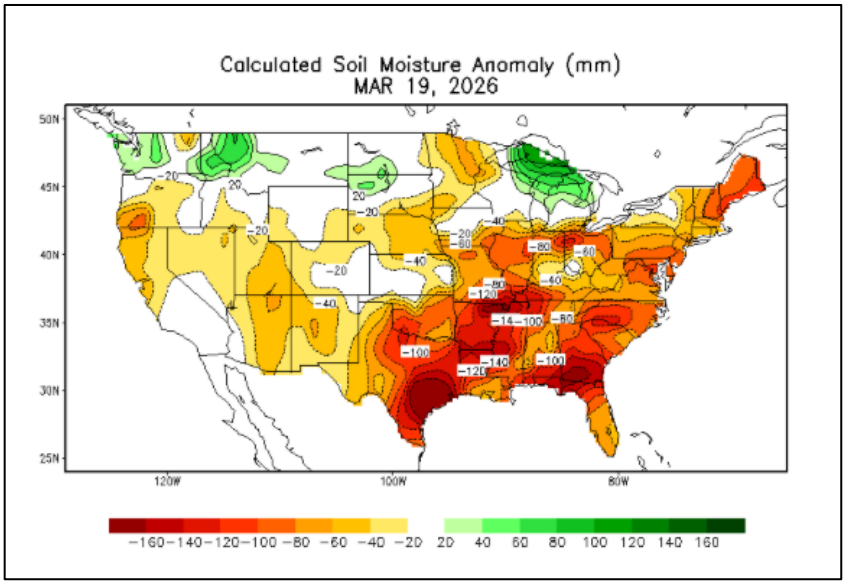


Figure 2. Soil moisture anomaly of the United States. Graphic is courtesy of the NWS Climate Prediction Center.

Plains Snowpack

Plains snowpack is an important component of Missouri River runoff in the months of March and April. Figure 3 from the National Operational Hydrologic Remote Sensing Center (NOHRSC) shows there is no plains snowpack throughout the river basin.

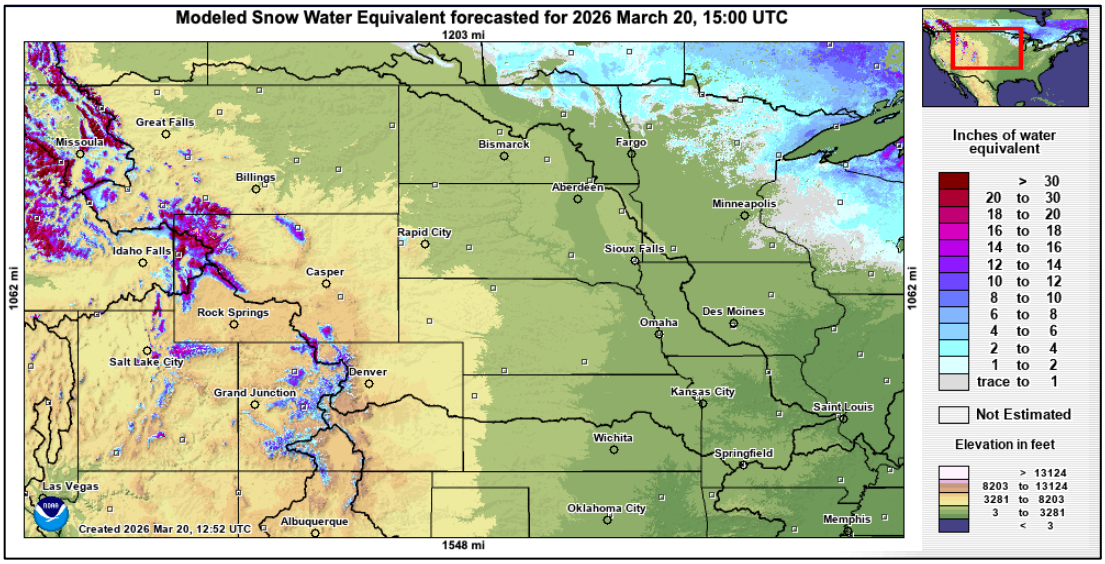


Figure 3. Plains snowpack throughout the Missouri River basin as of January 21, 2026. Graphic is courtesy of NOHRSC.

Mountain Snowpack

Mountain snowpack is responsible for a majority of Missouri River runoff in the months of May, June, and July. Figure 4 shows that the mountain snowpack water content in the "Above Fort Peck" and "Fort Peck to Garrison" reaches are 85-percent and 89-percent of average for this time of year, respectively.

