



STEPS TO APPLY FOR A CONDITIONAL WATER PERMIT



APPLICATION SUBMISSION

Submit application, map, and fees to the Department of Water Resources (DWR), which will establish the application's priority date.

Step 1



NOTICE OF APPLICATION

Applicant is then required to send a "Notice of Application" to record title owners of real estate, water permitholders within one mile of the point of diversion(s), and public water supply facilities within 12 miles.

Step 2



AFFIDAVIT OF NOTICE

Applicant provides the DWR with an affidavit of notice listing the names and addresses of those sent the "Notice of Application."



PUBLISH NOTICE

The Notice of Application is published for two weeks in the official County newspaper. Any person has 30 days from date of first publication to submit written comments to DWR regarding the application.

Step 3



REVIEW APPLICATION

DWR makes a recommendation on the application (i.e. approve, deny, defer). A copy of the recommendation is mailed to applicant and those who commented on application (parties of record), and are given 30 days to comment on the recommended decision.

Step 4



COMMENT PERIOD

DWR addresses additional comments from parties of record or the applicant and makes final decision on application.



PERMITTING

If the permit is issued the permitholder is generally given one to three years to develop their water project. A water right will accrue to the permitholder upon beneficial use of water.

Step 5



CONDUCT AN INSPECTION

After the water project is developed and water is being put to beneficial use, the DWR will conduct an inspection. A perfected water permit will be issued if water is being applied to beneficial use in accordance with the prescribed conditions of the permit.

Step 6



RECORDS

Perfected water permit should be recorded with the County Recorder's office. A water right is a property right.



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