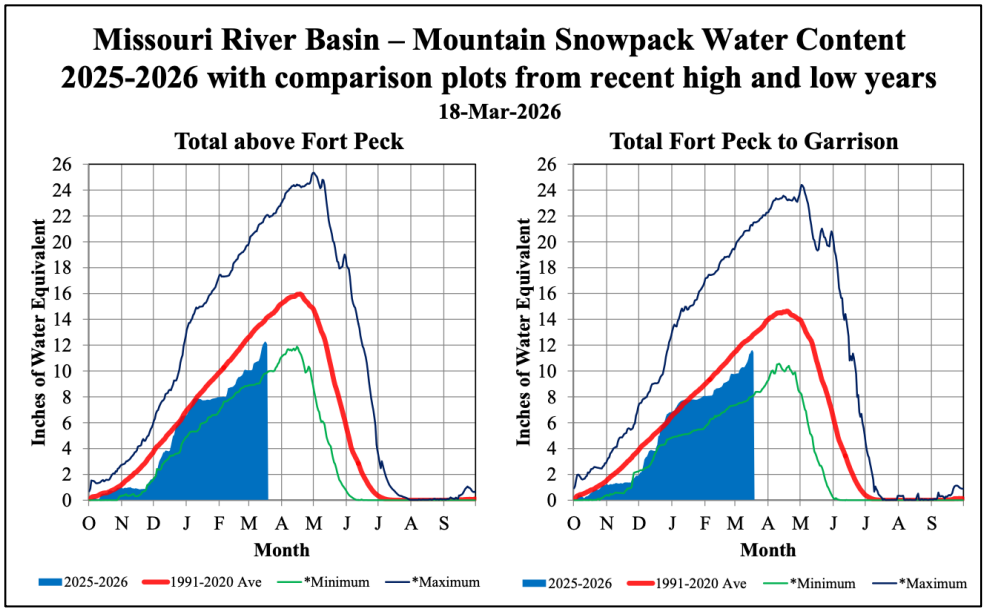


Figure 4. Mountain snowpack water content for the Missouri River System. Graphic is courtesy of USACE.

The prevailing La Niña climate pattern is expected to transition to ENSO-neutral conditions in the next month. ENSO-neutral conditions typically bring normal temperatures and precipitation to the Missouri River basin. The ENSO-neutral conditions are expected to give way to El Niño conditions in summer 2026. El Niño is expected to persist through at least the end of 2026. El Niño climate patterns typically result in drier and warmer conditions in the upper Missouri River basin.

Given the basin's soil conditions, snowpack, and climate outlook, the U.S. Army Corps of Engineers (USACE) forecasted on March 1, 2026, runoff for the Missouri River System will be 20.6 MAF, 80-percent of average. The forecast may change if there is significant precipitation or if drought worsens across the basin.

Missouri River Basin Reservoirs in ND

Lake Sakakawea is currently at an elevation of 1,827.3 feet msl, with inflows of 15,000 cubic feet per second (cfs) and outflows of 15,800 cfs. The current USACE forecast anticipates Garrison releases will remain at 16,000 cfs through April, which is a typical release rate for this time of year. Lake Sakakawea is expected to reach an elevation of 1835.1 feet msl in July 2026.

Figure 5 shows the status of federally operated reservoirs in the Missouri River basin in North Dakota as of March 20, 2026.

Snake Creek Embankment

As mentioned in previous updates, the Department of Water Resources (DWR) has continually advocated for USACE to choose a structural repair measure as the preferred alternative in the Snake Creek Embankment (Embankment) Dam Safety Modification Study (DSMS). A structural fix would restore the Embankment to its full design capabilities and would protect North Dakota water supply projects and the authorized purposes of the Garrison Diversion Unit.

On January 12, 2026, USACE informed the DWR and Garrison Diversion Conservancy District, that based on new research, Embankment foundation conditions make the likelihood of an Embankment failure or Lake Audubon drawdown more unlikely than previously believed. Based on that analysis, USACE is recommending a less invasive structural alternative to mitigate against potential Embankment failure. Specifically, USACE is recommending installation of new relief wells in the Embankment to further reduce the likelihood of an Embankment failure or reservoir drawdown. The relief wells will be overdesigned to address the State of North Dakota's reliability and maintenance concerns on the relief wells. The DWR agrees that installation of new relief wells is an appropriate method to protect North Dakota's water supplies dependent on the Embankment.

The DWR participated in a DSMS update call with USACE on March 20, 2026. USACE indicated in the call that the 35-percent design of the new relief wells must be completed before finalizing the DSMS. It was noted that the 35-percent design will be either completed in-house by USACE staff or contracted with a private engineering consultant. USACE hopes to finalize the DSMS by the end of this year. An environmental assessment will be conducted by USACE concurrently with the finalization of the DSMS. Preliminary engineering, design, and construction of the relief wells can occur after the finalization of the DSMS.

USACE Spring Public Meeting on Missouri River Operations

USACE will hold a public meeting in Bismarck on March 24, 2026. The meeting will provide a status of mountain snowpack, a runoff forecast for the year, and planned operations during the year to meet the authorized purposes of the Missouri River System. The DWR will provide a comment letter to USACE on their planned operations and verbally present an overview of our comments at the meeting.

Missouri River Potential Intake Locations Investigation

Contract negotiations are ongoing between the DWR and HDR Engineering, Inc (HDR) for the Missouri River Potential Intake Locations Field Investigation. HDR will begin developing a field investigation plan, applying for permits, and seeking landowner permissions for field work once the contract is signed by both parties.

RH:CRC/1392

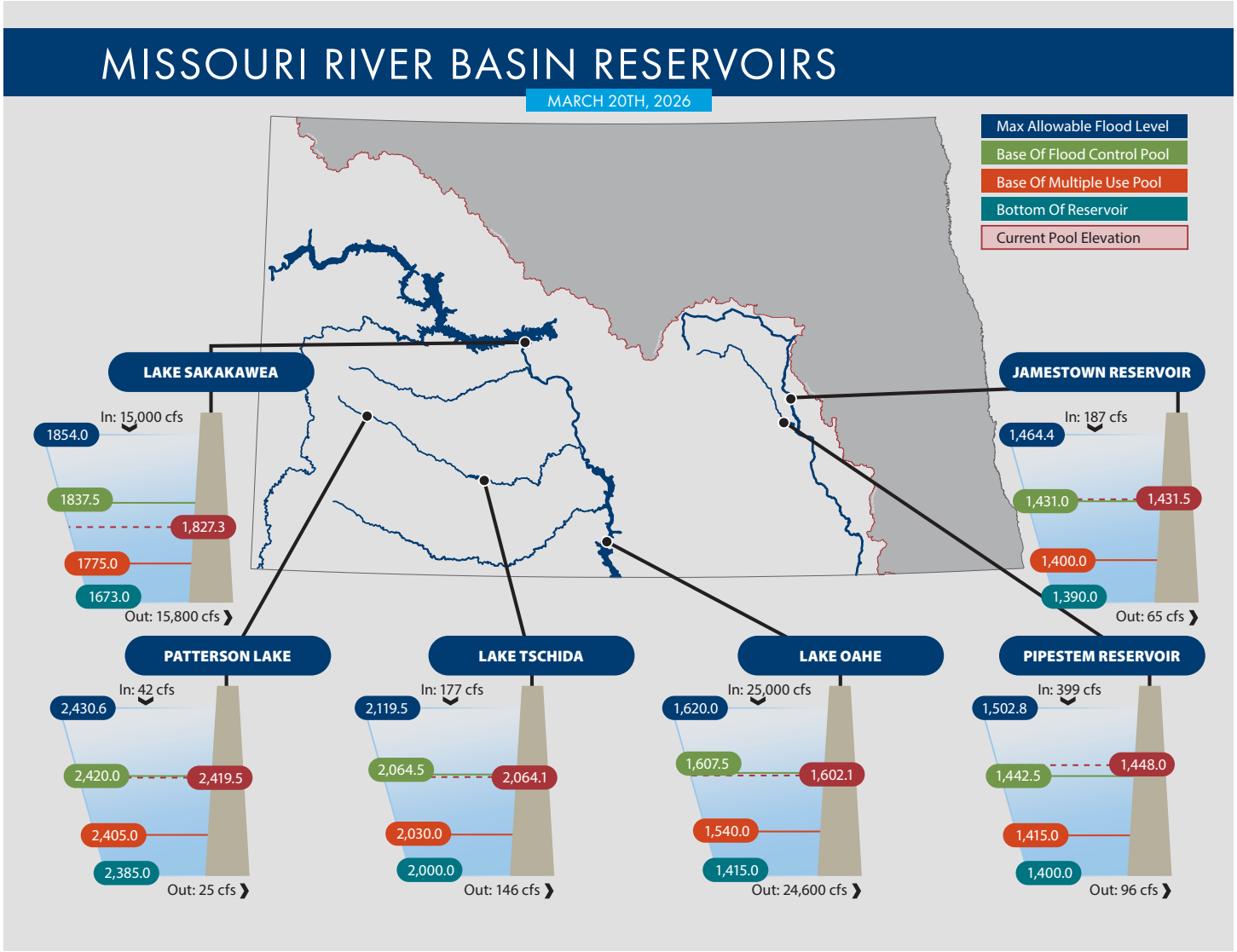


Figure 4. Status of reservoirs in the basin as of March 20, 2026.

NORTH Dakota | Water Resources
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TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NAWS – Project Update
DATE: March 20, 2026

Updates from the last meeting memo are shown in bold italics.

Construction Update

NAWS Contract 6-1A Intake Modifications to Snake Creek Pumping Plant

Contract 6-1A Intake Modifications to Snake Creek Pumping Plant (SCPP) includes three equipment procurement contracts, Demolition Contract, and Construction Contract.

The equipment procurement contracts included a delivery date of March 1, 2024, for all equipment excluding the backup generator which had a delivery date of March 1, 2025. The March 1, 2024, and March 1, 2025, delivery dates were not met by any of the equipment procurement contractors. All equipment included in the procurement contracts are now delivered to the site.

The Contract 6-1A Demolition Contract is substantially complete as of December 20, 2024. Final Change Order No. 5 that shifted punch list items on the Demolition Contract to the Construction Contract has been executed by all parties. The final contract cost with all five change orders is $4,482,158, an increase of $645,858 from the original contract price.

The Milestone 1 completion date on the Construction Contract which is for construction of all work excluding installation of the generator when awarded was June 30, 2024. The Substantial Completion date for all work was July 30, 2025, and the Final Completlon date is August 31, 2025. Because of the delays due to the submittal review process and the equipment delivery, the completion date of June 30, 2024, was not met by the contractor.

Change Order #1 on the Construction Contract added a small amount of remaining demolition work to the Construction Contract, changed pipe coatings to a 2-part fusion bonded epoxy coating, and addresses coating removal on the formed suction intake. Change Order #1 also extended the completion dates, and increased the liquidated damages if those dates are not met. Through Change Order #1, the Milestone 1

completion date which is for all work except installation of the generator was extended to July 11, 2025. Substantial Completion was extended to September 5, 2025, and Final Completion was extended to October 5, 2025. Change Order #2 among other minor changes included the coatings removal and recoating of the Snake Creek Pumping Plant's Unit 1 discharge tunnel. Due to the extensive scope of work that was added by this Change Order, the completion dates were extended. Through Change Order #2, the Milestone 1 completion date which is for all work except the installation of the generator was extended to December 11, 2025. Substantial Completion was extended to February 5, 2026, and Final Completion was extended to March 7, 2026. The contract cost with the executed two change orders is $35,642,149 an increase of $1,478,249 from the original contract price.

Discharge tunnel piping installation and design changes needed to accomodate unexpected discoveries during construction has resulted in delays. The discharge tunnel is 395' of 425' installed as of March 19, 2026. A fitting to complete the tunnel and connect the discharge tunnel to the NAWS transmission pipeline is currently being fabricated and DWR is waiting for a confirmed delivery date to ensure the schedule is not effected. Due to the design changes, a significant electrical related Work Change Directive (WCD No. 5) was issued to the Contractor on December 5, 2025. Major critical items to complete that WCD include a 5 – 10 day electrical outage starting April 20, 2026, followed by startup of different electrical equipment on April 27, 2026. DWR continues to note the importance of completing the project in a timely manner before the Biota Water Treatment Plant is ready for water from the lake.

<u>NAWS Snake Creek Pumping Plant Discharge Pipeline Contract 2-1E</u>

Contract 2-1E includes the discharge pipeline that connects the Snake Creek Pumping Plant to the NAWS raw water transmission pipeline. The scope of work involves construction of approximately 2,100 feet of 36" ductile iron pipe.

The pressure testing of the pipeline was completed May 12, 2025, and walk through for developing the punchlist for achieving Substantial Completion was completed July 23, 2025. The contract cannot achieve Substantial Completion until the pumps inside the Snake Creek Pumping Plant are operational, which as discussed previously, has been delayed.

<u>NAWS Permanent Intake and Screen Structure Contract 1-1A</u>

The scope of work for Contract 1-1A includes the construction of a new NAWS raw water intake, large diameter intake pipeline with isolation valve, steel intake bulkhead, small

diameter airburst, and chemical feed pipelines in Lake Sakakawea outside the existing Bureau of Relcamation's (Reclamation) Snake Creek Pumping Plant.

This contract was divided into Contract 1-1A Contract No. 1 – Dredging, Pipeline, and Facility Construction and Contract 1-1A Contract 2 – Isolation Valve Construction. Bids for these Contracts were opened July 21, 2025. The contract award and the funding allocation was approved by the SWC at its June and August 2025 meetings. The preconstruction conference for this contract was held October 10, 2025.

The preliminary schedule from the Contractor indicates site mobilization in spring with this fall and winter focused on equipment procurement and submittals. The contractor has already expressed concerns with meeting the contract's Substantial Completion date of November 25, 2026, due to the the lead time involved for the specified valve on the contract. The request from the Contractor is under review with Houston Engineering, Inc. (HEI), and they will provide a recommendation to DWR for consideration. The Contractor is proposing some changes to the site plan which required additional permission from the United States Army Corps of Engineers (USACE). The Contractor's proposed changes have been discussed with USACE and Bureau of Reclamation staff and ***USACE has approved the proposed changes from the contractor for construction.***

NAWS Contract 7-2A/4-1A Biota Water Treatment Plant (BWTP)

NAWS Contract 7-2A/4-1A generally includes construction of a new concrete, steel, and precast BWTP, for which contracts were awarded in February 2021 and the Notices to Proceed for the general and electrical construction were issued in March 2021. Site work, including excavation and grading, began in April 2021.

The General Contractor is making progress towards the removal and replacement of the defective filter underdrains. The new underdrains are expected to be delivered to the site end of April 2026. The schedule from the Contractor indicates filter underdrain and startup completed by end of July 2026. This schedule needs additional time to accomodate the disinfection requirement from the Department of Environmental Quality. A Change Order extending the Substantial Completion of the contract will be issued in the near future.

The General Contract's Substantial Completion Date was extended to December 2, 2024, via Change Order 6. Change Order 7 has been processed to purchase Builder's Risk insurance, but did not change the completion dates.

The table below shows the change orders signed to date on the BWTP Contracts.

Contract	Change Orders (CO)	Value of COs	Total Contract Cost	CO Percent of Contract
General	7	$ 1,233,300.92	$ 39,060,500.92	3.3%
Electrical	*6*	*$ 755,137.37*	*$ 7,343,518.37*	*10.3%*
Mechanical	6	$ 154,461.62	$ 5,068,668.62	3.0%
UV	1	$ -	$ 707,125.00	0.0%
DAF	3	$ (40,709.50)	$ 1,803,160.50	-2.3%

NAWS Contract 4-4B/5-4B Bottineau Reservoir and Booster Pump Station

The Bottineau and Souris Reservoir and Pump Stations contracts consist of a one million-gallon ground storage reservoir and pump station at the intersection of State Highways 5 and 14 south of Souris and a three million-gallon ground storage reservoir and pump station roughly four miles west of the connection to Bottineau. The final pipeline contract climbs roughly 300 feet in elevation from the location of the Souris Reservoir and Pump Station to the connection to Bottineau. The final design flows for both the City of Bottineau and All Seasons Water Users District northwest of Bottineau will require both storage and pumping to meet water demands. Bids were opened February 7, 2023, for the Bottineau reservoir and pump station. At the February 13, 2023, SWC meeting, the Commission authorized the Secretary to award the contracts.

The reservoir contract achieved Substantial Completion November 8, 2024. Three change orders totalling $11,744.00 were added to the contract. Final payment has been made and the contract has been closed out.

The pump station contract achieved Substantial Completion February 19, 2025. To date, five Change Orders totalling a decrease of $1,695.81 have been added to the Bottineau Pump Station Contract. HEI, Inc. recently communicated to DWR that not all of the equipment provided by the Contractor are Buy America Build America compliant which was part of the contract specifications due to federal funding used for this contract. *A formal letter has been sent to the Contractor explaining the non-conformance and DWR is awaiting a response on the proposed solution.*

Radio Upgrades in the Bottineau Segment:

DWR staff directed HEI, Inc. and Preferred Controls Inc. to develop an invitation for bids for completing communication system improvements in the Bottineau Segment. DWR staff executed a contract with Main & Holmes Electric for installation only, while the required materials were planned to be procured directly by DWR.

The installation work was initially expected to be completed by December 31, 2025. However, due to delays in receiving some of the necessary equipment, Main & Holmes Electric requested a contract amendment to extend the completion date to February 16, 2026. *DWR staff has not yet received all required equipment, which is now expected in early April.*

Operations Update

<u>City of Minot Cybersecurity Breach:</u>
On March 14, 2026, the City of Minot experienced a cybersecurity breach involving their firewall which resulted in a ransomware virus downloaded onto their system. City of Minot's and NAWS project's Supervisory Control Data and Acquisition (SCADA) had limited connectivity to share critical operational data. As a precaution, the connectivity was immediately terminated when the breach occurred.

Following the incident, extensive scans were completed on the NAWS server to verify that the NAWS SCADA system had not been compromised. All scans confirmed the system was secure, and the NAWS SCADA system was returned to full operation on March 17, 2026. During the period the NAWS SCADA system was offline, the system operations were maintained in "hydraulic" mode, which relies on local controllers to meet designated set points. This mode functioned effectively; however, without interconnecting communication, the overall system could not fully optimize performance.

Connectivity with the City of Minot's SCADA system remains disabled as a precaution. As a result, NAWS operations staff cannot view data points from the High Service Pump Station. This limitation has minimal short-term impact on NAWS operations.

Several fact-finding meetings have been held, and additional meetings will continue to develop an action plan. The objective is to address the following items:

1. *Maintain separation between the Minot and NAWS SCADA systems from a connectivity standpoint, while still enabling the secure exchange of critical information.*
2. *Refine communication procedures to ensure a clear and efficient response in the event of a future security breach.*
3. *Conduct a detailed review of the NAWS SCADA system with subject matter experts to confirm the system is as robust and resilient as possible.*
4. *Continue knowledge sharing with the City of Minot to ensure both parties remain aligned on best practices and system management.*

High Service Pump Station:

As discussed in prior meetings, a 250 hp pump (City HSP#1) that became inoperable in March 2025 was rebuilt in August 2025, and another 250 hp pump (City HSP#3) that failed in August 2025 is currently at a shop facility in South Dakota for rebuild, with repairs expected to be completed soon. The Replacement and Extraordinary Maintenance (REM) fund was approved to cover the repair expenses for these two pumps. In mid-December, a 350 hp pump (NAWS HSP#1) also became inoperable. ***The pump and motor have been removed from the High Service Pump Station (HSPS); the motor has been rebuilt and returned to the HSPS, and the pump was transported to a South Dakota shop for repairs. Due to extensive repairs needed and hours logged on the pump, a quote was also received for a replacement pump. The replacement pump lead time is estimated at 10 - 15 weeks. A second quote was requested from an alternate supplier, as well as a different shop to rebuild the pump. Approval to use REM funds for these repairs will be requested once the replacement pump manufacturer is selected.***

Agreements with City of Minot:

DWR staff has began to work on developing various agreements with the City of Minot. At this time, the identified agreements include: an Operations and Maintenance Agreement for the High Service Pump Station, and a Water Service Agreement with the City of Minot.

Additional agreements may be identified as discussions progress.

All Seasons Water Users District (ASWUD) Capacity Request

DWR staff and HEI Inc. are reviewing a request for capacity confirmation from ASWUD. The request is for confirmation of NAWS's ability to supply a total flow rate of 1,250 gallons per minute for ASWUD's peak uses and projected demands under full buildout conditions for the Bottineau County Expansion. A meeting with ASWUD, DWR, and HEI Inc. will be scheduled to fully understand the request and their timeline.

Potential Agreement with Garrison Diversion Conservancy District (GDCD):

DWR staff will review the needs for emergency sequence of operations necessary at the Snake Creek Pumping Plant and determine if assistance from GDCD staff is necessary for the operations of the NAWS intake and an agreement will be drafted accordingly.

RH:BH/237-4

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TO: Lt. Governor, Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: SWPP – Project Update
DATE: March 25, 2026

Updates from last Commission meeting memo are shown in bold italics.

Supplementary Raw Water Intake:

Bartlett & West/AECOM (BW/AECOM), the engineer for the Southwest Pipeline Project (SWPP) was authorized to develop a Preliminary Design Report (PDR) with analysis of alternatives for completing the supplementary raw water intake for the SWPP through Specific Authorization (SA) 239. Progress is being made on the development of the PDR. An amendment to the scope of SA 239 is under ***review by Department of Water Resources (DWR) staff.*** The amendment adds the following scope of works: discussion of the different contracting delivery methods for completing the construction of the supplementary raw water intake and the development of a plan for additional geotechnical exploration along the northern alignment.

DWR staff has had meetings with US Army Corp of Engineerings (USACE) and US Bureau of Reclamation (USBR) in December and January discussing the different alternatives under consideration in the PDR. Neither agency has expressed any significant concerns with the alignments under development. DWR is also discussing with USBR the potential for them to continue being the lead federal agency for the project. ***Based on the preliminary information shared by USBR staff, the remaining available federal Municipal, Rural, and Industrial funding must be allocated to the Supplementary Raw Water Intake Project for them to continue being the lead federal agency for the project.***

Exisiting Intake Capacity Expansion*:*

This project will replace pumps inside both Basin Electric Power Cooperative (Basin) and the SWPP pump stations to take advantage of the amended agreement with Basin that allocated increased capacity to the SWPP.

DWR staff received bids below the engineer's estimate for all three equipment bid schedules and intend to proceed with awarding a contract for each. Additional details were provided under a previous agenda item for this meeting.

Following execution of the equipment procurement contracts, DWR will advertise for a separate installation contract. While certain elements of the installation work may be completed this year, the majority is anticipated to occur in 2027, after the equipment has been delivered.

Distribution Capacity Expansion:

Southwest Water Authority (SWA) and State Water Commission (SWC) implemented a three-pronged plan to meet the distribution capacity needs of SWPP. The three prongs include:

- Prong 1. Improvements to the transmission facilities from the Ray Christenson Pump Station to the first tanks in the distribution system, which were completed in 2022. The West Zone Transmission improvements which were added to Prong 1 in 2022.
- Prong 2. Addressing the waiting list users by implementing hydraulic improvements like a booster pump station, parallel piping, and water reservoirs at strategic locations.
- Prong 3. Canvassing targeted service areas for users interested in signing up for rural water and design of a rural distribution system for those areas.

Prong 1 – West Zone Transmission Improvements:

The West Zone transmission improvements include main transmission pipeline improvements, improvements to the Ray Christensen, Fryburg, and Beach pump stations, and a new reservoir west of Medora.

At the October 2024 SWC meeting, moving forward with developing bid ready documents for the design with the next nominal pipe size above identified needs with 25 percent additional capacity design was approved. Since the October meeting, SWPP's consultant engineer Bartlett & West/AECOM (BW/AECOM) was requested to provide a phasing analysis for completing construction of the West Zone capacity expansion. This is a necessary step to determine the implementation plan for building out the infrastructure needed in the West Zone with budget constraints.

The draft West Zone Preliminary Design Report includes the phasing analysis and designates improvements necessary to realize the incremental capacity achieved from the upgrades at the Ray Christensen Pump Station (RCPS) throughout the West Zone infrastructure as Phase 1. BW/AECOM is developing SAs that will create bid ready plans for infrastructure improvements included in Phase I of the West Zone Capacity Improvements project.

Ray Christensen Pump Station (RCPS) Preliminary Design Report (PDR):
The RCPS houses pumps for the West, South, North and East zones. Long term upgrades to the RCPS include improvements to the pumps for the South zone and North and East zone as well. SA 242 authorized BW/AECOM to complete PDR for the RCPS. SWA has reached out to communities and other users in the South and North and East zones to determine their projected future water needs. ***The draft report of the needs analysis of the South, North and East zones is now under review by DWR and SWA. The review of this report will determine the design capacity for the South, North and East zone improvements.***

Contract 5-19 Buffalo Gap Reservoir:
This project is to construct a 500,000 gallon water storage tank located approximately 10 miles west of Medora to improve service capacity to the segment of the West Zone known as the Medora Service Area.

The contract included a Milestone Completion date of December 1, 2025, which was met by the Contractor. Milestone Completion date is defined in the contract documents as achievement of intended use of the facility. The tank has been in service without any operational issues since early December. Site restoration and correction of punch list items are expected to be completed in the spring before the contract's Substantial Completion date of June 15, 2026.

<u>Prong 2 -Strategic Hydraulic Improvements:</u>

North New England Hydraulic Improvements:
Following the June 2024 SWC meeting that approved proceeding with final design of the hydraulic improvement project in the north New England Service Area, SA for completing the bid ready documents for this project was executed with BW/AECOM.

The North New England Hydraulic Improvements project scope includes about five miles of rural pipeline, six pressure reducing vaults, and two pressure booster stations. The

project will allow over 100 waitlist properties to connect to the system.

Contract Value	Substantial Completion Date	Approved Change Orders	Cost of Approved Change Orders
$ 1,934,708.82	October 30 2026	None	0

The project bid opening was July 2025 and the construction contract with Wagner Construction (Wagner) was signed in September 2025. The project has a completion date of fall 2026. The booster stations included in the contract are lengthy lead time items.

Construction was paused in late November due to winter conditions. Construction will resume during the 2026 construction season. The contractor was able to install about 7,600 feet of pipe and five bored crossings. In 2026, they will install about 17,500 feet of remaining pipe, one additional bored crossing, six Pressure Reducing Vaults (PRVs), and two booster stations.

The contractor has recently indicated their intent to mobilize back in mid-April to start construction activity for the 2026 construction season.

Dunn County Hydraulic Improvements Preliminary Engineering Design:
BW/AECOM is making progress on SA 248, which is for the development of preliminary design of distribution system improvements for serving waitlisted users in Dunn County. A draft letter summary report is expected soon.

Prong 3 – Rural Distribution System Improvements - Burt and Hebron Service Area Expansion:
In February 2021, SWA voted to proceed with a signup campaign in the Burt and Hebron service areas including Lake Tschida. SWC concurred with that request in April 2021.

As of February 2026, in the Burt-Hebron service area there are 921 signups with 299 around Lake Tschida and 622 in rural areas. The preliminary design for the Burt-Hebron Service Area expansion is divided into seven sub areas: The Hebron Service area is divided into Hebron Rural, North Tschida, and Curlew Butte pocket areas. The Burt Service area is divided into Burt Rural, South Tschida, Burt VFD pocket area, and service to Flasher. A

map showing the different sub areas is attached. The analysis for service to Flasher is not completed yet.

Following the February 2024 SWC action to increase the maximum cost per Equivalent Service Unit (ESU) limit to $75,890 within the project's Feasibilty Criteria, the SWA took action at their March 2024 meeting. The action focused on a project in the Hebron Rural area while also looking at the potential to develop a smaller project in the Burt Rural area that could be constructed with the $11.2 million included in the 2023-2025 budget for Burt-Hebron Service Area expansion.

BW/AECOM completed a preliminary design that includes signups that meets the distance of three quarters of a mile, a distance that could be met with a maximum per ESU amount of $75,980 approved by the SWC in February 2024. Development of bid ready documents for rural expansion in the Hebron Rural area is ongoing, with bidding for the project expected in 2026.

BW/AECOM delivered a 90% design set of construction specification and drawings. DWR staff have provided review comments and have also met with BW/AECOM and SWA to discuss them. BW/AECOM continues to refine the final design and is making progress in developing the bid ready documents.

In coordination with the final design, SWA staff continues conversations with future customers and potential customers to obtain additional signups, which are required to meet the project's maximum cost per ESU feasibility criteria. SWA is also making progress in easement acquisition. **The easement acquisition status as of March 13, 2026, is noted below:**

Letters sent: 761, represents 504 properties
Easements granted: 316 properties, 62.7%
Easements refused: 30 properties, 6.0%
Pending: 23 properties, 4.7%
Other: 134 properties, 26.6%

In addition to completing final design, a sufficient number of easements must be secured prior to advertising the project for bid to ensure construction progresses smoothly. This is not defined by a specific percentage, but rather by obtaining easements in key areas to provide confidence that the project can make progress with construction. Based on the current status of easement acquisition, and with additional easements anticipated in the

coming weeks, staff expects to advertise the project in time for award consideration at the June SWC meeting.

Metallic Line Replacement and Assessment Progress:

Assessment and evaluation of metallic pipeline to determine the extent of Microbiologically Induced Corrossion (MIC) is continuing. Evaluation includes exploratory excavation to confirm presence or absence of MIC at locations where MIC are suspected to be likely. SWA hired BEK to conduct these exploratory excavations at ten locations, about ten miles southwest of Dodge in the fall of 2024. The excavation revealed MIC consistent with what has been observed before.

At the February 2025 SWC meeting, SWC approved a policy whereby the DWR would be the lead agency for managing replacement of Capital Projects. Based on the exploratory excavations, a metallic pipe replacement project near the City of Dodge is under development.

The final design for this project is progressing and it involves replacement of two segments measuring 2000 ft and 400 ft of 30" raw water pipeline. Several design decisions that are being pursued on this project based on discussions between DWR staff, SWA staff, and BW/AECOM were presented as a separate agenda item during this meeting. To address long delivery timelines, owner procurement of 36-in ductile iron pipe and other necessary appurtenances is planned following the similar approach used for the equipment procurement in the existing Intake Pump Station Improvement Project.

Southwest Water Treatment Plant (SWTP) Expansion:

This project is to construct a 12 Million Gallons per Day (MGD) expansion to the existing SWTP at Dickinson to get the SWTP to its ultimate design capacity of 18 MGD. This project will allow for the retirement of a nearly 70 year old Dickinson Water Treatment Plant currently used for SWPP.

The basement-level concrete structure has been the primary focus of the project since early October. To date, there have been dozens of concrete pours, with many more remaining to complete this portion of the work. It is a particularly busy phase of the project, with numerous crew members and significant equipment resources dedicated to the ongoing pours. This activity also includes coordination with the mechanical and electrical trades to ensure that conduit, plumbing, and other concrete penetrations are installed in accordance with the plans.

To date, two change orders increasing the Contract cost by $141,223 and extending the Substantial Completion date on the Contract by 22 days has been executed by all parties. The current Contract Cost is $86,523,723.16 and the current Substantial Completion Date on the Contract is February 1, 2028.

Contract 3-2H Change Order Summary is noted below:

Bid Price	*No. of Approved Change Orders (CO) s*	*Cost of Approved COs*	*Current Contract Cost*	*Approved COs as a % of Bid Price*
$ 86,382,500	*2*	*$ 141,223*	*$ 86,523,723.16*	*0.2%*

SWTP project picture below taken on March 19, 2026



Raw Water Implementation Study:

BW/AECOM is making progress on SA 246, which includes an update to the raw water upgrades implementation plan completed in 2014; an alternative service study to Net-

Zero, the Richardton ethanol facility; and a study of the expansion of SWPP raw water conveyance infrastructure. ***The draft report of the implementation plan upgrade is under review by DWR staff.*** Based on the cost sharing agreement with Gevo, the parent compay for Net-Zero for SA 246, monthly update meetings are held between DWR, BW/AECOM, and Gevo.

RH:JF:/1736-99
Attachment